Ohio | Department of Education

# CCIP Note #275

**Keywords:** FLICS
**Attention:** Superintendents, Treasurers, and Consolidated Application Contacts
**Summary:** FLICS Web Site will be opened to both Community Schools and Public Districts to allow them to review economically disadvantaged community school student data from the School Options Enrollment System (SOES).

## FLICS Web Site Opens February 1, 2012

**Superintendents, Treasurers, and Consolidated Application Contacts**

FYI

On Wednesday, February 1, 2012 at 10 a.m., the FLICS Web Site will be opened to both Community Schools and Public Districts to allow them to review economically disadvantaged community school student data from the School Options Enrollment System (SOES). **All economically disadvantaged student data must be entered into SOES by Tuesday, January 31, 2012 at noon in order to be included in the spring FLICS file extract.** These data will be used to reallocate Title I-A funds from the student's district of residence to the appropriate community school they are attending.

**Community schools will have until Wednesday, February 21, 2012 to resolve error flags within SOES that are preventing economically disadvantaged students from being allocated Title I-A funds.** A manual with instructions on how to navigate the SOES system can be found at the SOES Corner Web site on the ODE Homepage or at the following link: (http://education.ohio.gov/GD/DocumentManagement/DocumentDownload.aspx?DocumentID=110438)

Appropriate personnel may access the FLICS Web site either by clicking on the black "SAFE Sign-in" link at the top of the ODE home page (http://education.ohio.gov/GD/Templates/Pages/ODE/ODEDefaultPage.aspx?page=1) or by going directly to the ODE Web portal (https://safe.ode.state.oh.us/portal/) and entering the account name and password for their SAFE account.

1. If you do not have a SAFE account, click on the "Sign Up" button on the left side of the main ODE Web portal page and follow all instructions for obtaining an account. You will need a valid Ohio Driver's License or Ohio Identification Card in order to complete this automated process.

2. Any individual needing access to the FLICS Web site must be assigned one of the following roles in OEDS-R: CCIP Authorized Representative; CCIP Fiscal Representative; Superintendent; Director; Executive Director; Business Manager; Coordinator- Title I Programs; Treasurer; Director- Title I Program; Supervisor- Title I Programs; and Coordinator-EMIS. Please contact your LEA's OEDS-R Organization Administrator if you need to be assigned one of these roles.

After signing in to the ODE Web portal, click the “FLICS” link listed under “Web Systems” to access the FLICS Web site. If the “FLICS” link does not appear on your Web portal home page, or if you have other questions regarding Web portal access, please verify that you are associated with the proper OEDS-R role and send an e-mail to safe.admin@ode.state.oh.us.

If you have any questions or concerns regarding the FLICS Web site, please call James Lansden in the Office of Accountability at 614-728-3018 or james.lansden@ode.state.oh.us. Questions may also be directed to Cristina Gulacy-Worrel in the Office of Policy and Payments at 614-466-0070 or cristina.gulacy-worrel@ode.state.oh.us