APPENDIX C – PARTNERSHIP AGREEMENT

The 21st CCLC Competitive Grant is an opportunity to establish or expand activities that provide students with enrichment, along with activities designed to complement the students' regular academic programs. Specifically, the goal of Ohio's 21st CCLC effort is to impact students through an intentional focus on improved reading, mathematics, positive youth development, and parent and family engagement outcomes. By structuring the funding of this grant through a step-down, five-year schedule, the Ohio Department of Education views the grant as start-up funding to be replaced by a coherent community and stakeholder effort of sustainable partnerships. To ensure the effective implementation and eventual viability of 21st CCLC programs across Ohio, stakeholders have a responsibility to the assurances outlined below.

The District Leadership agrees to the following roles and responsibilities:

1. Be knowledgeable about the district's 21st CCLC site(s), partners, goals and practices and advocate for the program in the school district and community.

2. Assist in ensuring and implementing consistent communication among partners and stakeholders.

3.Provide site staff and partners with access to appropriate district-, building- and student-level data. All disclosures of student-level data shall be made in accordance with the Family Educational Rights and Privacy Act (FERPA, 34 CFR Part 99). The Department encourages data sharing agreements with community partners to gather the achievement data necessary to evaluate student progress. The local education agency should accept responsibility for sharing the content areas of the testing standards and supporting curriculum with its partners.

4.Consider 21st CCLC project implementation and capacity-building efforts as a multi-year commitment.

5.Participate in meetings as appropriate and/or as requested by the Ohio Department of Education's Office for Improvement and Innovation.

6.Ensure the 21st CCLC provider's attendance and active participation in the district-level leadership team meetings.

The Building Leadership agrees to the following roles and responsibilities:

1. Be knowledgeable about the school's 21st CCLC site(s), partners, goals and practices and advocate for the program in the school and community.

2. Advocate the program to faculty and staff.

3. Provide leadership in ensuring and implementing a shared vision and 21st CCLC program aligned to the conventional school day.

4. Maintain regular communication with 21st CCLC stakeholders by email or phone.

5. Meet weekly with the program manager or site coordinator(s) to communicate accomplishments and identify areas for improvement.

6. Visit 21st CCLC classrooms to support implementation efforts.

7. Consider 21st CCLC project implementation and capacity-building efforts as a multi-year commitment.

8. Provide site staff and partners with access to appropriate building- and student-level data. All disclosures of student-level data shall be made in accordance with FERPA.

9. Assist with research and evaluation activities, including the collection and management of data (including grant impact) as directed by the Department's Office for Improvement and Innovation.

10. Include the work of the 21st CCLC program within the building-level plan of the Comprehensive Continuous Improvement Plan (CCIP).

11. Participate in additional meetings as appropriate and/or as requested by the Department's Office for Improvement and Innovation.

12. Ensure the 21st CCLC provider's attendance and active participation in the building-level leadership team meetings.

The Primary Community-Based Organization Partner agrees to the following roles and responsibilities:

1. Be knowledgeable about the organization's 21st CCLC site(s), partners, goals and practices and advocate for the program in the community.

2. Assist in ensuring and implementing consistent communication among partners and stakeholders.

3. Visit classrooms to support implementation efforts.

4. Meet regularly with the school principal to communicate accomplishments and identify areas for improvement.

5. Provide site staff and partners with access to appropriate program and student-level data. All disclosures of student-level data shall be made in accordance with FERPA.

6. Assist with research and evaluation activities, including the collection and management of data (including grant impact) as directed by the Department's Office for Improvement and Innovation.

7. Consider 21st CCLC project implementation and capacity-building efforts as a multi-year commitment.

8. Participate in meetings as appropriate and/or as requested by the Department's Office for Improvement and Innovation.

9. Ensure the 21st CCLC provider's attendance and active participation in the district-/building-level leadership team meetings.

Community and school partners **must agree with these roles and responsibilities** to submit a 21st CCLC FY24 grant application. The applicant and primary grant partner are required to read the assurances prior to signing and uploading this Partnership Agreement in the CCIP application. The applicant and/or the primary partner(s) reserve the right to cancel this preliminary agreement at any time, upon notice to the other and the Ohio Department of Education.

ASSURANCES SIGNATURES:

APPLICANT Applicant's Name:
_____

Applicant's Email Address: _____

Address: _____

City: _____ **State:** OH **Zip:** _____

Applicant's IRN#: _____

Applicant's Contact Name & Title: _____

Applicant's Contact Telephone Number: (____)_____-_____

Applicant's Signature _____ **Date:** ____/___/_____

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PRIMARY PARTNER Name of Primary Partner (If applicant is an LEA, the primary partner must be a community-based organization and vice versa):
_____ _____

Email Address of Primary Partner:
_____

Address of Primary Partner: _____ **City:** _____

State: OH **Zip:** _____ **Primary Partner's IRN# (If applicable):** _____

Primary Partner's Contact Name & Title: _____

Primary Partner's Contact Telephone Number: (____)_____-_____

Primary Partner's Signature _____ **Date:** ____/___/_____