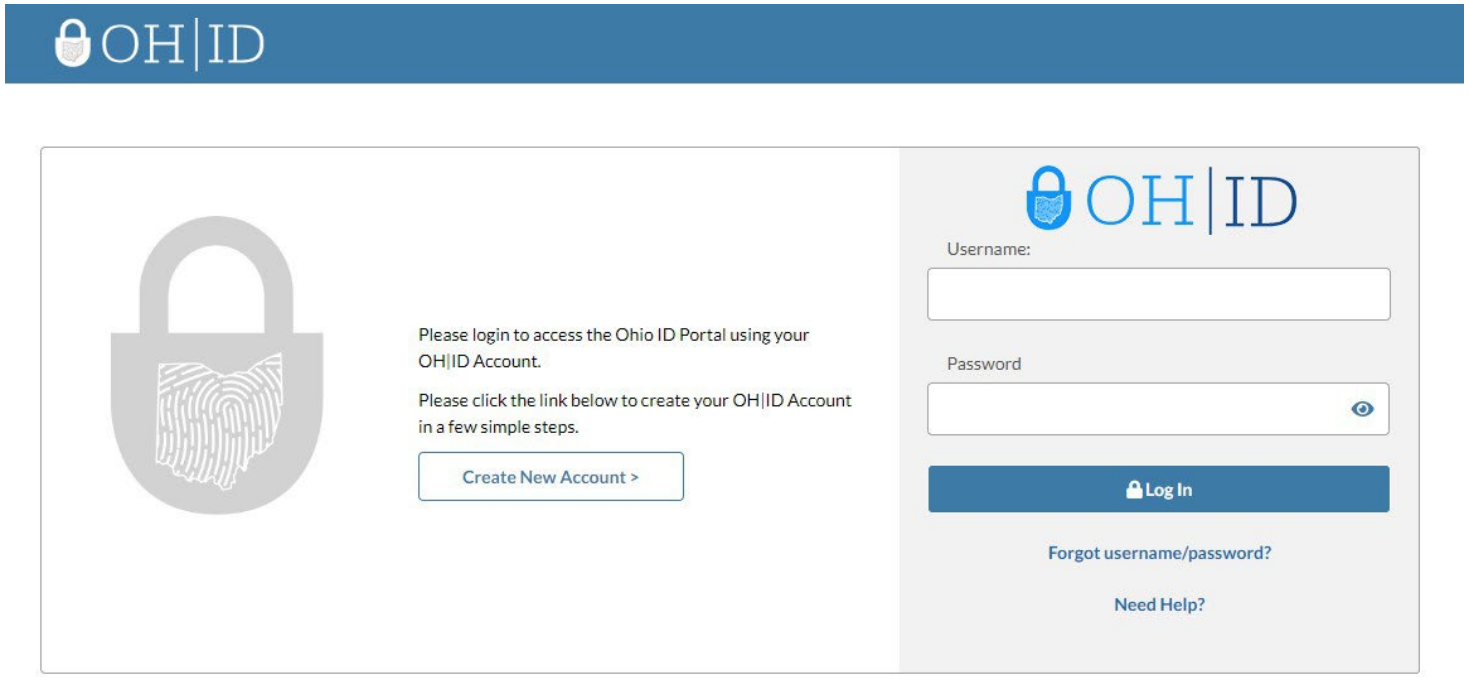
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1) **Follow the link below to access the Ohio ID Portal, and sign in to your OH ID account:**

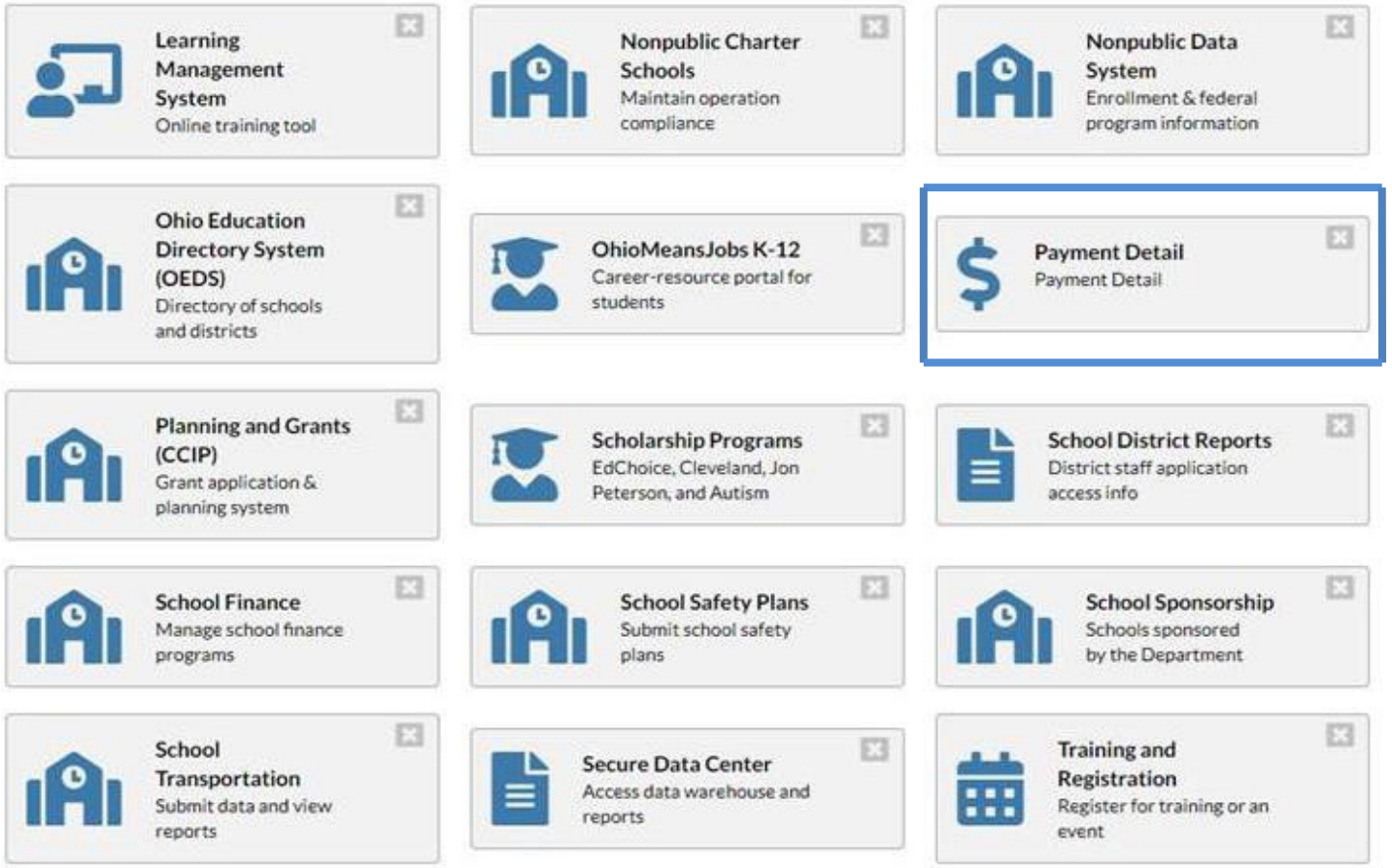
https://ohid.ohio.gov



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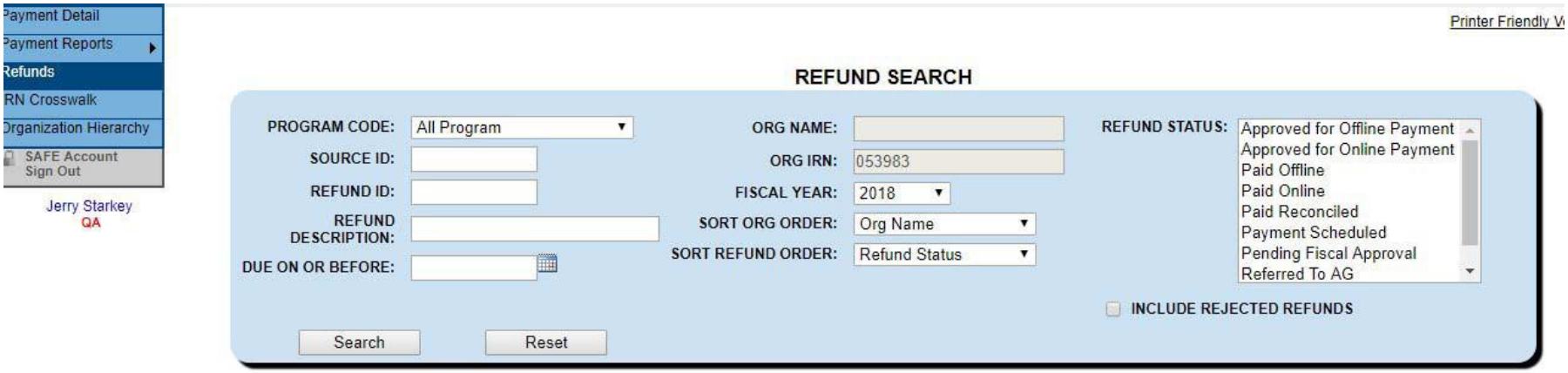
2) Navigate to and click the Payment Detail app:



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3) You will be directed to the Refund Search Page:

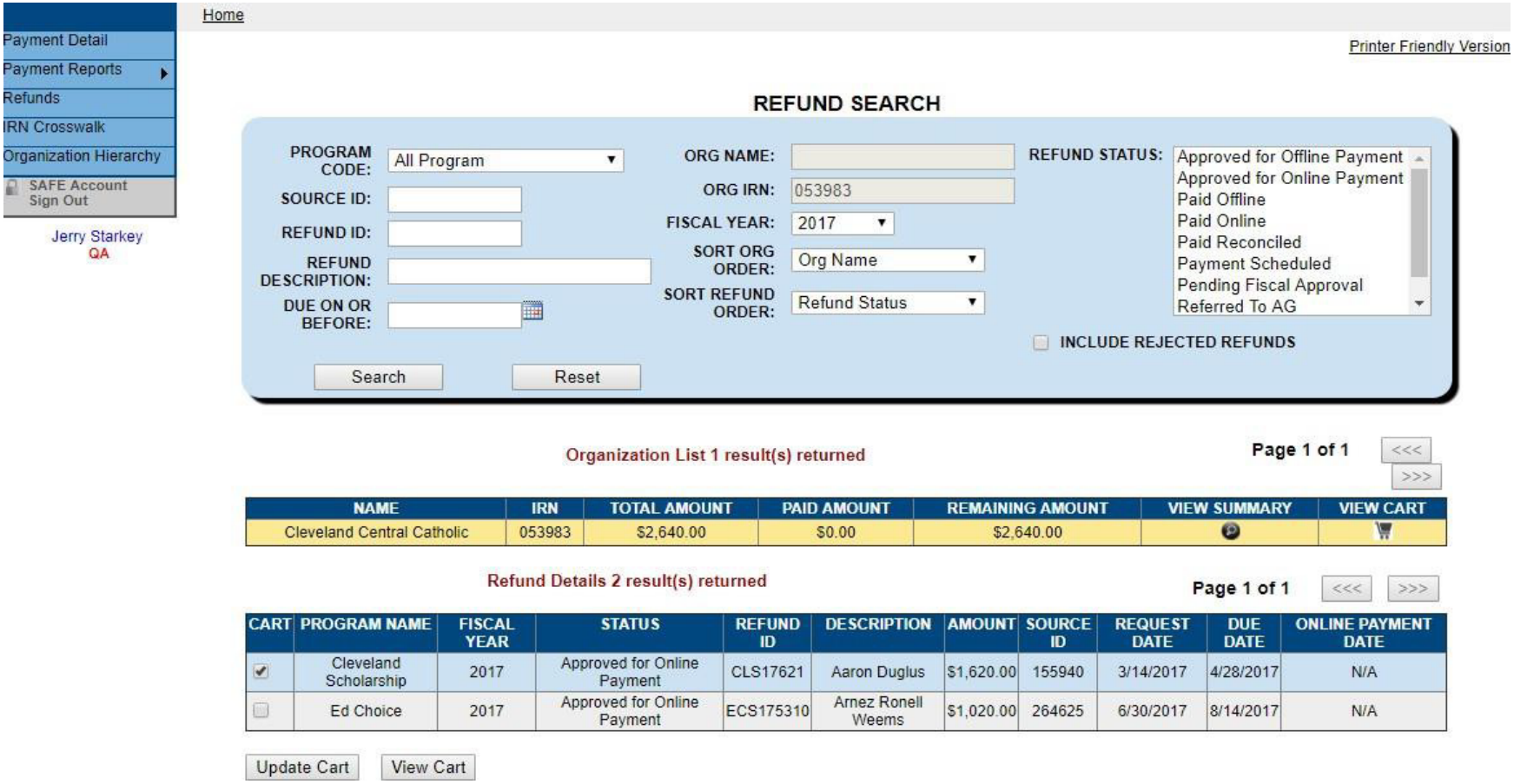


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4) Apply search criteria to find refunds associated with your IRN:

5) Filter by Refund Status "Approved for Online Payment", click Search



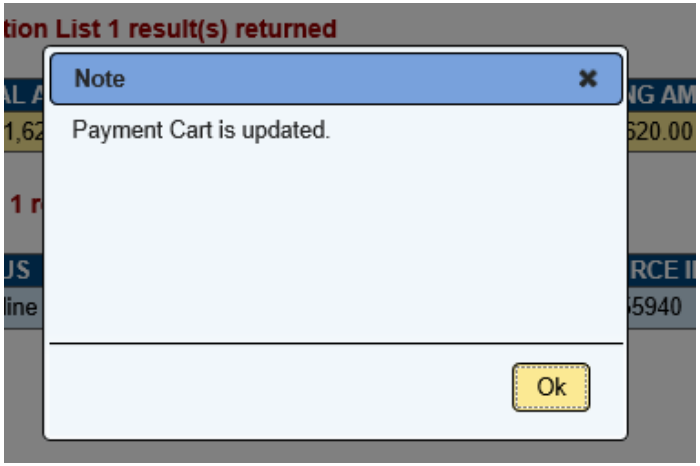
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6) Place a check mark on the refunds you want to pay and click 'Update Cart'. They will be added to your cart for payment. Be sure to Update Cart with the selections you want before proceeding.

CART	PROGRAM NAME	FISCAL YEAR	STATUS	REFUND ID	DESCRIPTION	AMOUNT	SOURCE ID	REQUEST DATE	DUE DATE	ONLINE PAYMENT DATE
☑	Cleveland Scholarship	2017	Approved for Online Payment	CLS17621	Aaron Duglus	$1,620.00	155940	3/14/2017	4/28/2017	N/A
☑	Ed Choice	2017	Approved for Online Payment	ECS175310	Arnez Ronell Weems	$1,020.00	264625	6/30/2017	8/14/2017	N/A

Update Cart View Cart



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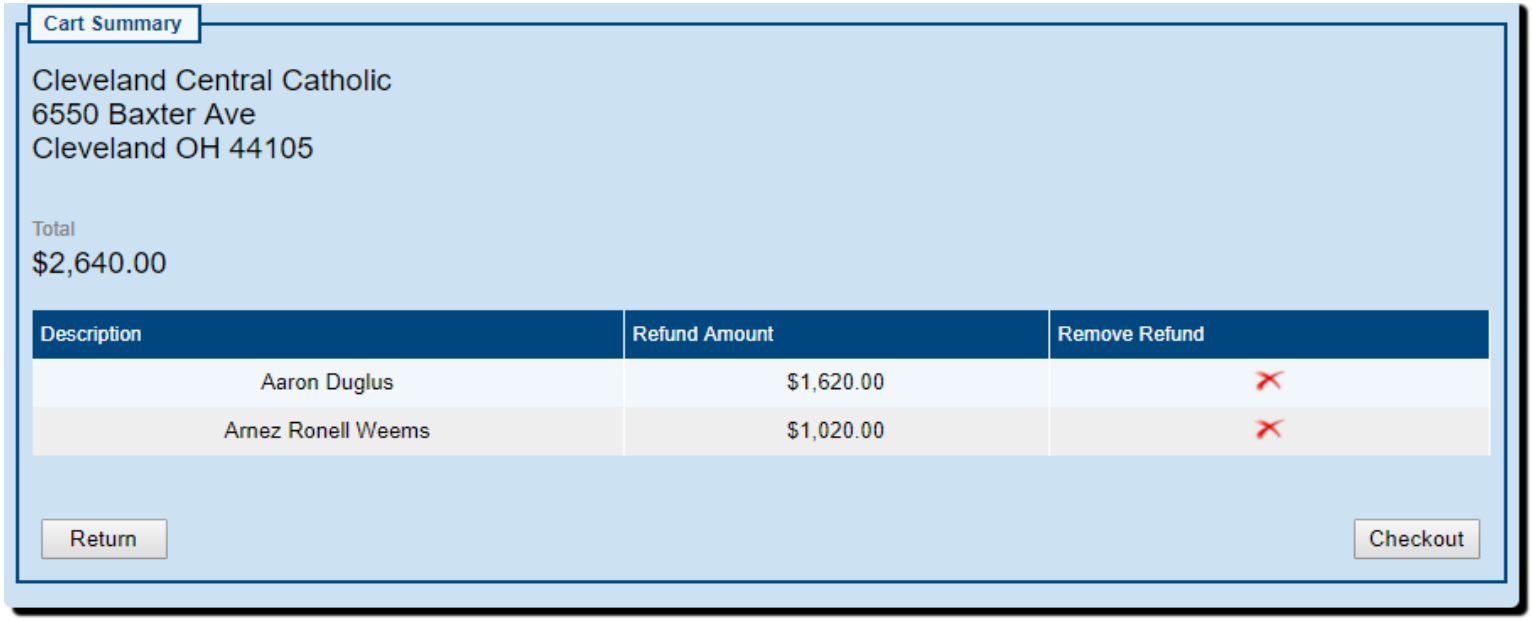
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7) To Proceed with payment, click View Cart:

CART	PROGRAM NAME	FISCAL YEAR	STATUS	REFUND ID	DESCRIPTION	AMOUNT	SOURCE ID	REQUEST DATE	DUE DATE	ONLINE PAYMENT DATE
☑	Cleveland Scholarship	2017	Approved for Online Payment	CLS17621	Aaron Duglus	$1,620.00	155940	3/14/2017	4/28/2017	N/A
☑	Ed Choice	2017	Approved for Online Payment	ECS175310	Arnez Ronell Weems	$1,020.00	264625	6/30/2017	8/14/2017	N/A

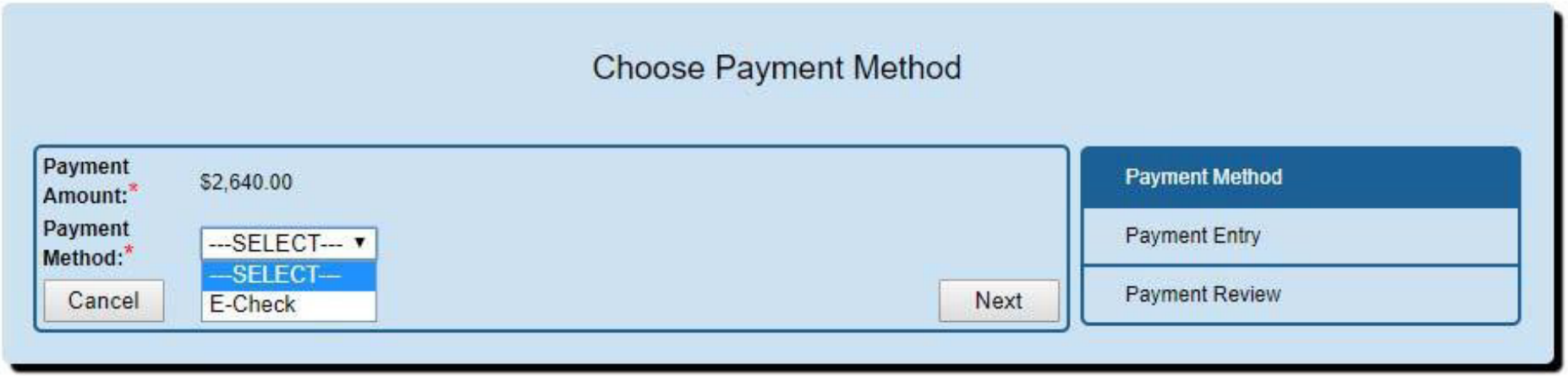
Update Cart View Cart

8) Review Cart Summary to ensure information is correct. Click Checkout



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9) Select payment method. Currently E-Check is the only payment option. Click Next.

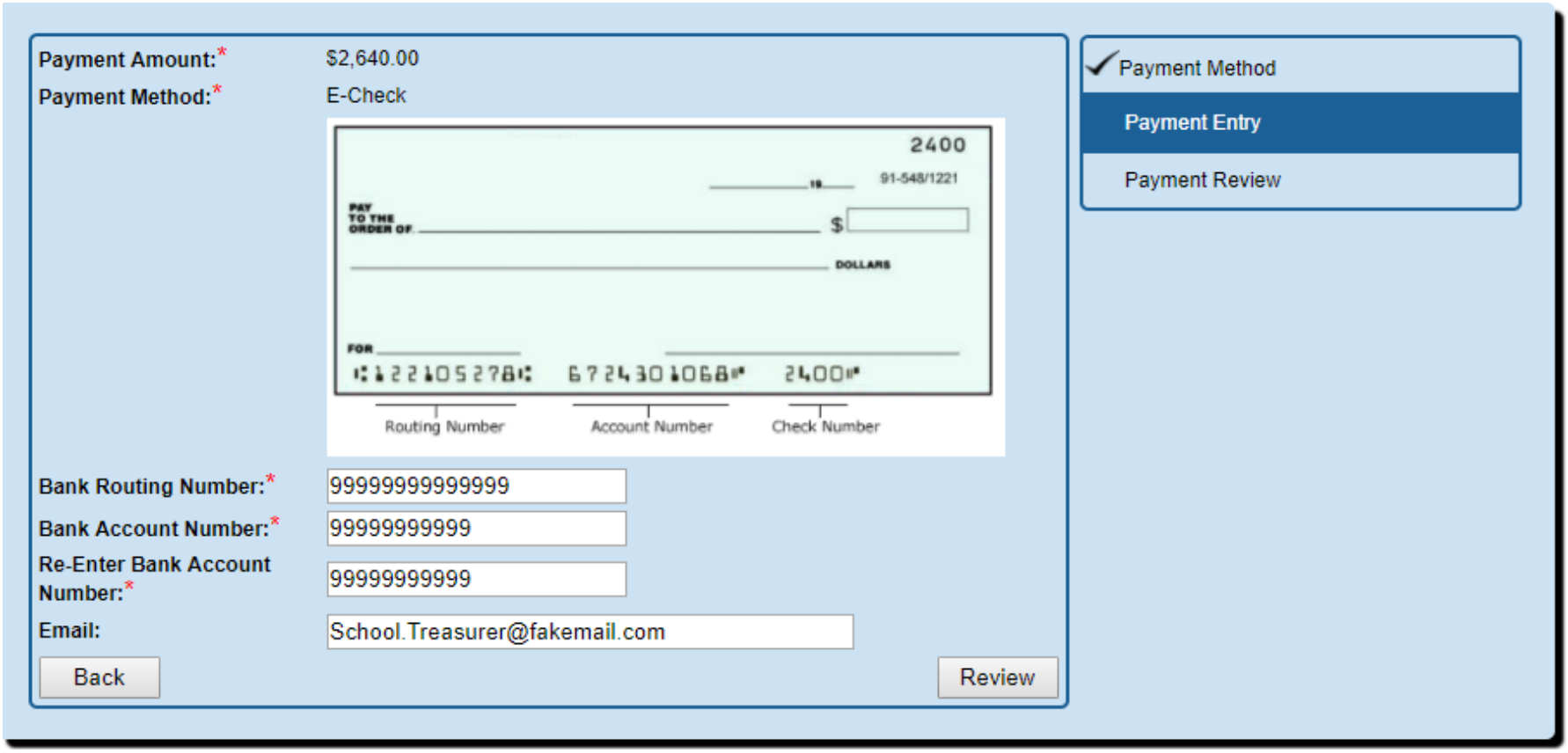


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10) Enter Bank Account and Routing #, Click Review

11) Click Make Payment

12) Your payment will be processed, and a confirmation email will be sent to the email address on file.



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