Nonpublic School Service System (NS³) will be available on March 3, 2011

Superintendents, Treasurers, and Consolidated Application Contacts

The FY 2012 Nonpublic School Service System (NS³) in the Web Portal/Safe account system for collecting data for nonpublic school student participation in federal entitlement programs will available starting on March 3, 2011. To help NS3 operate efficiently, public school administrators are encouraged to help the nonpublic school:

1. Are aware that NS³ is available;
2. Understand the importance of participating in the data collection; and
3. Learn how to access the NS³ Web site through the ODE Web portal.

The steps for completing NS³ are:

- Nonpublic schools enter enrollment, economically disadvantaged, academically eligible student data, LEP/Immigrant, and Students with Disabilities (SWD);
- Public Schools (LEA’s) document consultation conversations by completing the required consultation guide and or noting discussions in the NS3 participation form comments log in the Forms section; and
- Both public and nonpublic schools complete the participation form(s) confirming the intent of the nonpublic school’s participation with federal programs.

Nonpublic and public school users should ensure that student enrollment and participation data are submitted by 5:00 PM Friday, May 20, 2011.

There are two types of users who will have access to NS³: nonpublic school users and public district users. Nonpublic school users (including diocese users) fitting one of the following roles in the Ohio Educational Directory System (OEDS-R) will be granted automatic access to NS³:

- Principal;
- Supervisor-Auxiliary Services/Nonpublic Programs;
- Data Entry – Nonpublic Program; or
- Signer – Nonpublic Program.
Diocese users who are associated with the diocese IRN will have access to all schools in the diocese, whereas diocese users only associated with school IRNs will have access to those schools only.

Public district users associated with one of the following roles in OEDS-R will be given access to NS³:

- Superintendent;
- Coordinator – Title I Programs;
- Director – Title I Programs;
- Supervisor – Title I Programs;
- Treasurer.

To gain entry to NS³, users must be assigned one of these roles in OEDS-R and must log in to the NS³ Web site using the Web portal account. If you need to create a Web portal account, please visit [https://webapp2.ode.state.oh.us/portal/help/](https://webapp2.ode.state.oh.us/portal/help/) and follow the instruction for obtaining an account. Once you have accessed the NS3 Web site, users may click on the Instruction button on the left menu for further assistance. If you need assistance, or if you have questions, not addressed in the Instruction link, please contact ODE’s Office of Federal Programs, at 614-466-4161.

**FY 2012 Non-Chartered, Nonpublic IDEIA Consultation**

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<th>Superintendents, Treasurers, and Consolidated Application Contacts</th>
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IDEIA, Part B legislation Public Law 108-446 USC 1412 (a)(10) requires all non-chartered nonpublic schools to document equitable participation.

If your district is listed on the [FY 2011 Non-chartered nonpublic school list](https://example.com) your district is required to complete the Participation Form C of the [Non-Chartered nonpublic School Participation for IDEIA-Part B Special Education – Letter C](https://example.com).

Unlike using the Nonpublic School Service System (NS3) to document participation, non-chartered nonpublic IDEIA implementation will follow a written process. Please review [Nonpublic School Service Questions and Answers FY 2011](https://example.com) regarding this matter. A consultation planning discussion and follow-up is required with Letter C completion for non-chartered nonpublic participation information.

Please fax Form C to your federal consultant for FY 2011 CCIP application to the Office of Federal Programs at (614)752-1622.

If there is incorrect non-chartered nonpublic school information on the list, please contact [Nina Pace](mailto:nina.pace@example.com), Center for School Options and Finance, at (614) 752-5068.