Issue Date: May 19, 2008 **Revised:** April 14, 2009
Sources: Public Charter Schools Program (PCSP) Title V, Part B, Subpart 1 of the No Child Left Behind Act of 2001; Charter Schools Program Title V, Part B Non-Regulatory Guidance July 2004
Key Words: Public Charter Schools Program, grant, assurances
Summary: Additional assurances required of all recipients of PCSP funding.

Community Schools (CS) Funding Application
Public Charter School Program (PCSP) Additional Assurances

General Guidance
Authorized representative approval of a grant application in the Ohio Department of Education's (ODE) Comprehensive Continuous Improvement Plan (CCIP) electronic grant application system requires acceptance not only of the comprehensive ODE assurances included in each application, but also full acceptance of these additional PCSP assurances. The grantee agrees to:

1. Annually provide information to verify that the community school is making satisfactory progress toward achieving its stated goals. This information will be provided in the annual performance report (APR) and quarterly reports as requested. The recipient will also participate in authorized federal or state evaluations or assessments of the school's efficiency and effectiveness.
2. Inform the surrounding community about school programs and activities, give all students equal opportunity to attend and develop a lottery system for admission if more students apply than can be admitted.
3. Keep equipment inventories that identify the funding source and year and maintain all equipment according to state law and regulations. If the school does not open or closes, the school will contact ODE's Office of Community Schools (OCS) to follow appropriate closing procedures, including appropriate disposal of all assets.
4. Abide by the conditions in Ohio Revised Code (ORC) Section 3314.02(E)(2) regarding avoidance of conflict of interest between the school's governing board and the school's operator/sponsor.
5. Follow Education Department General Administrative Regulations (EDGAR) 34 CFR 80.36 that requires recipients of federal funds to develop and implement a procurement process for purchased goods and services that ensures full and open competition. Competition must also include contracts between community schools and for-profit and not-for-profit management companies.
6. Follow EDGAR 34 CFR 80.20, which includes the clarification that federal subgrantees, not their contracted management companies, "must directly administer or supervise the administration of their PCSP grant projects, and must use fiscal control and fund accounting procedures that ensure proper disbursement of, and accounting for, federal funds."
7. Per non-regulatory USDOE guidance issued February 13, 2008, for section 5210(1)(a) and (b) of the ESEA, the school will not apply for separate PCSP grants to fund schools that are extensions of this charter school, even if on separate campuses, if they do not operate separately and distinctly from each other.