Ohio | Department of Education

CCIP Note # 420

Re: Reallocation of ESEA Consolidated Funds
Date: October 25, 2019
To: Superintendents, Treasurers, and Consolidated Application Contacts of Public Districts, Community Schools, and ESCs

Reallocation of ESEA Consolidated Funds

The Ohio Department of Education has completed Federal Programs reallocations which account for changes in allocations from the U.S. Department of Education. This change affects allocations for Title I-A, I-C, I-D, II-A and Title V-B grants.

In addition, some districts will receive new allocations under the Title I Non-Competitive, Supplemental School Improvement Grant as more fully described below.

Nonpublic equitable service amounts also have been adjusted.

Any changes in allocations may require the district to complete a budget revision. Affected districts should receive an email generated through the CCIP indicating that the application status has been changed to “Revision Started.”

If you have any further questions, please contact your consultant in the Office of Federal Programs.

Title I *Non-competitive, Supplemental* School Improvement
Funding Grant Guidance

October 2019

This document is to serve as guidance for districts and community schools applying for and implementing Title I Non-competitive, Supplemental School Improvement Funds.

Introduction

Federal Title I, Part A funds are awarded to local educational agencies, which are traditional school districts and community schools in Ohio. Under Section 1003 of the *Elementary and Secondary Education Act* (ESEA), state education agencies are required to set aside 7 percent of the Title I award to support schools identified for improvement, known as *Priority, Focus* or *Warning* schools in Ohio.

Ohio allocates Title I School Improvement funds to identified schools through a competitive program known as the School Quality Improvement Grant. However, when there are remaining balances from School Quality Improvement, Ohio plans to allocate supplemental funds through a formula to all eligible schools that did not receive a competitive award.

Intent and Purpose

School Improvement Formula funds are intended to support high-quality, sustainable school improvement activities that increase student achievement and address the needs of identified schools.

Eligibility

To receive the Title I Non-competitive, Supplemental School Improvement Funds, the Priority, Focus or Warning school must not be a recipient of the School Quality Improvement Grant.

Assurances

Each district that accepts Title I Non-competitive, Supplemental School Improvement Funds must complete and submit all the required information in the program's budget and budget details for the fiscal year to the Comprehensive Continuous Improvement Plan (CCIP).

The district or community school must also assure it will:

- Implement the Ohio Improvement Process (OIP);
- Complete the CCIP Building Planning Tool School Improvement Components and, if applicable, the Title I Schoolwide Components;
- Align Title I Non-competitive, Supplemental School Improvement Funds expenditures to the Building Needs Assessment;
- Ensure that only evidence-based practices and properly licensed providers are used to support the action steps and strategies in the building's school improvement plan;
- Ensure that the providers have access to district- and building-level data as requested by the service provider and to teachers and other district/school personnel as needed;
- Expend funds in accordance with the school improvement components of the building plan and required interventions;
- Ensure that Title I Non-competitive, Supplemental School Improvement Funds are used solely to build the capacity of the building staff and community to address identified needs and that the funds are not used for direct student services; and

- Understand that Title I Non-competitive, Supplemental School Improvement Funds may be denied and/or the state may request the district reimburse the Title I Non-competitive, Supplemental School Improvement Funds for failing to meet the assurances.

Allowable Uses

Budgeted activities must align with Building Needs Assessment and only reflect allowable activities directed towards building the capacity of staff and community to address identified needs.

All accounts, records and other supporting documentation pertaining to all costs incurred shall be maintained for five years after the grant funding ends. Supporting documentation for expenditures is required for all funding methods. All documentation must be made available upon request.

All expenditures must be reasonable, allowable and necessary. The chart below provides broad categories of allowable and unallowable uses of funds.

Allowable Categories	Unallowable Categories
Support Services High Quality Professional Development Family/Community Activities Supplies and Capital Outlay	Direct Student Services Instruction of Students

Description of Categories

Support Services: Job-embedded, non-academic supports that include but are not limited to job embedded data coaches and/or professional development for social and emotional learning, trauma-informed instruction, data analysis services and other purchased services.

High-Quality Professional Development: Examples of allowable High-Quality Professional Development purchased services include college credits for sustained professional development of staff, job-embedded professional development coaches, consultants, training/software/licenses, stipends, substitute teachers to allow for Professional Development, travel mileage/meeting expenses to allow for Professional Development and other purchased services.

Family and Community: Activities must be sustainable and involve staff in the training to build capacity to engage with the families of students. Activities include but are not limited to sustained parenting skills training, sustained family literacy training, and family/community resource coordinator to create a sustainable structure for engaging with families and the community.

Supplies and Capital Outlay: The maximum recommended amount is 15 percent of the allocation. The Description of Supplies and Capital Outlay must be included in the budget details page and aligned with activities. Supplies and capital outlay, including instructional materials for students, are allowable.

Full-Time Equivalent (FTE) support: Title I Non-competitive, Supplemental School Improvement Funds used for FTEs may be direct or contract service in the areas of support services, data coaches, family and community, or professional development.

Direct Student Services: Includes but is not limited to face-to-face interaction with students or families, such as counseling, consultation, tutoring, instruction or assessment of students.

Instruction of students: Includes but is not limited to whole group, small group or one-on-one instruction provided by a teacher, tutor or other adult staff.

Fiscal Year (FY) 2020 Calculation

Funding amounts have been adjusted based on the identification status as a Priority, Focus or Warning. The number of schools is based on those identified in the identification category minus those already receiving a School Quality Improvement Grant.

Breakdown

Identification	Number of schools	Award per school	Total amount per identification
Priority	147	$52,500.00	$7,717,500.00
Focus	339	$32,500.00	$11,017,500.00
Warning	8	$22,500.00	$180,000.00
		TOTAL	$18,915,000.00

Timeline

Districts are encouraged to submit their Title I Non-competitive, Supplemental School Improvement Funds application and budgets within 45 calendar days of receipt of the award to establish a substantial approval date.

Unlike general funds, federal funds will expire if they are not obligated within the period of availability. These Title I Non-competitive, Supplemental School Improvement Funds are provided for FY20 (school year 2019-2020) and will expire on Sept. 30, 2021. The school improvement funds are supplemental funds. The Department encourages districts to spend the funds within the allocation year but will allow 100 percent carryover into the subsequent year. To support districts in their rate of spending these funds, the Department will provide districts with routine spending checks.

If you have questions regarding the use of these funds, please contact your assigned Federal Programs consultant.