Instructions for Reviewing Economically Disadvantaged Community School Student Data (FLICS Data) in EMIS

The Federal Low-Income Counting System (FLICS) Report is a Level 2 EMIS Report that allows both community schools and traditional public districts to review economically disadvantaged community school student data from the School Options Enrollment System (SOES) module. This report indicates which community school students have met the criteria necessary to be allocated funding from Title I-A, Title II-A, and IDEA-B. Title I funding follows the student's movement. The student's count is deducted from the prior year district of residence and counted toward the community school.

The students that show up as allocated on the FLICS Report meet the following criteria:

1. *They must have an established Ohio residency from the prior year.* In this case, it would be where the student was a resident during the 2023-2024 school year. If the student was not reported as a resident anywhere in EMIS in 2023-2024, the student is not eligible to be allocated funding in FLICS for this reporting period. The last attended IRN field and district of residence field from the prior year must contain data to be allocated.

2. *For Title I/Title II, the student must fall within the Title I age group of 5 to 17 by September 1, 2024.* If they are younger than 5 or older than 17 on September 1, 2024, they would not be eligible.

3. *For IDEA, the student must fall within the IDEA age group of 6 to 21 by September 1, 2024.* If they are younger than 6 or older than 21 on September 1, 2024, they would not be eligible.

The FLICS Report can be accessed in the Data Collector as a Level 2 Report. A community school will see students enrolled as of October 1, 2024 who are flagged as economically disadvantaged. Public districts will see students enrolled in community schools across the state who are identified as residing in their district during the previous school year, 2023-2024.

The Level 2 Report Explanation can be found in the Help link next to the report in the Data Collector. This Report Explanation explains the columns, headings, and what data field is pulled in EMIS to inform those columns.

ISOLATING STUDENTS BY ALLOCATION STATUS

To isolate students by their allocation status, download the report into an Excel spreadsheet. Apply a filter to column headings. Filter by the Result Code column to see students who are

eligible for Title I/II allocation, eligible for IDEA allocation, eligible for both, or ineligible for both.

Result Code	Description
FL0001	Eligible for Title I allocation
FL0002	Eligible for IDEA allocation
FL0003	Eligible for both Title I and IDEA allocation
FL0004	Not eligible for allocation

ECONOMIC DISADVANTAGEMENT CODE

As part of the student reporting in the FD record, an economic disadvantagement code is entered for each student along with an effective start and end date. **If the disadvantagement code reported by the community school is 1, 3, 6, or 7, then the student has been identified as economically disadvantaged.** Please remember that the Economic Disadvantagement status should be supported by documentation on file (household income verification forms, direct certification documentation, etc.) and may be requested during an audit.

Students with a disadvantagement code of 2, 4, or 5 have either been identified as academically disadvantaged only or identified as economically disadvantaged in a CEP building where the student was not determined to meet one of the 4 conditions listed in the EMIS Economic Disadvantagement Report Instructions. This column has replaced the requirement for a CEP-participating community school to enter a CEP Reason for their students. CEP-participating community schools no longer need to manually provide a CEP Reason for their students.

Timeline for the extracting of the Spring FLICS EMIS Data

a. **March 2025** - Public Districts and Community Schools are notified of the Spring FLICS process.

b. **March 2025 to April 24, 2025** - Community schools and resident public districts should view their economically disadvantaged student data on the FLICS Level 2 Report. The data is refreshed nightly.

c. **April 25, 2025** – the finalized student data for the Spring Period will be extracted from EMIS.

d. **June** – Title allocations are calculated and published in the CCIP.

Questions about the EMIS Report should follow the typical method for getting help with EMIS reporting. The first point of contact should be your EMIS coordinator, followed by the Information Technology Center, then the EMIS Help Desk, and finally DEW EMIS directly.

For questions regarding the FLICS allocation process, please contact Daphne Rees at daphne.rees@education.ohio.gov.

If you have questions regarding general program or budget requirements, please contact DEW's Office of Federal Programs and ask to speak to your consultant at 877-644-6338.