Ohio | Department of Education

CCIP Note #409

Re: Planning Tool Enhancements
Date: April 17, 2019
To: Superintendents, Treasurers, Title I Directors/Coordinators and Consolidated Application Contacts, SST Directors, OLAC

Planning Tool Enhancements

Planning Tool enhancements will go into effect on April 17, 2019. The goal is to create a more effective planning process for Local Education Agencies (LEAs). All information entered by the LEA into the FY20 Planning Tool prior to April 17, 2019 will be preserved within the Planning Tool so that LEAs are able to adjust their FY20 plans. Building labels will not change as a result of the planning tool enhancements listed in the CCIP note. Please contact your federal programs consult for questions.

Enhancements to Need Assessment:

- There are no changes to the Decision Framework. LEAs required to complete the Decision Framework are LEAs with a label of Moderate D/F, Intensive, and ADC. In the case of LEAs that are community schools, LEAs must complete the Decision Framework if they are identified as Priority or Focus.

- All LEAs must complete the *Additional Data Points* text box. If an LEA completes the Decision Framework, the Additional Data Points will reflect needs that are not addressed through the Decision Framework. Additional data, in this case, may include attendance, discipline, surveys, universal screening results, district level assessments, etc. If an Independent or Moderate LEA has not utilized the Decision Framework, all relevant data points should be included in the Additional Data Points box.

- All LEAs must now identify which stakeholders were involved in the planning process using the check boxes in the *Stakeholders Involved in Development of Needs Assessment and Plan* section.

- The Needs Assessment Details box is replaced with *Needs Statements* for the DF priority needs and eight core improvement areas. *Needs Statements* only need to be completed for the areas in which the LEA has needs. Each LEA must have at least one *Needs Statement*.

- Information entered into the Needs Assessment Details in the FY20 Planning Tool prior to April 17, 2019 will be rolled into a *Legacy Needs Assessment Details* box so that this information is not lost and can be utilized to complete the other areas of the Needs Assessment.

Enhancements to Goals:

- Goals should now be in *SMART Goal* format (Specific, Measurable, Attainable, Realistic, Timely). LEAs should update existing goals to *SMART Goal* format.

- Each goal also needs a *Student Measure* and an *Adult Implementation Measure*. The Performance Measure has been preserved as a *Legacy Performance Measure* box so that the LEA can utilize this data when forming a Student Measure and an Adult Implementation Measure.

Enhancements to Strategies:

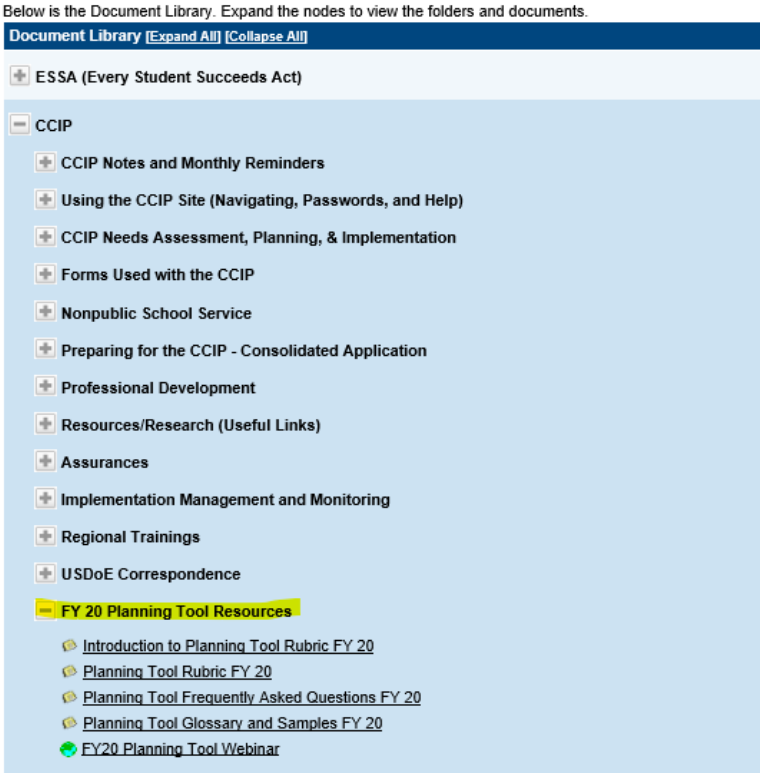
- Existing strategies will remain in the FY20 Planning Tool. However, new and existing strategies must now be tied to at least one of the eight core improvement areas from the Needs Assessment using the *Strategy Link to Needs Assessment* checkboxes located within each strategy.

Additional Resources:

The resources listed below concerning updates to the CCIP planning tool are located in the CCIP Document Library. Click on the link to go to the provided document.

- Planning Tool Updates Webinar
- Comprehensive Continuous Improvement Plan Rubric Introduction
- Comprehensive Continuous Improvement Plan Rubric
- Planning Tool Changes Glossary and Examples
- Planning Tool Changes FAQ

You can find all the documents in the Document Library under CCIP – FY 20 Planning Tool Resources:



Upcoming Planning Tool Workshops

- Planning tool lab sessions will take place at the Ohio Department of Education throughout the month of May. These hands-on sessions are led by Education Program Specialists from the Office of Federal Programs. A CCIP Note with registration information for the sessions will be forthcoming.