Request for Use of Part B-IDEA funds for Construction

OVERVIEW

School districts may budget and expend Part B IDEA funds for construction on facilities that serve special education students. Federal law and regulations require approval from the Ohio Department of Education and Workforce prior to the beginning of the construction, modification, upgrade or enhancement of a school facility serving special education students using IDEA funds.

Federal law and regulations provide that the purpose of the construction and/or modification MUST be to improve the services the district is providing to students with disabilities. The construction or modification must be necessary and reasonable for the proper and efficient performance of the special education services and program. It also must be authorized and not prohibited under state and local regulations. The construction and/or equipment must be adequately documented. The district also must retain authority and ownership of the property.

The Ohio Department of Education and Workforce provides this process to enable Part B-fund recipients to review the regulations applicable to the request for such expenditures and to communicate the request to the Ohio Department of Education and Workforce and/or the fiscal agent of the funds.

According to recent guidance published by the U.S. Department of Education, Office of Special Education Programs, the construction must meet the requirements outlined below in addition to the purposes identified above.

Upon approval by IDEA Resource Management the district must assure that the approved fund amount is entered into the proper object/function code in the Comprehensive Continuous Improvement Plan (CCIP) as a budget amendment. The IDEA funds for construction must be approved through the CCIP before construction can begin.

INSTRUCTIONS

Districts considering the use of Part B IDEA funds for construction, renovation or remodeling of facilities that do or will serve special education students must complete a Request for Use of Part B-IDEA Funds for Construction form and submit it to the Office for Exceptional Children. The project must be approved prior to the beginning of any construction or modification. Email the form to idea@education.ohio.gov. Assurance must be provided by districts that the following list of applicable laws will be followed. Each requirement is linked so that districts may review the applicable sections of the law. Please review the list before the assurances are signed.

Construction must comply with:

- The American with Disabilities Accessibility Guidelines (28 CFR 36, Appendix A), with special attention to Subpart D;
- The Uniform Federal Accessibility Standards (34 CFR300.718);

- The Education Department of General Administrative Regulations (EDGAR) (34 CFR 75.600-75.617);
- The general criteria under Office of Management and Budget Circular A-87 (2 CFR Part 225);
- The Transparency and Oversight Requirements (H.B. 1; Title XV, Section 1511).

For assistance with the request or use of funds, please contact IDEA Resource Management (877) 644-6338 or e-mail to Idea@education.ohio.gov.

Submitting the Request
The form should be electronically signed or you may type the names of the superintendent and treasurer in the appropriate boxes. Email the completed form from either the superintendent's or treasurer's email address to assure approvability of the submission. Please email the electronic copy to Idea@education.ohio.gov, subject Construction Request.

Request for Use of Part B-IDEA funds for Construction

District Name	
Contact Name	
County	
IRN	
Phone	
Email	
Location/Construction Site	
Project Type	
Total Estimated/Bid Project Cost	
Use of IDEA funds	

Project Activity

Describe the project including the name of building/site, purpose of the project and the impact on students with disabilities.

25 South Front Street
Columbus, Ohio 43215 U.S.A.
education.ohio.gov

877 | 644 6338
For people who are deaf or hard of hearing, please call Relay Ohio first at 711.

Department of Education & Workforce

The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services

Assurances

☐ Yes	☐ No	The American with Disabilities Accessibility Guidelines (28 CFR 36, Appendix A)
☐ Yes	☐ No	The Uniform Federal Accessibility Standards (34 CFR300.718)
☐ Yes	☐ No	The requirements in the Education Department of General Administrative Regulations (EDGAR) (34 CFR 75.600-75.617)
☐ Yes	☐ No	The general criteria under OMB Circular A-87 (2 CFR Part 225)
☐ Yes	☐ No	The Transparency and Oversight Requirements (H.B. 1; Title XV, Section 1511)
☐ Yes	☐ No	The project has been approved by the School Board

The Ohio Department of Education and Workforce, IDEA Resource Management will notify applicant districts/agencies as soon as the approval is determined. Approval must be provided prior to the beginning of the project work. Approval is given only for the amount and the project described above.

X

District Superintendent

X

District Treasurer

Approval

X

Education Program Specialist, IDEA Resourc...

X

Assistant Administrator, IDEA Resource Man...