HINTS OF THE MONTH

01 SMART GOALS
There are now seven options for SMART Goal statements. As users requested, the new functionality was developed to allow entities the ability to select the best statement that fits the need of the entity.

02 STUDENT MEASURES & ADULT MEASURES
Student and Adult measures have five choices available with drop-down options for completing statements. Select the option that best fits the need of the entity.

03 LOCAL EQUITY ACCESS PLANNING (LEAP)
Local Equity Access Planning seeks to ensure that students living at or below the federal poverty line (economically disadvantaged) and students of color (minority students) have equitable access to excellent educators, defined as those teachers and leaders who are effective, experienced, and properly licensed or certified. Districts and schools complete a local equitable access plan using district and building specific data to identify areas of opportunity and growth. For Cohort 3 districts, ALL districts are required to complete the analysis and equity plan in EDSTEPS. The One Needs Assessment provides the questions for the analysis. According to the Office of Educator Effectiveness, all cohort 3 districts MUST have an embedded equity plan. To address any identified equity concerns in their One Plan, consider adding a strategy for professional capital or action steps to specifically address this area in your plan. Please contact the Office of Educator Effectiveness or kara.putinsky@education.ohio.gov with any questions.
UPCOMING TRAININGS

**Educator Equity Lab Dates**

- 3/3/23 — 10 AM – 12 PM
- 3/9/23 — 2 PM – 4 PM
- 3/22/23 — 10 AM – 12 PM

To register, please email kara.putinsky@education.ohio.gov

**Office Hours**

Starting on February 2, 2023
1:00 PM to 2:00 PM
Open to ED STEPS system users.
Join the meeting.

**Cohort 1 & 2 Webinars**

- 4/13/23 — 10 AM – 12 PM
- 4/13/23 — 1 PM – 3 PM

To register, select your training and registration tile in your OHID portal.

The Department is committed to providing access and inclusion and reasonable accommodation in its services, activities, programs and employment opportunities in accordance with the Americans with Disabilities Act (ADA) and other applicable laws. To request a reasonable accommodation for the Cohort Webinars due to a disability, please contact Aleshia McNutt, ADA coordinator, ADAaccommodation@education.ohio.gov or (614) 387-2200 (voice) no later than March 30, 2023.

MARCH TOPICS

**ONE NEEDS ASSESSMENT**

The One Needs Assessment was released for Cohort 3 to start the planning cycle on February 8, 2023. A couple of friendly reminders as you start the planning cycle:

- Remember that priority needs selected on the pre-planning page become the template for the One Plan.
- The schools label flowchart will help to determine if building plans are required.
- District One Needs Assessments should be sent to the One Plan prior to building One Needs Assessments being sent to the One Plan.

For more assistance, please see the ED STEPS User Manual.

**SHOUT OUTS**

The shout out for March goes to Sandy Valley Local for collecting stakeholder input so their voices are heard during the planning process.

If you have someone doing great ED STEPS work such as seeking out shared leadership or professional learning community, please send an email to EDSTEPS@education.ohio.gov.

**ONE PLAN**

WHY IS IT IMPORTANT TO BUILD STRONG ACTION STEPS?

The action steps in a plan are the foundation for what the district will be doing over the next three years to implement the strategies and meet the established goal. Creating clear and descriptive action steps will help the district provide the “roadmap” for plan implementation. Action steps are also good for adding specifics about what the district will be doing differently to address key areas and their embedded plan requirements. Finally, action steps help the reviewers gain an understanding of what and how the district plans on meeting their goal as well as plan requirements. It is important to add as much details as possible to descriptions and to differentiate the actions for each year of the plan. In the action step builder districts and schools will define the action start and end dates and who will be responsible for implementing that action. The system provides an action step bank for each district to share common actions steps across the district. These are only available to the school and district users. Schools in the district can add action steps to the bank as well to share with other schools in the district.
ONE PLAN CONTINUED

WHY USE THE “REPORT RESULTS” FUNCTIONALITY IN THE NEW ED STEPS SYSTEM?

As part of ESEA 1112(b)(1) or ESEA Title I 1114 (a)(b)(3) or 34 CFR 200.26(c), districts are required to self-evaluate plans for effectiveness and monitoring. As an option, entities may utilize the “Report Results” Feature embedded in the One Plan based on the frequency the entity created with their Student and Adult Measures. This tool is optional and entities may use other evaluation tools outside the ED STEPS system to evaluate the One Plan if they choose. Reminders are sent out via email periodically to districts.

There are several benefits to using the new reporting function. First, it addresses the requirement in ESEA and Code of Federal Regulations for district and schools that are required to evaluate the effectiveness of their plans and use of federal funds. For districts that are utilizing the report function in EDSTEPS, they will not be required to upload documents demonstrating evidence into the monitoring system for desk and on-site reviews with federal programs. EDSTEPS progress reports is listed as one sample of evidence for this requirement. Another benefit is that the system creates the reports and charts for you. Hours previously needed to create documents for district and building meetings will be saved. Finally, the program will provide the district and building with a tool to evaluate at the end of the three-year plan, if what they are doing is working or not. Districts that are showing progress in their goals may have the ability to copy the goal over to their next three-year plan with the strategies they have already selected. For this to occur the district or building must have data in the system that informs of the progress that has been made.

FAQS

WHEN IS MY ONA AND ONE PLAN DUE?

If you are in Cohort 3 the due date for district and building is April 30th, 2023. The Funding application is due June 30th, 2023.

WHAT IF MY ORGANIZATION IS IN COHORT 1 OR COHORT 2, WHAT IS REQUIRED TO COMPLETE FOR FY24?

For those in Cohort 1 & 2 you have the option to revise the ONA and One Plan. The only deadline would be June 30th, 2023 for the Funding Application.

WILL MY CONSOLIDATED FUNDING BE IMPACTED IF OUR PROGRESS RESULTS ARE NOT SHOWING POSITIVE CHANGE?

Consolidated funding will not be impacted by progress monitoring reporting. The only expectation would be that if a district or building is not seeing the expected results, that they re-evaluate what they are doing. Does the plan need tweaked or are the assumptions in our root cause analysis incorrect? Progress monitoring is part of the continuum of the improvement process.