Ohio | Department of Education

# CCIP Note # 282

**Keywords:** Title II-A, HQT, Highly Qualified Teachers
**Attention:** Superintendents, Treasurers, and Consolidated Application Contacts
**Summary:** The FY12 HQT Letter has been sent to all applicable LEAs in the State.

## FY12 HQT Letter has been mailed to all applicable LEAs in the State.

**Superintendents, Treasurers, and Consolidated Application Contacts**

FYI

The FY12 HQT Letter has been mailed to all applicable LEAs in the State. Please note that only traditional public districts and community schools required to report highly qualified teacher (HQT) data in EMIS will receive a letter. Both Superintendents and CCIP Consolidated Application Contacts should expect to receive hard copies of the letter shortly.

The FY12 HQT Letter reports the progress that an LEA has made in its percentage of core academic courses taught by highly qualified teachers through the 2010-2011 school year. Based on an LEA's HQT and AYP results for the previous three school years (2008-2009, 2009-2010, and 2010-2011), the LEA is required to update various parts of its Highly Qualified Teacher Component in the CCIP Planning Tool's District/Agency Plan, as well as possibly to create an agreement with ODE for the use of its Title II-A funds for the 2012-2013 school year (pursuant to Sections 1119(a)(3), 2141(a), and 2141(c) of NCLB).

1. LEAs that met the HQT goal of 100.0% for 2010-2011 and LEAs that have not met the HQT goal of 100.0% for one year as of 2010-2011 are required to revisit their HQT data and update the four Highly Qualified Teacher Component Required Items in the CCIP Planning Tool's District/Agency Plan as necessary.

2. LEAs that have not met the HQT goal of 100.0% for at least two consecutive years as of 2010-2011 are required to revisit their HQT data and update the four Highly Qualified Teacher Component Required Items **and** the three Highly Qualified Teacher Optional Items in the CCIP Planning Tool's District/Agency Plan as necessary.

3. LEAs that have not met the HQT goal of 100.0% for three consecutive years as of 2010-2011 **and** that have not met AYP for the same three consecutive years are required to revisit their HQT data and update the four Highly Qualified Teacher Component Required Items **and** the three Highly Qualified Teacher Optional Items in the CCIP Planning Tool's District/Agency Plan as necessary **and** to establish an agreement with ODE regarding the use of Title II-A funds for the 2012-2013 school year.

In all cases, it is recommended that the results of the annual Teacher Distribution File (TDF), which has been available in the Secure Data Center (SDC) since August of 2011, be updated in the HQT Component's third Required Item regarding teacher equity. As you know, the FY13 CCIP Planning Tool was opened on September 27, 2011, so please note that any updates made to the HQT Component in the FY12 CCIP Planning Tool also must be evidenced in the FY13 CCIP Planning Tool. Your LEA's Consultant in the Office of Federal Programs at ODE will contact all LEAs (described in Item #3 above) required to establish an agreement with ODE regarding the use of Title II-A funds for the 2012-2013 school year pursuant to Section 2141(c) of NCLB.

**The deadline for updating the Highly Qualified Teacher Component Required Items and Optional Items in the Planning Tool of the FY12 CCIP, as well as for establishing an agreement with ODE regarding the use of Title II-A funds for the 2012-2013 school year when required, is Friday, June 1, 2012.**