CCIP Note # 518

Re: ED STEPS One Needs Assessment and One Plan, Monitoring, and Consolidated ESEA Reallocations
Date: January 13, 2023
To: Superintendents, Treasurers, Authorized Representatives, Fiscal Representatives and Consolidated Funding Application Contacts, Nonpublic School Principals

EDSTEPS One Needs Assessment and One Plan, Monitoring, and Consolidated ESEA Reallocations

ED STEPS One Needs Assessment Now Open

The EDSTEPS One Needs Assessment will soon open for school year 2023-2024 planning. Districts and schools will access the new year in the One Needs Assessment through the EDSTEPS application in the Ohio Identification (OH-ID) system. In preparation for the opening of the new year in the One Needs Assessment, districts and schools may utilize the updated FY24 Questions and Triggers HERE. EDSTEPS Cohort 3 districts (including EDSTEPS Pilot districts) are required to complete a three-year plan. The Cohort 3 due date for completing the One Needs Assessment and One Plan is April 30, 2023. For helpful information on completing the EDSTEPS One Needs Assessment and One Plan, please go to our EDSTEPS webpage HERE. For training opportunities, please see our EDSTEPS training page HERE.

ED STEPS One Plan Updates

The ED STEPS One Plan has received several enhancements over the last few months in preparation of the Cohort 3 planning cycle. Many of these enhancements have been suggestions from the various stakeholders from the field. Dashboard status and flexibility in creating SMART Goals, Student and Adult Measures are just a few of the enhancements that have been implemented. Additional office rubrics have been embedded in the ED STEPS One Plan system as we reduce duplication for the districts and buildings. An additional emphasis has also been requirements and crosswalk to various other ED STEPS components. The Cohort 3 due date for completing the One Needs Assessment and One Plan is April 30, 2023. For helpful information on completing the EDSTEPS One Needs Assessment and One Plan, please go to our EDSTEPS webpage HERE. For training opportunities, please see our EDSTEPS training page HERE.

ED STEPS Planning Cycle Open Office Hours start on Thursday February 3rd between 1:00PM – 2:00PM. All are welcome to join and ask questions or just listen. We will hold ED STEPS Open Office hours every Thursday moving forward till May 25th. CLICK HERE for the meeting link.

Consolidated ESEA Monitoring for FY23 System Opening

The Consolidated ESEA Monitoring system will open January 18, 2023, for fiscal year 2023 monitoring reviews. The Office of Federal Programs has a three-tiered compliance monitoring system that includes Self-Survey, Desk Review, and On-Site review. All districts in Ohio that receive federal entitlement grants must complete a compliance review. A history log will be posted by end of day on January 18, 2023 to inform districts of the type of survey the district is assigned. Districts that have a self-survey review will complete the survey on their own in the OH-ID portal. Districts assigned a self-survey must complete by June 30, 2023 at 11:59 PM. Districts that are assigned to a desk review or an on-site will be contacted by their federal programs consultant to schedule the district's Consolidated ESEA Monitoring review. Directions for navigation and completion for each survey is provided below in the manuals.

User Manuals:
FY23 Self-Survey User Manual

FY23 Desk Review User Manual

FY23 On-Site Review User Manual

If you have any questions, please contact your Office of Federal Programs consultant. The contact information for your Office of Federal Programs consultant can be obtained from the Address Book within CCIP after accessing it through the OH|ID Portal. For assistance, please contact the Office of Federal Programs at federalprograms@education.ohio.gov.

Consolidated ESEA Reallocations

The Ohio Department of Education has completed Federal Program reallocations for State Fiscal Year 2023. This change will affect allocations in Title I-A, Title II-A, IDEA Part B Special Education and Early Childhood Special Education in the Consolidated Application. Title I-D Neglected and Delinquent reallocations will occur in the next few days.

Any changes in allocations may require the district to complete a budget revision. Affected districts in Final Approved status may automatically be changed to "Revision Started" and will receive an email generated through the CCIP indicating the status change.

Districts may need to adjust nonpublic equitable service amounts due to this reallocation. Districts that have questions regarding equitable services to non-chartered, non-tax schools should contact their consultant or Chantelle Carter, Nonpublic Ombudsman (chantelle.carter@education.ohio.gov).

If you have any further questions regarding any changes to allocations, please contact your consultant in the Office of Federal Programs.

Equitable Services/Nonpublic Proportionate Share Under IDEA Part B
Public districts must budget the appropriate, revised proportionate share amount reflected on the Nonpublic Services Page under the IDEA Part B Special Education grant. Please remember that districts should be engaging in meaningful consultation with nonpublic schools regarding the provision of equitable services on an ongoing basis. Districts that have questions regarding equitable services, including those services to non-chartered, non-tax schools, should contact their Office for Exceptional Children Resource Management consultant.

Consortia
IDEA Special Education and/or IDEA Early Childhood Special Education Consortia fiscal agents may receive an automatic History Log note requesting a refund while allocations are being adjusted. Once the final allocation amounts are processed and the consortium relationship is re-established, this History Log note will no longer be applicable. If you have concerns, please contact Sarah James, Assistant Director in the Office for Exceptional Children (sarah.james@education.ohio.gov).

Early Intervening Services
Districts that are providing Coordinated Early Intervening Services (CEIS) or that are mandated to provide Comprehensive, Coordinated Early Intervening Services (CCEIS) must review the amount reserved for early intervening. With the reallocation of the Fiscal Year 2023 Part B funds, the allowable/mandated 15% amount will have changed. Districts that are mandated must adjust the IDEA Part B Budget Details/Redirection page

and the Comprehensive, Coordinated Early Intervening Services page in the Consolidated Application. The IDEA Budget grid should also be revised to reflect these changes. If you have questions, please contact your Office for Exceptional Children Resource Management consultant.

If you have questions, please contact federalprograms@education.ohio.gov.

Resources

Office for Exceptional Children Resource Management Contacts

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