McKinney-Vento Homeless Assistance Program Inventory Disposition Request Form

EQUIPMENT: Tangible, non-expendable, personal property having a useful life of more than one year (see page 3 of the McKinney-Vento Grant Closing Guidelines document).

List all items with an acquisition cost of $5,000 or more. Mark the option of how you will dispose.

Serial/ID Number	Item Description	Item Location	Purchase Price	Purchase Date	Percentage of 21st CCLC federal funds used for purchase	Current Per Unit Fair Market Value	Condition - Good, Fair, Poor	Disposition Status - Retain, Auctioned, Etc. (if auctioned, indicate date and amount sold for)	If auctioned; Indicate amount & date proceeds returned to ODE	If Transferred; Organization & Location Transferred To

SUPPLIES: Consumed in use, lose their original appearance with use, are expendable, and are inexpensive, and lose identity through incorporation into a more complex unit or substance (see page 4 of the McKinney-Vento Grant Closing Guidelines document).

List all supply items with an aggregate value of $5,000 or more. Mark the option of how you will dispose.

Serial/ID Number	Item Description	Item Location	Purchase Price	Purchase Date	Percentage of 21st CCLC federal funds used for purchase	Current Total Aggregate Fair Market Value	Disposition Status - Retain, Transfer, Etc.	If cannot transfer; indicate amount & date proceeds returned to ODE	If Transferred; Organization & Location Transferred To

Disposition Options per EDGAR, CFR 34, Part 80.32:

- ✓ **Retain Equipment if McKinney-Vento programming continues to operate;**
- ✓ **Offer to transfer to other program/project currently or previously supported by federal funds; or**
- ✓ **Retain or Sale at Auction (ODE approval required).**

Name of Sub-Grantee – _____

Responsible Staff Name - _____

Contact Telephone Number – _____ Email Address - _____

Date: _____