CCIP Note #542

Re: EDSTEPS One Needs Assessment Now Open, Timelines and Upcoming Trainings
Date: January 18, 2024
To: Superintendents/Authorized Representatives, Treasurers/Fiscal Representatives and Consolidated Funding Application Contacts of public districts, community schools, Education Service Centers, Boards of Developmental Disabilities, and STEM schools

EDSTEPS ONE NEEDS ASSESSMENT NOW OPEN

The EDSTEPS One Needs Assessment is now open for Fiscal Year 2025 (FY25) planning. Districts, schools and other educational entities may access the new planning year in the One Needs Assessment through the EDSTEPS application in the Ohio Identification (OH-ID) system. The EDSTEPS One Plan will also open for FY25 planning in the coming weeks. Entities will be able to send their Priority Needs from the One Needs Assessment Pre-Planning page to the One Plan once the FY25 One Plan opens. The Department will provide a follow-up CCIP Note when the new planning year opens in the One Plan. For help completing the EDSTEPS One Needs Assessment and One Plan, please contact your federal programs consultant or email EDSTEPS@education.ohio.gov.

EDSTEPS TIMELINES

EDSTEPS Cohort 1 entities are required to complete a three-year needs assessment and plan. The due date for Cohort 1 entities to complete the One Needs Assessment and One Plan is April 30, 2024. Cohort 2 and 3 entities are not required to complete a three-year plan this year, however they may edit their existing plans at any time. For a list of educational entities and their cohorts visit the EDSTEPS Planning Cohorts. For helpful resources to complete the One Needs Assessment, please visit the EDSTEPS website.

UPCOMING TRAININGS

For a full list of the upcoming EDSTEPS training opportunities, please see our EDSTEPS training webpage.

Training:	Date/Time:	Description:	Link:
EDSTEPS Cohort 1 Training	January 26, 2024, 1:00 p.m. – 2:00 p.m.	This training will be focused on helping Cohort 1 districts, schools, and educational entities complete their three-year needs assessment and plan.	Microsoft Teams

EDSTEPS Open Office Hours	Every Thursday, February – May 2024 1:00 p.m. – 2:00 p.m.	EDSTEPS Office Hours will be led by the Office of Federal Programs. All educational entities are welcome to attend and ask about any stage of the EDSTEPS process.	Microsoft Teams
EDSTEPS Cohort 2 and 3 Training	To Be Announced	This training will show Cohort 2 and 3 entities how to edit their existing three year plans.	To Be Announced

Special Note: Please be aware that some documents from links contained in this CCIP note may have been released over the last few years and will need to be updated with new DEW letterhead and formatting. DEW offices are working to transition and update pertinent guidance documents to the new letterhead and formatting. Unless otherwise noted, the content of those documents is still current and important to the ED STEPS process.

For questions, please contact federalprograms@education.ohio.gov.