Ohio | Department of Education

CCIP Note # 123

Keywords: CSADM, CCIP and Allocations
Attention: Superintendents, Treasurers and Consolidated Application Contacts
Summary: ODE completed federal programs re-allocations which accounted for updated CSADM counts. As part of the CCIP.net migration, CCIP logins will not allow users access to the CCIP starting Feb. 4, 2008. A SAFE account **will be required** to access CCIP.

ODE completed federal programs re-allocations which accounted for updated CSADM counts

Superintendent, Treasurers and Consolidated Application Contacts

Action

This week ODE processed the federal programs reallocations for community schools.

A reallocation decreases or increases the allocations of most districts whose students attend a community school, as well as the allocations of the community schools attended. Like most procedures generated by ODE through CCIP, an email is forwarded to the district contact for the application group (in this case the Consolidated Funding Application) and a "Revision Started" status is generated.

The reallocation is based on the October CSADM (Community School Average Daily Membership) reported by community schools and reviewed by the districts. The data affects allocations for Title I and II funds. Any decrease in allocations below the approved budget amount will require the district to complete a budget revision.

The reallocation is required under Section 76.792 of the federal Education Department General Administrative Regulations (EDGAR). Those newly revised regulations require a secondary reallocation for new community schools or for community schools with significant enrollment expansion between November and February 1. This next reallocation will affect fewer community schools and public school districts. The reallocation will be prorated since these students were not part of the October count.

Accessing CCIP after February 4, 2008

Superintendents, Treasurers, and Application Contacts

FYI

As part of the CCIP.net migration, CCIP logins will not allow users access to the CCIP starting Feb. 4, 2008. A SAFE account **will be required** to access CCIP.

Superintendents, Treasurers, CCIP Authorized Representatives, and CCIP Fiscal Representatives will automatically have access to CCIP through their SAFE account on Feb. 4, 2008.

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Users without one of these roles (Superintendents, Treasurers, CCIP Authorized Representatives, and CCIP Fiscal Representatives) in the Ohio Educational Directory (OEDS-R) will need one of the following roles in order to access the CCIP:

- **Data-Entry-CCIP** will grant users update access to the planning tool and **all** funding applications.
- **Data View-CCIP** will grant users the ability to see all active plans and draft funding applications.

Please use this information when determining which level of access to grant to users working with your LEA. Only Superintendents, Treasurers, and OEDS-R Administrators can add roles to OEDS-R.

To add a role to a user **already** in OEDS-R:

1. Login into your SAFE account and select OEDSR from your application menu.
2. Under search by IRN, input your IRN, and click search; select your LEA.
3. Select the personnel tab and click the pencil icon, and click the "Add New Role" button.
4. In the search fields, input the person's last name and date of birth; click "search."
5. The results should bring an existing person drop-down list; change the drop down to the correct person (if it is not already) and click "Select" next to the words *Existing Person*.
6. Select *Data Entry-CCIP* or *Data View-CCIP* from the "Role" drop-down list.
7. Change the Role Status to *active*, input a start date, and click "Add Role."

To add a role to a user **not** in OEDS-R:**Make sure the user has a SAFE account before proceeding*

1. Login into your SAFE account and select OEDSR from your application menu.
2. Under search by IRN, input your IRN, and click search; select your LEA.
3. Select the personnel tab and click the pencil icon, and click the "Add New Role" button.
4. In the search fields, input the person's last name and date of birth; click "search."
5. A message will display stating the person does not exist; click the "Establish New Person" button
6. Enter the person's name, birth date, and the last four digits of their Social Security number (*information is required*); click "Add Person"
7. Select *Data Entry-CCIP* or *Data View-CCIP* from the "Role" drop-down list
8. Change the Role Status to *active*, input a start date, and click "Add Role"

Adding a role in OEDS-R will ensure the user can access the CCIP Feb. 4th, 2008, through their SAFE account. If you have questions about levels of access or specific CCIP questions, please send an email to CCIP.Support@ode.state.oh.us. If you encounter a problem accessing OEDS-R, please send an email to OEDSR.Support@ode.state.oh.us.

If you have questions regarding CCIP Notes, please call (614) 466-4161 and ask to speak to the consultant for your school district.