Changing the Competitive Grant Application Status

Issue Date: April 15, 2005 **Revised:** January 17, 2006
Sources: Federal Programs
Key Words: Competitive Funding Application
Summary: Prior to changing the status of a Competitive Funding Application, including Community Schools and Adult Basic and Literacy Education, the Treasurer and Superintendent must complete/review the Application Status page.

Login to the CCIP and go to the 2007 Funding Application Sections page. At the bottom of the SECTIONS page click *View/Update Application Status*.

Selecting the Yes option in the *Apply* field indicates your intention to apply for the grant for the given fiscal year. Selection of the *No* option in the Apply field indicates your intention to NOT apply for the grant at this time.

Once this section has been completed, click the CCIP *Save* button at the bottom of the page. From the top of the SECTIONS page select *LEA Treasurer/Fiscal Representative Approved* or *LEA Superintendent/Authorized Representative Approved*. Read the CHANGE STATUS page and click *OK* at the bottom of the page.