CCIP Note #564

Re: Consolidated ESEA Grants Monitoring
Date: January 7, 2025
To: Superintendents, Treasurers, Authorized Representatives, Fiscal Representatives and Consolidated Funding Application Contacts of Public Districts, Community Schools, STEM Schools, and ESCs

Consolidated ESEA Monitoring Now Open

The FY25 Consolidated ESEA Grants module is now available in the Monitoring system. The Office of Federal Programs has a three-tiered monitoring system that includes Self-Survey, Desk, and On-Site reviews. All Local Education Agencies (LEAs) in Ohio that receive Consolidated ESEA grants must complete a Consolidated ESEA monitoring review. The Office of Federal Programs recently added a CCIP history log note in the Consolidated application for each LEA informing the LEA of its level of monitoring review.

Tiered Monitoring

Self-Survey**:** LEAs that are assigned a Self-Survey must complete the survey in the OH-ID portal Monitoring application. Self-Surveys must be completed by **June 30, 2025, at 11:59 PM**. Risk factor points are assigned for failure to submit a completed Self-Survey by deadline.

Desk Review**:** LEAs that are assigned to a Desk Review will be contacted by an assigned federal programs consultant to prepare for and complete the Desk Review. The LEA will be asked to upload evidence for the Desk Review questions within the Monitoring module, then complete a Desk Review call.

On-Site Review: LEAs that are assigned an On-Site Review will be contacted by an assigned federal programs consultant to prepare for and complete the On-Site. During the On-Site Review, a team of consultants will visit the LEA and conduct the review. The team will review documents, conduct interviews, and visit public and nonpublic buildings (if applicable) that receive services with Consolidated ESEA grant funds. A schedule for the visit will be provided prior to the On-Site Review. The LEA will be asked to upload all documents for the On-Site Review questions prior to the On-Site Review and by the date determined by the lead consultant for the review.

The manuals below provide instructions to LEAs for navigating and completing for each type of monitoring survey. Please note, the assigned federal program specialist will need to start the Desk and Onsite Surveys before questions appear. Please reach out to your federal program specialist if you need help opening the desk or onsite survey. LEAs are able to start and complete the Self-Surveys on their own accord.

Resources:

FY25 Onsite Manual
FY25 Desk Review Manual
FY25 Self-Survey Manual
ESEA Consolidated Monitoring Checklist

If you have any questions, please contact your federal programs specialist from the Address Book within the CCIP, which may be accessed through the OH|ID Portal. For assistance, please contact the Office of Federal Programs at federalprograms@education.ohio.gov.