Annual Education Stabilization Fund Reporting Frequently Asked Questions



Office of Federal Programs

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Department of Education & Workforce

IS THERE A WAY TO SEE ALL THE SURVEY QUESTIONS BEFORE WE BEGIN REPORTING?

Yes. There is a survey guidance document that has broken down each survey with the required questions. You can find the FY24 guidance document on the CCIP document library under ESSER/GEER Annual Reporting>FY24 ESSER and GEER Reporting.

I CAN'T FIND/DIDN'T RECEIVE MY SURVEY LINK. WHAT DO I DO?

Please send an email to support@ohio-k12.help with your organization name and IRN. If you need additional assistance, please contact ESFannualreporting@education.ohio.gov.

HOW LONG WILL I BE REQUIRED TO ANNUALLY REPORT ON THESE FUNDS?

An annual report for Education Stabilization Funds (ESSER, GEER and EANS) is required for each year until all funds have been liquidated. It is likely that the last year that reporting will be required for LEAs is FY26, however this is dependent upon the US Department of Education requirements.

DO I HAVE TO COMPLETE ALL THE TILES ON MY REPORTING DASHBOARD?

Yes. The dashboard has been tailored for each entity depending on the grants received through Education Stabilization Funds. Any tile that shows up needs to be completed to have fully reported for each annual report.

I RECEIVED A SPECIFIC GRANT, BUT DO NOT SEE IT AS A TILE ON MY REPORTING DASHBOARD. WHAT SHOULD I DO?

If an entity had no expenditures to report in the current reporting period and had no remaining funds, it was removed from the list as there is nothing to report. It is possible that a mistake was made so if clarity is needed, please email ESFannualreporting@education.ohio.gov.

WHAT CHANGED ABOUT THE STATE ACTIVITY SURVEYS?

One survey will be provided for each grouping of grants. The questions for these surveys can be found in the FY24 ESF Reporting Guidance Document. The state activity survey groupings will be as follows:

ESSER II State Activities

- Innovative Workforce Incentive Program Grant
- Innovative Workforce Incentive Program Grant 2
- ESSER II State Activity Supplement
- Middle Mile ITC

ARP ESSER Learning Loss State Activities

- ARP ESSER Extended Learning and Recovery
- ARP ESSER RemotEDx Exchange
- ARP ESSER RemotEDx Support Squad
- Boys and Girls Club
- HQIM – Training & Support to ESCs

- Libraries Accelerating Learning
- Literacy: Adolescent Literacy
- Literacy: ESCs to Support Structured Literacy
- Literacy: Reaching All Students
- Math HS Pathways
- Mid-Size Urban Support
- Ohio Personalized Learning Network
- Ohio Personalized Learning Network (ESC Support)
- PBS In-Home Learning
- SI – Battelle for Kids
- Statewide Tutoring IHE
- STEM Education
- Strengths Collaborative

ARP ESSER Summer Program State Activities

- ARP ESSER Summer Program – Create
- ARP ESSER Summer Program – Expand

ARP ESSER After School State Activities

- ARP ESSER After School – Create
- ARP ESSER After School – Expand

ARP ESSER Other State Activities

- Amplifying Ohio's Pathways to Graduation
- ARP ESSER State Activity Supplement
- Attendance RDL Supports
- Cleveland Browns Stay in the Game
- Connectivity Champions
- Diversifying Educator Pipeline
- Family & Community Partner Liaisons
- Harvard Proving Ground Stay in the Game
- Leading Men Fellowship
- P-20 Regional Partnerships Workforce
- Statewide Tutoring Coordination Grant
- Whole Child Network and Pilot Projects

WHAT DOES "EXPENDITURE DATA" MEAN? WHAT DOES THIS INCLUDE?

An expenditure is a cost that has been liquidated and drawn/paid through the Department's e-grant or other fiscal system during the reporting period. The Ohio Department of Education and Workforce has collected expenditure data for each entity through submitted Project Cash Requests (PCRs) through the reporting period. The answers the entity provides in the survey must match the total expenditure amounts listed in the survey.

ESSER II IS OVER. WHY DO I HAVE A SURVEY TILE TO REPORT ON IT?

The FY25 survey is for the time 7/1/23-6/30/24. ESSER II ended 9/30/23. If the LEA has an ESSER II tile, that means it had PCRS for ESSER II during the July-September time.

CAN OUR ENTITY CHANGE WHAT WE REPORTED IN A PRIOR REPORTING PERIOD?

The Department cannot adjust prior reporting period data as those federal data collection periods and correction periods have now closed. The entity should report on expenditures drawn from the Department's fiscal systems from the current reporting period. If the entity has questions about prior year data, please contact ESFannualreporting@education.ohio.gov.

WHY ARE USE OF FUNDS QUESTIONS ASKED TWICE?

The questions are provided by the US Department. Part 1 use of funds questions asks for expenditures by accounting object. Part 2 collects expenditure information by activity. The sum of expenditures reported in each part must match each other. For example, the total amount reported in part 1 - Addressing Physical Health and Safety must be the same amount reported in part 2 - Addressing Physical Health and Safety.

WHAT IS THE DIFFERENCE BETWEEN MENTAL HEALTH SUPPORTS FOR STUDENTS AND MEETING SOCIAL AND EMOTIONAL SUPPORTS?

Any activities that are completed by a licensed medical professional fall under mental health supports. Any activities that are completed by a non-licensed professional fall under social and emotional supports.

WHAT IS THE FUTURE FORWARD OHIO SURVEY FOR?

This data is being collected for Future Forward Ohio and allows the Department to track how spent ESSER funds align with state priorities, including literature, math, and learning loss.

WHAT IS CONSIDERED A FULL TIME EQUIVALENT (FTE)? HOW MANY DO I REPORT?

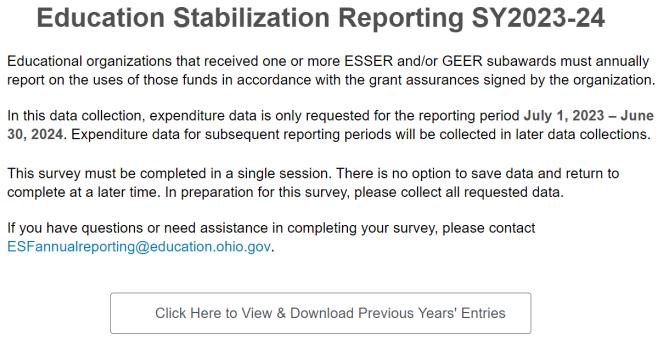
An FTE represents the workload of a standard full-time employee, meaning that the total part-time and full-time employees should be calculated using their "equivalent" full-time hours worked. A full-time employee would have an FTE of 1.0, while a part-time employee working half the hours would have an FTE of 0.5. Entities should report the total number of FTEs paid for with the grant or program upon which the entity is reporting. This includes FTEs paid out of Purchased Services.

SHOULD I DOWNLOAD A PDF OF EACH SURVEY THAT IS ON MY DASHBOARD?

Yes. The PDF serves as confirmation that the survey was submitted, as well as serving as evidence that you completed the required reporting for state auditors.

CAN I ACCESS PREVIOUS SUBMISSIONS?

Yes. When you are logged in to your secure portal link, the option to view previous year's reports will be on the main dashboard.



I HAVE ALREADY SUBMITTED A SURVEY BUT FOUND A MISTAKE. HOW DO I MAKE A CORRECTION?

Please send an email to ESFannualreporting@education.ohio.gov and copy support@ohio-k12.help indicating what survey you need to have reopened. Note, to resubmit the survey, all prior data will have to be cleared and re-entered. Therefore, make sure to download the PDF of your responses to make it easier for re-entering the data.

HOW CAN I DETERMINE WHAT USE OF FUNDS CATEGORY IS BEST FOR REPORTING AN EXPENDITURE?

The U.S. Department of Education has provided examples of expenditure activities that would fit within each broad expenditure category. These examples can be found in the list below.

- Addressing Physical Health and Safety
    - Building and facilities upgrades and maintenance, including ventilation systems and new construction
    - Assistance with meals for students
    - Cleaning and/sanitization supplies
    - Temporary classroom space to support social distancing
    - Temporary or additional transportation services to support social distancing to and from school
    - Capacity-building to improve disaster preparedness and response efforts, including coordination with State, local, Tribal, and territorial public health departments, and other relevant agencies to improve coordinated responses to prevent, prepare for, and respond to COVID-19
    - Other health protocols not listed above and aligned to guidance from the Centers for Disease Control and Prevention (CDC) such as: vaccines for staff and/or students, COVID-19 testing for staff and/or students, contact tracing, masks
- Meeting Students' Academic, Social, Emotional, and Other Needs Excluding Mental Health Supports
    - Extended learning/summer learning

    - High-dosage intensive tutoring
    - Additional staffing and/or activities to identify and/or respond to unique student needs and/or provide targeted support for underserved student groups, including each major racial and ethnic group, children from low-income families, children with disabilities, English learners, LGBTQ+ students, migratory students, students experiencing homelessness, youth in foster care, and other groups disproportionately impacted by the pandemic that have been identified by the SEA
    - Universal screening, academic assessments, and intervention data systems, such as early warning systems and/or opportunities to learn data systems
    - Improved coordination of services for students with multiple types of needs, such as full-service community schools or improved coordination with partner agencies, such as the foster care services
    - Early Childhood Programs
    - Hardware and Software
    - Wi-Fi, broadband and other connectivity
    - Curriculum adaption and learning materials
    - Core staff capacity building / training to increase instructional quality and advance equity
    - Investments in talent pipelines for teachers and/or classified staff
- Mental Health Supports for Students and Staff
    - Additional staffing and/or activities to assess and support social-emotional well-being, including mental health, for students, educators and/or families
- Operational Continuity and Other Allowed Uses
    - Any activity not described above that is authorized by the McKinney-Vento Homeless Assistance Act
    - Any activity not described above that is authorized by the Elementary and Secondary Education Act of 1965
    - Any activity not described above that is authorized by the Individuals with Disabilities Education Act
    - Any activity not described above that is authorized by the Adult Education and Family Literacy Act
    - Any activity not described above that is authorized by the Carl D. Perkins Career and Technical Education Act of 2006
    - Other activities not described above that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency

If you have any additional questions, please contact ESFannualreporting@education.ohio.gov.