# Expanding Opportunities for Each Child Grant Inventory Disposition Form

**EQUIPMENT:** Tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the local education agency for financial statement purposes, or $5,000.

| Equipment Disposition Options per Uniform Guidance, 2 CFR Part 200.313: |
|---|
| ✓ Retain equipment for Expanding Opportunities for Each Child (EOEC) programming as long as it continues to operate;<br>✓ Use equipment for activities currently or previously supported by federal funds with first priority given to US Department of Education funded activities; or<br>✓ Retain for other activities not supported by federal funds (if the equpment's current per unit fair market value exceeds $5,000, disposition requires ODE approval and return of an entitled amount) or<br>✓ Sell at auction (if the equipment's current per unit fair market value exceeds $5,000, disposition requires ODE approval and return of an entitled amount). |

*If the equipment with current per unit fair market value exceeding $5,000 is retained for activities not currently or previously supported by federal funds or sold, an amount calculated by multiplying the current market value or proceeds from sale by the federal awarding agency's percentage of participation in the cost of the original purchase must be returned.

**Question 1:** Is the sub-grantee reporting or requesting disposal of any Expanding Opportunities for Each Child program equipment?

☐ Yes (complete question 2)

☐ No, all equipment is used for EOEC programming (skip to question 3)

**Question 2:**
The sub-grantee is: (select the following that apply and complete the associated table)
☐ Reporting disposition of equipment (complete table 2a).
☐ Requesting Department approval to dispose equipment with current per unit fair market value greater than $5,000 through sale or retained for non-federally funded programming. Pre-approval is not required if the current per unit fair market value is $5,000 or less. Pre-approval is not required if the equipment is retained for federally funded programming (complete table 2b).

**Table 2a**: In the table below, list all equipment that has been disposed. Provide the equipment inventory demonstrating the final disposition.

Description of disposition examples may include:

- Retained for federally funded programming. Include description of the federally funded programming.
- Auctioned with Department approval
- Retained for non-federally funded programming with Department approval.

| Serial/ID Number | Item Description | Item Location | Purchase Price | Purchase Date | Percentage of EOEC federal funds used for purchase | Current per Unit Fair Market Value | Condition - Good, Fair, Poor | Description of disposition |
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**Table 2b:** In the table below, list all equipment with current per unit fair market value of greater than $5,000 that the sub-grantee is requesting approval to dispose.

In the Requested Dispostion Method column, use one of the following:

- Retain for activities that are not federally funded
- Auction

| Serial/ID Number | Item Description | Item Location | Purchase Price | Purchase Date | Percentage of EOEC federal funds used for purchase | Current per Unit Fair Market Value | Condition - Good, Fair, Poor | Requested Disposition Method |
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**SUPPLIES:** All tangible personal property other than those described in the definition of *equipment* above. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the local education agency for financial statement purposes or $5,000, regardless of the length of its useful life.

| Residual Inventory of Unused Supplies with Aggregate Total Exceeding $5,000<br>Disposition Options per Uniform Guidance, 2 CFR , Part 200.314: |
|---|
| ✓ Retain for Expanding Opportunities for Each Child programming if it continues to operate;<br>✓ Retain for activities supported by federal funds;<br>✓ Retain for other activities not supported by federal funds (requires ODE approval and return of an entitled amount); or<br>✓ Sell at auction (requires ODE approval and return of an entitled amount). |

If there is a residual inventory of unused supplies exceeding $5,000 in total aggregate value upon termination or completion of the project or program and the supplies are not needed for any other federally funded program, the non-federal entity must retain the supplies for use on other activities or sell them, but must, in either case, return an entitled amount. The amount must be computed in the same manner as for equipment.

**Question 3:** Is the sub-grantee reporting or requesting disposal of unused EOEC supplies exceeding $5,000 in total aggregate value upon termination or completion of the EOEC programming?

☐ Yes (complete question 4)

☐ No, all supplies are used for EOEC programming (skip to question 5)

**Question 2:**
The sub-grantee is: (select the following that apply and complete the associated table)
☐ Reporting disposition of residual inventory of unused supplies exceeding $5,000 in total aggregate value (complete table 4a).
☐ Requesting Department approval to dispose of residual inventory of unused supplies exceeding $5,000 in total aggregate value (complete table 4b).

**Table 4a**: In the table below, list all supplies that has been disposed. Provide the inventory demonstrating the final disposition.

Description of disposition examples may include:

- Retained for federally funded programming. Include description of the federally funded programming.
- Auctioned with Department approval
- Retained for non-federally funded programming with Department approval.

| Serial/ID Number | Item Description | Item Location | Purchase Price | Purchase Date | Percentage of EOEC federal funds used for purchase | Current per Unit Fair Market Value | Condition - Good, Fair, Poor | Description of disposition |
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**Table 4b:** In the table below, list all supplies that the sub-grantee is requesting approval to dispose.

In the Requested Disposition Method column, use one of the following:

- Retain for activities that are not federally funded
- Auction

| Serial/ID Number | Item Description | Item Location | Purchase Price | Purchase Date | Percentage of EOEC federal funds used for purchase | Current per Unit Fair Market Value | Condition - Good, Fair, Poor | Requested Disposition Method |
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**Question 5**

Name of Sub-Grantee: _____

IRN of Sub-Grantee: _____

Responsible Staff Name: _____

Contact Telephone Number: _____ Email Address: _____

Date: _____