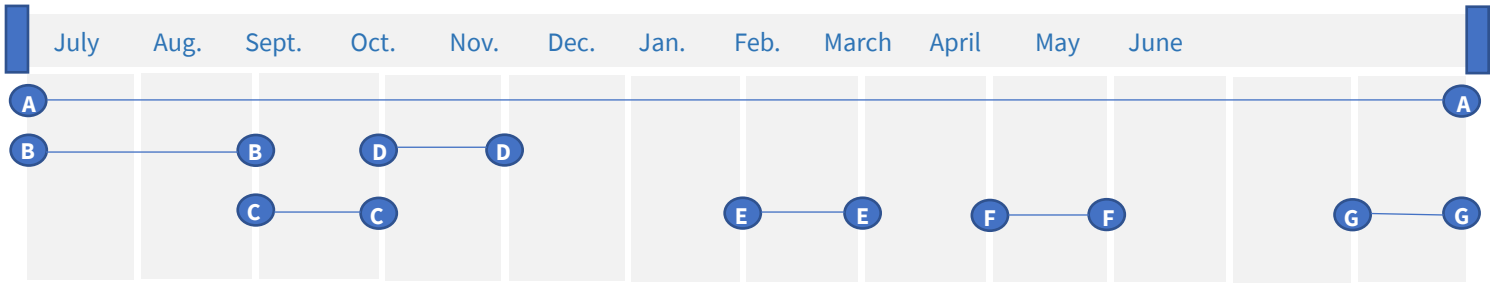
New Community Schools Timeline

FIRST YEAR OPEN



A. JULY – JUNE

SOES: School Options Enrollment System (SOES) are subsystems of EMIS that drive funding for community schools. It is a Web application used by community schools and traditional public schools to enter data used to flow funds to community schools. Community school personnel enter data in the SOES system and traditional public-school personnel review, verify or challenge that data.

B. JULY – AUGUST

The first week of July, the new community school will be assigned a One Plan cohort. By the end of July, an initial Office of Federal Programs communication is sent to new community schools and their sponsor.

Before the end of August, attend the Introduction to Federal Programs group training which includes the intent and purposes of the various grants.

C. SEPTEMBER

September 30 - Deadline for community school opening (unless mission of the school is solely to serve dropouts). If contact is for drop-out recovery school, contract is valid for 12 months after it is signed, and the school may open later in the school year.

D. OCTOBER

Economically disadvantaged community school student data comes from the School Options Enrollment System (SOES) in October to coincide with allocation deadlines of Title 1.

Traditional public school districts and community schools can view the Federal Low-Income report consisting of School Options Enrollment System data. This data is always viewable within EMIS as the Federal Low- Income Count (FLICS) level two report and should be viewed in December. This report enables both the traditional districts and community schools to be aware of changes in the adjusted poverty counts of community school students that will affect the initial allocation in January and then preliminary allocation of Title I funds in June.

E. JANUARY

In January, funds are allocated to new community schools. This must be done within five months of a new community school opening.

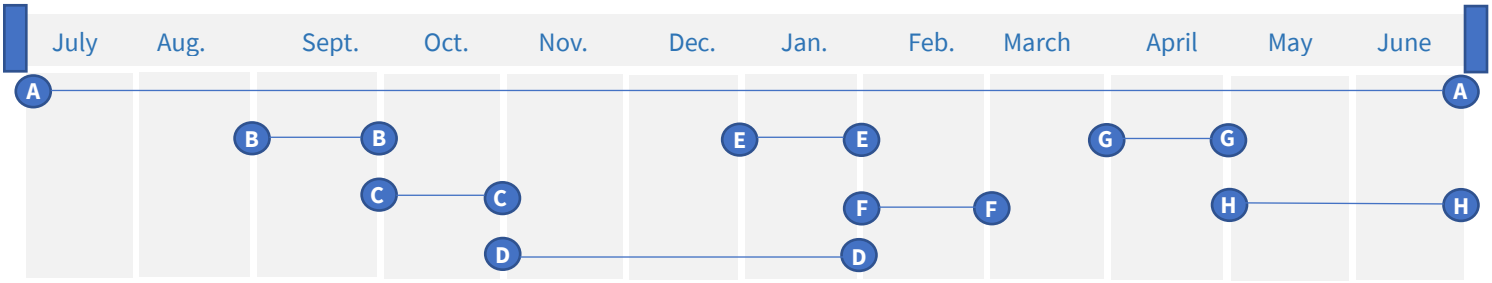
F. MARCH

March 30 – Deadline to have first one-on-one Office of Federal Programs consultation to understand if the One Needs Assessment will be completed or checklist.

G. JUNE

June 30 – If needed a second, one-on-one consultation with an Office of Federal Program consultant should be completed along with the new community school checklist. This is also the deadline for new community schools to submit the basic information needed to approve their consolidated funding applications.

SECOND YEAR OPEN



A. JULY – JUNE

SOES: School Options Enrollment System (SOES) are subsystems of EMIS that drive funding for community schools. It is a Web application used by community schools and traditional public schools to enter data used to flow funds to community schools. Community school personnel enter data in the SOES system and traditional public school personnel review, verify or challenge that data.

B. SEPTEMBER

During September, the Office of Federal Programs will do a training an introductory training on the ED STEPS process.

C. OCTOBER

Economically disadvantaged community school student data comes from the School Options Enrollment System (SOES) in October to coincide with allocation deadlines of Title 1.

Traditional public school districts and community schools can view the Federal Low-Income report consisting of School Options Enrollment System data. This data is always viewable within EMIS as the Federal Low- Income Count (FLICS) level two report and should be viewed in December. This report enables both the traditional districts and community schools to be aware of changes in the adjusted poverty counts of community school students that will affect the initial allocation in January and then preliminary allocation of Title I funds in June.

D. NOVEMBER - JANUARY

Between November and January, the One Needs Assessment system opens to begin the three-year assessment.

E. JANUARY

By January 30 – The Office of Federal Programs holds a training on the development of a three-year plan.

F. FEBRUARY

February 28 – By this date, a one-on-one with a consultant should have occurred to check in on plan development.

G. APRIL

April 30th – During the cohort year, this is the submission date for the One Needs Assessment and One Plan.

H. MAY – JUNE

After a One Needs Assessment and One Plan is submitted, the department does a cross-office review to support One Plans. Again, by June 30th a consolidated funding application is due.