# Application for the 2019 Immediate Aid to Restart School Operations (Restart) Program

**CFDA Number: 84.938A**

**U.S. Department of Education**
**Washington, D.C. 20202**

**Closing Date:** October 23, 2019

**Approved OMB Number:** 1810-0740
**Expiration Date:** February 29, 2020

**Paperwork Burden Statement**

According to the Paperwork reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is: 1810-0740. Public reporting burden for this collection of information is estimated to average forty hours per response, including the time for reviewing instructions, searching existing data resources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain a 2019 Immediate Aid to Restart School Operations grant, authorized under Division B, Subdivision 1, Title VIII of P.L. 116-20 "Additional Supplemental Appropriations for Disaster Relief Act of 2019".

**If you have comments or concerns regarding the status of your individual submission of this form, write directly to**: Molly Budman, U.S. Department of Education, Disaster Recovery Unit, 400 Maryland Avenue, SW, Room 3W303, Washington D.C. 20202-6450.

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# APPLICATION INSTRUCTIONS

## GENERAL INSTRUCTIONS

To receive a 2019 Restart allocation, a State must submit to the Department a complete application that includes:

- Application cover sheet *(Part A)*
- 2019 Restart funding plan *(Part B)*
- Assurances and certifications *(Part C)*

## SUBMISSION INFORMATION

Applications must be received according to the instructions by 11:59 P.M. Eastern Time (ET) on October 23, 2019. Please submit your application to the Department in both of the following two ways:

(a) Submit an application in electronic Portable Document Format (.pdf) or Microsoft Word (.doc) format via email to K12.Restart@ed.gov. Questions regarding application submission can be directed to:

Molly Budman
U.S. Department of Education, 400 Maryland Avenue, SW, Room 3W303
Washington, DC 20202-6450
Telephone: (202) 453-5791
Email: K12.Restart@ed.gov

(b) Mail the original and two copies of your application by express mail service through the U.S. Postal Service or commercial carrier to the program contact person listed below.

U.S. Department of Education
Disaster Recovery Unit, Office of Elementary and Secondary Education
Re: Molly Budman
400 Maryland Avenue, S.W., Room 3W303
Washington, D.C. 20202-6450

PART A: APPLICATION COVER SHEET

**(CFDA No. 84.938A)**

| [Legal Name of Applicant -Chief State School Officer]: | Applicant's Mailing Address: |
|---|---|
| State Contact for 2019 Restart (CFDA No. 84.938A)<br><br>Name:<br><br>Position and Office:<br><br>Contact's Mailing Address:<br><br><br><br>Telephone:<br>Fax:<br>E-mail address: | |
| To the best of my knowledge and belief, all of the information and data in this application are true and correct. | |
| [Chief State School Officer or Authorized (Printed Name):] | Telephone: |
| [Signature of Chief State School Officer:] | Date: |

# PART B: 2019 RESTART FUNDING PLAN

## 1. Education Data

States have discretion to define the term "closed" for purposes of the data in the chart below. Please provide your State's definition of the term "closed" in the space below.

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Throughout the application the phrase "covered disaster or emergency" means: Hurricanes Florence and Michael, Typhoon Mangkhut, Super Typhoon Yutu, and wildfires, earthquakes, and volcanic eruptions occurring in calendar year 2018 and tornadoes and floods occurring in calendar year 2019 in those areas for which a major disaster or emergency has been declared under section 401 or 501 of the Robert T. Stafford Disaster Relief and Emergency Act (42 U.S.C. 5170 and 5190).

Table 1: Public and Non-Public Schools Data

Please include in an appendix a chart providing a school-by-school breakdown supporting the data in the table below. Please note, numbers 2 and 3 are non-duplicative counts.

| **Data for public schools** | **#** |
|---|---|
| 1. How many public schools were closed as a result of a covered disaster? | |
| 1(a). How many students were enrolled during the school year prior to the covered disaster or emergency in elementary and secondary schools that were closed as a result of the covered disaster or emergency? | |
| 2. How many public schools were closed for 10-29 school days as a result of a covered disaster or emergency? | |
| 2(a). How many students were enrolled during the school year in those schools? | |
| 3. How many public schools were closed for 30 school days or more as a result of a covered disaster or emergency? | |
| 3(a). How many students were enrolled during the school year in those schools? | |
| **Data for non-public schools** | **#** |
| 4. How many non-public schools were closed as a result of a covered disaster or emergency? | |
| 4(a). How many students were enrolled during the school year prior to the covered disaster or emergency in non-public elementary and | |

| | |
|---|---|
| secondary schools that were closed as a result of the covered disaster or emergency? | |
| 5. How many non-public schools were closed for 10-29 school days as a result of a covered disaster or emergency? | |
| 5(a). How many students were enrolled during the school year in those schools? | |
| 6. How many non-public schools were closed for 30 school days or more as a result of a covered disaster or emergency? | |
| 6(a). How many students were enrolled in the school year in those schools? | |

**2. Impact and Needs Assessment**

Consistent with Title VIII of the "Additional Supplemental Appropriations for Disaster Relief Act of 2019," Pub. Law 116-20 (Disaster Supplemental) enacted June 6, 2019, an applicant must describe the impact of the covered disaster or emergency on each affected LEA and non-public school and the activities, materials, and services required to restart school operations, re-open schools, and re-enroll students in each affected LEA and non-public school. Note that this description may cover activities already completed or prospective actions expected to continue over a period of time.

Please provide a narrative that addresses the following:

1. Name the covered disaster or emergency that affected or is affecting LEA(s) and non-public school(s).
2. Describe the impact of the covered disaster or emergency on each affected LEA and non-public school.
3. Describe the activities, materials, and services required to restart school operations, re-open schools, and re-enroll students in each affected LEA and non-public school.
4. Describe the process for providing services or assistance under the Restart program to LEAs and non-public schools, including the manner (e.g., subawards or reimbursements) in which the State intends on providing services and assistance to meet outstanding needs.

**3. Estimated or Actual Costs & Proposed Use of Funds**

Fill out Table 2: Estimated Costs and Use of Funds according to the allowable uses of Restart funds that the State expects to provide upon receiving 2019 Restart funds from the Department. Additional allowable activities are located in the Frequently Asked Questions published in April 2018. States may propose other activities that may assist needs consistent with Title VIII of the Disaster Supplemental. All proposed allowable activities are reviewed by the Department consistent with allowable uses of funds. Please provide approximate estimates to the best of the State's ability and note any additional, pertinent information in a separate appendix, as needed. Applicants that meet the initial application deadline have an additional 30 calendar days to update application data. Proposed allowable uses of funds may cover activities already completed or prospective actions expected to continue over a grant period of up to two years.

Table 2: Estimated or Actual Costs and Use of Funds

| Name | Public/Non-public | Proposed Allowable Uses of Funds | Estimated or Actual Costs | Additional information |
|---|---|---|---|---|
| **Sample LEA Name** | Public | Classroom Supplies | $5,000 | Many supplies destroyed by disaster |
| **Sample Non-public School Name** | Non-Public | Cleaning Services | $10,000 | Many classrooms require cleaning due to debris build-up |
| **INSERT ADDITIONAL DATA AS NEEDED** | | | | |

# PART C: ACCOUNTABILITY-ASSURANCES AND CERTIFICATIONS

## 1. Accountability Statement

Describe the steps your State will take to document uses of any initial or partial 2019 Restart payment received prior to submitting this application, if applicable.

## 2. Compliance Statement

Read and sign the below compliance statement.

*The [Chief State School Officer or his/her authorized representative] assures that the State will comply with all requirements that apply to the 2019 Restart program, including the following:*

1. All funds must be used for allowable 2019 Restart purposes to provide services or assistance to eligible LEAs and non-public schools in your State.

2. The State will comply with reporting requirements (see 2 CFR 200.333-200.337), including additional reporting required by the Improper Payments Information Act of 2002 (31 U.S.C. 3321 note). For each year of the program, the State will submit a report to the Secretary, at such time and in such manner as the Secretary may require, that describes:
    - how the State distributed the funds it received or provided services to eligible LEAs and non-public schools;
    - the number and identity of public and non-public schools that received assistance or services;
    - the uses of funds within the State; and
    - a description of the internal controls and monitoring the State had in place to ensure that funds were used for allowable purposes and in accordance with cash management principles.

3. The State will reserve an amount of these funds to be made available to non-public schools in the State, that is not less than an amount that bears the same relation to the payment as the number of students in non-public elementary schools and secondary schools in the State bears to the total number of students in non-public and public elementary schools and secondary schools in the State. The number of students in such schools shall be determined by the most recent and appropriate data set for the school year prior to the year of the covered disaster or emergency.
    - The control of funds for the services and assistance provided to a non-public school under 2019 Restart and title to materials, equipment, and property purchased with 2019 Restart funds, must be in a public agency (SEA or LEA), and a public agency (SEA or LEA) shall administer such funds, materials, equipment, and property and shall provide such services (or may contract for the provision of such services with a public or private entity).

4. The State will cooperate with any Inspector General examination of records under the program.

5. The State will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood hazards; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and the general agreement to comply with all applicable Federal laws, executive orders and regulations.

6. With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; the State will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 C.F.R. Part 82, Appendix B); and the State will require the full certification, as set forth in 34 C.F.R. Part 82, Appendix A, in the award documents for all subawards at all tiers.

7. Any LEA receiving funding under this program will have on file with the State a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).

8. To the extent applicable, an LEA will include in its local application a description of how the LEA will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a).

9. The State and other entities will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 79, 81, 82, 84, 97, 98, and 99; The OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

| [Chief State School Officer or Authorized Representative (Printed Name):] | |
|---|---|
| Signature: | Date: |