# CCIP Note # 494

**Re:** FY22 Consolidated ESEA Monitoring System
**Date:** January 28, 2022
**To:** Superintendents, Treasurers, Authorized Representatives, Fiscal Representatives and Consolidated ESEA Funding Application Contacts of Public Districts, Community Schools, STEMS, JVSDs, and ESCs

## Consolidated ESEA Monitoring for FY22 System Opening

The Consolidated ESEA Monitoring system is now open for LEAs to begin completing their surveys for Fiscal Year 2022. A history log has been posted to inform districts of the type of survey they will be required to complete this year. The timeline for completion of each survey type is provided below. Districts that are assigned to a desk review, on-site or modified desk review should work with their federal programs consultant to meet the required timelines. Directions for each type of survey is provided in the updates below along with the manuals for completing the survey.

| Survey | District Document Uploads for Reviews | Survey Review Completed by | Corrective Action Plan Deadlines | Surveys Closed. |
|---|---|---|---|---|
| **Self-Surveys** | N/A | N/A | June 30th | June 30th |
| **Desk Reviews** | Consultant sets date for Desk Review: Districts required to have documents in system by scheduled date. | ALL Desk Reviews in Completed by Consultant by April 30th. Items not provided by consultant requested date could be considered an issue. | Corrective Action Plans Due within 30 days. | Evidence for implementation of corrective action plan provided by June 30th or date determined by consultant. |
| **On-Sites** | Document should be in system 2 wks. prior to On-Site visit for review prior to visit. | Any documents not provided within 2 wks. after conducting the on-site visit will be an issue. | Corrective Action Plans are due 30 days of issue determination. | Evidence for implementation of corrective action plan provided by June 30th or date determined by consultant. |
| **Follow-Up Desk Reviews** | District must provide evidence of follow through on previous issue within 30 days of system opening. | Consultant Completes Follow-Up Desk Reviews by February 28th. | Since this is a follow-up on prior year review corrective action plans should be in place. | If a determination is made that the issue has not been resolved, the issue will be submitted to consultant AD to be considered for progressive enforcement. |

**Self-Survey:** Any district not selected for "extensive" monitoring must complete the Consolidated ESEA Grants Self Survey. The self-survey is simply that, a self-survey. To prepare for the self-survey, districts should open the self-survey, review the required items in each section and begin the process of organizing the district's required evidence for each item that pertains to the district.

To complete the self-survey, review each item in the survey and check off those items listed once you have gathered them for your records. There is no expectation to, nor should the district, upload any of

the records within this system during a self-survey. Additionally, it is not required that any comments be added to this system. The required items of evidence for the self-survey must be solely maintained by the district.

**Desk Review and On-Sites**:

Districts that have been assigned a Desk Review or On-Site review must provide the requested descriptions and/or evidence for each item in the survey. To complete the desk or on-site survey, review each item in the survey. If the item requests a description, provide a description in the textbox. If the item requests evidence, upload the evidence with the question using the icon below the question. Once the description or evidence has been uploaded, check off the item so that the federal programs consultant knows that it is ready for review.

**Follow-Up Desk Reviews:**

Follow-Up Desk reviews are still process of being created by the system but should be available soon. Your consultant will notify you when reviews are available in the system. Districts that have a follow-up desk review will need to upload evidence or provide descriptions to the items in the survey. Only those items that were identified as issues in the previous year's survey will appear in follow-up desk reviews. While waiting for the system to open, districts can begin collecting the evidence they will upload for the required items.

**Resources:**
Self-Survey Manual
Desk and On-Site Review Manual
FY22 Risk Factors

**Impact Aid Monitoring for ESSER, CRRSA, ARP Update:**

For FY22 Monitoring, Elementary and Secondary School Emergency Relief Fund (ESSER), Coronavirus Response and Relief Supplemental Appropriations Act fund (CRRSA-ESSER II), American Rescue Plan (ARP-ESSER), Governors Emergency Education Relief I (GEER I), Coronavirus Response and Relief Supplemental Appropriations Act – Emergency Assistance to Nonpublic Schools (EANS) (CRRSA-EANS), and American Relief Plan – Emergency Assistance to Nonpublic Schools (ARP-EANS) will be monitored in a separate survey titled Emergency and Secondary School Emergency Relief Fund in the Monitoring System. Further information regarding this survey will be provided once it is open. Notification for which type of survey a district will need to complete will be provided. We anticipate this survey to be available by the end of January.

If you have any questions, please contact your Office of Federal Programs consultant. The contact information for your Office of Federal Programs consultant can be obtained from the Address Book within CCIP after accessing it through the OH|ID Portal. For assistance, please contact the Office of Federal Programs at federalprograms@education.ohio.gov.