## Title I-A Improving Basic Program (Not Started)

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Parents Right to Know ESEA Section 1112(e)</th>
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### Question 1

**Reference:** Teachers' Professional Qualifications ESEA Section 1112(e)(1)(A)

At the beginning of each school year, evidence of annual notice to parents that they may request information regarding professional qualifications of their students' teachers and paraprofessionals. **Sample Parents Right to Know**

Upload the Parents Right to Know Notice provided to parents (Letter, Notice in handbook, webpage notice)

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<th></th>
<th>Yes</th>
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### Question 2

**Reference:** Section: 1112(e)(1)(B)(ii) Non-Licensed Teacher

Evidence of timely notification to each individual parent of a student in a Title I school taught by a teacher for 4 or more consecutive weeks who does not meet state certification requirements. **Sample Timely Notice**

Timely Notice for any Non-Properly Licensed Teacher that has taught for more than 4 weeks.

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<tr>
<th></th>
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N/A District assures that all professional staff have the proper license

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### Question 3

**Reference:** Section: 1112(e)(2)(A)(B)(C) Student Participation in State Assessments

Evidence of timely notification to parents in a Title I school that the parent may request policies regarding student participation in state mandated assessments as well as disseminating through public means information on each assessment required by the state.

**Timely Notice of District Policy on Student Participation in State Assessments.** Upload district policy on student participation in state assessments.

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<tr>
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Provide evidence of public dissemination of District Assessment Information.

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Describe how the district disseminates this information if not obvious by evidence provided.

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### Question 4

**Reference:** Section: 1112(e(3)(A)(B)(C)(D)(4) Parent Notification of Child Participation in Language Instruction Program

Evidence of notifications regarding service and parental participation, in a timely manner (30 days after the beginning of the school year, or within two weeks of the child being placed in the language instruction program) and in an understandable and uniform format, to parents of an identified Limited English Proficient student eligible for Title I participation. **Parent Notification Resource**
Parent notifications letter.
Yes No N/A

Provide evidence that letters were sent within 30 days of beginning of school such as date of letter.
Yes No N/A

Description of district process to assure this occurs within 30 days.
Yes No N/A

Letter available in a language other than English.
Yes No N/A

### Building Eligibility/Allocations ESEA Section 1113(a)

**Reference:** Section 1113(a) Building Low Income and Enrollment/Direct Cert. Data

Evidence that the local educational agency used the same measure of poverty, which measure shall be the number of children aged 5 through 17 in poverty counted in the most recent census data, the number of children eligible for a free or reduced price lunch, the number of children in families receiving assistance under the State program funded under the Social Security Act, or the number of children eligible to receive medical assistance under the Medicaid Program, or a composite of such indicators, with respect to all school attendance areas in the local educational agency— “(i) to identify eligible school attendance areas; “(ii) to determine the ranking of each area; and “(iii) to determine allocations under subsection .

Building Low Income Data - Provide report used for low-income data if building eligibility page was modified in CCiP.
Yes No N/A

Building Enrollment Data - Provide report used for enrollment data if building eligibility page was modified in CCiP.
Yes No N/A

CEP Letter with approved percentage for Identified Student Counts
Yes No N/A

Building Eligibility Page in CCiP
Yes No N/A

Explain, if needed, modification of building eligibility page from Oct. count data.
Yes No N/A

**Reference:** Section: 1113(c)(1) Building Allocations and Expenditures

LEA allocation and expenditures to Title I served schools is represented by the Title I school allocations in the CCiP Consolidated Application and according to ESEA Section 1113(c)(1).

Provide Title I-A Building Budget/s Fiscal Document and School Expenditure Reports/Budsum sorted by OPUs, Object, and Function
Yes No N/A

**Reference:** Section 1113 (c) District-wide Initiatives with Title I Funds

District-managed initiatives are used only to support Title I schools to improve the educational opportunities and achievement of Title I students and are reasonable and necessary for the program activities funded through district set aside amounts.

District Managed Initiative Request Form along with the Supporting Documents for activities provided through set asides.
Yes No N/A

**Schoolwide Programs ESEA Section 1114**
Reference: Section: 1114 34 CFR 200.26(c) Annual Evaluation of Schoolwide Program

Schoolwide programs are annually evaluated using data from state annual assessments and other indicators of academic achievement in determining the effectiveness of the program and revised, as necessary, based on the results of the evaluation for continuous improvement.

Evidence of Annual Evaluation of SW Plan with stakeholder involvement such as through agendas, minutes/notes and list of planning team members.

Yes  No  N/A

New Title I SW Buildings: Provide Evidence of Year-Long Planning with meeting agendas, minutes/notes, list of planning team members, and information is made available to the public.

Yes  No  N/A

Question 9  ★  Required

Schoolwide Programs use evidence-based Interventions and improvement strategies described in the SW building plans. Interventions and Improvement Strategies implemented are evidence-based and there is evidence of evaluation for effectiveness through meeting notes, data files, etc. 1.) Add List of intervention and/or improvement strategies on Evidence-based spreadsheet and 2) add the evidence or the plan for evaluating effectiveness of selected intervention/improvement strategies. Complete Title I tab and upload evidence-based spreadsheet in evidence-based section.

Yes  No  N/A

There is evidence that Title I programs in buildings/district meet the purpose of Title I Part A, and are implemented, and aligned with building needs assessment and SW plan.

Yes  No  N/A

Question 10  ★  Required

Properly Licensed Staff

All staff in a Title I Schoolwide Building are properly licensed/certified for their positions. District provides SW building staff lists/personnel records upon request.

Yes  No  N/A

All Instructional Paraprofessionals meet ESEA requirements and are under the direct supervision of a licensed/certified teacher. District provides ESEA Qualifications upon request for selected staff.

Yes  No  N/A

Group Name | 

Targeted Assistance Program ESEA Section 1115

Question 11  ★  Required

Reference: Section: 1115(b)(1)(c)(1) Targeted Assistance Program

Eligible students in a Title I targeted assistance school are students identified by the school as failing, or most at risk of failing, to meet the State's Student academic standards on the basis of multiple, educationally related, objective criteria established by the district and supplemented by the school. Children from preschool through grade 2 shall be selected solely on the basis of criteria, including objective criteria established by the district and supplemented by the school.

Provide the eligibility criteria (Multi-criteria selection form and eligibility list) for Identified students including Head Start served, Migrant, Neglected, Delinquent and/or Homeless, if applicable.

Yes  No  N/A

Form or additional documents shows the rank order student list of identified, eligible students having the greatest need for service.

Yes  No  N/A

Question 12  ★  Required

Targeted Assistance Programs use evidence-based student Intervention and student support strategies described in the
Interventions and Improvement Strategies implemented are evidence-based and there is evidence of evaluation for effectiveness through meeting notes, data files, etc. Add List of intervention and/or improvement strategies on Evidence-based spreadsheet and evidence/plan for evaluating effectiveness of selected intervention/improvement strategies. Complete Title I tab and upload evidence-based spreadsheet in evidence-based section.

There is evidence that Title I targeted assistance programs in buildings/district meet the purpose of Title I Part A.

### Parent and Family Engagement ESEA Section 1116

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<thead>
<tr>
<th>Question 13</th>
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<tbody>
<tr>
<td><strong>Reference: Section 1116(a)(2) Parent Engagement Policy</strong></td>
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<tr>
<td>The district jointly develops and annually reviews a written parent and family engagement policy that is distributed to parents that establishes the district's expectations for parental involvement.</td>
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<tr>
<td>Provide District Parent Engagement Policy with most recent review date.</td>
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<tr>
<td>Yes No N/A</td>
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</table>

| Evidence of Annual Review of District Parent Involvement Policy such as agenda, sign-in sheets, meeting notes, etc. |
| Yes No N/A |

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<th>Question 14</th>
<th>Required</th>
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<tbody>
<tr>
<td>For those districts required to reserve 1% of its total Title I allocation to carry out parent and family engagement activities, 90% of the set aside amount goes towards building parent involvement budget and activities.</td>
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<tr>
<td>Title I Parent Engagement district and building budgets.</td>
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<tr>
<td>Yes No N/A</td>
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</table>

| There is evidence that demonstrates parent involvement in decisions for how these funds are allocated and activities provided such as sign-in sheets agendas, parent surveys, etc. |
| Yes No N/A |

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<tr>
<th>Question 15</th>
<th>Required</th>
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<tbody>
<tr>
<td><strong>Reference: Section 1116(b)(1) Building Parent Involvement Policy/Plan</strong></td>
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<tr>
<td>Each Title I school jointly develops with, and distributes to, parents and family members of participating children a written and family engagement policy (school plan) that is made available to the local community and updated periodically.</td>
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<tr>
<td>Provide individual Title I School/s parent engagement plan/s with the most recent reviewed date. (For TA buildings supplemental parent engagement activities for targeted assistance students and their parents.)</td>
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<td>Yes No N/A</td>
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</table>

| There is evidence of parent involvement in the development of building parent engagement plan/s such as agendas, meeting notes, sign-in sheets, parent surveys, etc. |
| Yes No N/A |

| There is evidence of distribution of parent engagement plan/s to parents through district website, student handbook, newsletters, etc. |
| Yes No N/A |

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<th>Question 16</th>
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<tr>
<td><strong>Reference: Section 1116(C)(1) Title I Annual Meeting</strong></td>
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<tr>
<td>Each Title I school convenes an annual Title I meeting, at a convenient time, to which all parents of participating children</td>
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</table>
shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain Title I requirements and the rights of parents to be involved.

Title I Annual Meeting was provided. Evidence may include meeting agenda, sign-in sheets, and copy of materials presented.

Yes  No  N/A

There is evidence of parent notice for Title I Annual Meeting such as newsletters, flyer, brochure, website announcement, etc.

Yes  No  N/A

**Question 17**  ✭  Required

**Reference: Section 1116(C)(3)(4) Parent Involvement in Planning**

Each Title I served school involves parents in an organized, ongoing and timely way in the planning, review, and improvement of Title I programs, including the school's parent and family engagement policy (plan) and the schoolwide program plan (if applicable).

There is evidence of parent involvement in the planning for the Title I program and/or SW Plan

Yes  No  N/A

Each Title I served school provides parents of participating children timely notification about programs under Title I, a description and explanation of curriculum at each school, the forms of assessments and achievement levels of the academic standards and opportunities for regular meetings to discuss and participate in decisions related to their child's educational program. Provide examples of parent notices and parent meetings such as student handbooks, school website, conference schedules, etc.

Yes  No  N/A

**Question 18**  ✭  Required

**Reference: Section 1116(d) Parent Compacts**

Each Title I served school jointly develops with parents a school-parent compact that outlines how parents, the entire school staff, and students share the responsibility for improved student academic achievement and how the school and parents will build a partnership to achieve this end.

School parent compacts are distributed annually to parents and include the following: 1.) Describes the schools responsibility to provide high-quality curriculum and supportive and effective learning environment for their child. 2) Describes how the building provides parents communications about their child's progress, annual conference with review of compact to parent, how parents may have access to staff and volunteering opportunities, and their child's classroom, and how parents may receive regular communications in a language parents can understand

Yes  No  N/A

**Question 19**  ✭  Required

**Reference: Section 1116(E) Parent Activities**

Evidence of involvement, training and assistance to parents to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement.

Provide examples of programs and activities, trainings, agendas, materials, sign-in sheets, and/or communications that provide information on how parents can understand and help their child with the state's learning standards, work with their child at home, and how to educate teachers on how to reach out and work with parents, etc.

Yes  No  N/A

**Group Name |**

**Nonpublic School Service ESEA Section 1117**

Jan 13, 2021  Printed by: Aparna Nanda | 050765 Ohio Department of Education  Page 5 of 26
Reference: Section: 1117(a)(1), 1117(c) Equitable Services

The district shall provide eligible children, on an equitable basis educational services that address their needs; and ensure that teachers and families of the children participate.

Payroll records  School-Parent compacts for Title I served students in NPs.
Yes  No  N/A  Yes  No  N/A

Evidence of parent involvement activities, trainings, materials, 1% parent engagement set aside (if required)
Yes  No  N/A

Completed Federally funded personnel Excel file (if applicable)
Yes  No  N/A

Inter-district agreements or third-party contracts (if applicable)
Yes  No  N/A

Fiscal records showing service amounts for each nonpublic school with any prior year carryover funds if applicable
Yes  No  N/A

Eligibility criteria (multi-criteria selection form)
Yes  No  N/A

Rank order student list of identified, eligible students having the greatest need for service  Not Applicable
Yes  No  N/A

Reference: Section: 1117(b)(1) Consultation

Timely and meaningful consultation between district and nonpublic officials shall occur during the design and development of the district’s programs under this part with the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children.

Provide meeting agendas, sign-in sheets, emails  Upload Documentation.
Yes  No  N/A  Yes  No  N/A

describe process for verification of student low income status
Yes  No  N/A

Reference: Section: 1117c(d)

The district controls and administers all Title I funds, materials, equipment and property purchased with these funds.

Examples include payroll records
Yes  No  N/A

Inventory of any supplies or equipment purchased with federal funds that have a high likelihood of being lost or stolen. Inventory should include fund purchased with, location of item, serial number, model number, tag number, and date of purchase. Items inventoried should be tagged and identified with fund purchased from.
Yes  No  N/A

and/or purchase orders  Not Applicable
Yes  No  N/A  Yes  No  N/A

Reference: Section: 8101(19)(45) NonProfit Status

Demonstrate how the LEA ensured equitable services were delivered to eligible nonpublic schools that have not for profit status.

Provide evidence of nonpublic status (501(c)3 documentation, Nonprofit Organization Type.
Yes  No  N/A
Fiscal Records ESEA Section 1118

Reference: Section 1118(2), 1114(a)(2)(B) Supplement, Not Supplant

Funds are used only to supplement the amount of funds that would, in the absence of Title I-A funds, be made available from non-federal sources for the school, in accordance with the method of documentation. See ODE Guidance on Title I Supplement, Not Supplant, Supplement, Not Supplant

Provide District written methodology for the Supplement, Not Supplant selected in the CCIP Title I Supplement, Not Supplant. Methodology should show the calculations used for the distribution of funds and building budgets resulting from the selected methodology.

Yes  No  N/A

Uniform Guidance (2CFR Part 200)

Reference: Section: Uniform Guidance (2CFR Part 200) Internal Controls

Fiscal Records demonstrate that the district conforms with Uniform Guidance and the requirements of each grant.

Fiscal Reports and Records provided in Uniform Administrative Requirements...section and building allocation section

Yes  No  N/A

Reference: Section: 1118(c)(3)(B) Comparability

The district, if applicable, annually reports and meets comparability of services requirement.

Upload district written Comparability Procedures  Upload the completed Comparability Report

Yes  No  N/A  Yes  No  N/A

Provide the Source Documentation for comparability - EMIS Staff Detail Report with any changes made/notes

Yes  No  N/A

If district self-reported provide the source documentation used for determining comparability.

Yes  No  N/A

Title I-D Neglected, Delinquent or At-Risk Program (Not Started)

LEA Application and Use of Funds ESEA SUBPART 2 Section 1425

Reference: Section: 1425 (1-13)

Each neglected or delinquent facility and LEA outlines services provided through a formal agreement as outlined under section 1425 (1-13)

Upload the formal agreement between the LEA and neglected and delinquent facility outlining responsibilities for providing services mentioned in the 13 application elements

Yes  No  N/A

Reference: Section: 1431(a)(1-5)
The LEA evaluates the program not less than once every 3 years to determine its impact on educational achievement and high school graduation, school credit accrual, transition back to school, employment, and/or participation in postsecondary education and job training programs, 1431(a)(1-5)

Provide the program-specific evaluation reports that include mention of the Title I-D program or describe the program-specific evaluation reports that include mention of the Title I-D program

Provide samples of progress monitoring reports of students

Reference: Fiscal and regulatory requirements

The LEA complies with statutory and regulatory fiscal requirements, including supplement not supplant

List of all personnel paid with Title I-D funds and the proportion of their salaries, benefits and duties that are funded by Title I-D on federally funded spreadsheet.

Fiscal records document expenditures

Upload inventory of equipment purchased with Title I-D funds (EDGAR 80.32), if applicable

Provide copies of Title I-D funded staff's schedules

Title I School Improvement Sub A ESEA Section 1003 (Not Started)

Reference: Needs Assessment

Each identified building has developed a comprehensive needs assessment that identifies priority needs for school improvement.

There is a comprehensive needs assessment completed for each identified building in the CCIP Planning Tool.

There is evidence of school specific needs identified - Provide district/building notes, agendas for ONA.

There is evidence of stakeholder involvement in the process - Provide sign-in sheets for ONA meetings.

Reference: Comprehensive Improvement Plan

Each identified building has completed a comprehensive support and improvement plan to improve student outcomes by addressing identified indicators and providing evidence-based improvement strategies and interventions.

The Building has completed a Comprehensive Improvement Plan in CCIP and addressed all required history log notes in the planning tool from plan reviewers to assure that all required criteria is included in plan.

Provide evidence of intervention and improvement strategy/ies implementation in the building such as schedules, specific activities, Building Team Meetings, etc
Intervention and improvement strategies are Evidence-Based. Completed School Improvement Tab on Evidence-Based spreadsheet and upload in evidence-based section.

<table>
<thead>
<tr>
<th>Question 3</th>
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<tbody>
<tr>
<td><strong>Reference: LEA Monitors Building Progress</strong></td>
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<tr>
<td>LEA monitors and provides supports to identified buildings with implementation of plan and student outcomes.</td>
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<td>Provide meeting notes such as DLT, BLT, and TBT meetings or other activities that demonstrate LEA support.</td>
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<tr>
<td>Describe LEA support for identified buildings.</td>
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<td>Show evidence that building and district Adult Implementation measures data is routinely evaluated</td>
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<tr>
<td>Show evidence that building and district student progress measure data is routinely evaluated.</td>
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<th>Question 4</th>
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<tbody>
<tr>
<td><strong>Reference: Fiscal Requirements</strong></td>
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<tr>
<td>The LEA distributes funds accordingly to each identified building as prescribed in Title I Non-Competitive School Quality Improvement Grant Application</td>
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<td>Building level budget and expenditure reports such as a Budsum or other fiscal document that demonstrates amounts budgeted and expended to date.</td>
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<th>Question 5</th>
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<tr>
<td>The LEA assures that funds expended at each building are allowable under the fund, meet the intent and purpose of the fund and align with the building improvement plan.</td>
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<tr>
<td>Building level budget and expenditure reports such as a Budsum or other fiscal document that demonstrates amounts budgeted and expended to date.</td>
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**Title II-A Supporting Effective Instruction (Not Started)**

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<tr>
<th>Group Name</th>
<th>Local Uses of Funds ESEA Section 2103(b)</th>
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<tr>
<th>Question 1</th>
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<tr>
<td><strong>Reference: Required Teacher/Student Ratio</strong></td>
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<tr>
<td>Section 2103(b)(5) - Provide evidence to support that the LEA meets the State Operating Standard 3301-35-05 (A)(3): required teacher/student ratios for class size (at least one full-time equivalent teacher to 25 students for both grades K-4 and K-12 district-wide) before supplementing with federal funds. Note: The district must also maintain the same level of effort with state and local funds before being able to supplement with federal funds, even if the district ratio is less than 25:1 <strong>Class Size Reduction Spreadsheet</strong></td>
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<tr>
<td>Upload calculation for student to teacher ratio prior to implementing class size reduction. See Class Size Reduction Spreadsheet</td>
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| Question 2 | Required |
Reference: Class Size Reduction Strategy

Section 2103(b)(5) - Provide the class size reduction related strategy identified in the plan side that describes the evidence-based programs and data to support using Title II-A to meet the needs of low performing students and how this will improve equitable access to effective teachers, and how the grade level and subject areas were determined to implement CSR. **Class Size Reduction Flowchart**

Describe the class size reduction related strategy including grade level and building. Include level of evidence on evidence-based spreadsheet and how the district plans to monitor for effectiveness.

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<tr>
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Reference: Professional Development Coach

Provide evidence of developing and providing training to principals, other school leaders, coaches, mentors, and evaluators on how to accurately differentiate performance, provide useful and timely feedback, and use evaluation results to inform decision-making about professional development, improvement strategies, and personnel decisions.

Upload examples of activities to support professional development coaching

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<th>Yes</th>
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<th>N/A</th>
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Provide Professional Development Coach Schedule

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<th>Yes</th>
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Group Name |

**Professional Development Plan ESEA Section 2104(b)**

Reference: Professional Development Plan

Provide supporting evidence of professional development district plan on supporting the needs of teachers and principals to address achievement gaps; provide student data, teacher survey input; effective teacher data and any other data to meet equity requirements.

Provide the District Professional Development Plan.

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<th>Yes</th>
<th>No</th>
<th>N/A</th>
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Describe how it supports the district needs assessment and improvement plan.

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Group Name |

**Allowable Activities ESEA Section 2103(b)**

Reference: Job Embedded Professional Development

Providing high-quality, personalized, sustained and job embedded professional development that is evidence-based for teachers, instructional leadership teams, principals, or other school leaders focused on improving teaching.

Provide evidence of activity and add activity to evidence-based spreadsheet to support the use of Title II-A with this activity.

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<th>Yes</th>
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Reference: Developing Programs for Well Rounded Programs

Developing programs and activities that increase the ability of teachers to effectively teach children with disabilities, including children with significant cognitive disabilities, and English learners, which may include the use of multi-tier
systems of support and positive behavioral intervention and supports, so that such children with disabilities and English learners can meet the challenging State academic standards.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

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<thead>
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<th>Yes</th>
<th>No</th>
<th>N/A</th>
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**Reference: Early Literacy Instruction**

Providing programs and activities to increase the knowledge of teachers, paraprofessionals, principals or other school leaders on early literacy instruction, preschool programs and meeting the needs of students through age 8.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

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<th>Yes</th>
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**Reference: Transition to Elementary School**

Providing joint professional learning and planning activities for school staff and educators in preschool programs that address the transition to elementary school.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

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<th>Yes</th>
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**Reference: Identification of gifted and Talented**

Providing training to support the identification of gifted and talented students, including high-ability students not formally identified for gifted education services, and implementing instructional practices that support the education of such students.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

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<thead>
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<th>Yes</th>
<th>No</th>
<th>N/A</th>
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**Reference: Developing Assessments**

Providing training, TA and capacity-building in LEAs to assist teachers, principals or other school leaders with selecting and implementing formative assessments, designing classroom-based assessments and using such data to improve instruction and student academic achievement, which may include providing additional time for teachers to review student data.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

<table>
<thead>
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<th>Yes</th>
<th>No</th>
<th>N/A</th>
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</table>

**Reference: Transition to Post Secondary Education**

Providing high-quality professional development for teachers, principals, or other school leaders on effective strategies to integrate rigorous academic content, transition to post-secondary education, career and technical education and work-
based learning.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

Yes  No  N/A

**Question 12**  ★ Required

**Reference: Supporting Trauma / Mental Health**

Carrying out in-service training for school personnel in the techniques and supports needed to help educators understand when and how to refer students affected by trauma, and children with, or at risk of, mental illness; the use of referral mechanisms that effectively link such children to appropriate treatment and intervention services in the school and in the community, where appropriate; forming partnerships between school-based mental health programs and public or private mental health organizations; and addressing issues related to school conditions for student learning, such as safety, peer interaction, drug and alcohol abuse, and chronic absenteeism.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

Yes  No  N/A

**Question 13**  ★ Required

**Reference: Effective School Library Programs**

Supporting the instructional services provided by effective school library programs.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

Yes  No  N/A

**Question 14**  ★ Required

**Reference: Training on Sexual Abuse**

Providing training for all school personnel regarding how to prevent and recognize child sexual abuse.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

Yes  No  N/A

**Question 15**  ★ Required

**Reference: Personal Learning Models**

Carrying out other activities using evidence-based professional learning models to the extent the state determines that such evidence is reasonably available.

Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

Yes  No  N/A

**Question 16**  ★ Required

**Reference: Evaluation Support System**

Develop or improve a rigorous, transparent and fair evaluation and support system for teacher, principals or other school leaders.
Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.

<table>
<thead>
<tr>
<th>Question</th>
<th>Required</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tbody>
<tr>
<td>Question 17</td>
<td>Required</td>
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<tr>
<td><strong>Reference: Recruit / Retain Personnel within schools</strong></td>
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<tr>
<td>Initiatives to recruit, hire and retain effective teachers and principals within schools with a high percentage of ineffective teachers.</td>
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<tr>
<td>Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
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<tr>
<td>Question 18</td>
<td>Required</td>
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<tr>
<td><strong>Reference: Recruit / Retain Personnel outside schools</strong></td>
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<tr>
<td>Recruitment and retention of qualified individuals from other fields to become teachers, principals or other school leaders.</td>
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<tr>
<td>Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
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<tr>
<td>Question 19</td>
<td>Required</td>
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<tr>
<td><strong>Reference: Recruit / Retain STEM</strong></td>
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<tr>
<td>Developing and providing comprehensive systems of support to help train, recruit and retain teachers, in the fields of science, technology, engineering and mathematics, including computer science.</td>
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<tr>
<td>Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
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<tr>
<td>Question 20</td>
<td>Required</td>
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<tr>
<td><strong>Reference: Family and Community Engagement</strong></td>
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<tr>
<td>Providing HQPD to effectively engage parents, families and community partners and coordinate services between school and community.</td>
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<tr>
<td>Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
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<tr>
<td>Question 21</td>
<td>Required</td>
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<tr>
<td><strong>Reference: Develop Feedback Mechanisms</strong></td>
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<tr>
<td>Developing feedback mechanisms to improve school working conditions, including periodically and publicly reporting results of educator support and working conditions.</td>
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<tr>
<td>Upload evidence of activity and add activity to Evidence-based spreadsheet in Evidence-Based Strategy section on Title IIA tab to support the use of Title II-A with this activity.</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
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<tr>
<td>Question 22</td>
<td>Required</td>
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</tbody>
</table>
Reference: Supplement, Not Supplant ESEA Title II Part C General Provisions Section 2301

Funds made available under this part shall be used to suplement, and not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.

Upload Fiscal Records in Uniform Administrative Requirements... section for Title IIA.

Yes  No  N/A

Reference: Purpose and Intent and Fund ESEA Section 2101

The programs and activities carried out through this fund are in accordance with the purpose of this title and address the learning needs of students, including Students with Disabilities, English learners, and gifted and talented students.

Upload Fiscal Records in Uniform Administrative Requirements... section for Title IIA.

Yes  No  N/A

Title III Language Instruction for English Learners (Not Started)

Question 1  ⭐ Required

Reference: Consortium Members

LEAs in Title III consortia comply with the same requirements as other Title III grantees. Therefore, consortium members and fiscal agent must have on hand the required documentation for the below indicated sections of Title III compliance.

Upload Meeting notes, minutes, agreements/contracts, etc., demonstrating participation in the consortium

Yes  No  N/A

Question 2  ⭐ Required

Reference: Section: EOA 20 U.S. Code § 1703(f); ESSA §3115(f)(1), §3116(a-b); 1990 OCR Memorandum LEA Program

The LEA has a local program plan or handbook describing its effective EL program(s) and activities undertaken by the LEA to assist English learners.

Provide EL program handbook/manual or a written description of the program(s) and activities for Els

Yes  No  N/A

Provide List of EL program staff with position descriptions, including names, titles, workload, grade and assignments, and duties

Yes  No  N/A

Provide evidence demonstrating increase in student’s English proficiency and academic achievement (No student identifiable information may be included please.)

Yes  No  N/A

Question 3  ⭐ Required

Reference: Section: ESEA §3111(b)(2)(A) Assessments

The LEA adheres to Ohio’s standardized procedures for identifying English learners (Language Usage Survey and the Ohio English Language Proficiency Screener (OELPS)).

Provide Copies of completed Language Usage Surveys

Yes  No  N/A

Provide OELPS Results

Yes  No  N/A

Question 4  ⭐ Required
LEAs administer annually the Ohio English Language Proficiency Assessment (OELPA) to all English learners. Parents are notified of student status and progress. Students who assert proficiency on the OELPA are exited from EL program.

Upload OELPA results for the LEA’s English learners.

Yes  No  N/A

Provide a copy of the notifications to parents/guardians of OELPA results.

Yes  No  N/A

---

Question 5

Reference: Section: 1991 OCR Memorandum; Title VI of the Civil Rights Act; EEOA Student Access to Programs

No student is denied access to any course of activity because of his/her language or cultural background. ELs and immigrant youth have access to grade-level curricula and have equal opportunities to participate in all programs, including pre-kindergarten, magnet, gifted and talented, career and technical education, arts, and athletics programs; Advanced Placement (AP) and International Baccalaureate (IB) courses; clubs; and honor societies.

Provide examples of other communications to ELs and their parents/guardians that is in an understandable format and explains the available programs and activities in the district/school.

Yes  No  N/A

Documents demonstrate that ELs are age-appropriately placed.

Yes  No  N/A

Upload examples or list of EL-specific learning materials used, such as supplementary textbook materials and educational software, that support ELs’ access to age-appropriate grade-level content

Yes  No  N/A

Provide evidence of professional development provided for content area teachers on effective instruction strategies for ELs

Yes  No  N/A

Provide evidence of initiatives contributing to school culture that are inclusive of cultural and linguistic diversity

Yes  No  N/A

Provide documentation of the number of ELs in LEAs programs and activities

Yes  No  N/A

Provide evidence of the inclusion of EL program staff in the selection of learning materials, such as textbooks

Yes  No  N/A

Describe the inclusion of EL program staff in the selection of learning materials, such as textbooks.

Yes  No  N/A

---

Question 6

Reference: Section: Title VI of the Civil Rights Act; EEOA Monitoring of Exited Students

LEAs have a process for monitoring the academic progress of former ELs for at least two years after exiting to ensure that 1) students have not been prematurely exited; 2) any academic deficits they incurred resulting from the EL program have been remedied; and 3) they are meaningfully participating in the educational programs comparable to their peers who were never EL students.

Upload monitoring forms or provide a description of monitoring process.

Yes  No  N/A

Provide a description of LEA’s protocol for re-identifying a student as an EL once exited from the program.

Yes  No  N/A

---

Question 7

Reference: Section: ESEA §3115(c)(1-3) Three Required Activities for Title III

Jan 13, 2021
Printed by: Aparna Nanda | 050765 Ohio Department of Education
LEAs receiving Title III funds shall use the funds across the three required Title III activities as planned in the Title III budget details: 1) to increase the English language proficiency of English learners by providing a more effective programs and services; 2) to provide effective professional development that improves the education of ELs and enhances the ability of school staff to understand and implement curricula; and 3) to promote engagement with the parents, family and community of English learners in their education. NOTE: LEAs who do not use Title III funds in all three categories should show how other funds are used to complete the required activities.

Upload records indicating use of Title III funds for each of the required categories: Meeting Standards, Professional Development, Parent Engagement.
- Yes
- No
- N/A

**Question 8**

Reference: Section: ESEA §3115(g) Supplement, Not Supplant

Federal funds shall be used to supplement the level of Federal, State, and local public funds that, in the absence of such availability, would have been expended for programs for English learners and immigrant children and youth and in no case to supplant such Federal, State, and local public funds.

Fiscal records provided document the use of federal, state, and local funds for the EL program and related activities. Provide fiscal records in Uniform Administrative Requirements.... Section for Title III.
- Yes
- No
- N/A

LEA Leaders can explain how the EL program satisfies obligations to English learners and how the Title III funds are used to supplement the core program and services in the district.
- Yes
- No
- N/A

**Question 9**

Reference: Section: ESEA §1112(e)(3)(A-B) Assessed Within 30 Days

Within 30 days of the start of the school year (or within two weeks of placement if not identified prior to the beginning of school year), the LEA notifies parents of their child’s identification as an English and eligibility for participation in the language instruction educational program in an understandable and uniform format.

Provide the notification in English sent by the LEA to parents for students newly identified during the current fiscal year.
- Yes
- No
- N/A

Provide a copy of a notification in a language(s) other than English sent by the LEA to parents or
- Yes
- No
- N/A

Provide an explanation of how the LEA ensured the information was understood by limited English proficiency parents.
- Yes
- No
- N/A

**Question 10**

Reference: Section: ESEA §1112(c)(6), ORC 3319.074, and ESSA §3116© Teacher’s Credentials

Teachers in the EL program are properly certified or licensed and are fluent in English and other language(s) used for instruction, including written and oral communication skills.

Copies of teacher credentials (licenses, endorsements, certifications, permits)
- Yes
- No
- N/A

Provide a description of LEA’s process for ensuring teacher fluency in English
- Yes
- No
- N/A

Documentation of teachers’ fluency in English and other languages
- Yes
- No
- N/A

Documentation of teachers’ progress toward TESOL certification (licensure or endorsement)
- Yes
- No
- N/A
**Question 11**

*Required*

**Reference: Purpose and Intent of Fund ESEA Section 3102**

The programs and activities carried out through this fund are in accordance with the purpose of this title and to improve the English acquisition and academic achievement of English Learners.

Fiscal Records and evidence provided

<table>
<thead>
<tr>
<th>Yes</th>
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**Title III Immigrant (Not Started)**

<table>
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<tr>
<th>Group Name</th>
<th>Immigrant Children and Youth ESEA Section 3115</th>
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*Required*

**Reference: Section: ESSA §3115e Immigrant Program**

LEAs receiving a Title III Immigrant award use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth

Provide evidence and records indicating use of Title III Immigrant funds

<table>
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<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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**Title IV-A Student Supports and Academic Enrichments (Not Started)**

<table>
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<tr>
<th>Group Name</th>
<th>Student Supports and Academic Enrichments ESEA Section 4101 Subpart 1</th>
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</thead>
</table>

*Required*

**Reference: Needs Assessment: Consultation ESEA Section 4106(c)(1)**

The LEA demonstrates meaningful and continued consultation with parents, teachers, principals, and other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency), and other organizations or partners with relevant and demonstrated expertise in programs and activities designed to meet the purpose of the Title IV, Part A.

Provide meeting agendas, notes, invitations, email correspondence, etc. or

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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Describe stakeholder groups/agencies involved in determining needs and how the district gathered input from outside district stakeholders.

<table>
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<tr>
<th>Yes</th>
<th>No</th>
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**Well-Rounded Education**

<table>
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<tr>
<th>Group Name</th>
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</table>

*Required*

**Reference: Well-Rounded Education ESEA 4107**

Evidence of compliance with ESEA Section 4107 for well-rounded education activities approved on the LEA’s application.

Provide the evidence of activities provided with these funds for well-rounded education. (professional development trainings, staff schedules, fiscal records, documentation for evidence-based strategies as listed in the evidence based strategies file)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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</table>
Upload evidence of on-going monitoring for effectiveness of programs, may include tools used to evaluate effectiveness of these programs (One Needs Assessment, Root Cause Analysis, District Assessment Data, School Climate Surveys, Title IV-A Application, Planning Tool Student/Adult Implementation Measures)

Yes  No  N/A

Upload evidence of coordination with other schools and community-based services and programs, if applicable

Yes  No  N/A

If applicable, evidence of partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing well-rounded activities

Yes  No  N/A

Safe and Healthy Students

Question 3  * Required

Reference: Safe and Healthy Students ESEA 4108

Evidence of compliance with ESEA Section 4108 for activities related to supporting safe and healthy students as approved on the LEA’s application.

Provide evidence of activities provided with these funds for Safe and Healthy Students (professional development trainings, staff schedules, fiscal records, documentation for evidence-based strategies as listed in the evidence based strategies file)

Yes  No  N/A

Provide evidence of on-going monitoring to evaluate effectiveness of these programs. Tools may include One Needs Assessment, Root Cause Analysis, District Assessment Data, School Climate Surveys, Title IV-A Application, Planning Tool Student/Adult Implementation Measures

Yes  No  N/A

If applicable, evidence of the involvement of parents in the activity or program (parent surveys, newsletters, website, parent activities)

Yes  No  N/A

If applicable, evidence of partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing well-rounded activities

Yes  No  N/A

Effective Use of Technology

Question 4  * Required

Reference: Effective Use of Technology ESEA 4109

Evidence of compliance with ESEA 4109 for activities related to effective use of technology as approved on the LEA’s application.

Provide evidence of activities for effective use of technology. (professional development trainings, staff schedules, fiscal records, documentation for evidence-based strategies as listed in the evidence based strategies file)

Yes  No  N/A

Provide evidence of monitoring for effectiveness of activities to evaluate programs. Tools used to evaluate effectiveness of these programs may be One Needs Assessment, Root Cause Analysis, District Assessment Data, School Climate Surveys, Title IV-A Application, Planning Tool Student/Adult Implementation Measures

Yes  No  N/A

General Provisions
Question 5  ✅ Required

Reference: ESEA 4110 Supplement, Not Supplant

Funds made available under this subpart support the programs and activities selected in the CCIP consolidated application and shall be used to supplement, and not supplant, non-federal funds that would be otherwise be used for activities authorized under this subpart.

District fiscal records and source documentation Provided in Uniform Administrative Requirements.... for Title IV-A funds

   Yes   No   N/A

Question 6  ✅ Required

Reference: ESEA 4101 Purpose and Intent Fund

The programs and activities carried out through this fund are in accordance with the purpose of this title and to improve the academic achievement of students.

Fiscal Records and evidence of activities provided

   Yes   No   N/A

Title V-B Rural and Low Income (Not Started)

   Group Name  |  Rural Education Initiative ESEA Part B Subpart 2 Section 5222(a)

Question 1  ✅ Required

Reference: Uses of Funds

Fund awarded to LEAs under this subpart shall be used to for any of the following activities authorized under Title I-A, II-A, III, IV-A, Parental Involvement Activities

Upload Evidence of activities supported by these funds such as: fiscal documents, schedules, flyers or newsletters, webpage, etc.

   Yes   No   N/A

Question 2  ✅ Required

Reference: Application

Program objectives and outcomes for activities under this subpart shall be used to help all students meet the challenging State academic standards;

Describe how program/s implemented with these funds have or will help students meet the challenging state academic standards

   Yes   No   N/A

Provide data used to monitor programs and evaluate effectiveness.

   Yes   No   N/A

Describe how the district is monitoring the effectiveness of the program provided with these funds

   Yes   No   N/A

Question 3  ✅ Required

Reference: Supplement, Not Supplant ESEA Section 5232

Funds made available under subpart 1 or 2 shall be used to supplement, and not supplant, any other Federal, State, or local education funds
Fiscal records and evidence demonstrate supplement, not supplant with funds. Provide Title V-B fiscal records in Uniform Administrative Requirements.... section

| Yes | No | N/A |

Expanding Opportunities for Each Child (Not Started)

<table>
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<tr>
<th>Group Name</th>
<th>Expanding Opportunities for Each Child ESEA Section 1003A</th>
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<tbody>
<tr>
<td><strong>Question 1</strong></td>
<td><img src="star" alt="Required" /></td>
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</table>

**Reference:** ESEA Section 1003A(c)(1), (d)(1)(2) Parent Outreach/Communication

A LEA receiving an award under this section may not use more than 1 percent of its award for outreach and communication to parents about available direct student services provided with these funds. Such communication and outreach shall be adequate enough for parents to make a decision and provide enough time for parents to make a choice.

Provide evidence of outreach and/or communication to parents about program/s provided with these funds.

| Yes | No | N/A |

**Question 2** | ![Required](star) |

**Reference:** ESEA Section 1003A(c)2

A LEA receiving an award under this section may not use more than 2 percent of its award for administrative costs related to direct student services

Provide documentation for administrative costs charged to grant

| Yes | No | N/A |

**Question 3** | ![Required](star) |

**Reference:** ESEA Section 1003A(c)3

A LEA receiving an award under this section may use funds to pay for allowable activities under this grant: Academic Courses Not Previously Available, Credit Recovery and Acceleration Courses, Post-Secondary Instruction, and Assessments, Career Pathways, Personalized Learning Experiences as selected in grant application.

Provide evidence of activities provided with these funds for direct student services such as expanded course offerings, program/s, services, etc.

| Yes | No | N/A |

**Question 4** | ![Required](star) |

**Reference:** ESEA Section 1003A(c)(4), (d)(4)

LEAs receiving funds under this part shall provide such services to students enrolled in Priority and Focus buildings first and finally other low-achieving students enrolled in the LEA. Funds expended for this award are spent according to district prioritization and school allocations in grant application.

Describe how the district determined to use funds awarded with this grant and how low achieving buildings and students are prioritized for these services

| Yes | No | N/A |

Provide building level fund fiscal reports showing budgeted allocations and expenditures sorted by building (OPU), Object, and Function such as a Budsums.

| Yes | No | N/A |

Elementary and Secondary School Emergency Relief Fund (ESSER) CARES ACT Sec. 18005 (In Progress)
**Question 1**  
Reference: Uses of Funds CARES Sec 18003(d)  
Demonstrate how the LEA carried out uses of funds that are allowable under CARES Section 18003(d) and consistent with the approved ESSER application.  
Evidence of Activities (professional development trainings, staff schedules, fiscal records, documentation for evidence-based strategies as listed in the evidence-based strategies file)  
Yes  No  N/A

**Question 2**  
Reference: Assistance to Nonpublic Schools CARES Sec 18005  
Demonstrate that equitable services were provided in the same manner as provided under section 1117 of the ESEA of 1965 to students and teachers in non-public schools, and/or in accordance with the Interim Final Rule (IFR) for expenditures between 7/1/20 and 9/4/20.  
Evidence of Equitable Services (evidence of consultation including meeting agendas, emails, phone calls, etc., fiscal records.  
Yes  No  N/A

**Question 3**  
Demonstrate how the LEA ensured equitable services were delivered to eligible nonpublic schools that have not for profit status.  
Evidence of nonpublic status (501(c)3 documentation, Nonprofit Organization Type with the Secretary of State, etc.)  
Yes  No  N/A

**Question 4**  
Reference: Continued Payment to Employees CARES Sec 18006  
Demonstrate that, to the greatest extent practicable, the LEA has continued to pay its employees and contractors during the period of any disruptions or closures related to coronavirus.  
Evidence of continued payment to employees and contractors to the greatest extent practicable (staff listings, strategic planning documents, board meeting minutes or agendas, budgets, etc.)  
Yes  No  N/A

**Properly Licenced Staff (Not Started)**  
Certified Licensed Teachers, ESEA Qualified Instructional Paraprofessionals

**Question 1**  
Reference: Certified/Licensed Teachers, Qualified Instructional Paraprofessionals Section: 1112(c)(6), Section 2101(B), Section 3111(B), Section 4101, Section 5211(a)  
The district ensures that all teachers and paraprofessionals working in a program supported with Federal funds are State of Ohio Properly Permitted/Licensed https://ccip.ode.state.oh.us/documentlibrary/ViewDocument.aspx?DocumentKey=85511  
Upload Completed Federally Funded Personnel Excel file  
Yes  No  N/A
Evidence-Based Intervention and Improvement Strategies (Not Started)

**Evidence-Based Strategies Section 8101(21)(A)(B)**

Funds under this part are used to implement evidence-based activities, strategies, and interventions to strengthen interventions to improve outcomes for students. **Evidence-Based Spreadsheet**

The district has identified for each program its evidence-based activity, strategy, or intervention for improvements using the four levels of evidence to address identified needs while considering its capacity to implement. Upload the district’s evidence-based spreadsheet of interventions, activities, and strategies supported with funds from this part.

- Yes
- No
- N/A

Describe the district’s process to determine which activity, strategy or intervention to implement.

- Yes
- No
- N/A

The district has developed a plan for determining the effectiveness for strategies, interventions, and activities that fall under level 4 for evidence of effectiveness. Provide plans for items identified as a level 4 activity for determining effectiveness.

- Yes
- No
- N/A

The district routinely evaluates for effectiveness the strategies, activities, and interventions implemented with funds under this part. Provide district process for monitoring and evaluation. For Level 4 activities provide evidence of monitoring or evaluation.

- Yes
- No
- N/A

Uniform Provisions Subpart 1 Section 8501 (Not Started)

**Participation by Private School Children and Teachers ESEA Section 8501 General Provisions**


Expenditures for educational services and other benefits provided under this section for eligible private school children, their teachers, and other educational personnel serving those children shall be equal, taking into account the number and educational needs of the children to be served, to the expenditures for participating public school children, Title I-C, Title II-A, Title III, Title IV-A,

Upload Fiscal Records for NP equitable services for each fund with equitable service amounts.

- Yes
- No
- N/A

**Reference: Obligation of Funds Section: 8501(a)(4)(B)**

Funds allocated to a school district for educational services and other benefits to eligible private school children shall be obligated in the fiscal year for which the funds are received by the agency.

Fiscal records, provided.

- Yes
- No
- N/A
Question 3  * Required

Reference: Consultation Section: 8501(c)(1-5)

The district ensures timely and meaningful, ongoing consultation with appropriate nonpublic school officials. Both have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children.

Provide evidence of consultation
- Yes
- No
- N/A

Question 4  * Required

Reference: Public control of funds Section: 8501(d)

Public Control of Funds: a public district administers funds, materials, equipment, and property. Employment or contracts for provision of services are under the control and supervision of public agency. Funds used to provide services shall not be commingled with non-Federal funds.

<table>
<thead>
<tr>
<th>Purchase orders</th>
<th>Inventory</th>
<th>Payroll Records</th>
</tr>
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<tbody>
<tr>
<td>Yes</td>
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</tbody>
</table>

Question 5  * Required

Reference: Section: 8101(19)(45) NonProfit Status

Demonstrate how the LEA ensured equitable services were delivered to eligible nonpublic schools that have not for profit status.

Evidence of nonpublic status (501(c)3 documentation, Nonprofit Organization Type with the Secretary of State, etc.)
- Yes
- No
- N/A

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Not Started)

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Uniform Guidance (2CFR Part 200)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Question 1</td>
<td>* Required</td>
</tr>
</tbody>
</table>

Reference: Internal Controls

Fiscal Year records, including Account History (ACTRPT) or payroll records and Budget Account Information (BUDLED) or transaction level financial report, are accurately maintained by the district for all federal funds received under the Consolidated Application and ESSER fund.

Account History (ACTRPT) or payroll report for current fiscal year - Sort by Fund/Staff for each fund received under the ESEA Consolidated Application along with ESSER. Exclude IDEA reports for this review.
- Yes
- No
- N/A

Detailed Budget Account Information (BUDLED) or transaction level financial report for current fiscal year for each fund received under the ESEA Consolidated Application along with ESSER. - Sort by Fund/Function/Object (only include objects 400, 500, 600 and 800) **Exclude IDEA reports for this review.
- Yes
- No
- N/A

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Inventory and Procurement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Question 2</td>
<td>* Required</td>
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</tbody>
</table>

Reference: Inventory Section 2 CFR Part D 200.313(d)(1)

An inventory, if applicable, is completed at least once every two years along with a control system to ensure adequate
safeguards for preventing lost, damage, or theft, including date(s) performed. **Equipment and Inventory Guidance**

Inventory of any supplies or equipment purchased with federal funds that have a high likelihood of being lost or stolen. In
ventory should include fund purchased with, location of item, serial number, model number, tag number, and date of purc
hase. Items inventoried should be tagged and identified with fund purchased from.

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**Question 3**

*Required*

**Reference: Procurement and Disposition CFR Part D 200.318; 200.319; 200.320.**

The district has documented procurement procedures for the acquisition of property or services. Procurement procedures
conform to the procurement standards identified in CFR 200.317 through 200.327.

District Procurement Policy with most recent review date

<table>
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<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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The district has a definition of equipment or follows the federal definition

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<tr>
<th></th>
<th>Yes</th>
<th>No</th>
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</table>

District maintains a Disposition Report for lost, obsolete or unusable equipment, if applicable

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<th></th>
<th>Yes</th>
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<th>N/A</th>
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### Time and Effort

**Reference: Time and Effort Section 2 CFR Part 200.430(i)(1)(viii)(A-C); (2); (3)**

The district has created a system for establishing the work time and payment estimates for reasonable approximations of
the activity actually performed, including a system of internal controls to ensure that the final amount charged to the
Federal award is accurate, allowable, and properly allocated. Documentation includes work schedules to reconcile with
expenditures reported and the total number of hours worked each day.

Upload Semi-Annual Certification for employees working on a single cost objective

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<tr>
<th></th>
<th>Yes</th>
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Upload Time and effort logs for employees working on multiple cost objectives

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<tr>
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Provide Teacher and Paraprofessional Schedules, when requested

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Provide job descriptions, when requested

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<th>Yes</th>
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### Maintenance of Effort ESEA Subpart 2 Section 8521

**Reference: Maintenance of Effort Section 8521(a)**

The district has maintained spending of state and local funds annually either by per student or aggregate expenditure from
the proceeding fiscal year by at least 90%.

Fiscal Records for preceding year

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
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Fiscal Records for current year

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<th>Yes</th>
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### McKinney-Vento Homeless Assistance Act (Not Started)


Jan 13, 2021

Printed by: Aparna Nanda | 050765 Ohio Department of Education
District has an up-to-date homeless board policy for enrollment and dispute procedures. **Dispute Resolution Procedure**

Provide District Homeless Board Policy with most recent review date.
- Yes
- No
- N/A

Upload Enrollment forms. and describe procedures in place to facilitate immediate enrollment
- Yes
- No
- N/A

Describe procedures in place to facilitate immediate enrollment for students identified as homeless.
- Yes
- No
- N/A

Provide evidence of procedures for removing barriers for fees, fines, and absences or
- Yes
- No
- N/A

Describe the procedures in place for removing barriers for fees, fines, and absences.
- Yes
- No
- N/A

Upload meeting agendas supporting review of district policy/procedures to remove barriers.
- Yes
- No
- N/A

Provide a copy of the Dispute Procedure the district uses (state provided, customized to district)
- Yes
- No
- N/A

Provide a copy of the Dispute Template (to be used in case of dispute)
- Yes
- No
- N/A

Provide a list of disputes addressed by the LEA
- Yes
- No
- N/A

**Reference: Professional Development Section: 722(g)(1)(D)**

The district provides awareness training/information to school personnel, annually.

Evidence of Trainings for Staff through Certificates of Completion and/or Meeting Agendas with supporting documents
- Yes
- No
- N/A

Evidence of any specialized training provided to staff specific to needs of homeless youth such as FAFSA, HUD, Credit accrual, College Readiness, and or Trauma Informed Care.
- Yes
- No
- N/A


Public notice of education rights of homeless children and youth is disseminated to schools and community facilities and locations where services are provided

Evidence of NCHE posters in all district buildings and in the community.
- Yes
- No
- N/A


District assures that transportation is provided at the request of the parent or guardian or in the case of an unaccompanied youth, the liaison, to and from the school of origin

Evidence of Coordinated Transportation provided to homeless youth, such as forms, written agreements, transportation request forms, transportation logs. Should include type of transportation service provided, any arrangements or agreements with neighboring districts start and end dates, etc.
- Yes
- No
- N/A

Describe type of transportation provided for homeless students
- Yes
- No
- N/A
Reference: Referrals to Services Section: 722(g)(6)(A)(iii), 722(g)(2)(5)(A)(B)

District provides referrals as needed to health care services and coordinates services with community and service agencies.

Documentation/referral forms/provider lists to show evidence that homeless students are referred to medical, dental, mental and addiction health services and other services in the community as necessary. Evidence may include logs with referral dates and names of providers, sample referral forms, etc. (if no referrals have been made to date, indicate the process the district would use to refer homeless students to these services, how providers would be contacted, etc.)

Yes  No  N/A

Foster Care (Not Started)

Reference: Transportation Plan and Agreement Section: 1112(c )(5)(A-B)

Each district supports the stability of students in foster care by maintaining a transportation plan or agreement developed in collaboration with their local public children services agency and clear written procedures for educational best interest determinations.

Upload district transportation plan and best interest determination procedures for foster care children

Yes  No  N/A