Education Stabilization Fund (ESF) Survey User Guide







Department of Education & Workforce

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General ESF Survey Information

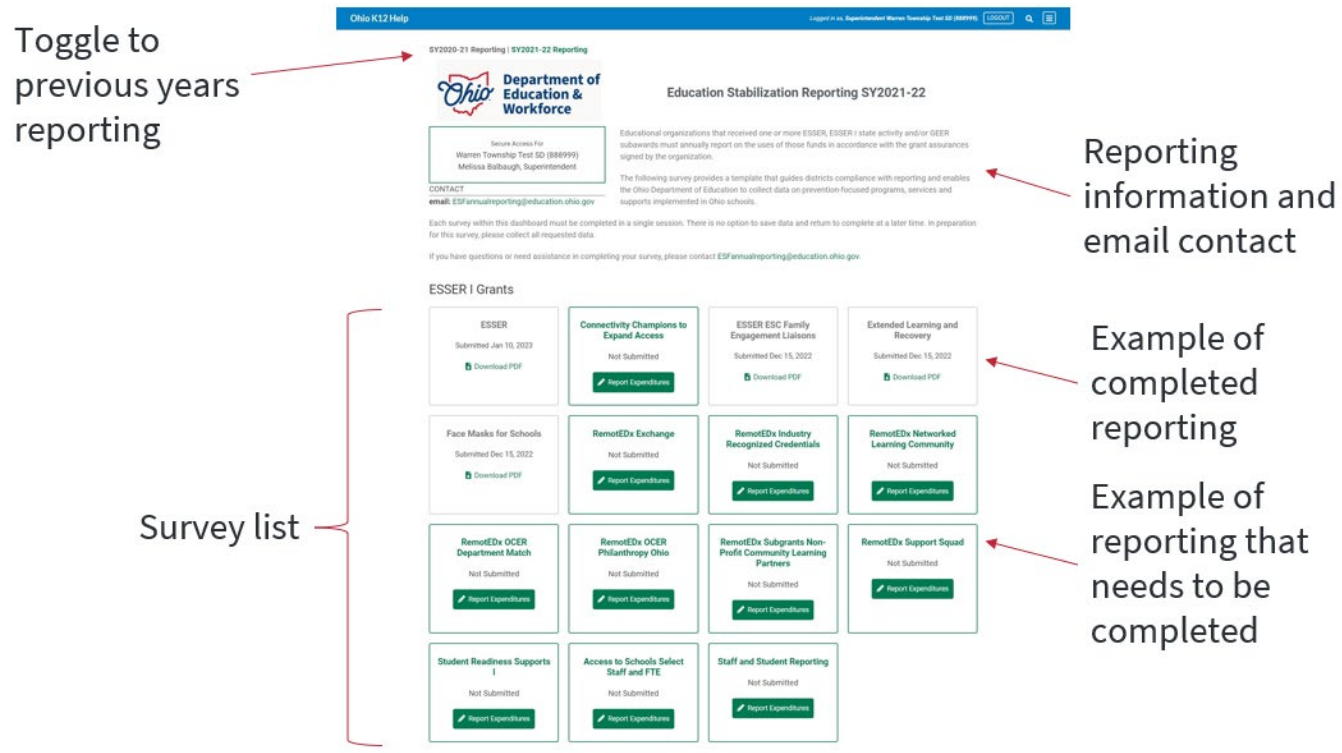
ESF reporting is required by the US Department of Education. The questions in the survey are directly aligned to the templates that the Ohio Department of Education and Workforce (Department) submits to the ESF system. These surveys are ***REQUIRED*** even if no funds were expended. If surveys are not completed, the Department has the right to apply sanctions.

The Department contracts with the Management Council Ohio Education Computer Network to collect the data required by the US Department of Education. The survey will come from

donotreply@ohio-k12.help. Reminders will continually be sent out throughout the reporting period to ensure that all entities report. The FY23 survey will be open from ***January 16th, 2024 – April 5th, 2024 and will close at 11:59pm.***

Reporting Dashboard

Below is an example screenshot of the reporting dashboard. Please note that this is a demo page, and it is unlikely that any organization will have to complete this many surveys. The top of the page contains a short paragraph with information about the reporting and contact information if there are complications. On the lefthand side of this paragraph, there is a box that contains the superintendent's name and contact information.

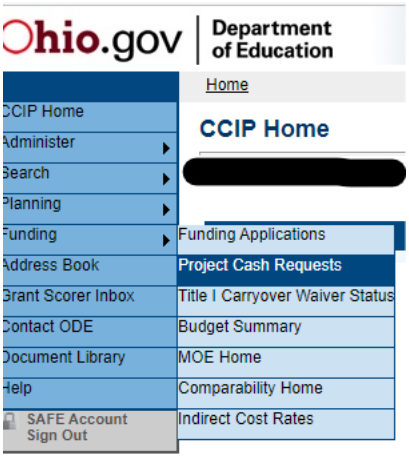


Below the paragraph, there will be a list of surveys that the organization needs to complete. When a survey has not yet been completed, the tile will be green and have a button that says "Report Expenditures". ***This means that the survey still needs to be completed.*** Click the "Report Expenditures" button to complete the survey.

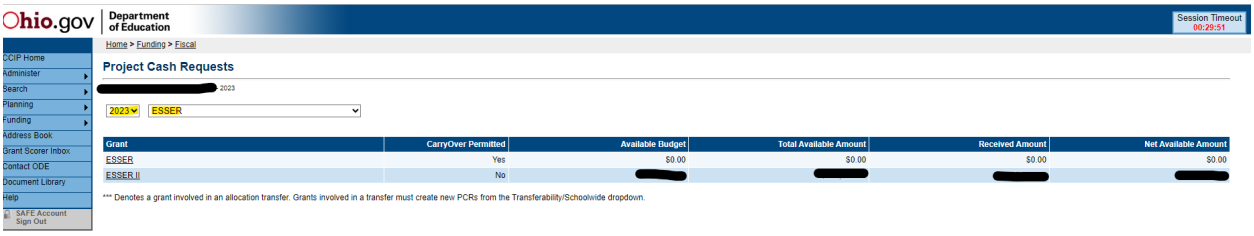
When a survey has been completed, it will turn gray and will have a "Download PDF" button. ***Please save a PDF of each survey to keep for the organization's records.*** Once this has been completed, there is no other action that needs to be taken on a survey. If there is an error that was reported and the survey needs reopened, please contact ESFannualreporting@education.ohio.gov.

How to Verify PCR Amounts

1. Login to the CCIP through your OH|ID.
2. On the home page, navigate to the dropdown menu on the lefthand side. Toggle over funding and click “Project Cash Requests.”



3. Change the funding application year to 2023 and the funding application on which you are reporting (ESSER or ARP ESSER). ***Please note that you should also check 2022 to see if there are any additional PCRs with a status date between 7/1/22-6/30/23.***



4. Click on the grant on which you’re reporting to bring up the PCRs. Add up the PCRs that have a status date between 7/1/22-6/30/23. ***Please note that you should also check 2022 to see if there are any additional PCRs with a status date between 7/1/22-6/30/23.*** In the below example, the top screenshot is from ESSER II 2023. The bottom screenshot is from ESSER II 2022.

ESSER II FY2023

Project Summary

[redacted] - 2023 - ESSER II

Project Information	
Assistance Listing Number (ALN) – Formerly CFDA	84.425D
U.S.A.S. Fund Code	507
Initial Substantially Approved Date	3/13/2020
Project End Date	6/30/2023
Allocation	[redacted]
Available Budget	[redacted]
Project Status	Normal [Hold]
Carryover Permitted	No

PCRs

Amount	Request Period	Status	Status Date	Voucher #	PCR Review Status
[redacted]	Unspecified	Draft Completed	8/17/2023	Not Yet Created	None
[redacted]	Unspecified	State Accounting System Paid	7/14/2023	40S1G8	Reviewed
[redacted]	Unspecified	State Accounting System Paid	6/21/2023	40RY3T	Reviewed
[redacted]	Unspecified	State Accounting System Paid	5/31/2023	40RQB9	Reviewed
[redacted]	Unspecified	State Accounting System Paid	4/26/2023	40RJNS	None
[redacted]	Unspecified	State Accounting System Paid	3/28/2023	40RBGP	Reviewed
[redacted]	Unspecified	State Accounting System Paid	2/22/2023	40R3Y7	None
[redacted]	Unspecified	State Accounting System Paid	1/18/2023	40QXTG	None
[redacted]	Unspecified	State Accounting System Paid	12/16/2022	40QRNW	Reviewed

Adjustments

Amount	Type	Creator	Date

There are no matching Adjustments for this grant.

ESSER II FY2022

Project Summary

[redacted] - 2022 - ESSER II

Project Information	
Assistance Listing Number (ALN) – Formerly CFDA	84.425D
U.S.A.S. Fund Code	507
Initial Substantially Approved Date	3/13/2020
Project End Date	6/30/2022
Allocation	[redacted]
Available Budget	[redacted]
Project Status	Normal [Hold]
Carryover Permitted	Yes

PCRs

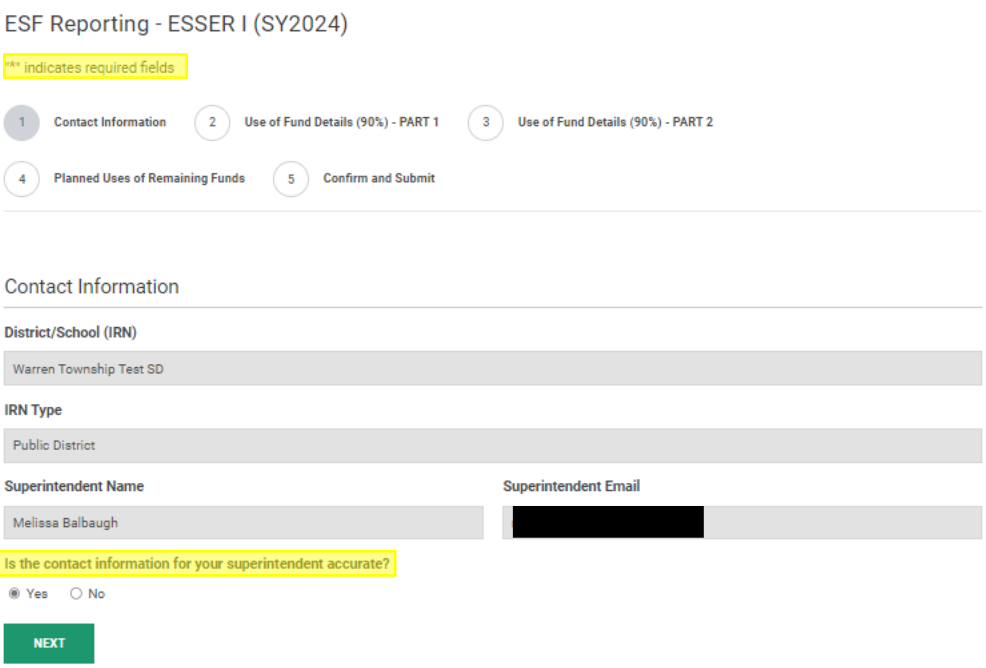
Amount	Request Period	Status	Status Date	Voucher #	PCR Review Status
[redacted]	Unspecified	State Accounting System Paid	10/21/2022	40QDJL	None
[redacted]	Unspecified	State Accounting System Paid	9/20/2022	40Q8DH	Reviewed
[redacted]	Unspecified	State Accounting System Paid	8/25/2022	40Q4XM	Reviewed
[redacted]	Unspecified	State Accounting System Paid	7/14/2022	40PZ6J	None
[redacted]	Unspecified	State Accounting System Paid	6/16/2022	40PSQW	None
[redacted]	Unspecified	State Accounting System Paid	5/18/2022	40PKYQ	Reviewed
[redacted]	Unspecified	State Accounting System Paid	4/26/2022	40PF4M	None
[redacted]	Unspecified	State Accounting System Paid	3/15/2022	40P5TX	Reviewed
[redacted]	Unspecified	State Accounting System Paid	2/19/2022	40P1JZ	None
[redacted]	Unspecified	State Accounting System Paid	1/22/2022	40NWG3	None
[redacted]	Unspecified	State Accounting System Paid	12/30/2021	40NPQL	Reviewed
[redacted]	Unspecified	State Accounting System Paid	9/11/2021	40N7F4	None
[redacted]	Unspecified	State Accounting System Paid	8/17/2021	40N493	None
[redacted]	Unspecified	State Accounting System Paid	7/15/2021	40N0TQ	None
[redacted]	Unspecified	State Accounting System Paid	6/22/2021	40MYHM	None

If the total that is populated in the survey is incorrect, please email ESFannualreporting@education.ohio.gov to have that number corrected.

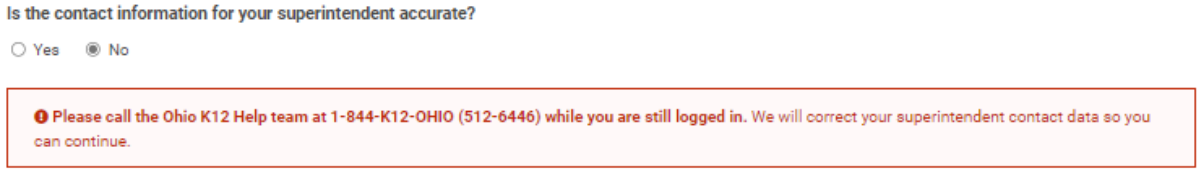
ESSER I/ESSER II

ESSER I/ESSER II: Contact Information

The first page that populates on the survey is verification of superintendent contact information. This contact information will be automatically populated based on data from the CCIP. *This cannot be changed by the user.* If the information is accurate, click “yes” and the next button will populate to move to the next page.

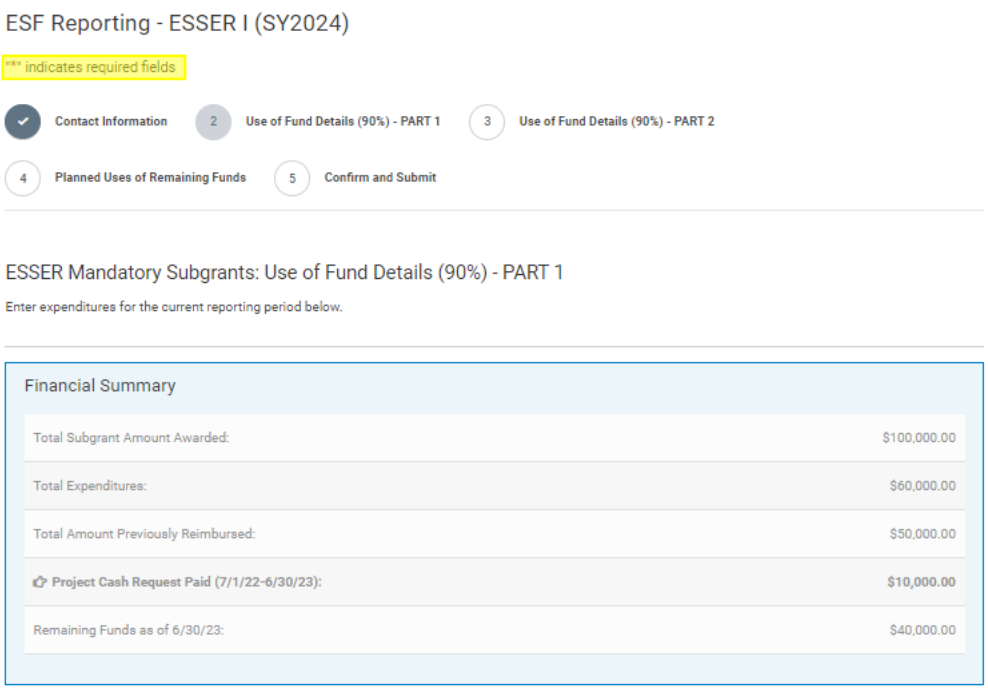


If the information is incorrect, click "no" and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*
Once the contact information is updated as necessary, click "yes" and the next button will populate.

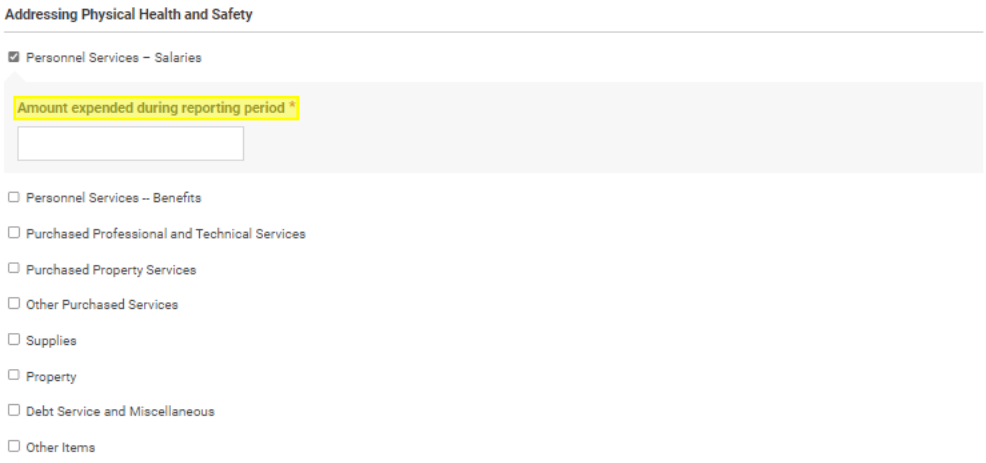


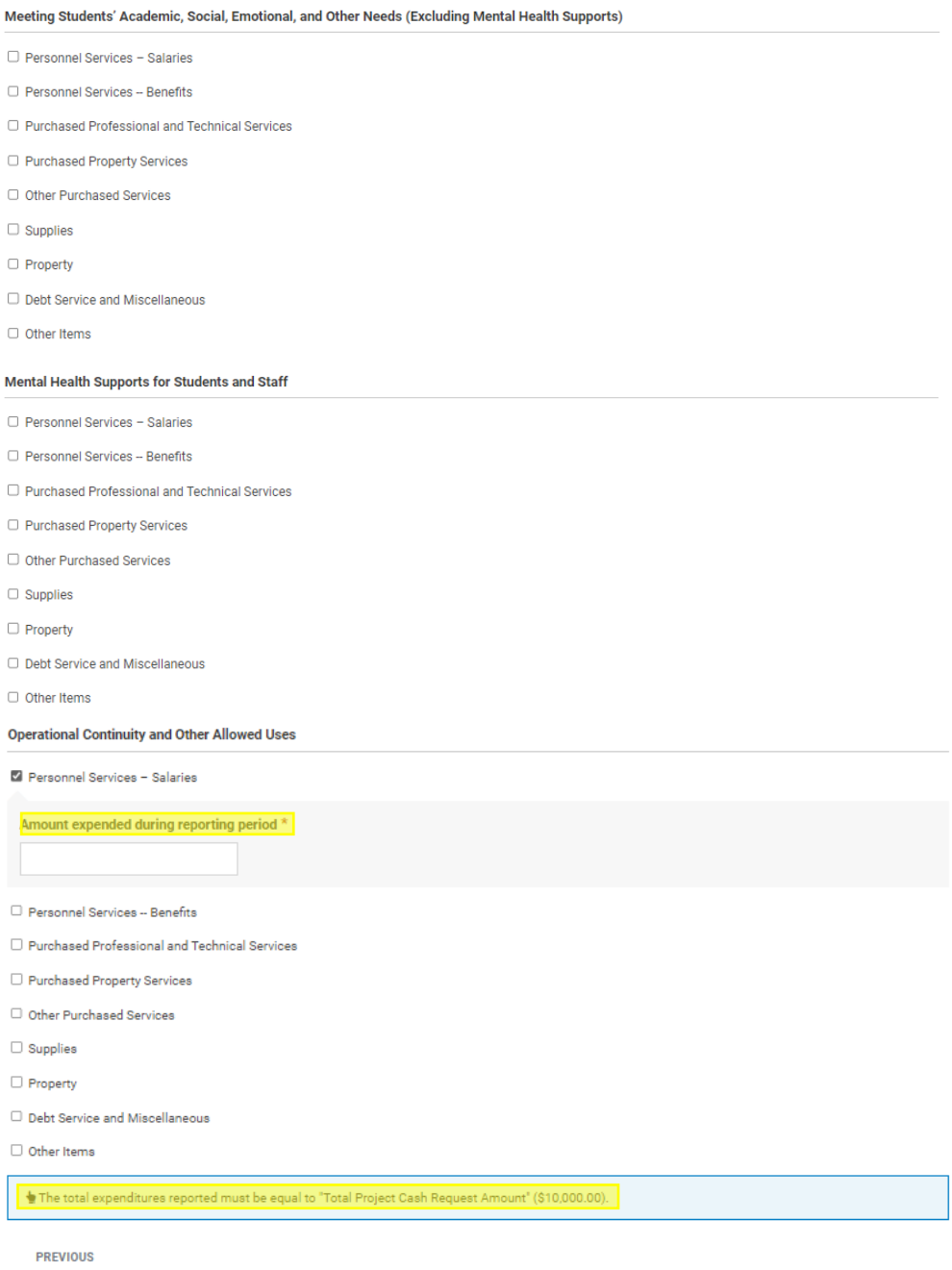
ESSER I/ESSER II: Use of Fund Details

At the top of the page, a financial summary will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. The PCR amount will be populated from any that have been submitted and have a ***status date*** that falls within the reporting period (July 1, 2022 – June 30, 2023). ***This value is not the same as the amount expended.*** If you believe that the PCR amount is wrong, please verify within the CCIP (please see page 4 to see where to find PCRs). If the amount reported is incorrect, please contact ESFannualreporting@education.ohio.gov.



Four primary fields of funding will be listed: Addressing Physical Health and Safety; Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports); Mental Health Supports for Students and Staff; and Operational Continuity and Other Uses. Check any box that funds were directed to. When a box is clicked, a dropdown will populate to list the amount expended during the reporting period.

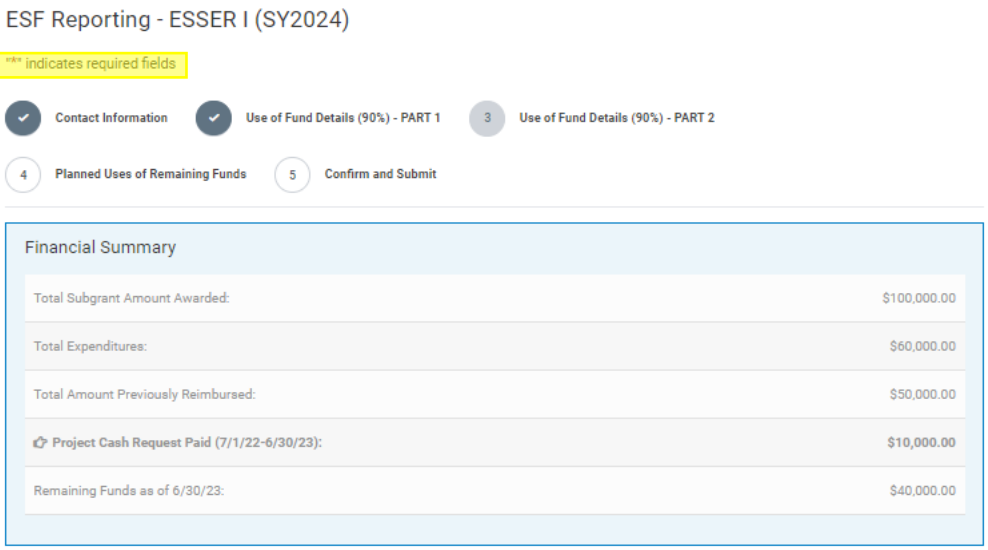




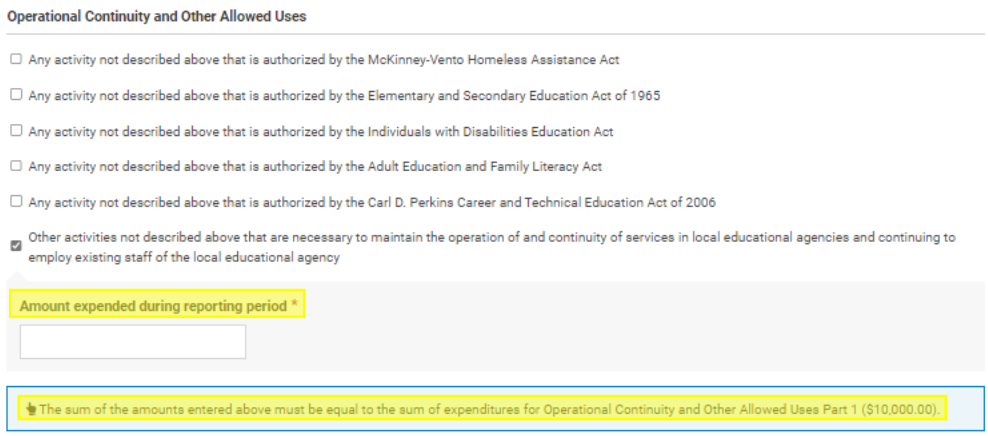
Any boxes that are clicked must have funds reported, and all funds should total the PCR amount. The "next" button will <u>not</u> populate if the total does not exactly match the PCR amount.

ESSER I/ESSER II: Use of Fund Details – Part 2

At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated.



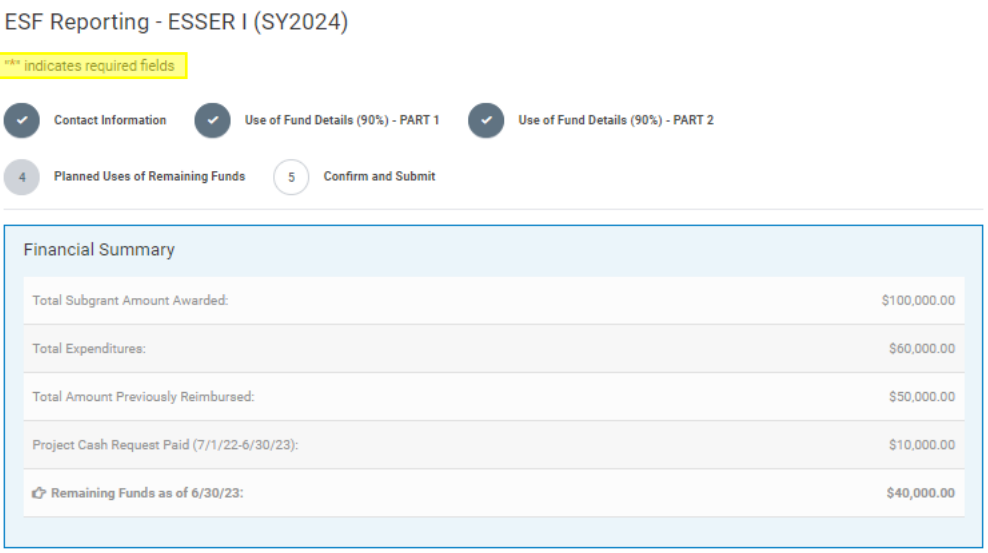
The below fields will populate to determine allocations to specific *activities*. When a box is clicked, a dropdown will populate to list the amount expended during the reporting period. The total amount expended ***must match the total from the previous page.***



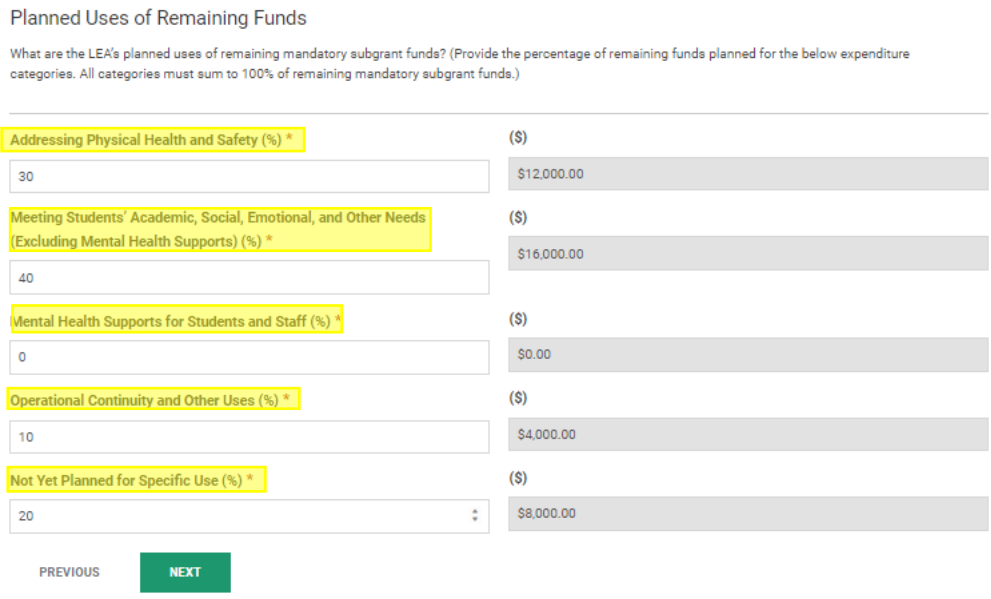
Any boxes that are clicked must have funds reported, and all funds should total the PCR amount. The "next" button will not populate if the total does not exactly match the PCR amount.

ESSER I/ESSER II: Planned Uses of Remaining Funds

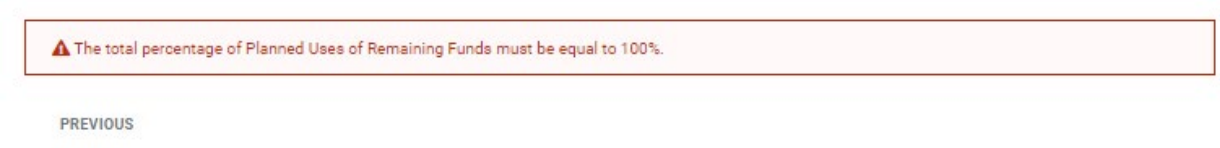
At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated.



The user will need to determine the categories in which remaining funds will be spent. As percentages are entered into each category, the dollar amount will automatically generate. For the "next" button to populate, ***all fields must be filled out. Even if no funds are planned to be expended in a certain category, a 0 must be entered. The fields cannot be left blank.*** The total of the percentages must total 100% to move forward.

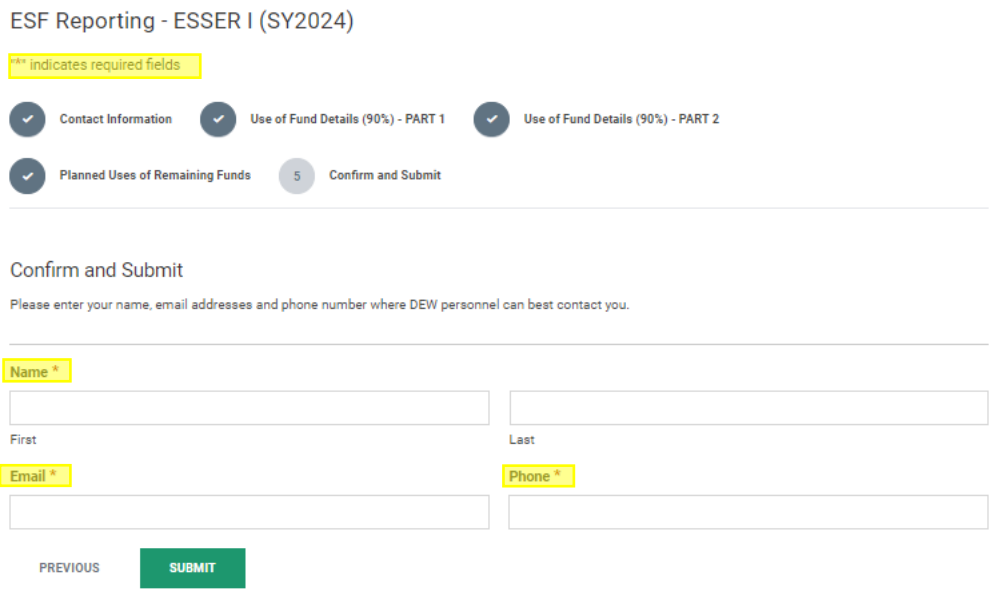


If the percentages do not equal 100%, the below validation error will occur, and the "next" button will not populate. ***The percentages must equal 100% to move forward and all fields must be filled out.***



ESSER I/ESSER II: Confirm and Submit

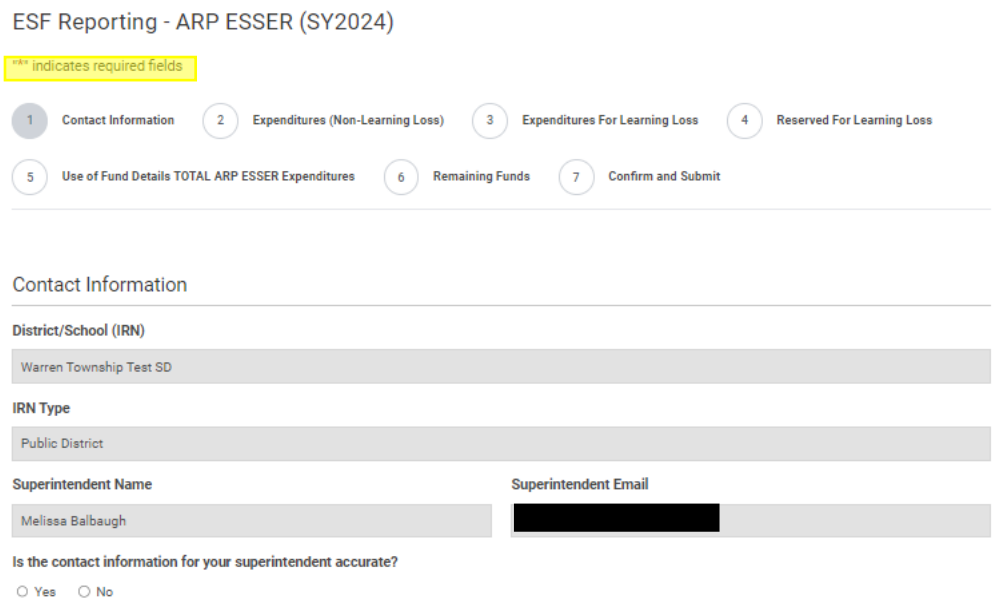
The final page of the survey requires the contact information for ***the person submitting the survey***. Even if this contact is the same as the superintendent, all fields on the page must be completed to submit.



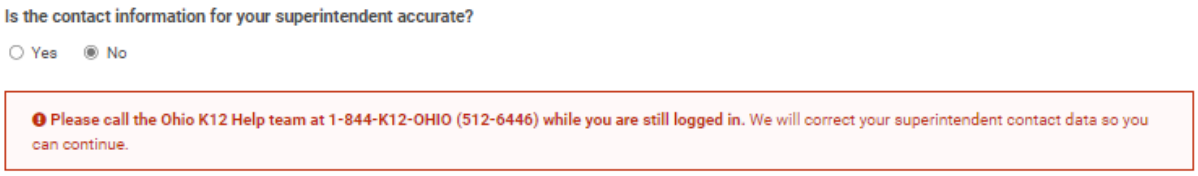
ARP ESSER

ARP ESSER: Contact Information

The first page that populates on the survey is verification of superintendent contact information. This contact information will be automatically populated based on data from the CCIP. *This cannot be changed by the user.* If the information is accurate, click “yes” and the next button will populate to move to the next page.

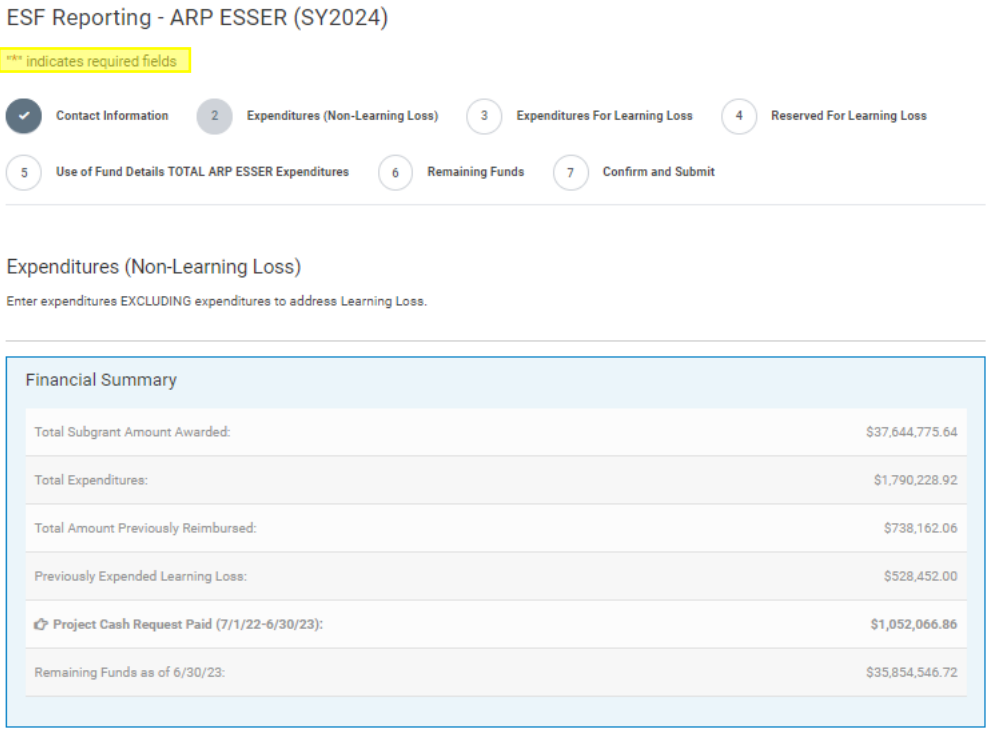


If the information is incorrect, click “no” and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*
Once the contact information is updated as necessary, click “yes” and the next button will populate.



ARP ESSER: Expenditures (Non-Learning Loss)

At the top of the page, a financial summary will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. The PCR amount will be populated from any that have been submitted and have a ***status date*** that falls within the reporting period (July 1, 2022 – June 30, 2023). ***This value is not the same as the amount expended.*** If you believe that the PCR amount is wrong, please verify within the CCIP (please see page 4 to see where to find PCRs). If the amount reported is incorrect, please contact ESFannualreporting@education.ohio.gov.



Please note that the funds on this page are ONLY non-learning loss. Four primary fields of funding will be listed: Addressing Physical Health and Safety; Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports); Mental Health Supports for Students and Staff; and Operational Continuity and Other Uses. Check any box that funds were directed to. When a box is clicked, a dropdown will populate to list the amount expended during the reporting period. ***Any boxes that are clicked must have funds reported.***

Addressing Physical Health and Safety

- [x] Personnel Services – Salaries

Amount expended during reporting period *

This amount will NOT include expenditures for learning loss.

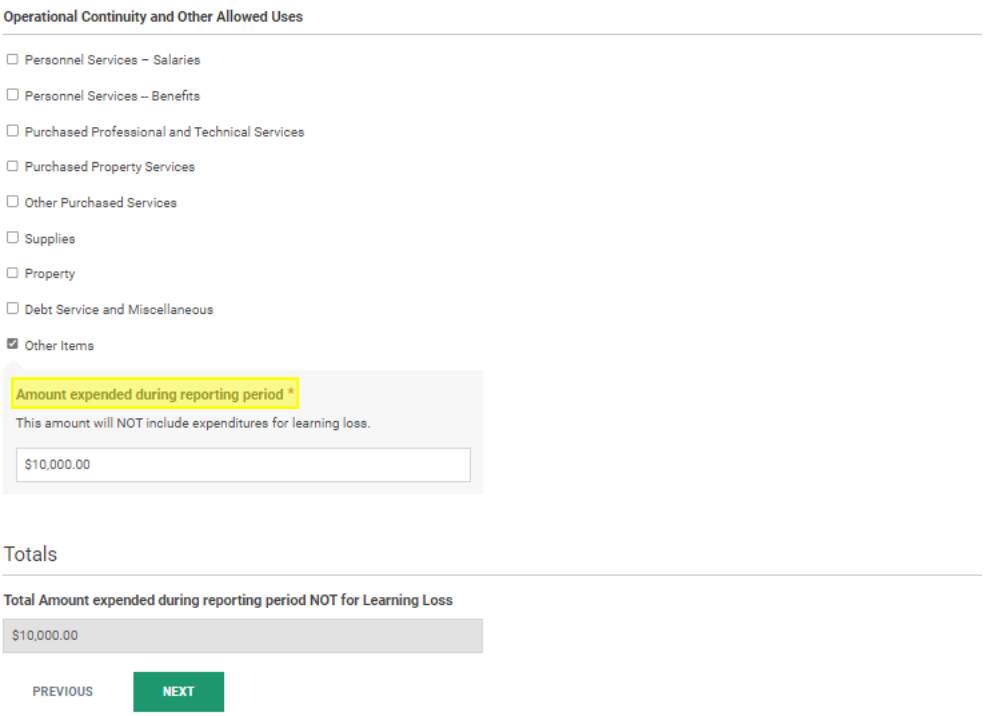
- [ ] Personnel Services -- Benefits
- [ ] Purchased Professional and Technical Services
- [ ] Purchased Property Services
- [ ] Other Purchased Services
- [ ] Supplies
- [ ] Property
- [ ] Debt Service and Miscellaneous
- [ ] Other Items

Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)

- [ ] Personnel Services – Salaries
- [ ] Personnel Services -- Benefits
- [ ] Purchased Professional and Technical Services
- [ ] Purchased Property Services
- [ ] Other Purchased Services
- [ ] Supplies
- [ ] Property
- [ ] Debt Service and Miscellaneous
- [ ] Other Items

Mental Health Supports for Students and Staff

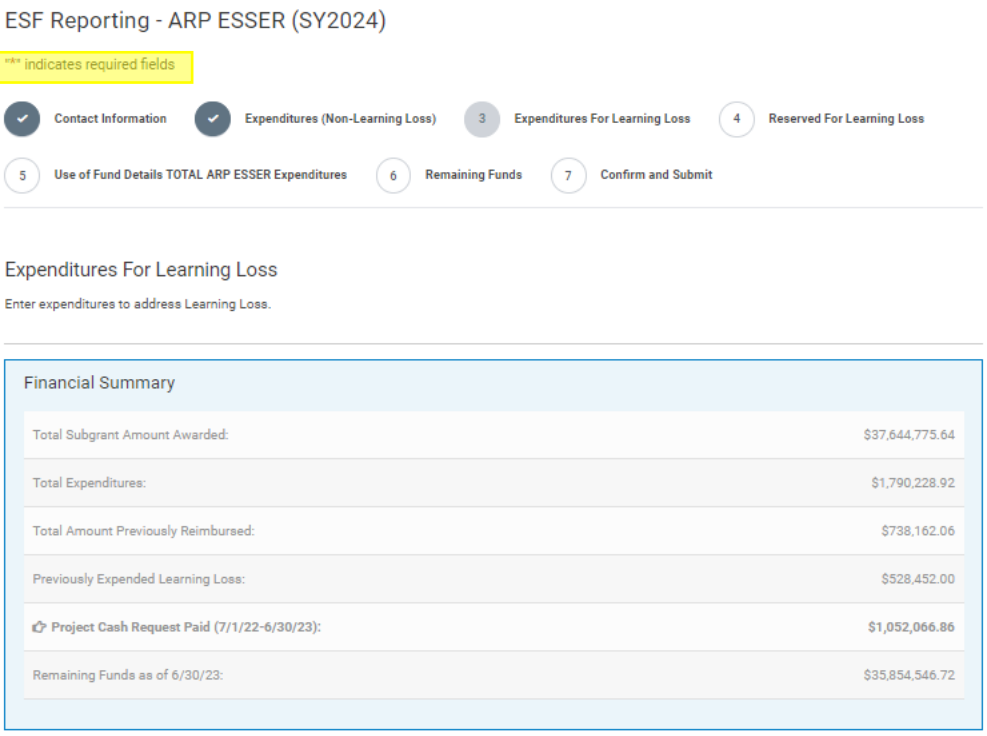
- [ ] Personnel Services – Salaries
- [ ] Personnel Services -- Benefits
- [ ] Purchased Professional and Technical Services
- [ ] Purchased Property Services
- [ ] Other Purchased Services
- [ ] Supplies
- [ ] Property
- [ ] Debt Service and Miscellaneous
- [ ] Other Items



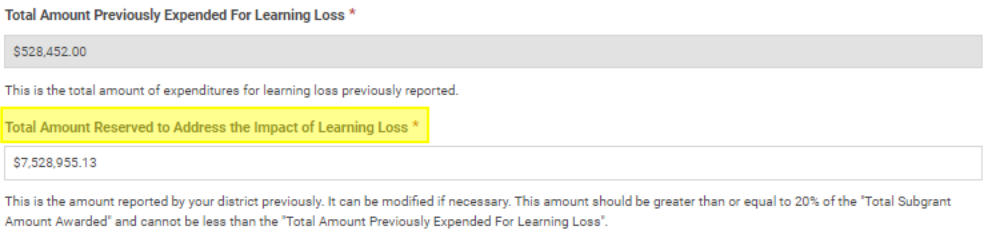
At the bottom of the page, the sum of non-learning loss expenditures will populate based on the data that has been entered. ***Please note that unlike the ESSER I and II surveys, this amount does not have to be equal to the total PCR amount expended during the reporting period as it is for the non-learning loss amount only.***

ARP ESSER: Expenditures for Learning Loss

At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated.



Beneath the financial summary, there will be an extra portion detailing the previous amount expended and reserved for learning loss based on previous year's reporting. The previous expenditure cannot be edited, but the reserved amount can be as needed.



Please note that the funds on this page are ONLY addressing learning loss. This amount should be greater than or equal to 20% of the "Total Subgrant Amount Awarded" and cannot be less than the "Total Amount Previously Expended for Learning Loss." Four primary fields of funding will be listed: Addressing Physical Health and Safety; Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports); Mental Health Supports for Students and Staff; and Operational Continuity and Other Uses. Check any box that funds were directed to. When a box is clicked, a dropdown will populate to list the amount expended during the reporting period. ***Any boxes that are clicked must have funds reported.***

Addressing Physical Health and Safety

- [x] Personnel Services – Salaries

Amount expended during reporting period for learning loss *

$10,000.00

- [ ] Personnel Services -- Benefits
- [ ] Purchased Professional and Technical Services
- [ ] Purchased Property Services
- [ ] Other Purchased Services
- [ ] Supplies
- [ ] Property
- [ ] Debt Service and Miscellaneous
- [ ] Other Items

Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)

- [ ] Personnel Services – Salaries
- [ ] Personnel Services -- Benefits
- [ ] Purchased Professional and Technical Services
- [ ] Purchased Property Services
- [ ] Other Purchased Services
- [ ] Supplies
- [ ] Property
- [ ] Debt Service and Miscellaneous
- [ ] Other Items

Mental Health Supports for Students and Staff

- [ ] Personnel Services – Salaries
- [ ] Personnel Services -- Benefits
- [ ] Purchased Professional and Technical Services
- [ ] Purchased Property Services
- [ ] Other Purchased Services
- [ ] Supplies
- [ ] Property
- [ ] Debt Service and Miscellaneous
- [ ] Other Items

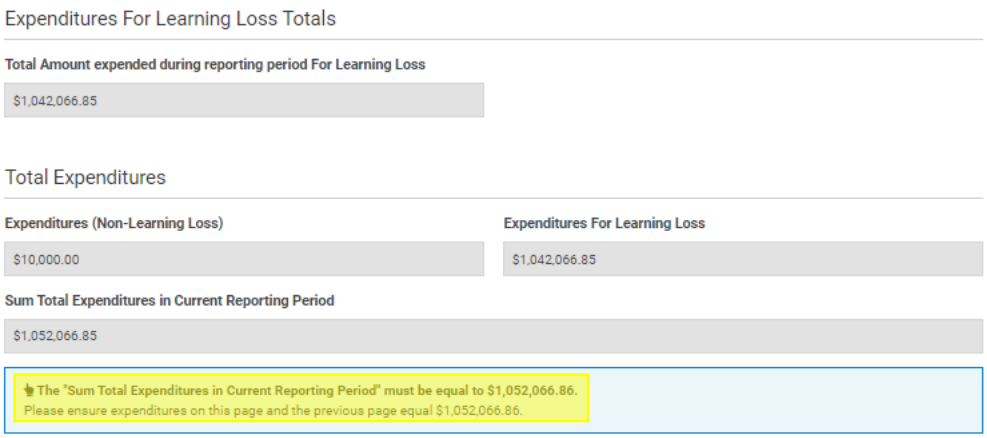
Operational Continuity and Other Allowed Uses

- [ ] Personnel Services – Salaries
- [ ] Personnel Services -- Benefits
- [ ] Purchased Professional and Technical Services
- [ ] Purchased Property Services
- [ ] Other Purchased Services
- [ ] Supplies
- [ ] Property
- [ ] Debt Service and Miscellaneous
- [x] Other Items

Amount expended during reporting period for learning loss *

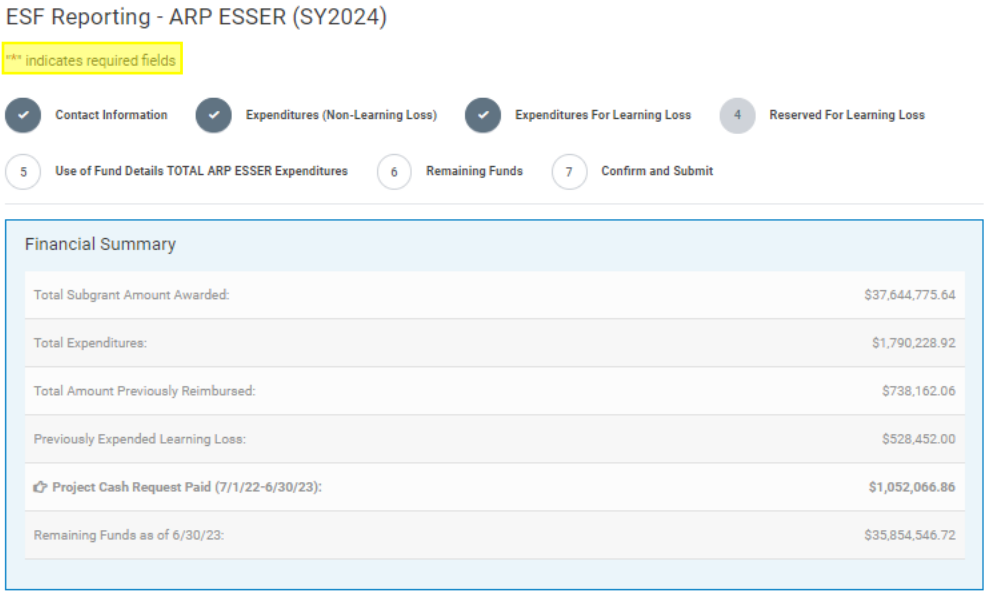
$1,032,066.86

At the bottom of the page, expenditure totals will populate for Learning Loss, Non-Learning Loss, and Total Subgrant Expenditures. ***The total subgrant expenditures must equal the PCR amount to move forward.***



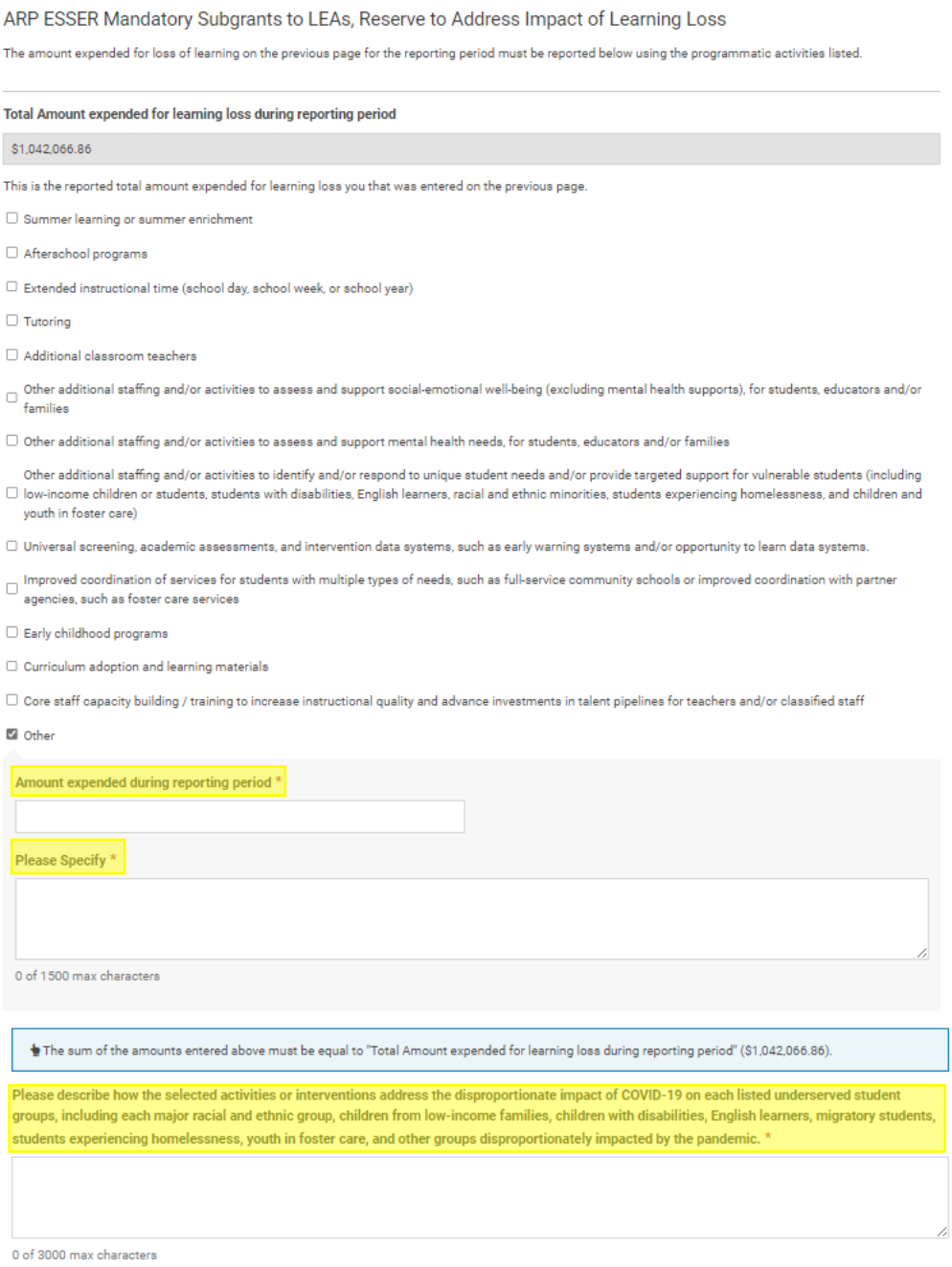
ARP ESSER: Reserved for Learning Loss

At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. Below the summary, the total amount for learning loss will populate based on the previous page.



Please note that the funds on this page are ONLY addressing learning loss. The below fields will populate to determine allocations to specific *activities*. When a box is clicked, a dropdown will populate to list the amount expended during the reporting period. The total amount

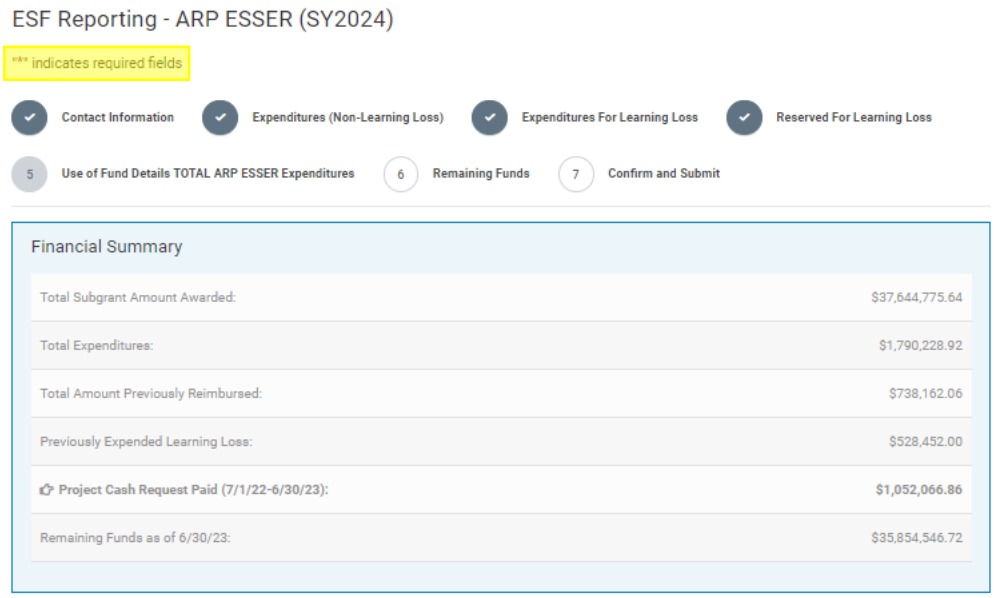
expended ***must match the total from the previous page.*** Check any activity that funds were directed to. When a box is clicked, a dropdown will populate to list the amount expended during the reporting period. ***Any boxes that are clicked must have funds reported.***



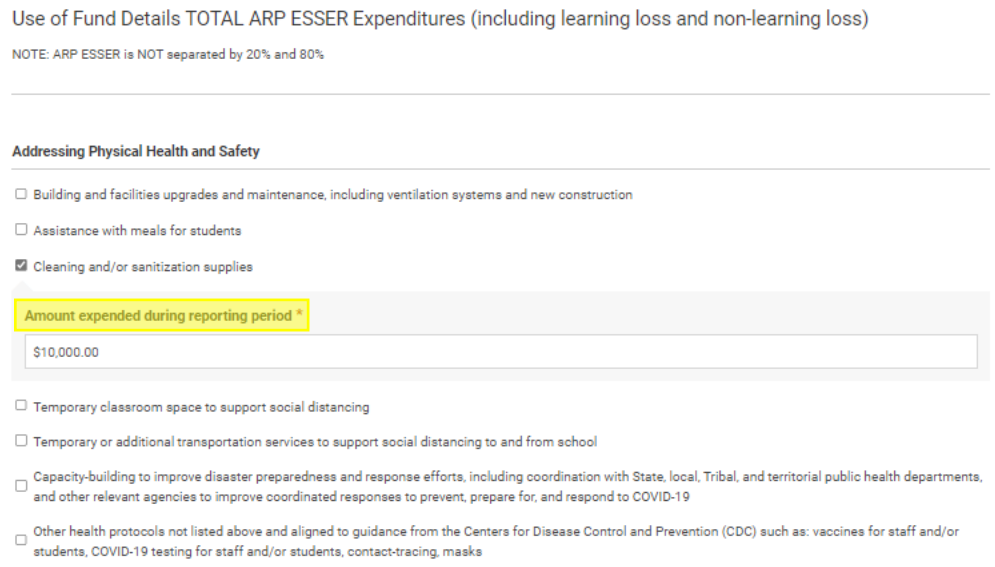
ARP ESSER: Use of Fund Details (TOTAL ARP ESSER Expenditures)

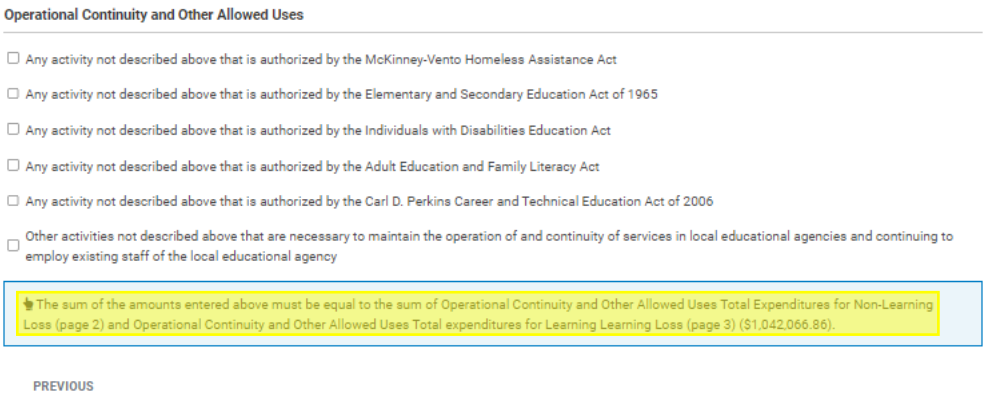
At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically

populated. Below the summary, the total amount for learning loss will populate based on the previous page.



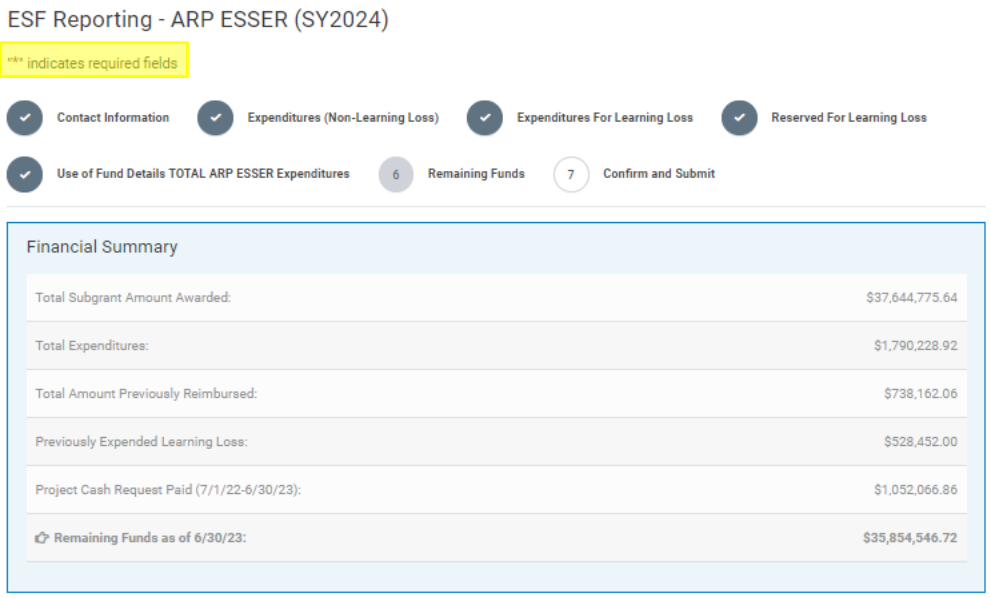
Any categories of funds that were checked in previous pages for both learning loss and non-learning loss will populate below. The user will need to determine the *activities* that funds were expended on. Any box that is checked must have funds listed or the page will not move forward.



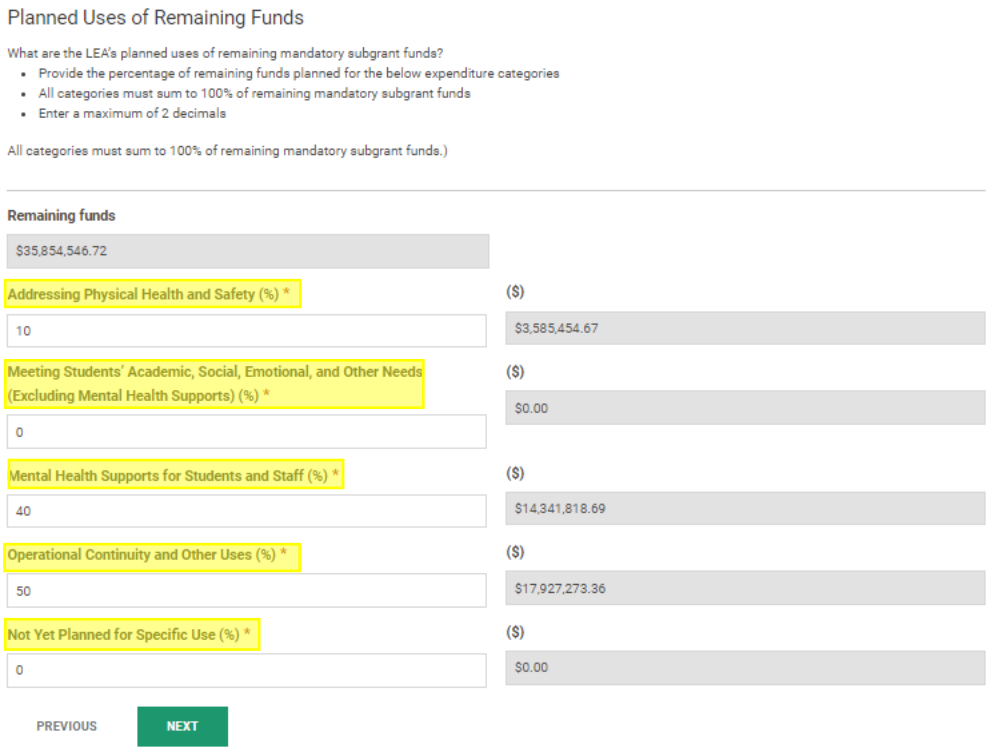


ARP ESSER: Remaining Funds

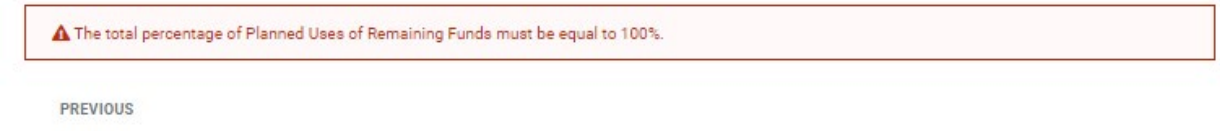
At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. The user will need to determine the categories in which remaining funds will be spent.



As percentages are entered into each category, the dollar amount will automatically generate. For the "next" button to populate, ***all fields must be filled out. Even if no funds are planned to be expended in a certain category, a 0 must be entered. The fields cannot be left blank.*** The total of the percentages must total 100% to move forward.

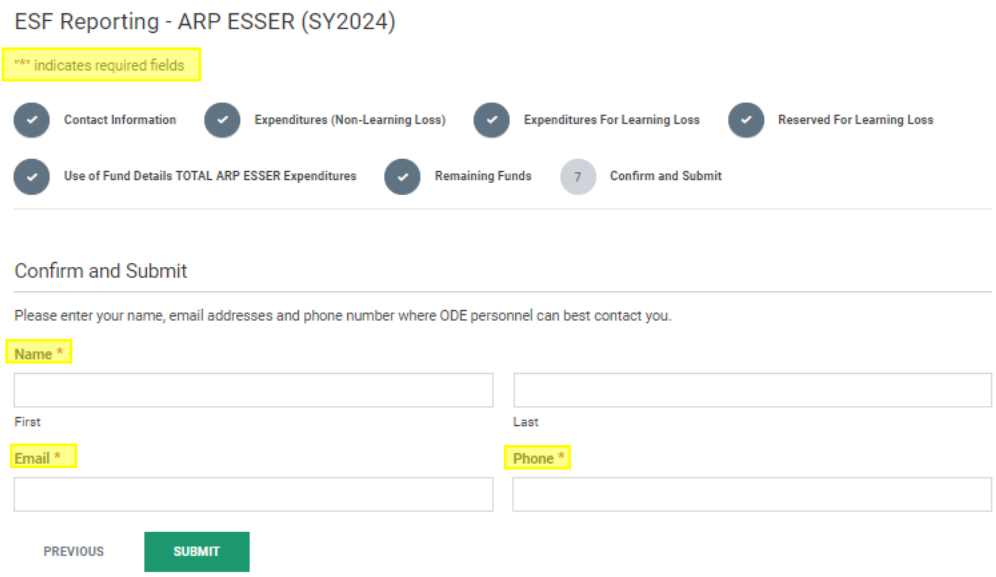


If the percentages do not equal 100%, the below validation error will occur, and the "next" button will not populate. ***The percentages must equal 100% to move forward and all fields must be filled out.***



ARP ESSER: Confirm and Submit

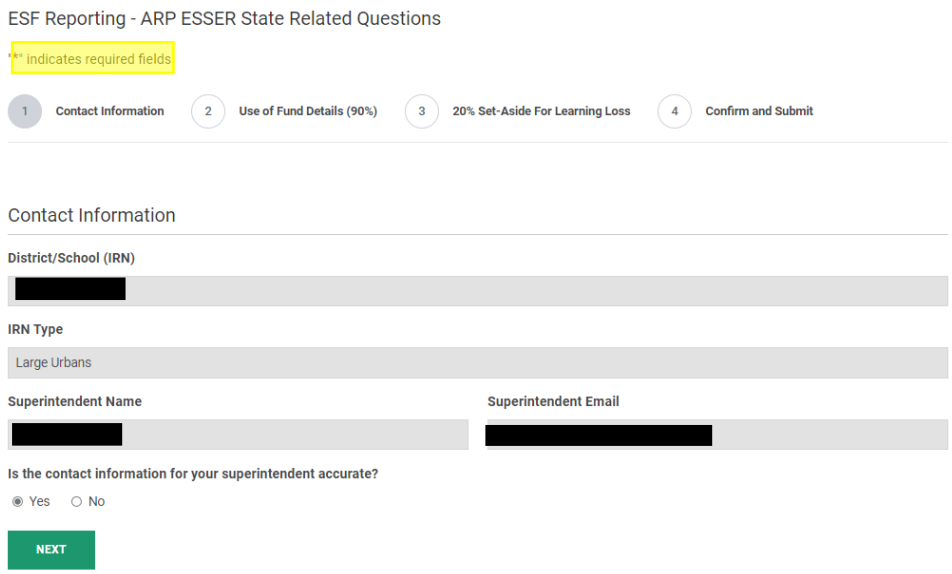
The final page of the survey requires the contact information for ***the person submitting the survey***. Even if this contact is the same as the superintendent, all fields on the page must be completed to submit.



ARP ESSER State Related Questions

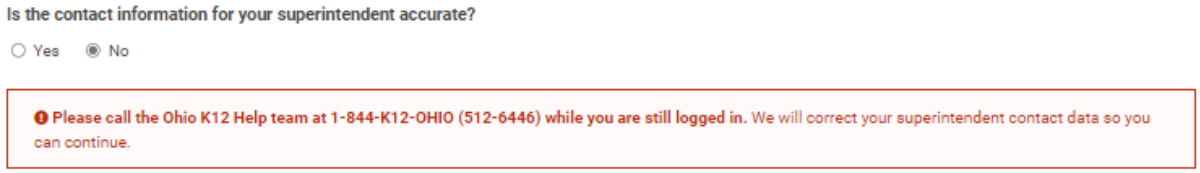
Contact Information

The first page that populates on the survey is verification of superintendent contact information. This contact information will be automatically populated based on data from the CCIP. *This cannot be changed by the user.* If the information is accurate, click "yes" and the next button will populate to move to the next page.



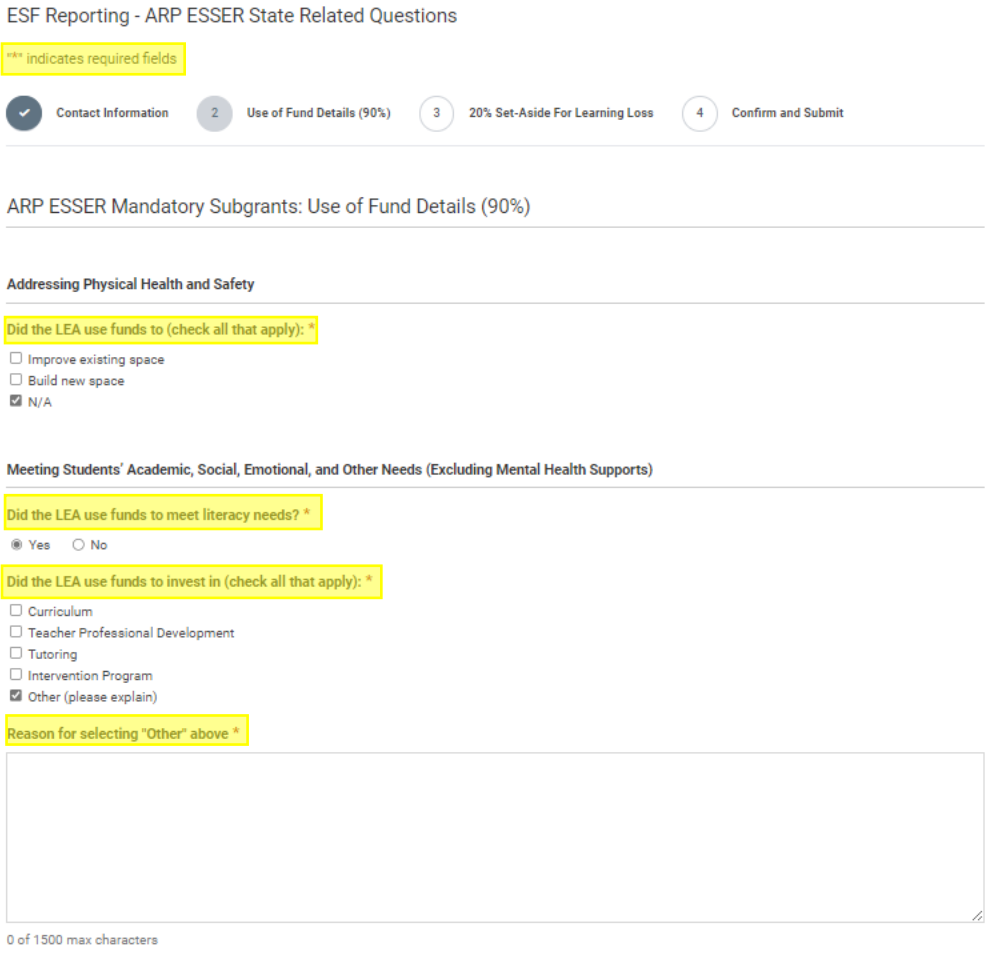
If the information is incorrect, click "no" and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*

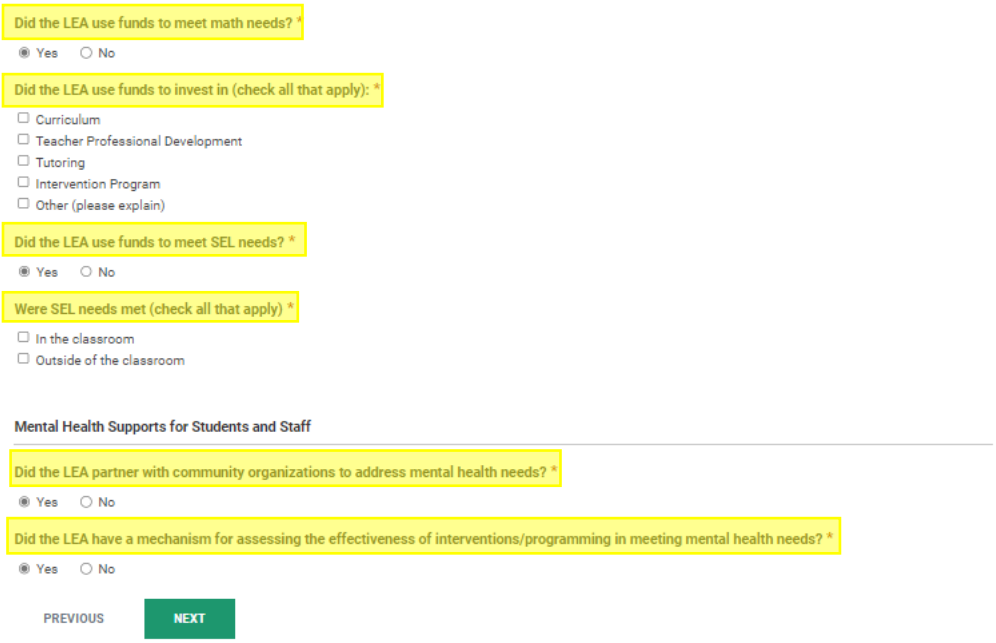
Once the contact information is updated as necessary, click “yes” and the next button will populate.



Use of Fund Details

The questions on this page will ask general questions about how funds were spent. No financial data will need to be included. All questions must be answered to move forward. If “yes” is selected on any of the questions under “Meeting Students’ Academic, Social, Emotional, and Other Needs,” an additional dropdown asking for detail will populate. If “other” is selected, reasoning must be provided.





20% Set Aside for Learning Loss

The questions on this page will ask general questions about how funds were spent towards learning loss. No financial data will need to be included. All questions must be answered to move forward. If “yes” is selected on any of the questions under “Meeting Students’ Academic, Social, Emotional, and Other Needs,” an additional dropdown asking for detail will populate. If “other” is selected, reasoning must be provided.

ESF Reporting - ARP ESSER State Related Questions

"*" indicates required fields

Contact Information | Use of Fund Details (90%) | 3 20% Set-Aside For Learning Loss | 4 Confirm and Submit

20% Set-Aside For Learning Loss

Summer Learning

Did the LEA partner with community organizations to provide summer learning? *

(•) Yes ( ) No

What strategies were incorporated into summer learning? Check all that apply. *

- [ ] Tutoring
- [ ] Hands-on learning/project-based learning
- [ ] Teacher instruction
- [ ] Enrichment activities
- [ ] Other (explain)

How did the LEA assess the effectiveness of summer learning? Check all that apply. *

- [x] Student assessments
- [ ] Student surveys
- [ ] Parent surveys
- [ ] Staff observations
- [ ] Other (please explain)

What were the greatest challenges in implementing summer programming? Check all that apply. *

- [x] Student attendance
- [ ] Transportation
- [ ] Staffing
- [ ] Other (please explain)

After School

Did the LEA partner with community organizations to provide after school learning? *

(•) Yes ( ) No

What strategies were incorporated into after school? Check all that apply. *

- [x] Tutoring
- [ ] Hands-on learning/project-based learning
- [ ] Teacher instruction
- [ ] Enrichment activities
- [x] Other (please explain)

Reason for selecting "Other" above *

Other

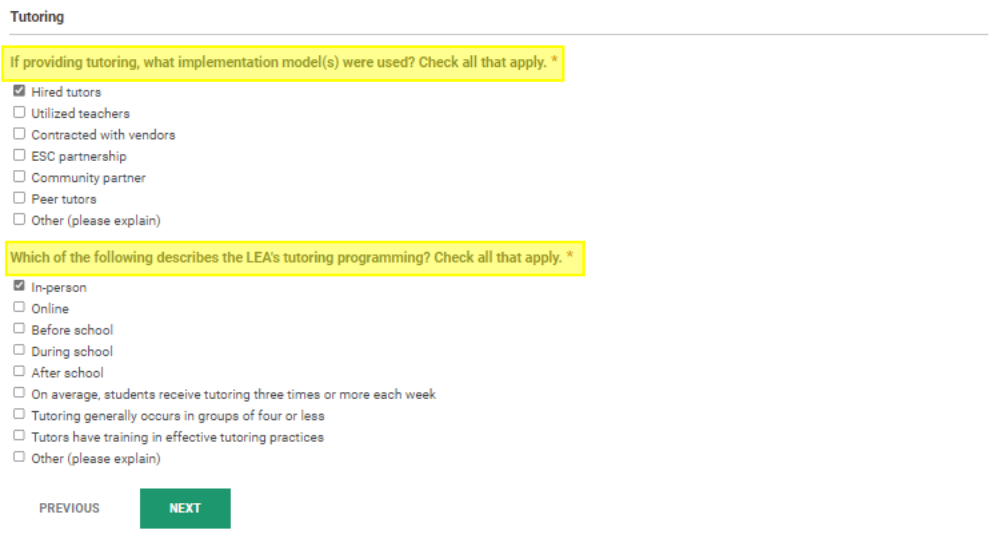
5 of 1500 max characters

How did the LEA assess the effectiveness of after school learning? Check all that apply. *

- [x] Student assessments
- [ ] Student surveys
- [ ] Parent surveys
- [ ] Staff observations
- [ ] Other (please explain)

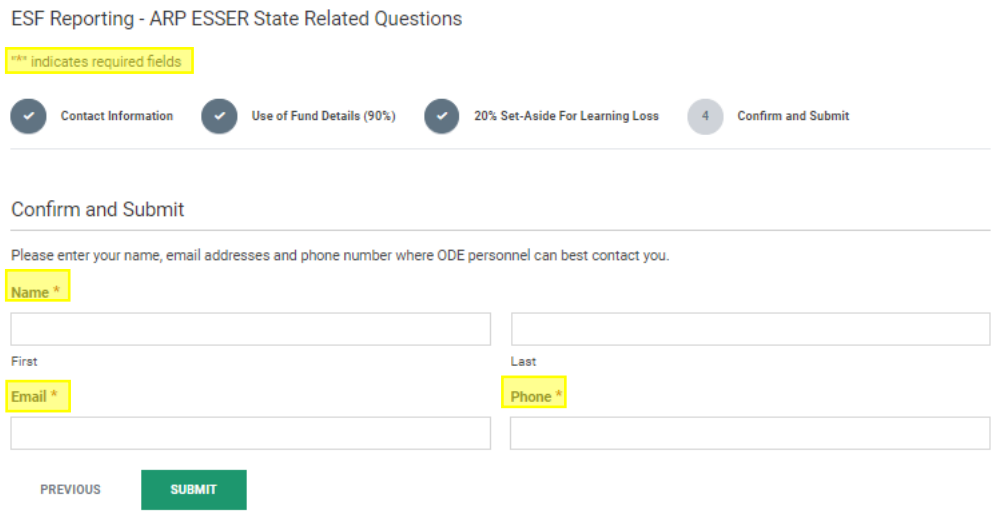
What were the greatest challenges in implementing after school programming? *

- [x] Student attendance
- [ ] Transportation
- [ ] Staffing
- [ ] Other (please explain)



Confirm and Submit

The final page of the survey requires the contact information for ***the person submitting the survey***. Even if this contact is the same as the superintendent, all fields on the page must be completed to submit.



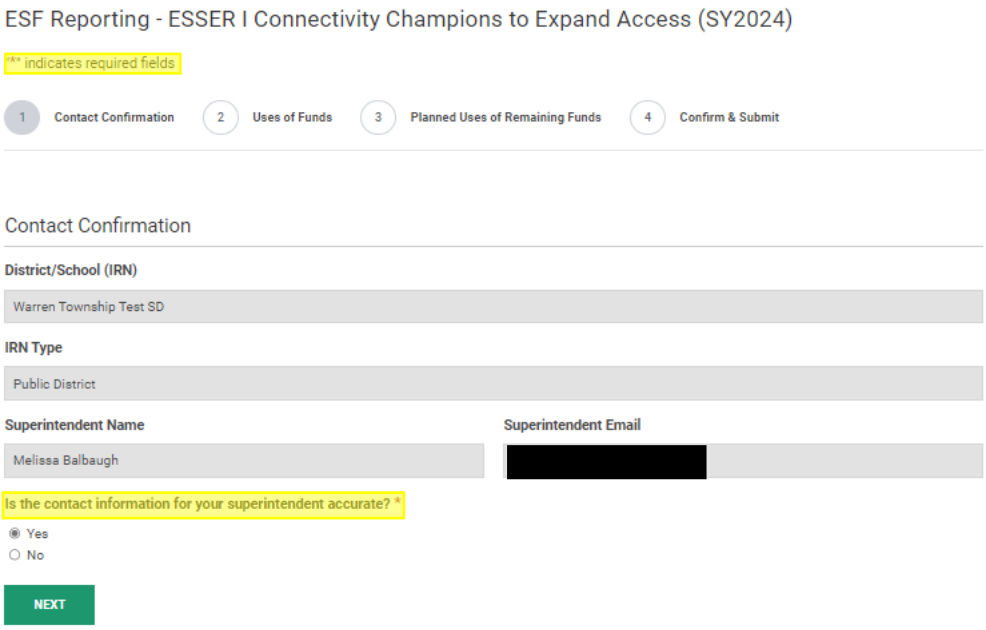
State Activities

The state activities survey is the same regardless of if the activity is under ESSER I, ESSER II, or ARP ESSER.

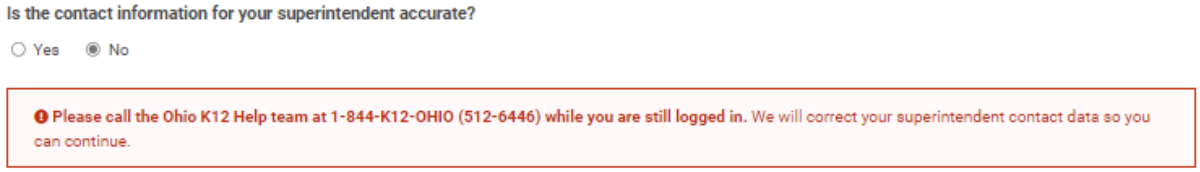
State Activities: Contact Confirmation

The first page that populates on the state activities surveys is verification of superintendent (authorized representative) contact information. This contact information will be automatically populated based on data from the CCIP. *This cannot be changed by the user.* If

the information is accurate, click “yes” and the next button will populate to move to the next page.

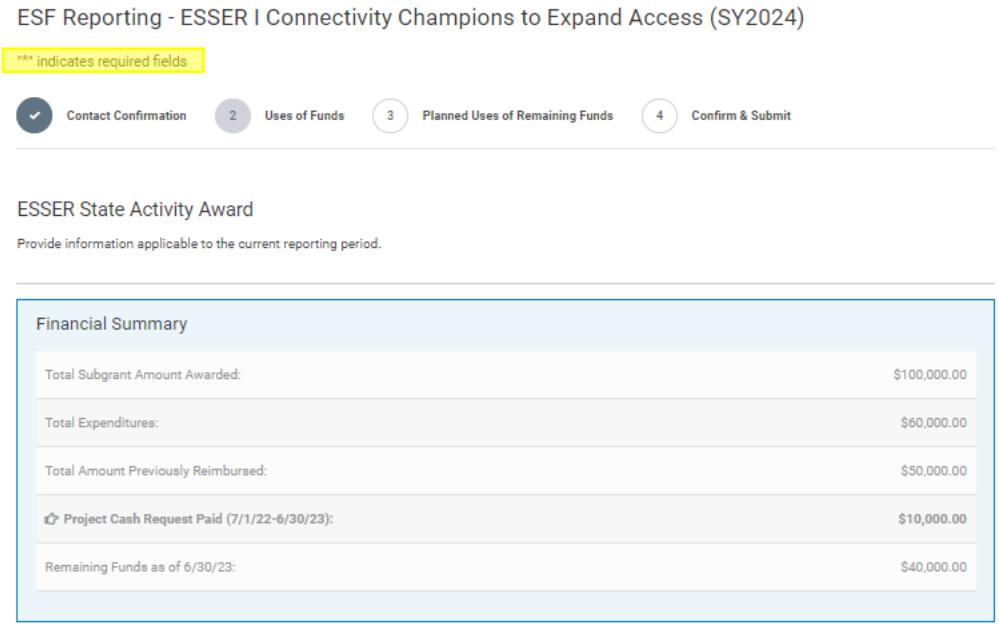


If the information is incorrect, click “no” and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*
Once the contact information is updated as necessary, click “yes” and the next button will populate.

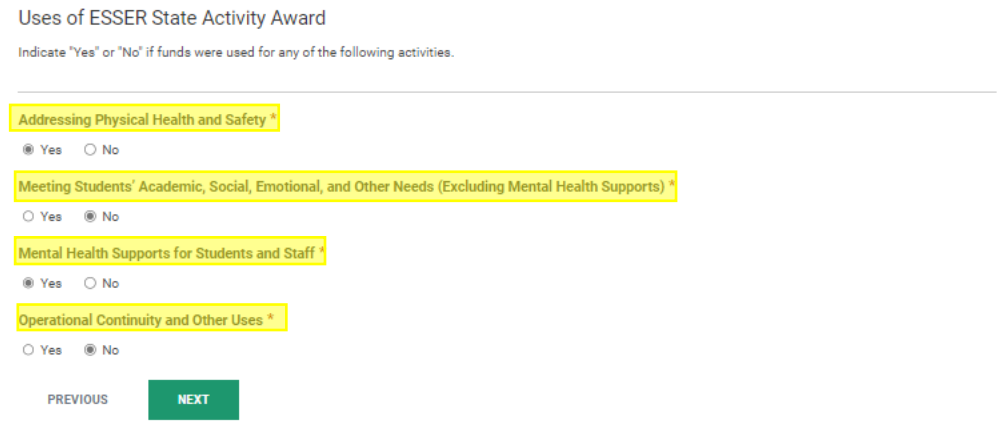


State Activities: Uses of Funds

At the top of the page, a financial summary will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. The PCR amount will be populated from any that have been submitted and have a ***status date*** that falls within the reporting period (July 1, 2022 – June 30, 2023). ***This value is not the same as the amount expended.*** If you believe that the PCR amount is wrong, please verify within the CCIP (please see page 4 to see where to find PCRs). If the amount reported is incorrect, please contact ESFannualreporting@education.ohio.gov.

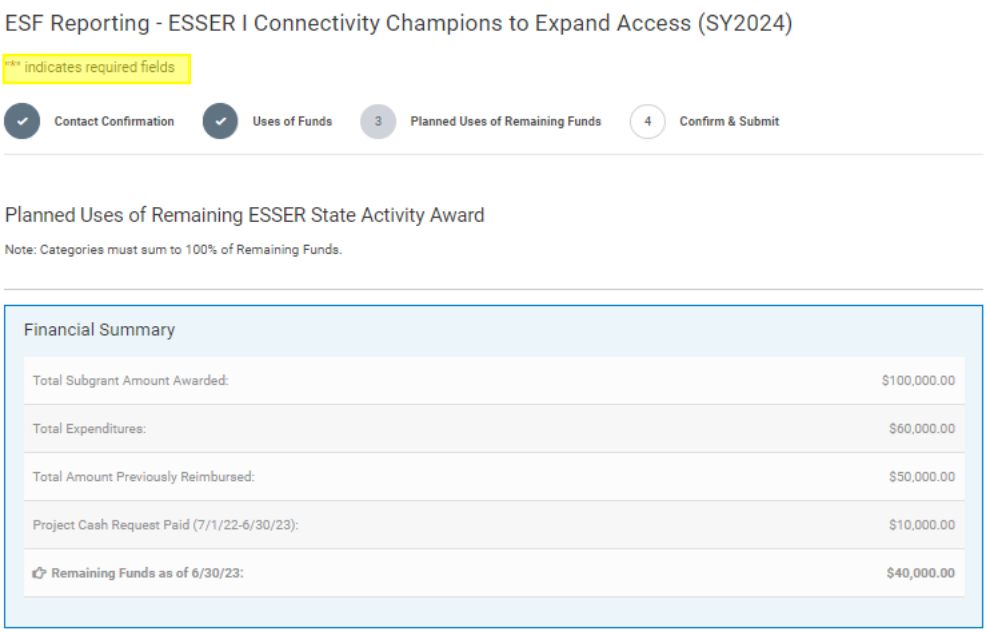


On this page, the user must answer "yes" or "no" to indicate if funds were used for any of the listed activities. The survey will not ask you to include any financial information about those activities. If there are expended funds, please ensure that ***at least one of the activities has "yes" checked.*** The "next" button will not populate if any questions are left unanswered.

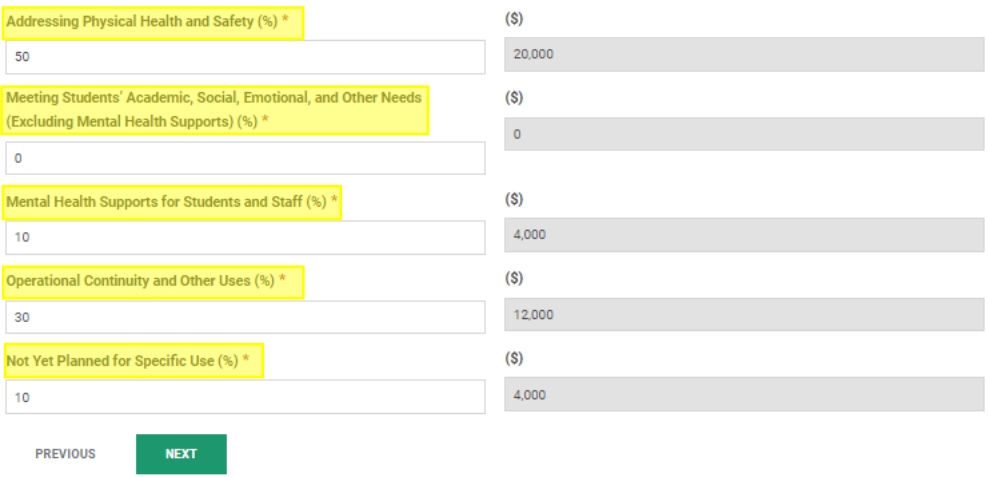


State Activities: Planned Uses of Remaining Funds

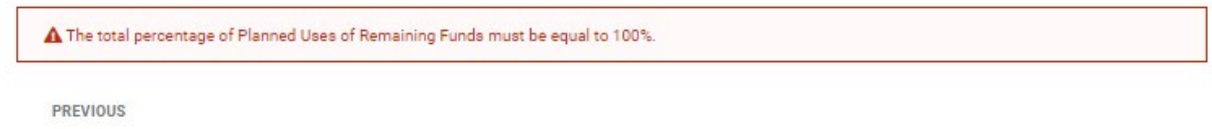
At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated.



The user will need to determine the categories in which remaining funds will be spent. As percentages are entered into each category, the dollar amount will automatically generate. For the "next" button to populate, ***all fields must be filled out. Even if no funds are planned to be expended in a certain category, a 0 must be entered. The fields cannot be left blank.*** The total of the percentages must total 100% to move forward.

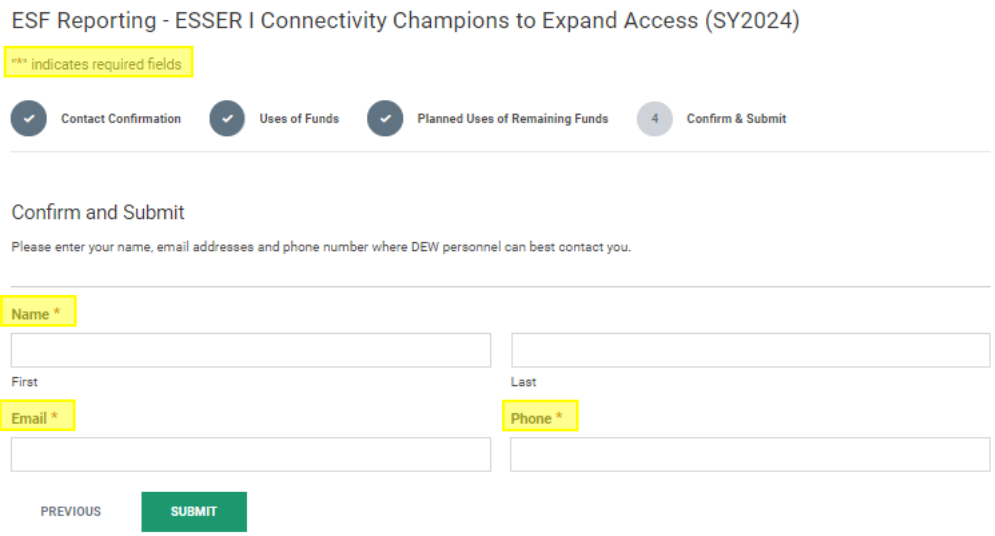


If the percentages do not equal 100%, the below validation error will occur, and the "next" button will not populate. ***The percentages must equal 100% to move forward and all fields must be filled out.***



State Activities: Confirm and Submit

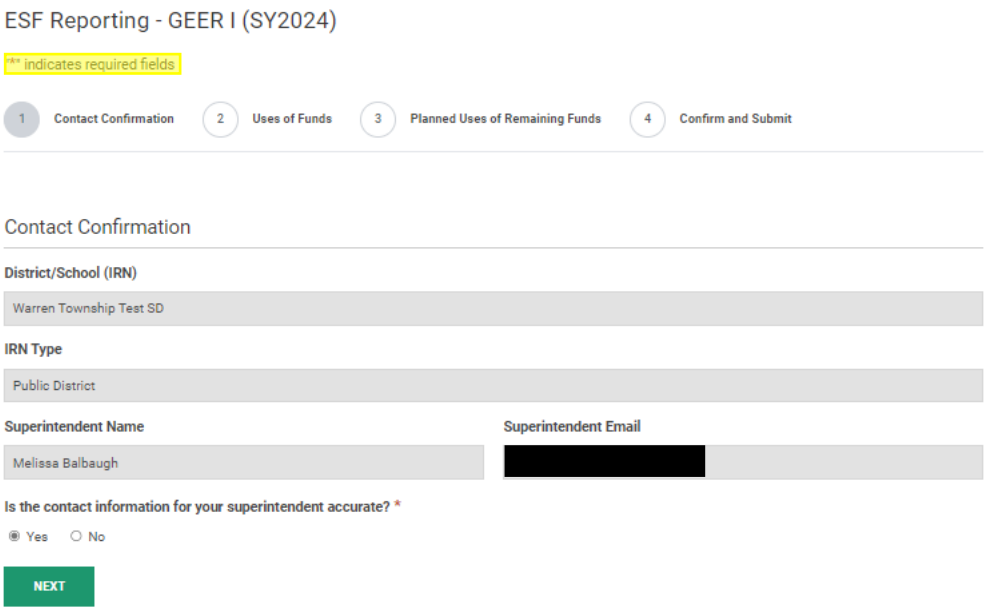
The final page of the survey requires the contact information for ***the person submitting the survey***. Even if this contact is the same as the superintendent, all fields on the page must be completed in order to submit.



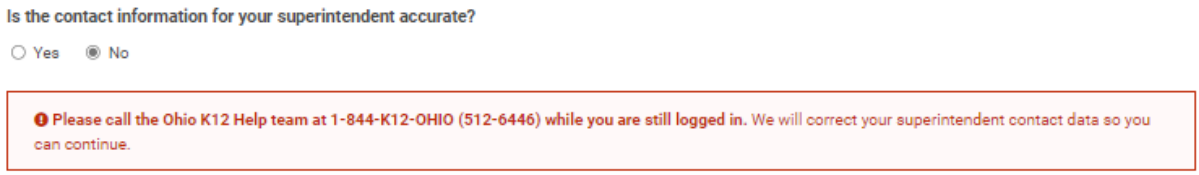
GEER I and GEER II

GEER I/GEER II: Contact Confirmation

The first page that populates on any survey is verification of superintendent contact information. This contact information will be automatically populated based on data from the CCIP. *This cannot be changed by the user.* If the information is accurate, click “yes” and the next button will populate to move to the next page.

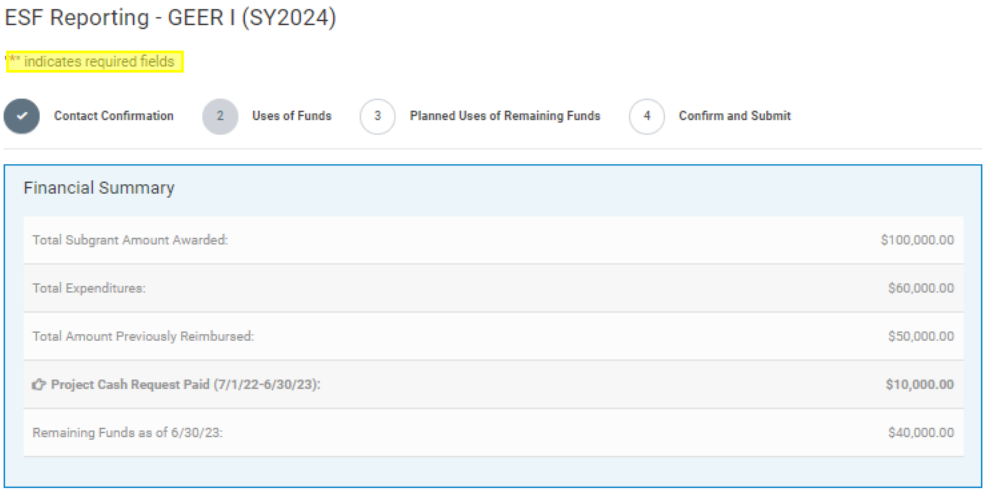


If the information is incorrect, click "no" and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*
Once the contact information is updated as necessary, click "yes" and the next button will populate.

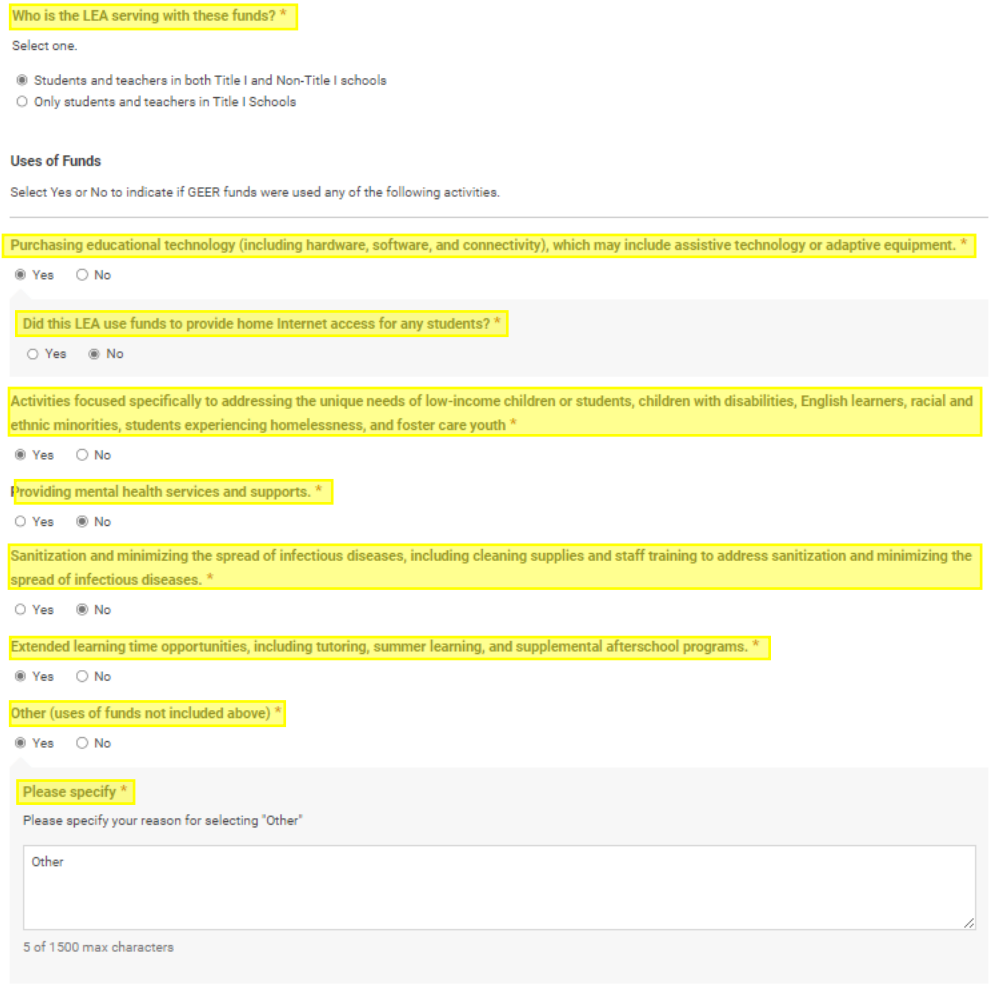


GEER I/GEER II: Uses of Funds

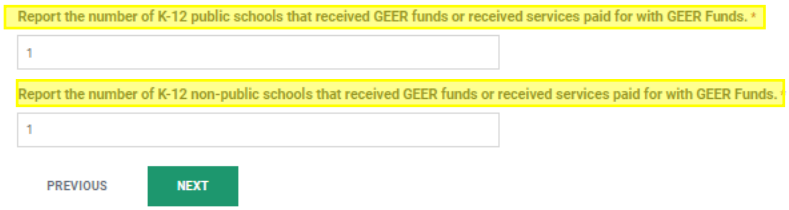
At the top of the page, a financial summary will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. The PCR amount will be populated from any that have been submitted and have a ***status date*** that falls within the reporting period (July 1, 2022 – June 30, 2023). ***This value is not the same as amount expended.*** If you believe that the PCR amount is wrong, please verify within the CCIP (please see page 4 to see where to find PCRs). If the amount reported is incorrect, please contact ESFannualreporting@education.ohio.gov.



Following the financial summary is a question that identifies the students and teachers that are served with the funds, and a series of questions that identify how the funds were used. If "other" is selected, there must be reasoning provided for that answer. **All questions must be answered.**

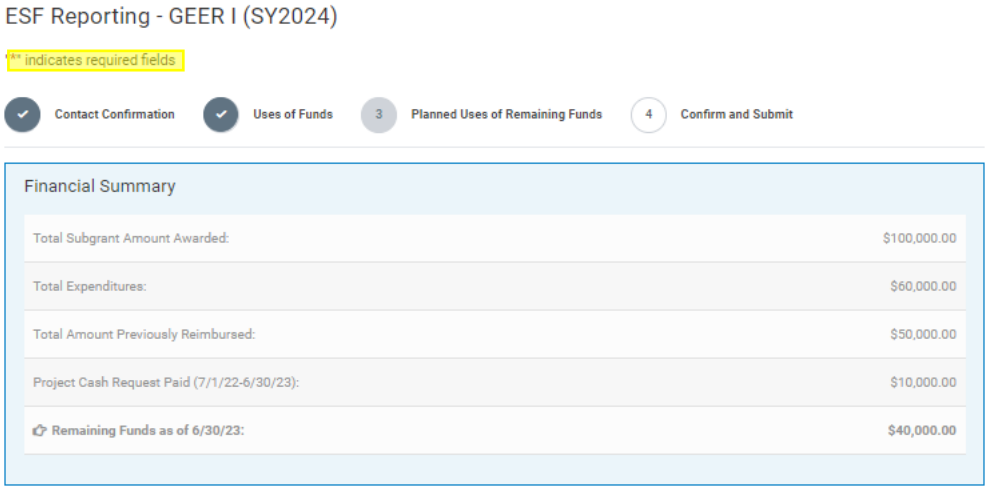


The final two questions require the LEA to identify how many K-12 schools received funds or services from GEER. A numeric value must be provided for both questions.

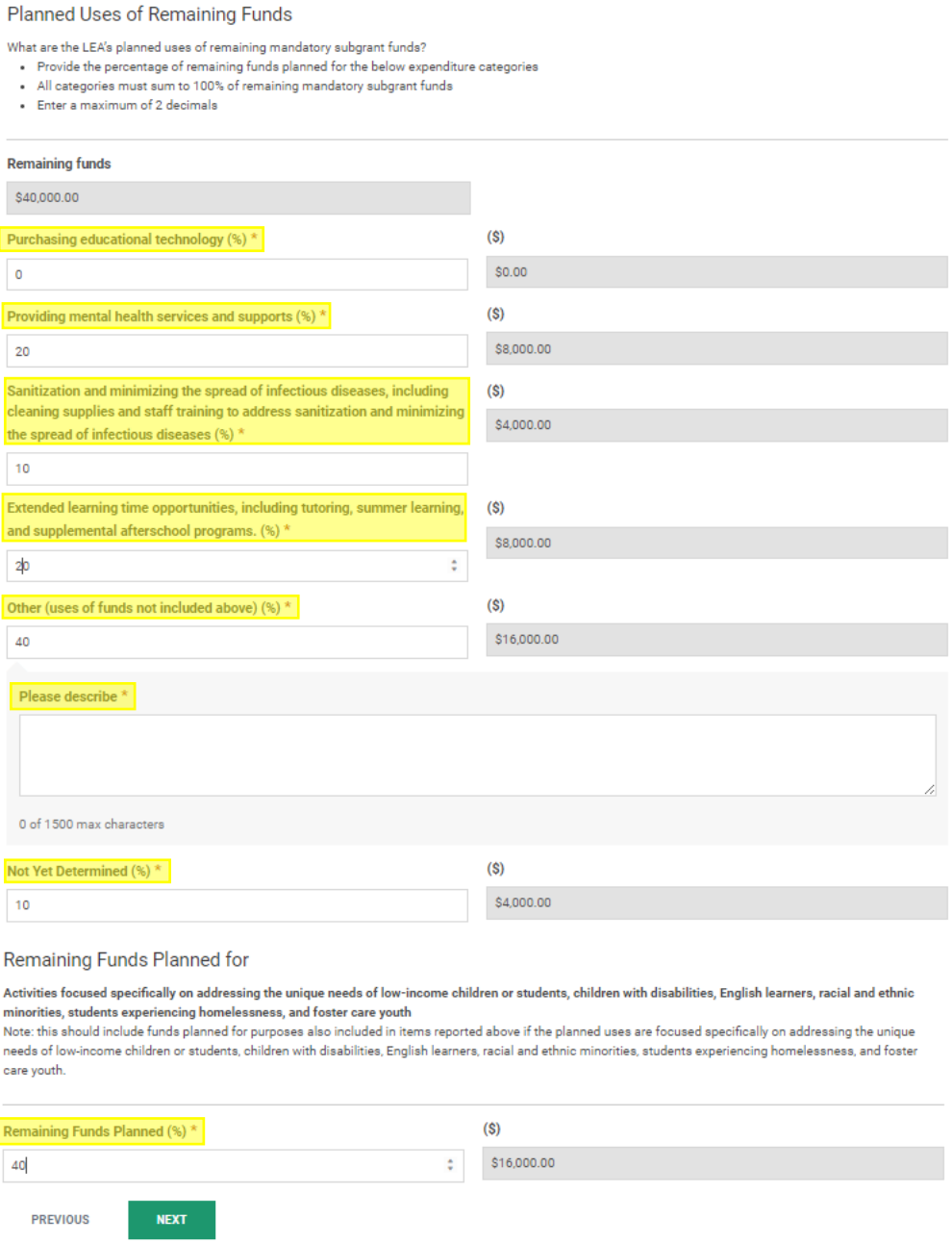


GEER I/GEER II: Planned Uses of Remaining Funds

At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated.

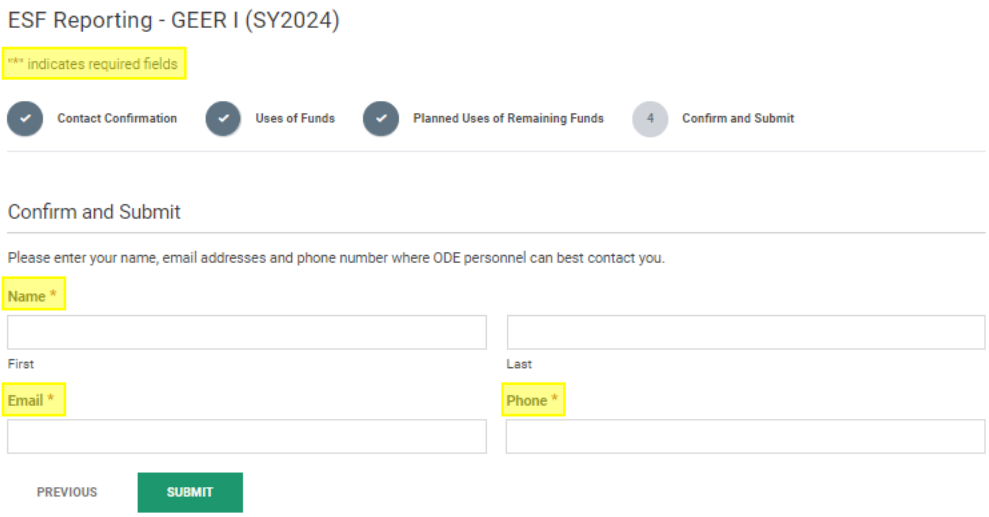


The user will need to determine the categories in which remaining funds will be spent. As percentages are entered into each category, the dollar amount will automatically generate. For the "next" button to populate, ***all fields must be filled out. Even if no funds are planned to be expended in a certain category, a 0 must be entered. The fields cannot be left blank.*** The total of the percentages must total 100% to move forward. If "other" is selected, the user must describe the planned uses of funds.



GEER I/GEER II: Confirm and Submit

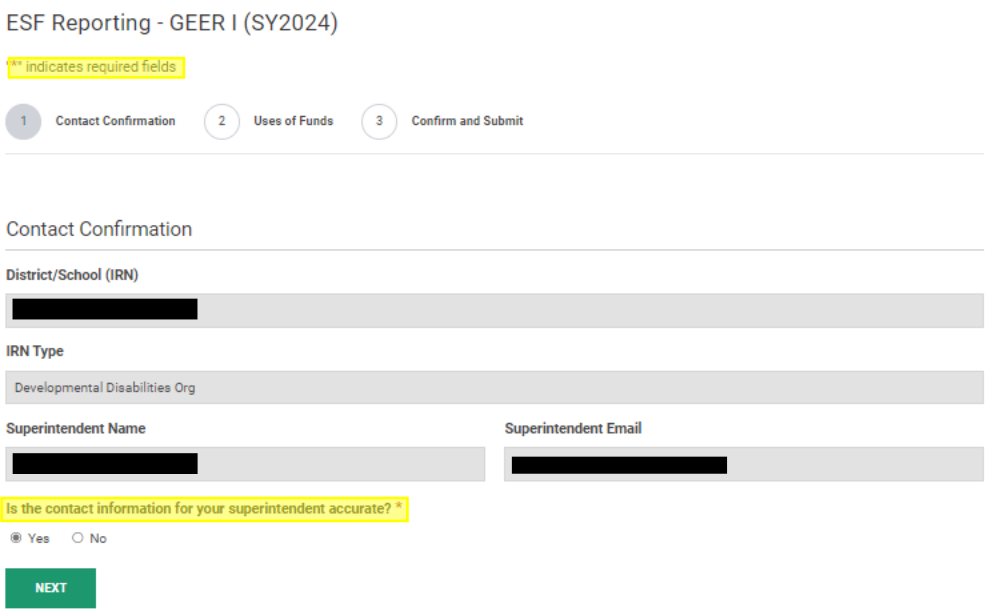
The final page of the survey requires the contact information for ***the person submitting the survey***. Even if this contact is the same as the superintendent, all fields on the page must be completed to submit.



GEER Other

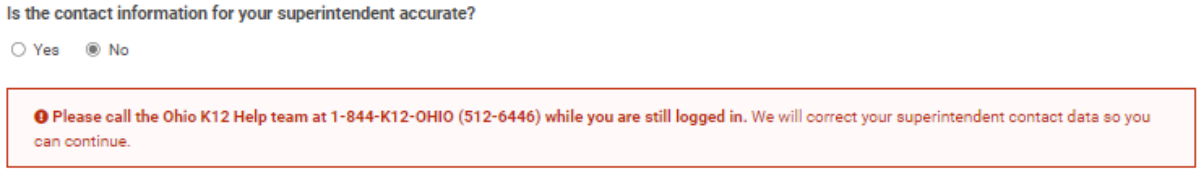
GEER Other: Contact Confirmation

The first page that populates on any survey is verification of superintendent contact information. This contact information will be automatically populated based on data from the CCIP. *This cannot be changed by the user.* If the information is accurate, click “yes” and the next button will populate to move to the next page.



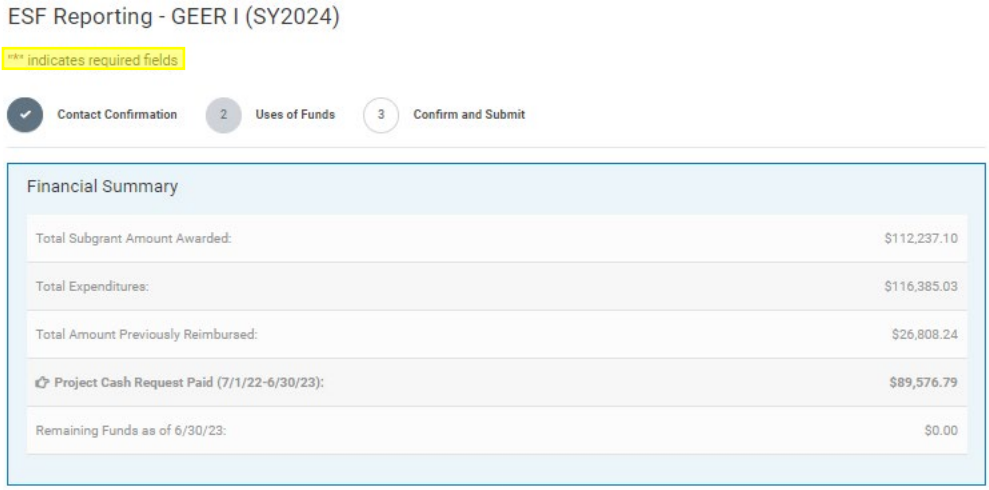
If the information is incorrect, click “no” and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*

Once the contact information is updated as necessary, click “yes” and the next button will populate.

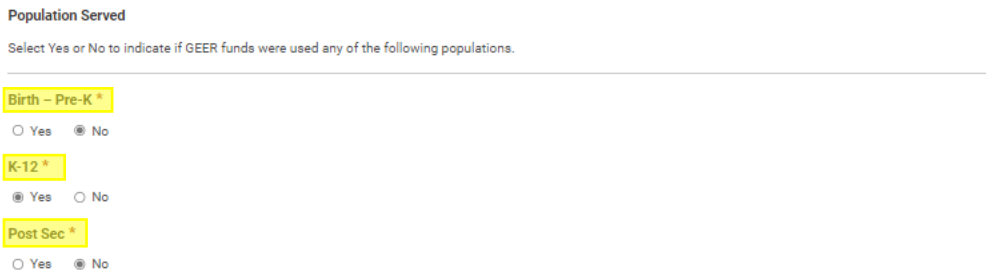


GEER Other: Uses of Funds

At the top of the page, a financial summary will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. The PCR amount will be populated from any that have been submitted and have a ***status date*** that falls within the reporting period (July 1, 2022 – June 30, 2023). ***This value is not the same as the amount expended.*** If you believe that the PCR amount is wrong, please verify within the CCIP (please see page 4 to see where to find PCRs). If the amount reported is incorrect, please contact ESFannualreporting@education.ohio.gov.

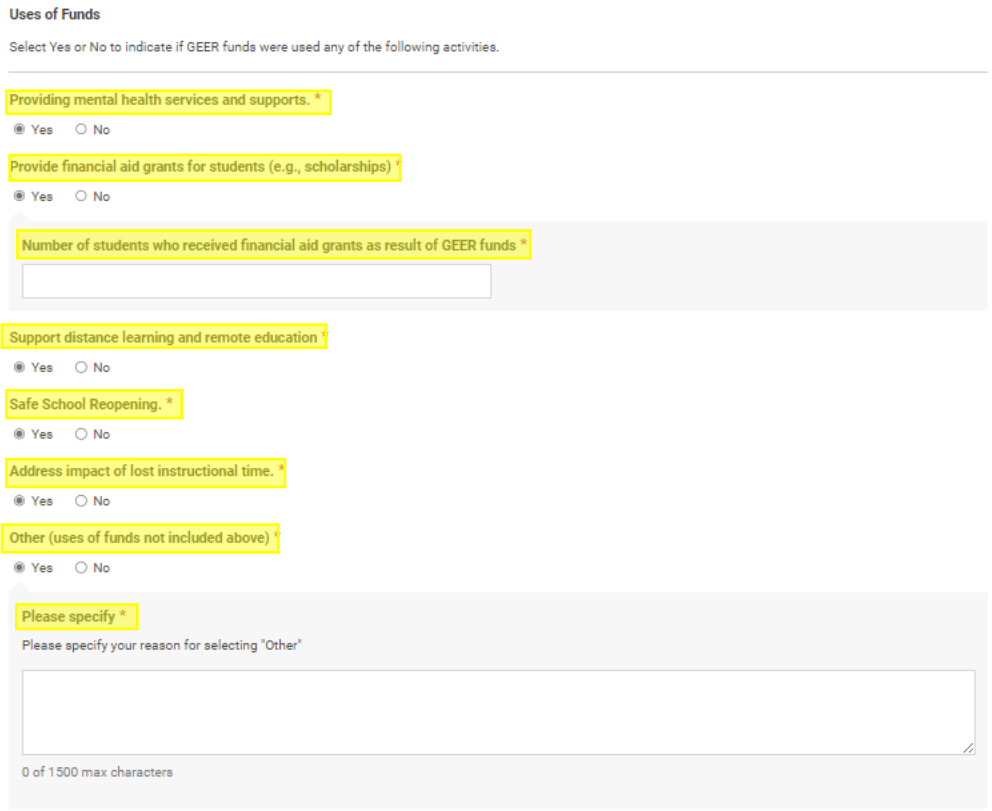


The below questions ask about the populations served with GEER funds. All questions must be answered to move forward in the survey.

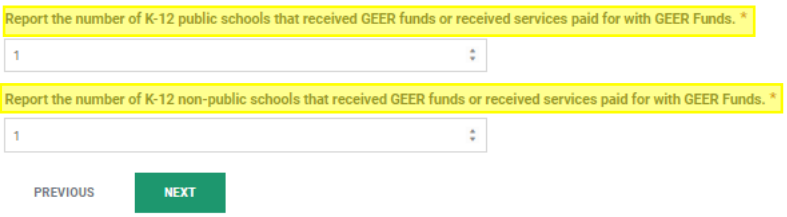


The next set of questions ask about activities that were funded using GEER funds during the reporting period. If answering “yes” to “provide financial aid grants for students,” a numeric

value must be provided. If answering “yes” to “other,” there must be reasoning provided for that answer. **All questions must be answered.**

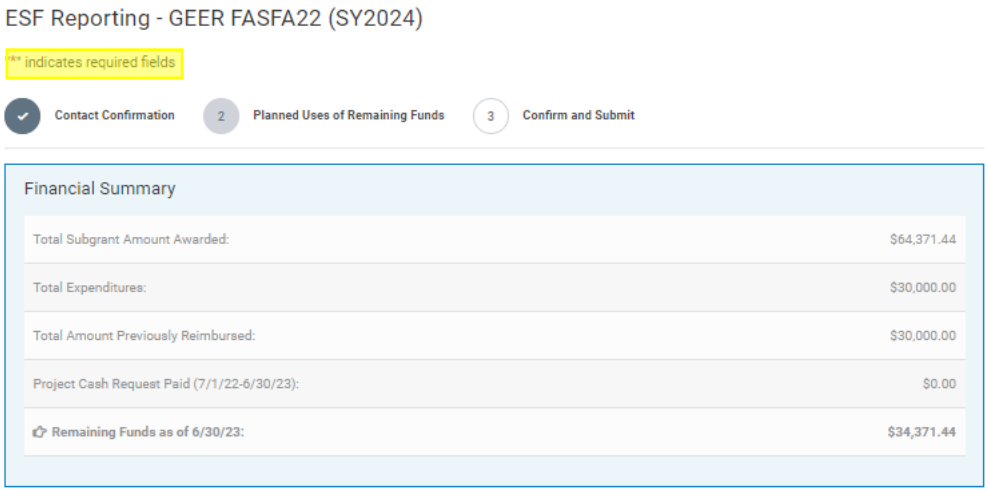


The final two questions require the LEA to identify how many K-12 schools received funds or services from GEER. A numeric value must be provided for both questions.

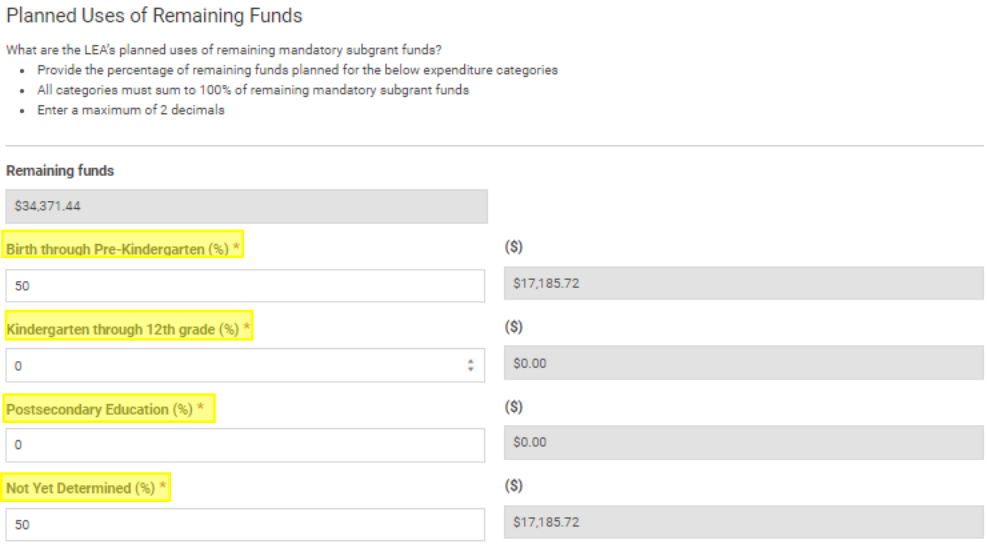


GEER Other: Planned Uses of Remaining Funds

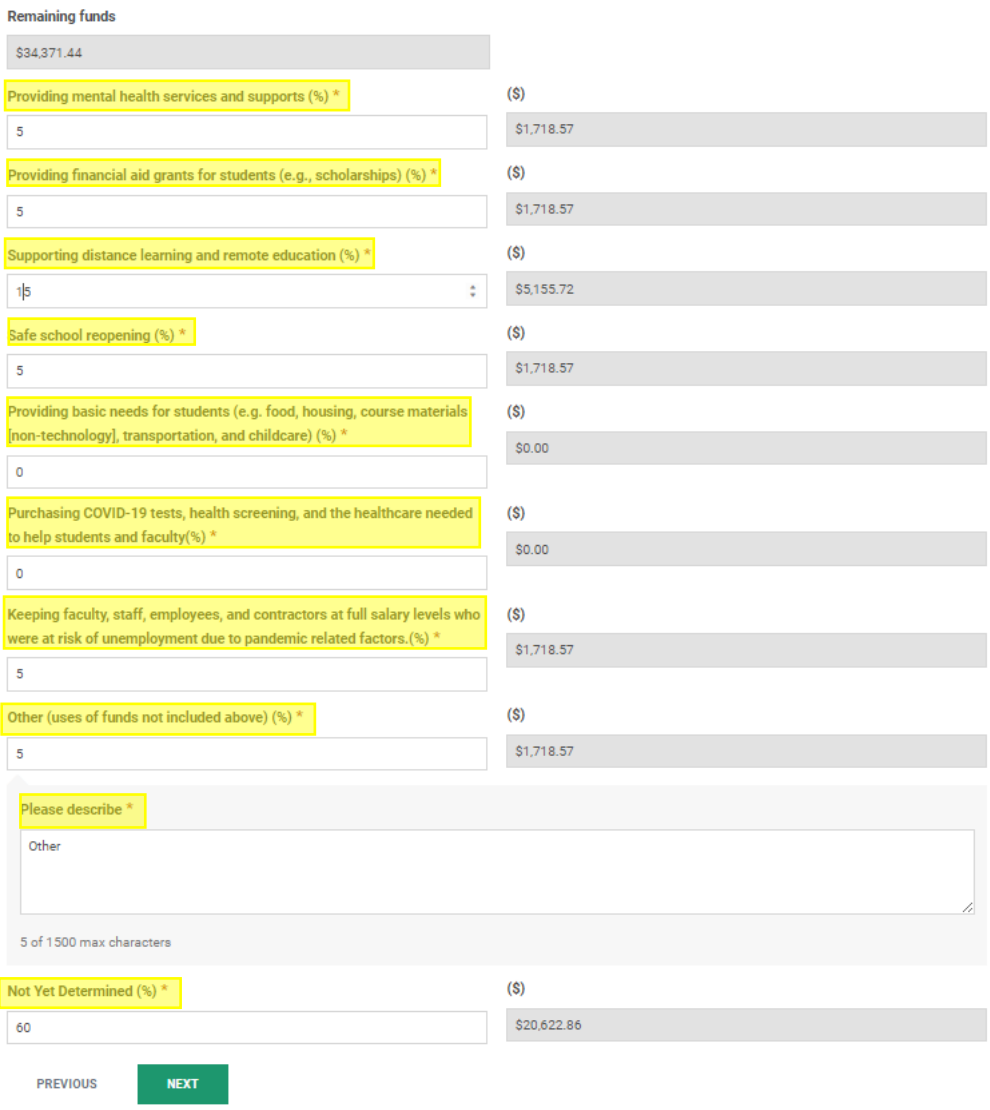
At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated.



The user will need to determine the categories in which remaining funds will be spent. As percentages are entered into each category, the dollar amount will automatically generate. For the "next" button to populate, ***all fields must be filled out. Even if no funds are planned to be expended in a certain category, a 0 must be entered. The fields cannot be left blank.*** The total of the percentages must total 100% to move forward. If "other" is selected, the user must describe the planned uses of funds.

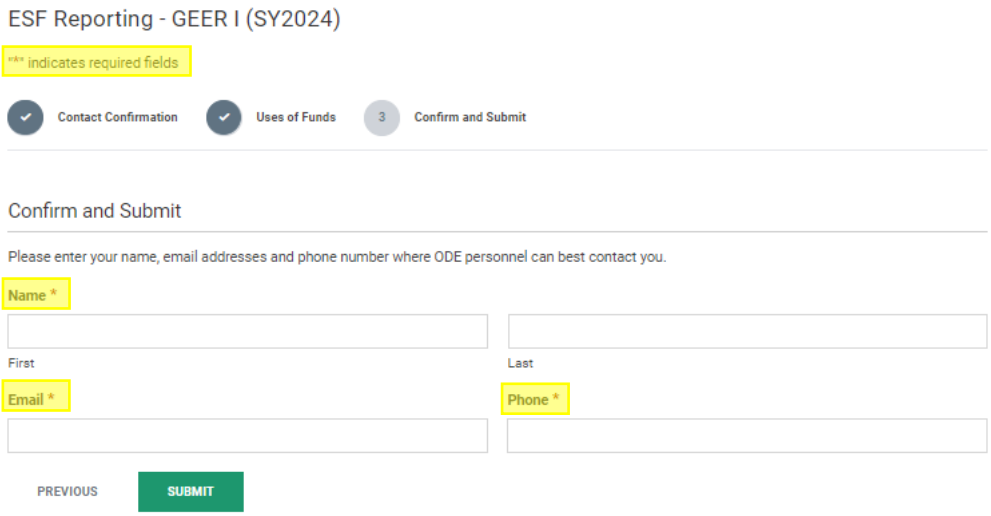


Department of Education & Workforce



GEER Other: Confirm and Submit

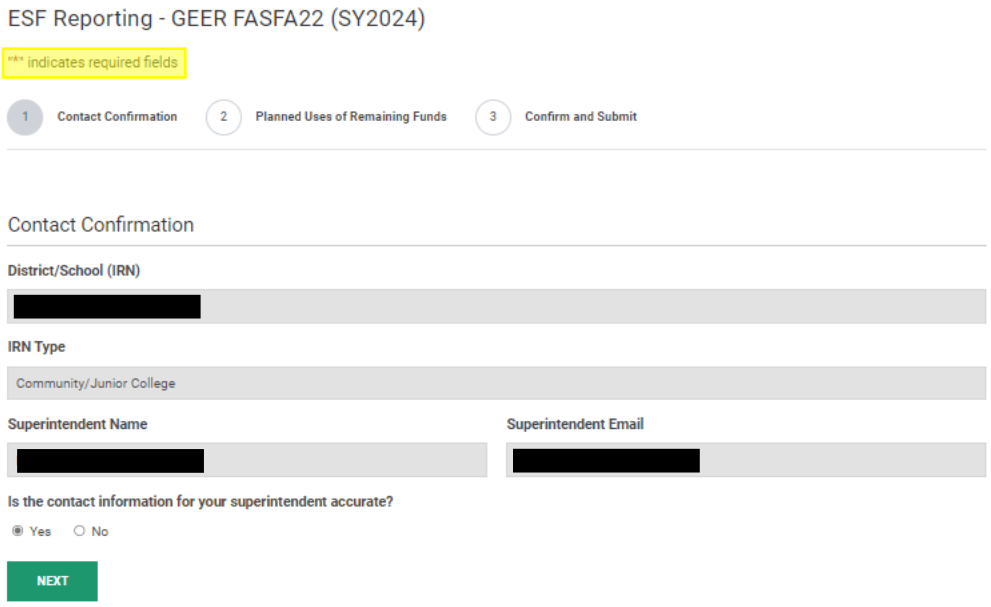
The final page of the survey requires the contact information for ***the person submitting the survey***. Even if this contact is the same as the superintendent, all fields on the page must be completed to submit.



GEER IHE

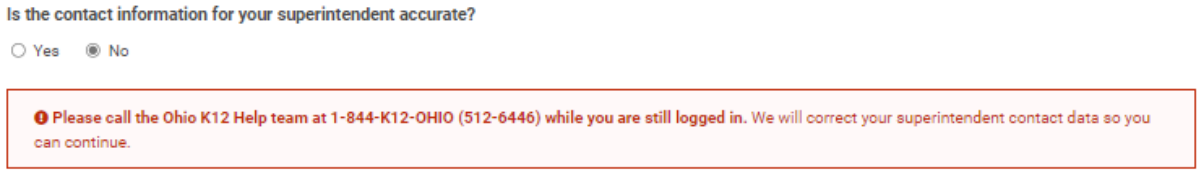
GEER IHE: Contact Confirmation

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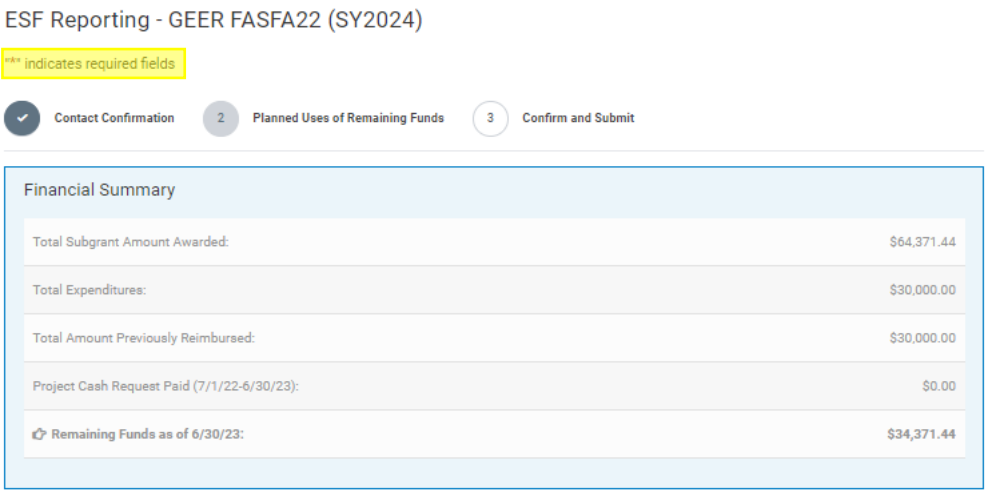
If the information is incorrect, click "no" and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*

Once the contact information is updated as necessary, click “yes” and the next button will populate.

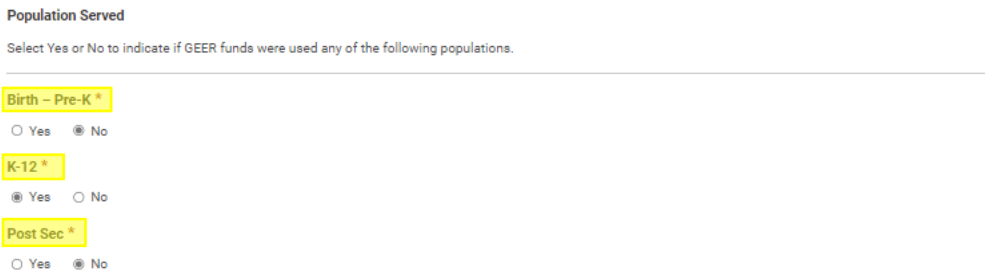


GEER IHE: Uses of Funds

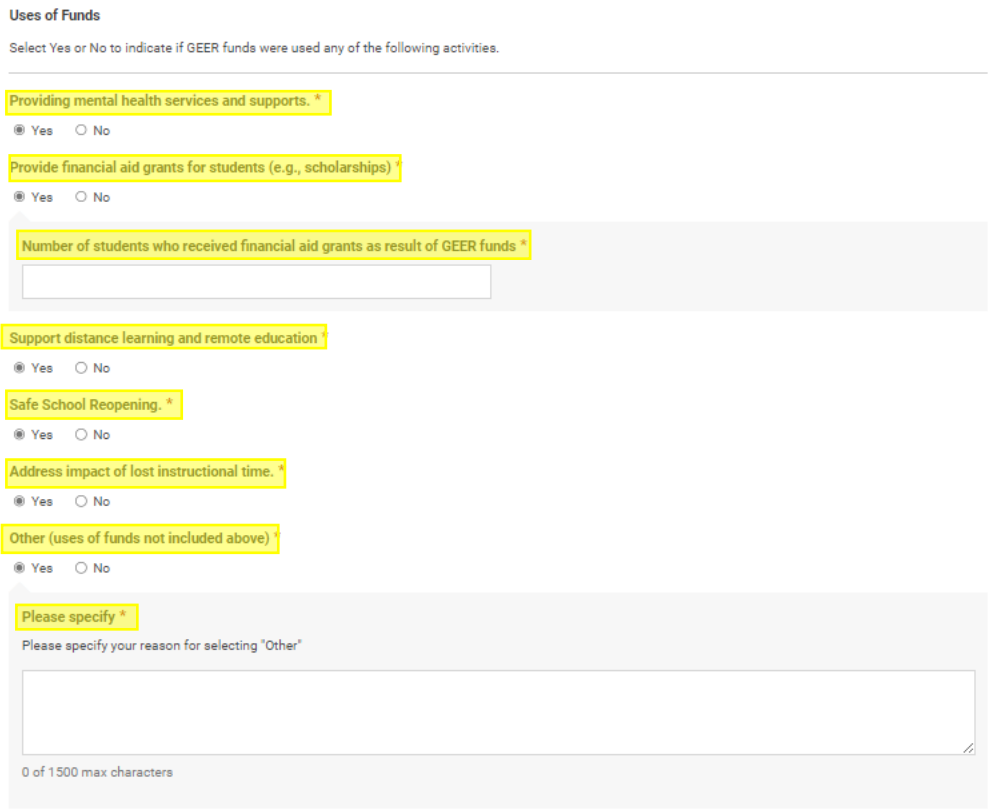
At the top of the page, a financial summary will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated. The PCR amount will be populated from any that have been submitted and have a ***status date*** that falls within the reporting period (July 1, 2022 – June 30, 2023). ***This value is not the same as the amount expended.*** If you believe that the PCR amount is wrong, please verify within the CCIP (please see page 4 to see where to find PCRs). If the amount reported is incorrect, please contact ESFannualreporting@education.ohio.gov.



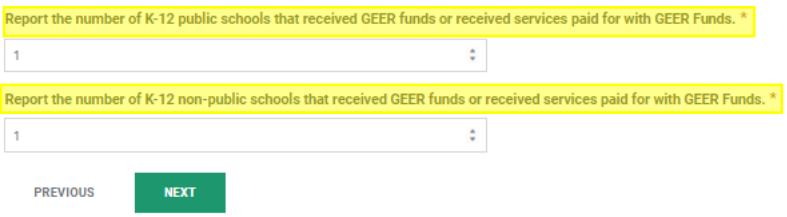
The below questions ask about the populations served with GEER funds. All questions must be answered to move forward in the survey.



The next set of questions asks about activities that were funded by GEER during the reporting period. If answering “yes” to “provide financial aid grants for students,” a numeric value must be provided. If answering “yes” to “other,” there must be reasoning provided for that answer. **All questions must be answered.**

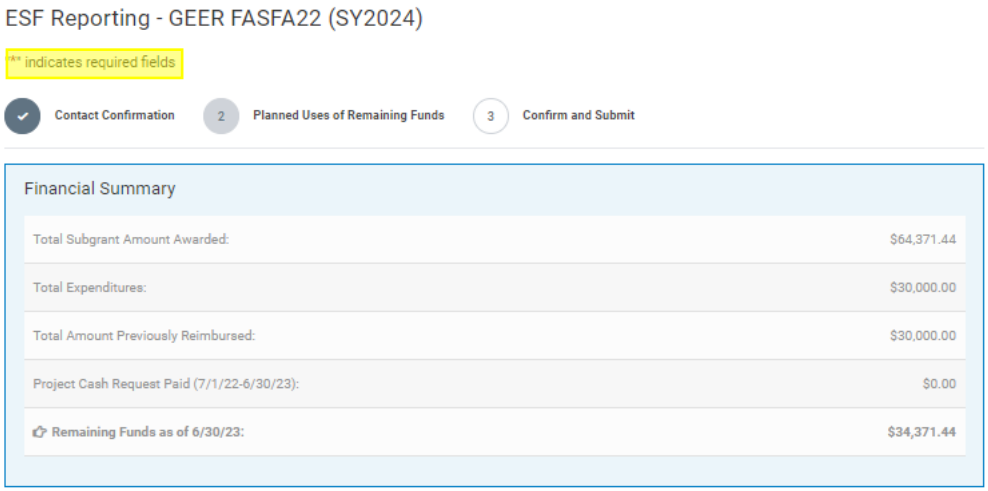


The final two questions require the LEA to identify how many K-12 schools received funds or services from GEER. A numeric value must be provided for both questions.

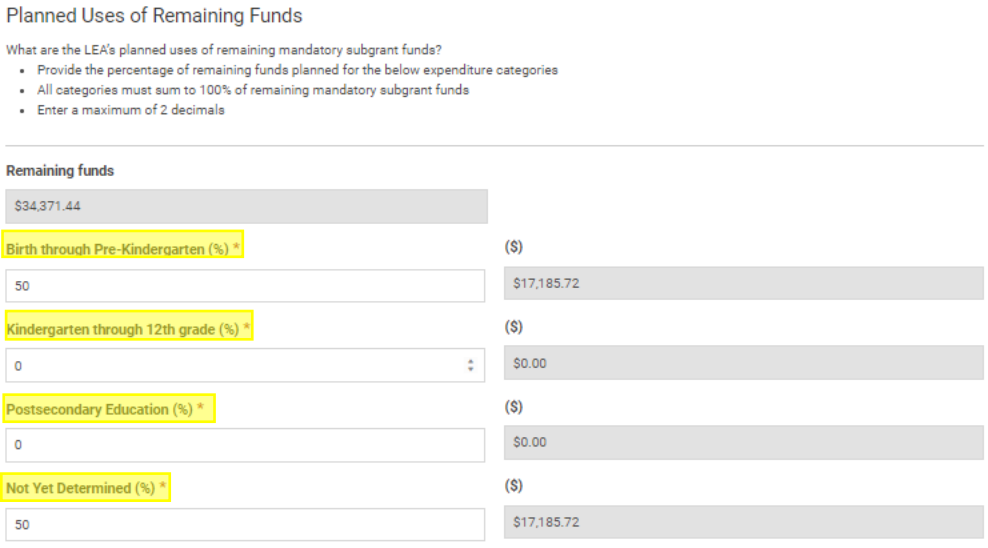


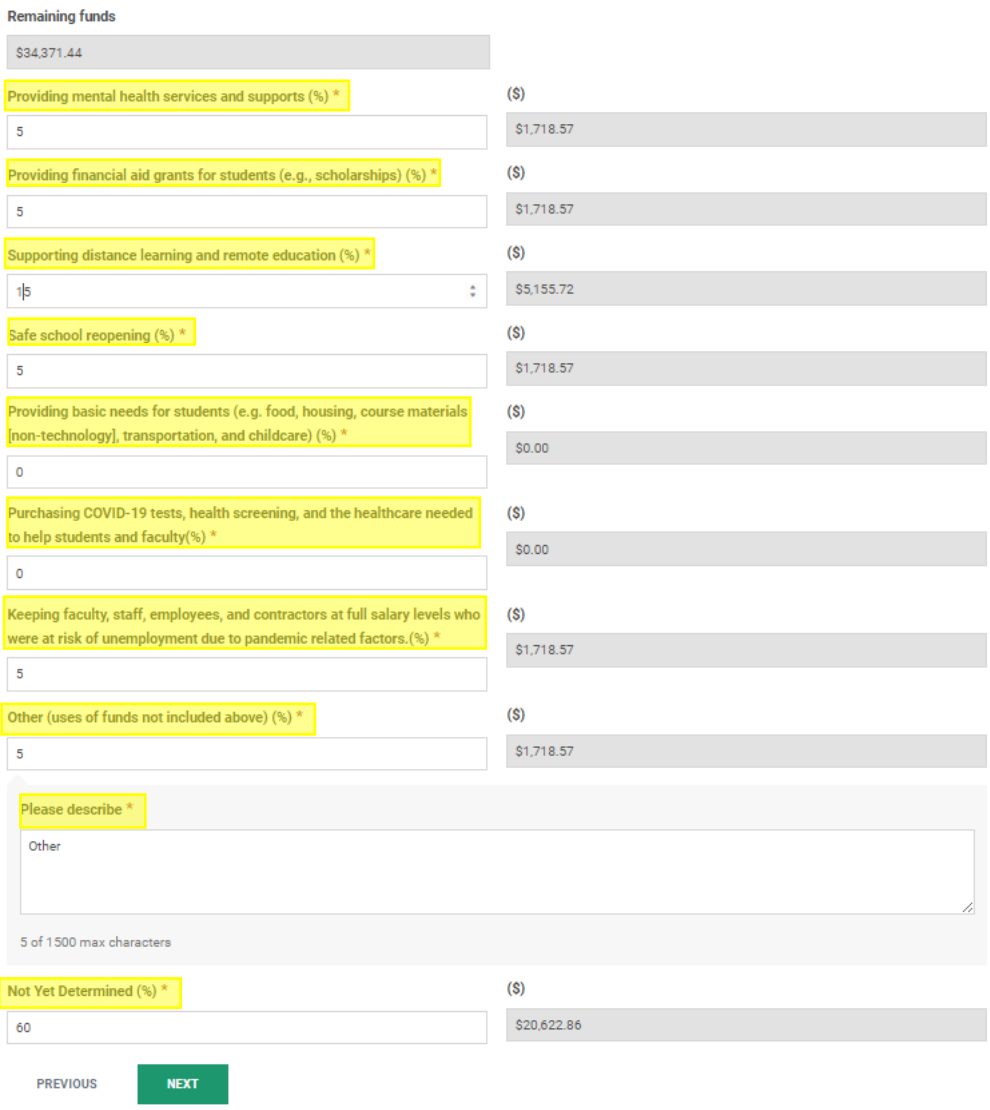
GEER IHE: Planned Uses of Remaining Funds

At the top of the page, the same financial summary from the prior page will be listed. The Total Amount Awarded, Total Expenditures, Total Amount Previously Reimbursed, Project Cash Request (PCR) Amount (7/1/22-6/30/23), and Remaining Funds will all be automatically populated.



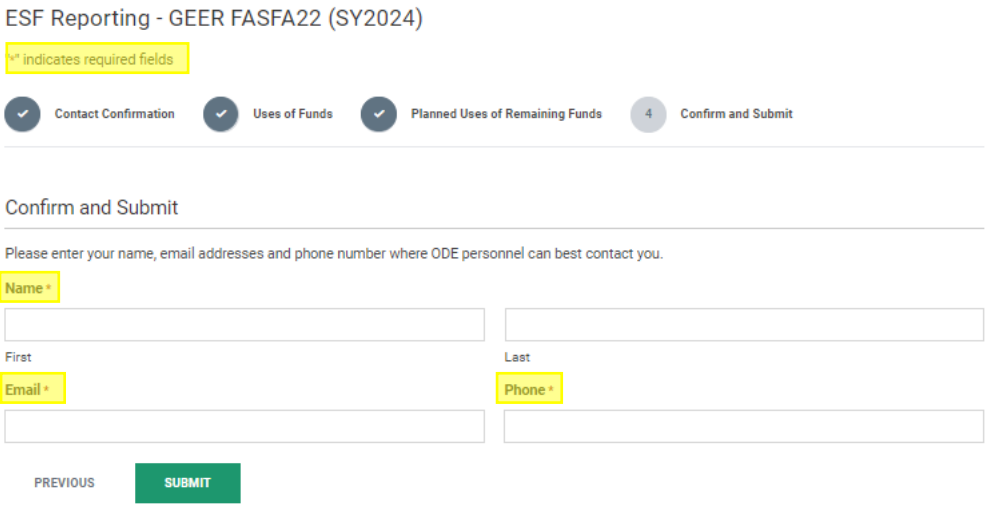
The user will need to determine the categories in which remaining funds will be spent. As percentages are entered into each category, the dollar amount will automatically generate. For the "next" button to populate, ***all fields must be filled out. Even if no funds are planned to be expended in a certain category, a 0 must be entered. The fields cannot be left blank.*** The total of the percentages must total 100% to move forward. If "other" is selected, the user must describe the planned uses of funds.





GEER IHE: Confirm and Submit

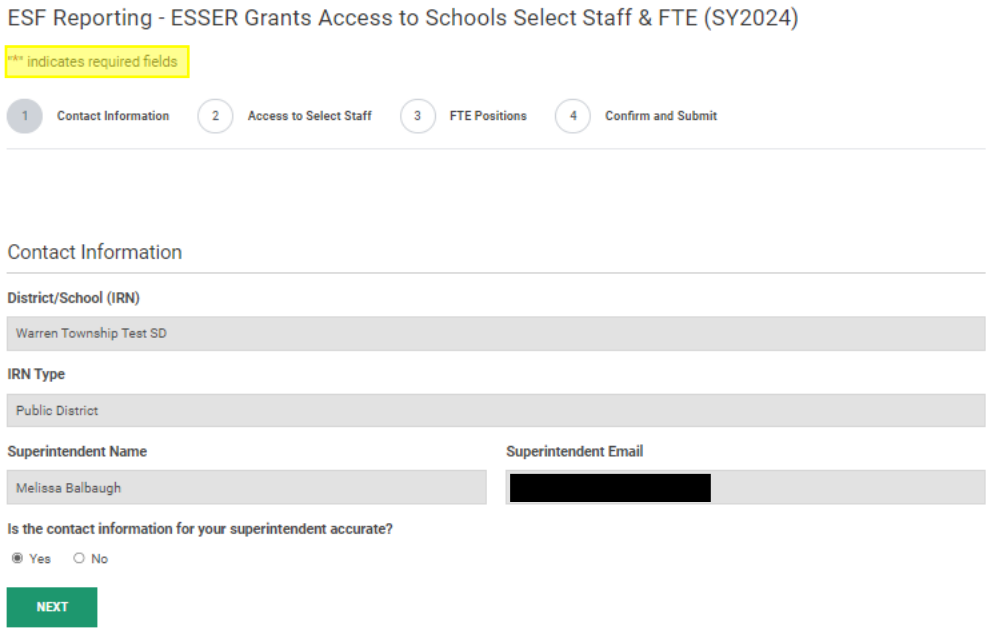
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Access to Schools Select Staff and FTE

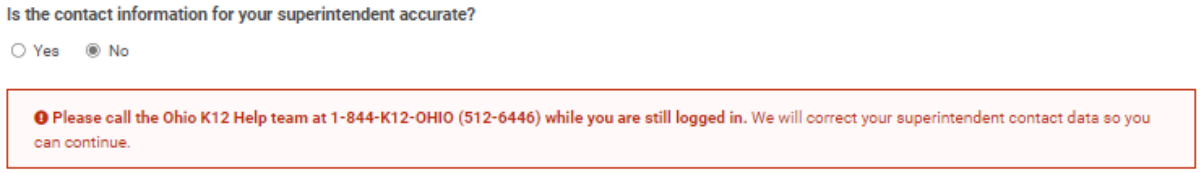
Contact Confirmation

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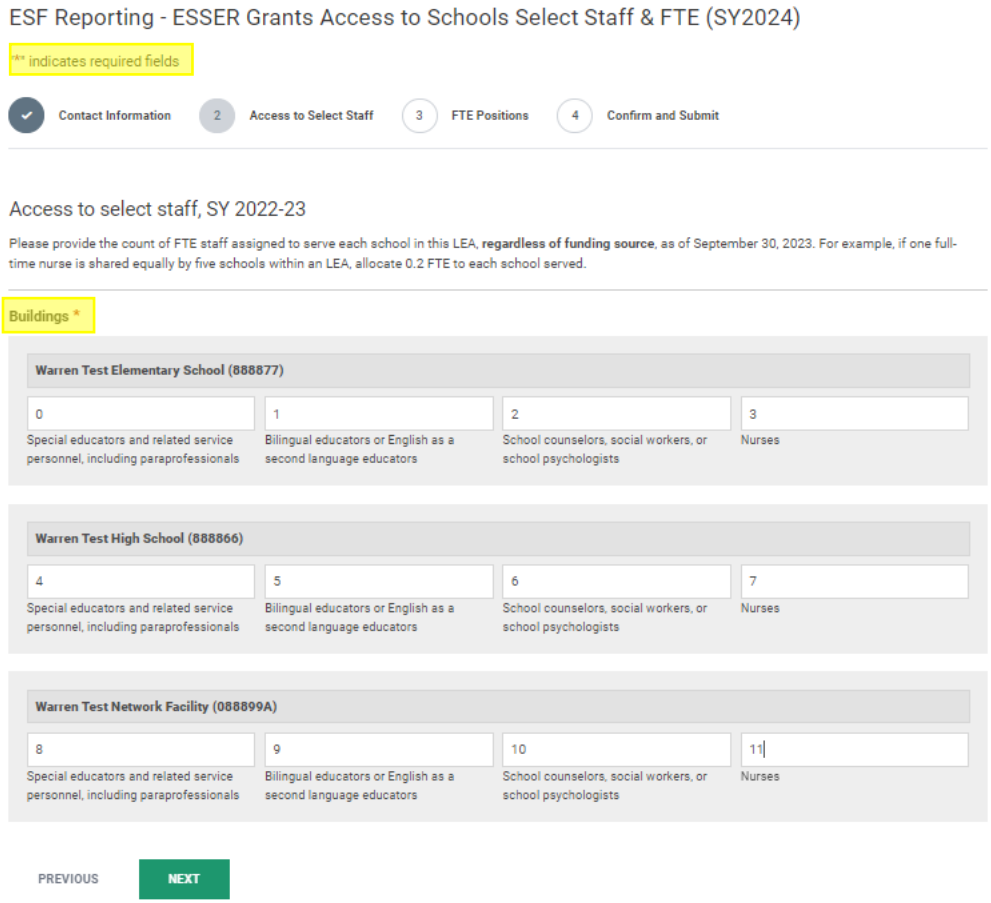
If the information is incorrect, click "no" and a dialogue box will populate. The user will need to contact the Ohio K12 Help team to update the information. *The user cannot move to the next page of the survey until the superintendent contact information is verified.*

Once the contact information is updated as necessary, click “yes” and the next button will populate.



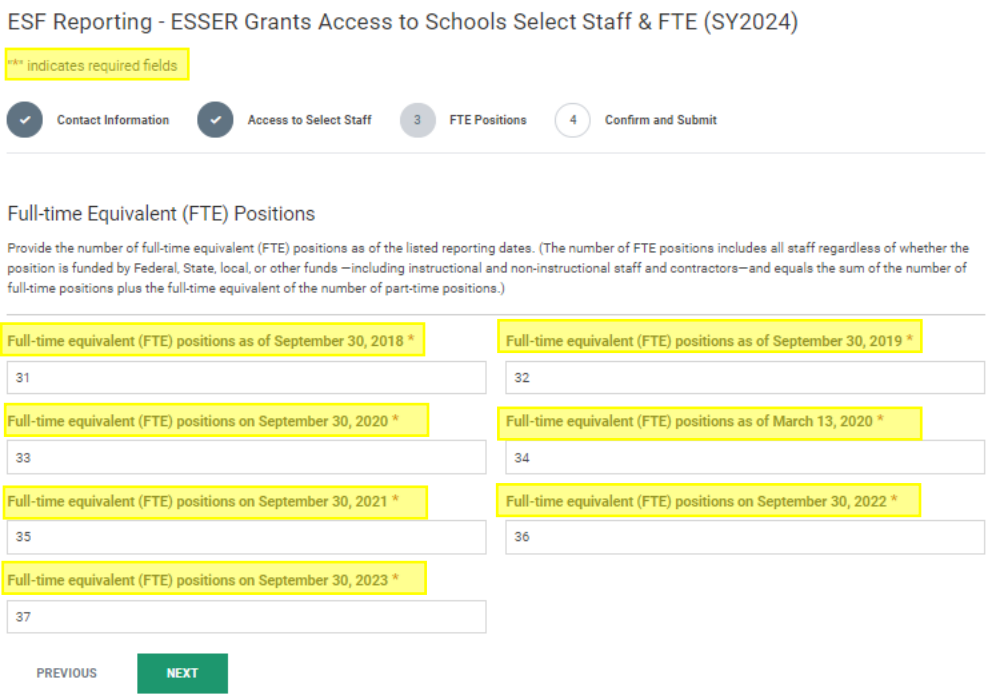
Access to Select Staff

This page will populate all buildings within an LEA. Please indicate the number of FTE staff in each building within each category ***regardless of funding source*** as of September 30, 2023. For example, if one full-time nurse is shared equally by five schools within an LEA, allocate 0.2 FTE to each school served. If there are no staff within a particular category, put “0” – ***do not leave blank.***



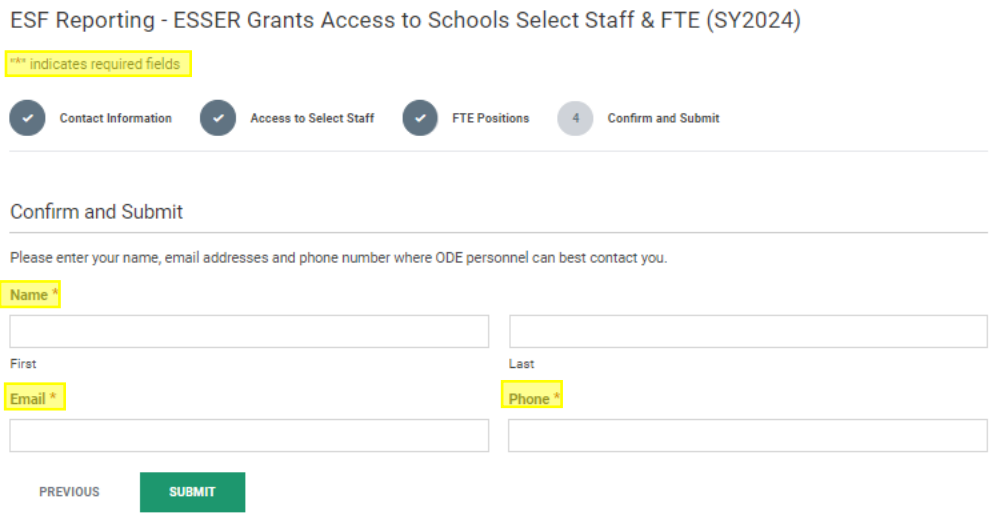
FTE Positions

Please provide the total number of FTE positions for the LEA, regardless of funding source. If there are no staff within a particular year, put a “0” – ***do not leave blank.***



Confirm and Submit

The final page of the survey requires the contact information for ***the person submitting the survey***. Even if this contact is the same as the superintendent, all fields on the page must be completed to submit.

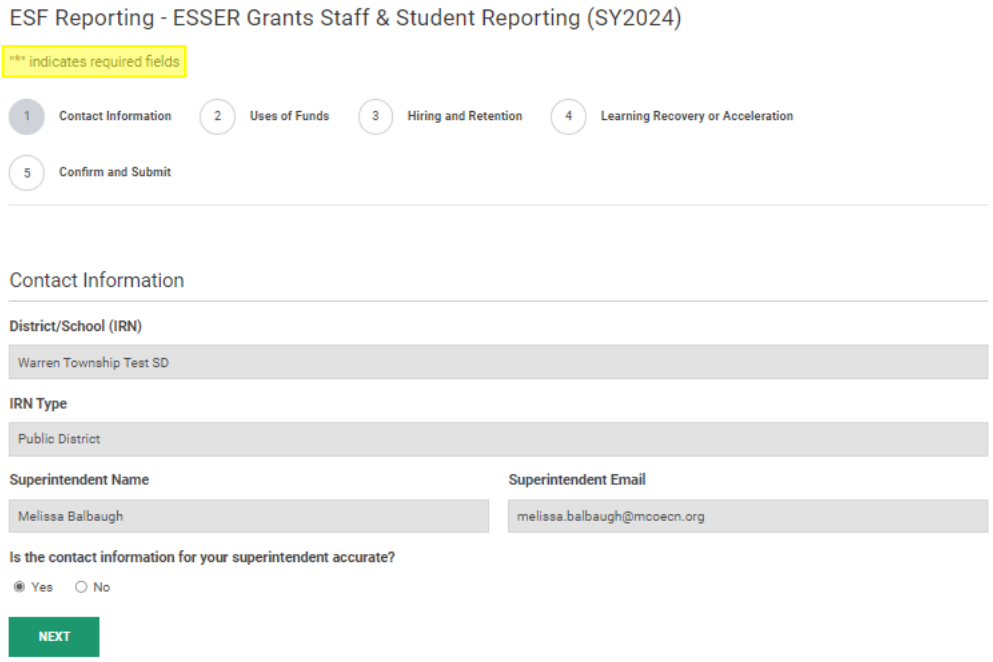


Staff and Student Reporting

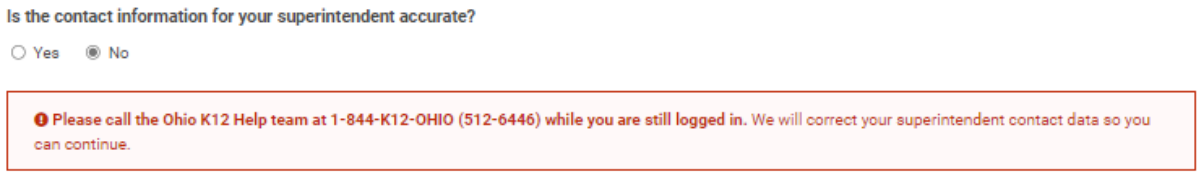
Contact Confirmation

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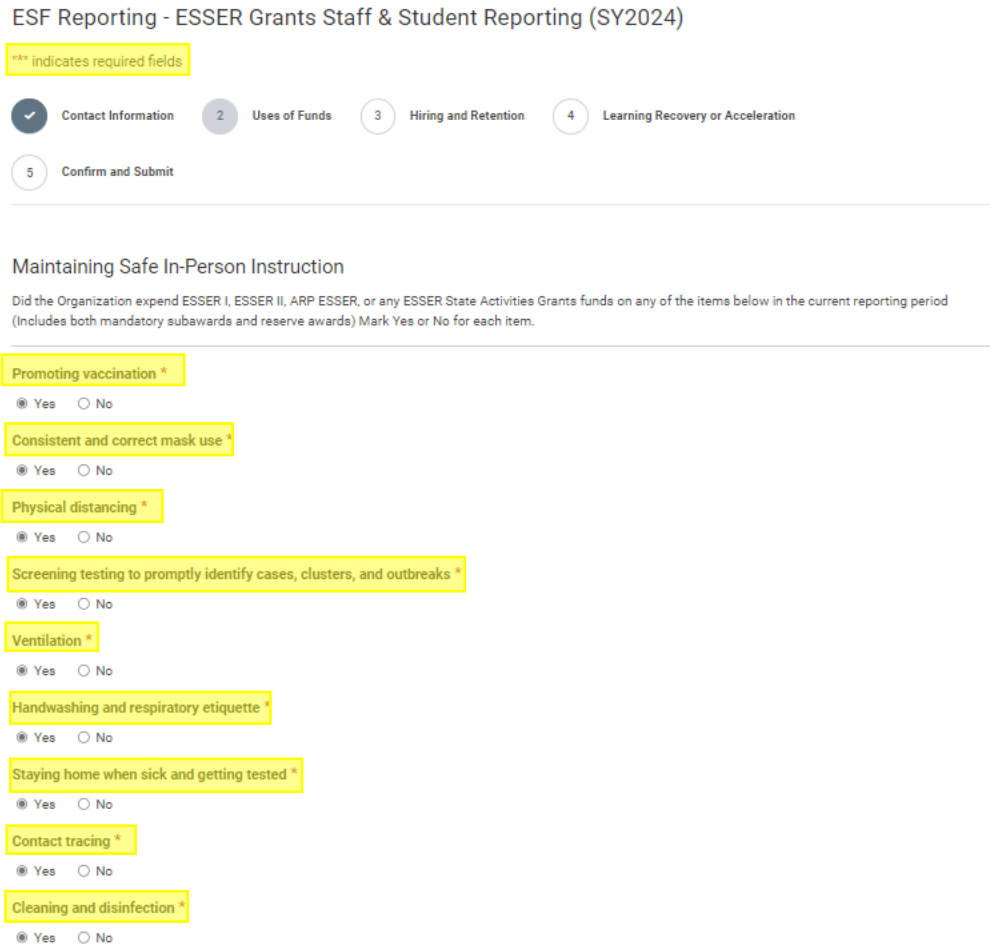


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Once the contact information is updated as necessary, click “yes” and the next button will populate.

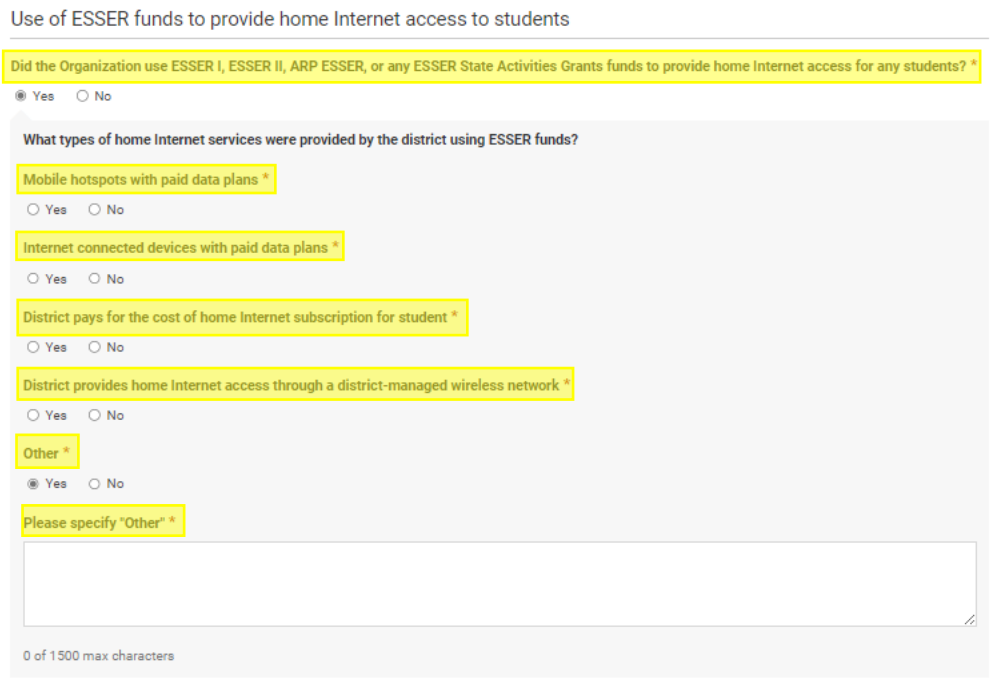


Uses of Funds

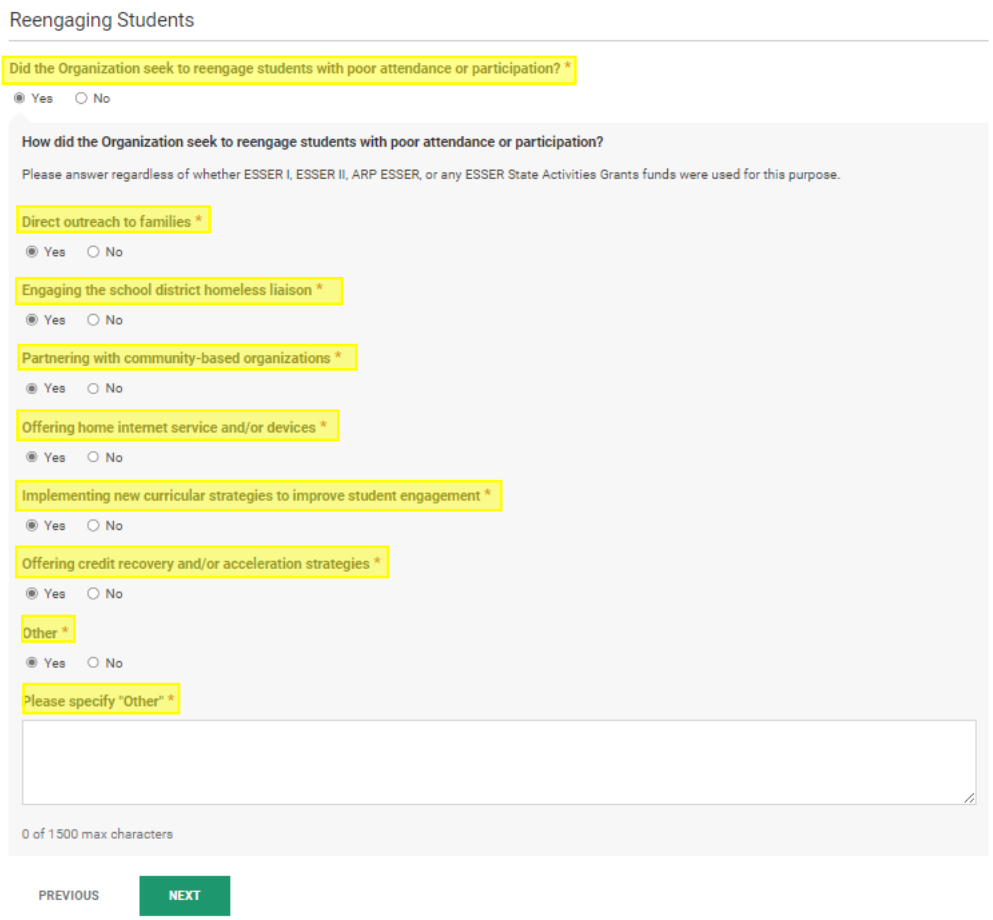
The first section of this page will ask if the LEA utilized any of the below activities during the current reporting period. All questions must be answered to move forward.



The below section asks questions specific to providing internet access to students. If “No” is selected, there will be no additional questions. If “Yes” is selected, the below additional questions will be asked. If answer “Yes” to other, the user will need to specify what type of internet services were provided with ESSER funds.

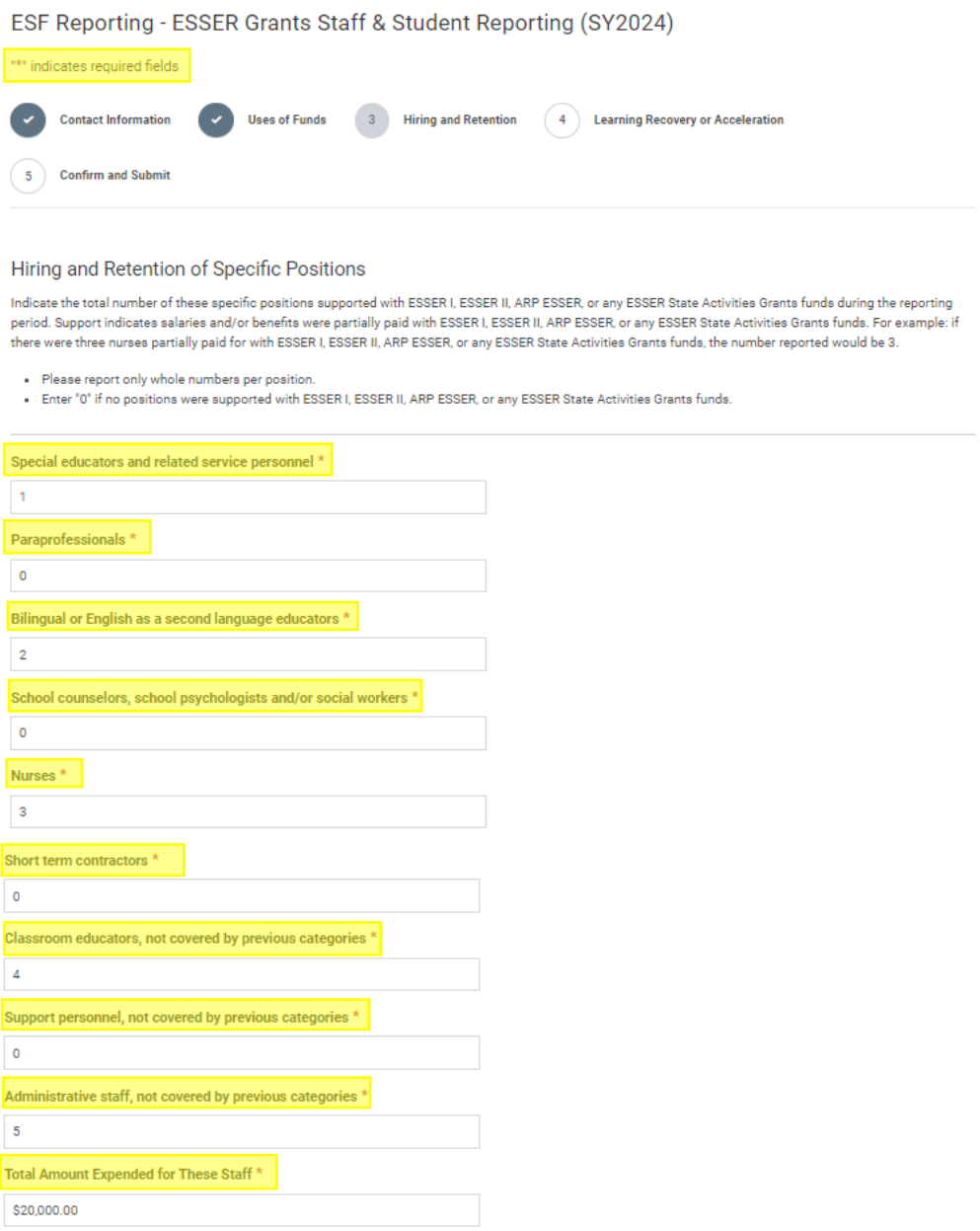


The below section asks questions specific to providing reengaging students. If “No” is selected, there will be no additional questions. If “Yes” is selected, the below additional questions will be asked. If answer “Yes” to other, the user will need to specify what activities were provided with ESSER funds.

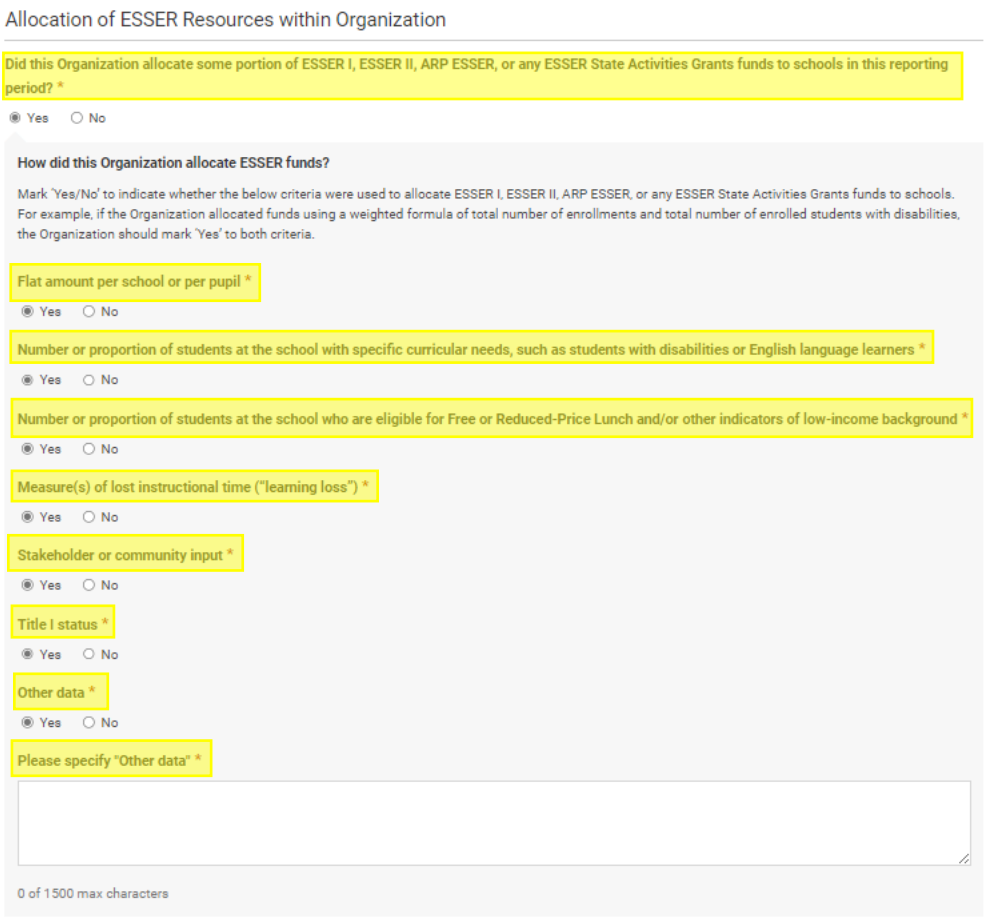


Hiring and Retention

The first segment of questions asks the user to identify the total number of FTE staff in each category ***supported by ESSER I, ESSER II, ARP ESSER, or any ESSER State Activity Grant funds during the reporting period.*** If there are no staff in a category, put a "0" – ***do not leave blank.***



The below section asks questions specific to allocation of funds within the organization. If “No” is selected, there will be no additional questions. If “Yes” is selected, the below additional questions will be asked. If answering “Yes” to other, the user will need to specify how ESSER funds were allocated.



Learning Recovery or Acceleration

This section will ask how any ESSER funds were used to support learning recovery and acceleration. Any box you check will populate additional questions. If there are no students in a particular category, put a "0" – ***do not leave blank.***

ESF Reporting - ESSER Grants Staff & Student Reporting (SY2024)

"*" indicates required fields

Contact Information | Uses of Funds | Hiring and Retention | 4 Learning Recovery or Acceleration | 5 Confirm and Submit

Use of ESSER Funds to Support Learning Recovery or Acceleration

Did this Organization use ESSER I, ESSER II, ARP ESSER, or any ESSER State Activities Grants funds to support learning recovery or acceleration for subpopulations who were disproportionately impacted by the COVID-19 pandemic? Note, if this Organization provided an activity or support to all students and additional or supplemental services/activities targeted to subpopulations, please answer yes to the activity "for all students" and also select the subpopulation for whom additional support/access was provided. For each of the following method/intervention, answer the capacity and participating questions.

- ☐ Evidence-based summer learning or summer enrichment programs
- ☐ Evidence-based afterschool programs
- ☐ Extended Instructional Time (including extended school day or school week or school year)
- ☐ Evidence-based high dosage tutoring
- ☐ Early childhood education program expansion or enhancement
- ☐ Full-Service Community Schools
- ☐ Purchasing educational technology
- ☐ No funds were used to support Learning Recovery or acceleration during this reporting period.

PREVIOUS

☑ Evidence-based summer learning or summer enrichment programs

Is this program available to all students? *

○ Yes ○ No

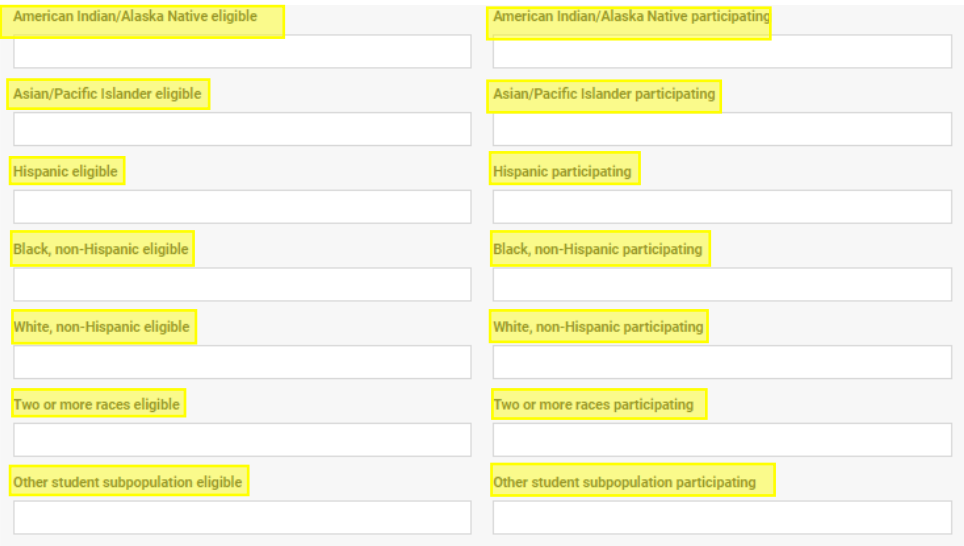
Indicate the number of students this program serves at full capacity *

Total unique headcount of students that participated in this activity *

Indicate the number of eligible students within each of the following student groups, and the number of eligible students from that student group that ***participated*** in this activity:

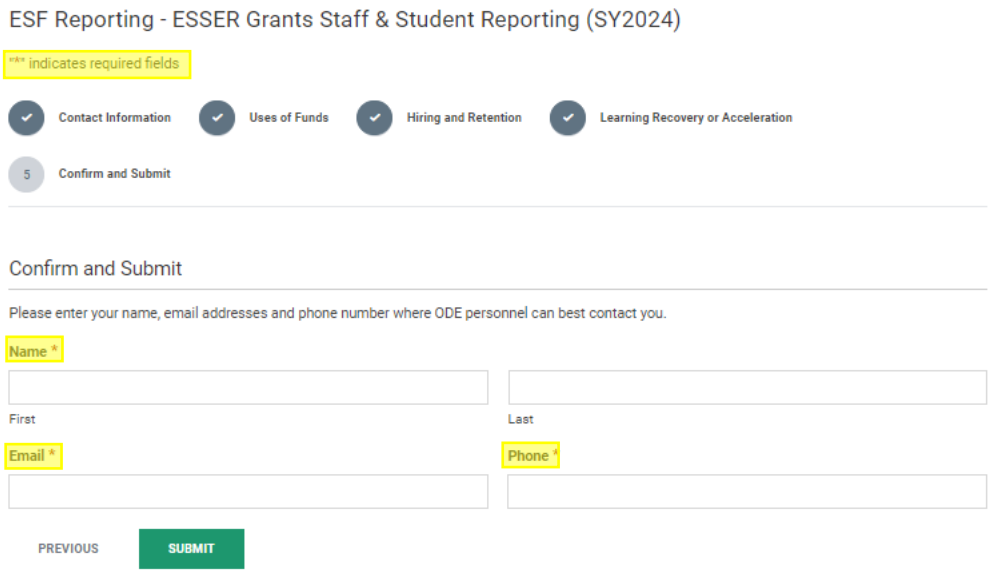
Eligible refers to students within the student group who meet eligibility criteria for participation, such as belonging to the appropriate grade for the activity.

Students with one or more disabilities eligible	Students with one or more disabilities participating
Low-income students eligible	Low-income students participating
English language learners eligible	English language learners participating
Students in foster care eligible	Students in foster care participating
Migratory students eligible	Migratory students participating
Students experiencing homelessness eligible	Students experiencing homelessness participating



Confirm and Submit

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Resources

[FY23 Annual ESF Reporting FAQ]
[FY23 ESSER, GEER and EANS Reporting Guidance]
[FY23 ESSER and GEER Award Recipients]

Contact Information

For financial and general questions about the survey, please contact ESFannualeporting@education.ohio.gov.

If you did not receive a link or if your link is not directing to your organization, please contact support@ohio-k12.help.