Annual Education Stabilization Fund Reporting Frequently Asked Questions



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IS THERE A WAY TO SEE ALL THE SURVEY QUESTIONS BEFORE WE BEGIN REPORTING?

Yes. There is a survey guidance document that has broken down each survey with the required questions. You can find the guidance document on the CCIP document library under ESSER/GEER Annual Reporting>FY23 ESSER and GEER Reporting or by clicking this link.

HOW MANY TIMES WILL I BE REQUIRED TO ANNUALLY REPORT?

An annual report for Education Stabilization Funds (ESSER, GEER and EANS) is required for each year until all funds have been liquidated. The last year that reporting will be required is FY26.

DO I HAVE TO COMPLETE ALL THE TILES ON MY REPORTING DASHBOARD?

Yes. The dashboard has been tailored for each entity depending on the grants received through Education Stabilization Funds. Any tile that shows up needs to be completed in order to have fully reported for each annual report.

I CAN'T FIND/DIDN'T RECEIVE MY SURVEY LINK. WHAT DO I DO?

Please send an email to support@ohio-k12.help with your organization name and IRN.

I RECEIVED A SPECIFIC GRANT, BUT DO NOT SEE IT AS A TILE ON MY REPORTING DASHBOARD. WHAT SHOULD I DO?

If an entity had no expenditures to report in the current reporting period and had no remaining funds, it was removed from the list as there is nothing to report. It is possible that a mistake was made so if clarity is needed, please email ESFannualreporting@education.ohio.gov.

MY ORGANIZATION RECEIVED FUNDS DURING FY23 BUT DID NOT EXPEND ANY FUNDS UNTIL FY24. DO WE STILL NEED TO COMPLETE REPORTING?

Yes. Even though there will be no expenditures ($0.00), the percentage of remaining funds question(s) need to be completed.

IS CRF AND BROADBAND CONNECTIVITY PART OF THIS REPORTING?

No. CRF reporting is complete and was a separate reporting process. Broadband Connectivity also had separate reporting requirements and is not part of this annual report.

WHAT DOES "EXPENDITURE DATA" MEAN? WHAT DOES THIS INCLUDE?

An expenditure is the actual spending of money. For the purposes of reporting, the Ohio Department of Education and Workforce has collected expenditure data for each entity through submitted Project Cash Requests through the reporting period.

ESSER I IS OVER. WHY DO I HAVE A SURVEY TILE TO REPORT ON IT?

The FY23 survey is for the time 7/1/22-6/30/23. ESSER I ended 9/30/22. If the LEA has an ESSER tile, that means it had PCRS for ESSER I during the July-September time.

WHAT IF I PREVIOUSLY REPORTED AN EXPENDITURE IN A CATEGORY THAT IS NO LONGER APPLICABLE?

Unfortunately, we are not able to report negative numbers or change submitted data from a previous reporting period. Instead, the current reporting period expenditures will have to be adjusted to account for the expenditure in an incorrect category from the previous reporting period.

HOW CAN I DETERMINE WHAT USE OF FUNDS CATEGORY IS BEST FOR REPORTING AN EXPENDITURE?

The U.S. Department of Education has provided examples of expenditure activities that would fit within each broad expenditure category. These examples can be found in the table below.

Expenditure Category	Example Activities
Addressing Physical Health and Safety	Building and facilities upgrades and maintenance, including ventilation systems and new construction
	Assistance with meals for students
	Cleaning and/sanitization supplies
	Temporary classroom space to support social distancing
	Temporary or additional transportation services to support social distancing to and from school
	Capacity-building to improve disaster preparedness and response efforts, including coordination with State, local, Tribal, and territorial public health departments, and other relevant agencies to improve coordinated responses to prevent, prepare for, and respond to COVID-19
	Other health protocols not listed above and aligned to guidance from the Centers for Disease Control and Prevention (CDC) such as: vaccines for staff and/or students, COVID-19 testing for staff and/or students, contact tracing, masks
	Extended learning/summer learning
	High-dosage intensive tutoring

Meeting Students' Academic, Social, Emotional, and Other Needs Excluding Mental Health Supports	Additional staffing and/or activities to identify and/or respond to unique student needs and/or provide targeted support for underserved student groups, including each major racial and ethnic group, children from low-income families, children with disabilities, English learners, LGBTQ+ students, migratory students, students experiencing homelessness, youth in foster care, and other groups disproportionately impacted by the pandemic that have been identified by the SEA
	Universal screening, academic assessments, and intervention data systems, such as early warning systems and/or opportunities to learn data systems
	Improved coordination of services for students with multiple types of needs, such as full-service community schools or improved coordination with partner agencies, such as the foster care services
	Early Childhood Programs
	Hardware and Software
	Wi-Fi, broadband and other connectivity
	Curriculum adaption and learning material
	Core staff capacity building / training to increase instructional quality and advance equity
	Investments in talent pipelines for teachers and/or classified staff
Mental Health Supports for Students and Staff	Additional staffing and/or activities to assess and support social-emotional well-being, including mental health, for students, educators and/or families
Operational Continuity and Other Allowed Uses	Any activity not described above that is authorized by the McKinney-Vento Homeless Assistance Act
	Any activity not described above that is authorized by the Elementary and Secondary Education Act of 1965

	Any activity not described above that is authorized by the Individuals with Disabilities Education Act
	Any activity not described above that is authorized by the Adult Education and Family Literacy Act
	Any activity not described above that is authorized by the Carl D. Perkins Career and Technical Education Act of 2006
	Other activities not described above that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency

WHY ARE USE OF FUNDS QUESTIONS ASKED TWICE?

The questions are provided by the US Department. Part 1 use of funds questions asks for expenditures by accounting object. Part 2 collects expenditure information by activity. The sum of expenditures reported in each part must match each other. For example, the total amount reported in part 1 - Addressing Physical Health and Safety must be the same amount reported in part 2 - Addressing Physical Health and Safety.

WHAT IS THE DIFFERENCE BETWEEN MENTAL HEALTH SUPPORTS FOR STUDENTS AND MEETING SOCIAL AND EMOTIONAL SUPPORTS?

Any activities that are completed by a licensed medical professional fall under mental health supports. Any activities that are completed by a non-licensed professional fall under social and emotional supports.

WHAT ARE THE ARP ESSER STATE SPECIFIC QUESTIONS FOR?

This data is being collected for Future Forward Ohio and allows the Department to track how spent ESSER funds align with state priorities, including literature, math, and learning loss.

WHAT IS CONSIDERED A FULL TIME EQUIVALENT (FTE)? HOW MANY DO I REPORT?

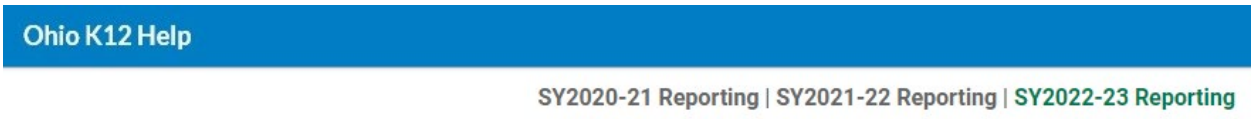
Entities should report the total number of FTEs for the entity as a whole, not just those funded with ESSER funds.

SHOULD I DOWNLOAD A PDF OF EACH SURVEY THAT IS ON MY DASHBOARD?

Yes. The PDF serves as confirmation that the survey was submitted, as well as serving as evidence that you completed the required reporting for state auditors.

CAN I ACCESS PREVIOUS SUBMISSIONS?

Yes. When you are logged in to your secure portal link, navigate to the top left. You should see previous years links there:



I HAVE ALREADY SUBMITTED A SURVEY BUT FOUND A MISTAKE. HOW DO I MAKE A CORRECTION?

Please send an email to ESFannualreporting@education.ohio.gov and copy support@ohio-k12.help indicating what survey you need to have reopened. Note, to resubmit the survey, all prior data will have to be cleared and re-entered. Therefore, make sure to download the PDF of your responses to make it easier for re-entering the data.