Ohio | Department of Education

**CCIP Note # 408**

**Re:** Federal Low-Income Counting System (FLICS)
**Date:** March 26, 2019
**To:** Superintendents, Treasurers, Title I Directors/Coordinators, and Consolidated Application Contacts

## Federal Low-Income Counting System (FLICS) Web Site opens March 27

On Wednesday, March 27, 2019, the Federal Low Income Counting System (FLICS) Web Application will be opened to both community schools and public districts to allow them to review economically disadvantaged community school student data from the School Options Enrollment System (SOES).

Community schools will have until **Friday, April 19, 2019** to resolve error flags within the SOES Module that are preventing economically disadvantaged students from being allocated Title I-A funds.

Appropriate personnel may access the FLICS Web site either by clicking on the black "SAFE" link at the top of the ODE home page here or by going directly to the ODE Web portal (https://safe.ode.state.oh.us/portal/) and entering the account name and password for their SAFE account.

1. If you do not have a SAFE account, click on the "Sign Up" button on the left side of the main ODE Web portal page and follow all instructions for obtaining an account. You will need a valid Ohio Driver's License or Ohio Identification Card in order to complete this automated process.

2. Any individual needing access to the FLICS Web site must be assigned one of the following roles in OEDS-R: CCIP Authorized Representative; CCIP Fiscal Representative; Superintendent; Director; Executive Director; Business Manager; Coordinator- Title I Programs; Treasurer; Director- Title I Program; Supervisor- Title I Programs; and Coordinator-EMIS. Please contact your LEA's OEDS-R Organization Administrator if you need to be assigned one of these roles.

After signing in to the ODE Web portal, click the "FLICS" link listed under "Web Systems" to access the FLICS Web site. If the "FLICS" link does not appear on your Web portal home page, or if you have other questions regarding Web portal access, please verify that you are associated with the proper OEDS-R role and send an e-mail to safe.admin@education.ohio.gov.

If you have any questions or concerns regarding the FLICS Web site, please contact Sarah James in the Office of Federal Programs at 614-752-8609 or sarah.james@education.ohio.gov. Questions may also be directed to Jim Comeaux at 614-995-5044 or james.comeaux@education.ohio.gov