Ohio | Department of Education

CCIP Note # 342
Requirement for Unique Entity Identifier

Date: June 4, 2015
Attention: Superintendents, Treasurers, Title I Directors/Coordinators and Consolidated Application Contacts

In recent years, the federal government updated regulations to require grantees and subgrantees receiving federal grants to obtain a unique entity identifier and register with the System of Award Management (also known as SAM.gov). This updated regulation allows for tracking of grants not only at the state level but the subaward level as well.

As required by *2 CFR 25 Appendix A*
1(B). Requirement for unique entity identifier states, in part, the state education agency (Ohio Department of Education),

1. Must notify potential subrecipients that no entity may receive a subaward from you unless the entity has provided its **unique entity identifier**; and

2. **May not make a subaward to an entity** unless the entity has provided its unique entity identifier.

The unique entity identifier required by SAM.gov is the Dun and Bradstreet (DUNS) number. The DUNS number is a non-indicative nine digit identifier issued and maintained by Dun & Bradstreet, which verifies the existence of a business entity globally.

Therefore, beginning with the Fiscal Year 2016 applications, districts, or any other entity, receiving federal funds from the Ohio Department of Education are required to:

1) Apply for a Dun and Bradstreet (DUNS) number;
2) Register on SAM.gov (System for Award Management); and
3) Enter the assigned DUNS number into the Ohio Educational Directory System (OEDS-R).

Please note: The department cannot award a federal grant without a unique entity identifier on file.

To comply with the updated regulations the Ohio Department of Education has,

- Modified OEDS-R to accept the DUNS number;
- Added a warning message to CCIP; and
- Added a validation that the application cannot be final approved if the DUNs number is not reported.