CCIP Note # 480

Re: Inspector General Fraud Reporting Requirements, ARP ESSER Plan Submission, Federal Programs Monthly Training Series
Date: August 18, 2021
To: Superintendents, Treasurers, Authorized Representatives and Fiscal Representatives and Consolidated Funding Application Contacts of Public districts, Community schools, STEMS, Nonpublic schools and Nonpublic Principals

Office of Inspector General Fraud Reporting Requirements
The U.S. Department of Education's Office of Inspector General has developed a guide on fraud reporting requirements. This information is specifically important for federal program participants and auditors. The guide is located in the CCIP Document Library and may be accessed here. There will be a significant amount of oversight and scrutiny on the COVID emergency grant funds. If you suspect any waste, fraud and abuse, please contact the Inspector General Hotline at 1-800-647-8733

Reminder: APR ESSER: Local Use of Funds Plan Submission
Each local education agency (LEA) must submit a detailed ARP Elementary and Secondary School Emergency Relief Fund (ARP ESSER) budget application and plan to the Comprehensive Continuous Improvement Plan (CCIP) system by **Aug. 20, 2021**. The submission of this detailed budget application and plan is a necessary step for the state to approve the plan and for the district to have access to the funds. The district should ensure the plans are aligned to allowable activities. An application is considered submitted when it is in Authorized Representative Approved status.

In addition, as required by the U.S. Department of Education, districts and community schools must provide a public-facing and transparent description of their uses of the federal emergency ARP ESSER funds on their website. The Ohio Department of Education recommends districts and community schools *add* a summary of the Local Use of Funds plan to the existing Safe Return to In-Person Instruction and Continuity of Services plan. If the plan is posted at a different location, it should be submitted to continuityplan@education.ohio.gov.

If you have questions about your applications, please reach out to your consultant in the Office of Federal Programs or contact federalprograms@education.ohio.gov.

Resources
American Rescue Plan: Local Use of Funds Plans
ARP ESSER FAQ – Updated 8/13/21
CCIP Note #472: Steps to Complete ARP ESSER III

New fall Federal Programs Monthly Topics and New Coordinators Academy sessions
The Department is pleased to announce new monthly training sessions for federal programs starting in September 2021. Two types of trainings will be provided:

- Federal Programs Monthly Topic Sessions with each meeting covering a different relevant topic to current federal program coordinators and staff; and
- New Coordinators Academy sessions covering topics relevant to new coordinators with two years of experience or fewer.

All sessions will include a presentation or demonstration related to the session topic followed by an opportunity for questions and answers.

These sessions will occur on Microsoft Teams. Attendees will be able to join using the Teams meeting link shared in the STARS event confirmation. Meeting hosts also will record the sessions to share with attendees following the session.

The **New Coordinators Academy** is an introductory series for federal programs coordinators that will cover a relevant topic for that month. These sessions will be on the second Thursday of each month from 9-10 a.m. New coordinators will learn about activities they should attend to each month, how to create a system for compliance to federal programs throughout the school year, key information on each fund and how to navigate the federal programs systems, such as the Comprehensive Continuous Improvement Plan (CCIP), Compliance System and Nonpublic Data System.

Please register in STARS V2.0, which can be accessed through the OH|ID Portal under *Training and Registration*. To find the session information, search any of the following fields:

- Event Name: *Federal Programs Trainings*
- Keywords for New Coordinators Academy Sessions: *Federal Programs*, *CCIP*, *New Coordinators Academy*, *Consolidated Funding Application*

Upcoming topics include:

- Sept. 9, 2021: Elementary and Secondary School Emergency Relief, American Rescue Plan, Coronavirus Response and Relief Supplemental Appropriations Funds
- Oct. 14, 2021: Parent Involvement: How to Engage Parents
- Nov. 9, 2021: English Learners – Title III
- Dec. 9, 2021: Spending the Funds – Final Expenditure Report, Carryover, 9/30 Sweeps, Comparability
- Jan. 13, 2022: One Needs Assessment – Facilitating a Needs Assessment; How to Identify Priority Needs.
- Feb.10, 2022: Updates: Maintenance of Effort and Maintenance of Equity – Elementary and Secondary Education Act, Elementary and Secondary School Emergency Relief, Maintenance of Effort and Maintenance of Equity
- March 10, 2022: Nonpublic Equitable Services – Updates and Nonpublic Data System
- April 14, 2022: Wrapping Up Compliance System
- May 12, 2022: Homeless Education and Foster Children
- June 9, 2022: Funding the Plan with One Needs Assessment and One Plan

The Department may reschedule individual sessions if needed.

Federal Programs Monthly Topics Sessions provide details on specific topics relevant to the work of federal programs administrators and staff who work with federal programs funding. These sessions will be held the fourth Thursday of each month from 9-10 a.m.

Please register in STARS V2.0, which can be accessed through the OH|ID Portal under *Training and Registration*. To find the session information, search any of the following fields:

- Event Name: *Federal Programs Trainings*
- Keywords for Federal Programs Monthly Topic Sessions: *Federal Programs*, *CCIP*, *Consolidated Applications*

Upcoming topics include:

- Sept. 23, 2021: Elementary and Secondary School Emergency Relief, American Rescue Plan, Coronavirus Response and Relief Supplemental Appropriations Funds
- Oct. 28. 2021: Parent Involvement: How to Engage Parents
- Nov. 18, 2021: English Learners – Title III
- Dec. 16, 2021: Spending the Funds – Final Expenditure Report, Carryover, 9/30 Sweeps, Comparability
- Jan. 27, 2022: One Needs Assessment – Facilitating a Needs Assessment. How to Identify Priority Needs.
- Feb. 24, 2022: Updates: Maintenance of Effort and Maintenance of Equity – Elementary and Secondary Education Act, Elementary and Secondary School Emergency Relief, Maintenance of Effort and Maintenance of Equity
- March 17, 2022: Nonpublic Equitable Services – Updates and Nonpublic Data System
- April 28, 2022: Wrapping Up Compliance System
- May 26, 2022: Homeless Education and Foster Children
- June 23, 2022: Funding the Plan with One Needs Assessment and One Plan

The Department may reschedule individual sessions if needed.

Each district's assigned Office of Federal Programs consultant can answer questions. The contact information for Office of Federal Programs consultants is in the address book on the CCIP. Access the CCIP on the OH|ID Portal. For assistance, please contact the Office of Federal Programs at federalprograms@education.ohio.gov.