CCIP Note #543

Re: FY24 Consolidated ESEA Monitoring
Date: January 30, 2024
To: Superintendents, Treasurers, Authorized Representatives, Fiscal Representatives and Consolidated Funding Application Contacts of Public Districts, Community Schools, STEM Schools, and ESCs

Consolidated ESEA Monitoring for FY24 System Opening

The Consolidated ESEA Monitoring system will open January 2024 for fiscal year 2024 monitoring reviews. The Office of Federal Programs has a three-tiered compliance monitoring system that includes Self-Survey, Desk, and On-Site reviews. All districts in Ohio that receive federal entitlement grants must complete a compliance review. A history log note has been posted in the CCIP to inform districts of the type of survey/s the district is assigned.

> ***FY24 LEA Monitoring Assignment and Support Update:*** *Please note that the federal program consultant (education program specialist) assigned to a district for technical assistance and support will not be the same as the assignment for monitoring and compliance. The Office will be randomly assigning individuals to lead the district monitoring reviews to minimize the potential for conflicts and provide a more impartial review. The district may contact either the assigned monitoring consultant or their regular federal programs support consultant for any questions regarding the monitoring process or documentation needed for the review. Consultant assignment for desk and on-site reviews will be posted in the monitoring system in approximately a week.*

Tier Monitoring

Self-Survey**:** Districts that have a self-survey must complete the survey on their own in the OH-ID portal Monitoring App. Self-surveys must be completed by **June 30, 2024, at 11:59 PM**. Risk factor points are assigned for failure to submit completed survey by deadline.

Desk Review**:** Districts that are assigned to a desk review will be contacted to schedule an interview by an assigned federal programs consultant for monitoring. Requested items for the desk review must be completed in the system prior to the interview date. Districts with a desk review will also need to complete a self-survey by the **June 30, 2024, deadline**. Self- surveys are assigned to assure that all compliance requirements are met by the district.

On-Site Review: Districts that are assigned an on-site review will be contacted by an assigned federal programs consultant to schedule. During the review a team of consultants will be present in the district to conduct the review. The team will review documents, conduct interviews, and visit public and non-public buildings that receive services while in the district. A schedule for the visit will be provided prior to the on-site. All documents requested in the system for the on-site must be provided prior to the review by the date determined by the lead consultant for the review.

Directions for navigation and completion for each survey are provided below in the manuals.

Resources:

FY24 Self-Survey Manual
FY24 Desk Review Manual
FY24 On-Site Manual

If you have any questions, please contact your Office of Federal Programs consultant. The contact information for your Office of Federal Programs consultant can be obtained from the Address Book within CCIP after accessing it through the OH|ID Portal. For assistance, please contact the Office of Federal Programs at federalprograms@education.ohio.gov.