EDSTEPS

Department of Education & Workforce

ED STEPS

February 2025



REMINDER

One Plan Deadline – Wednesday, April 30

Questions?

If you have any questions, please email EDSTEPS@education.ohio.gov.

ONE FUNDING APPLICATION SOFT LAUNCH

The Ohio Department of Education and Workforce is excited to announce the upcoming soft launch of the One Funding Application. Starting on March 26, the One Funding Application will be accessible through the ED STEPS tile. Initially only entities that have an intent to apply for the Comprehensive Literacy State Development Grant and E4E Grant will be using the system in March. All other grants will be integrated into the system during the regular annual timeframe in June.

WHAT IS A SOFT LAUNCH?

A soft launch is the release of a system or product to a targeted audience in advance of a full launch. The Department is using this approach to allow stakeholders to familiarize themselves with the One Funding Application prior to the official launch in June. For the March soft launch, certain system functionalities, such as the grant approval inbox, cash requests, and data collections, will not be available. Additional features of the system will be released from March through the official launch in June.

TRANSITION FROM THE COMPREHENSIVE CONTINUOUS IMPROVEMENT PLAN (CCIP)

An organization that has active funding in the CCIP for state fiscal year 2025 must close out that funding in the CCIP by submitting project cash requests and the Final Expenditure Report by Sept. 30. The One Funding Application is opening with funding for state fiscal year 2026 and onward. Carryover funds identified in the CCIP will be made available in the One Funding Application after the state fiscal year 2025 Final Expenditure Reports have been approved in the CCIP.

ONE FUNDING APPLICATION TRAINING

The Department is committed to ensuring that stakeholders have multiple opportunities to learn more about the One Funding Application. To accomplish this, the Department is providing webinars and regional training, throughout April, May and June.

WEBINAR TRAINING DATES

Webinar training will focus on how to access the One Funding Application, basic navigation, the grant approval process, and more. All webinar sessions will cover the same content.

April 16, 2025 | 10 AM – 12 PM
Register Online

May 14, 2025 | 10 AM – 12 PM
Register Online

June 11, 2025 | 10 AM – 12 PM
Register Online

REGIONAL TRAINING INFORMATION

In-person training sessions in April and May will focus on the One Funding Application, specifically highlighting system access, navigation, the grant approval process, and more. In June, the regional training will be a live lab session format providing participants with real-time support as they complete their grant applications.

SESSION FORMAT

Morning and afternoon sessions are offered at all locations. Each session will include a presentation or demonstration, followed by a Q&A opportunity. Please bring a laptop.
Morning Session (9–11 AM) – Designed for data entry users.
Afternoon Session (1-3 PM) – Designed for administrative personnel.

REGISTRATION

Registration is available in STARS V2.0, through the OH|ID Portal under "Training and Registration." Search the keyword "ED STEPS."

April Dates

Monday, April 21 | Ross-Pike Educational Service Center | 475 Western Ave #E, Chillicothe, OH 45601
Tuesday, April 22 | Hamilton County Educational Service Center | 11083 Hamilton Ave. Cincinnati, OH 45231
Wednesday, April 23 | Educational Service Center of Lake Erie West | 2275 Collingwood Blvd., Toledo, OH 43620
Thursday, April 24 | Educational Service Center of Northeast Ohio | 6393 Oak Tree Blvd., Independence, OH 44131
Friday, April 25 | Columbus Metropolitan Library | 96 S. Grant Ave., Columbus, OH 43215

May Dates

Monday, May 12 | Hamilton County Educational Service Center | 11083 Hamilton Ave. Cincinnati, OH 45231
Tuesday, May 13 | Ross-Pike Educational Service Center | 475 Western Ave #E, Chillicothe, OH 45601
Thursday, May 15 | Columbus Metropolitan Library | 96 S. Grant Ave., Columbus, OH 43215
Tuesday, May 20 | Educational Service Center of Lake Erie West | 2275 Collingwood Blvd., Toledo, OH 43620
Thursday, May 22 | Educational Service Center of Northeast Ohio | 6393 Oak Tree Blvd., Independence, OH 44131

June Dates

Monday, June 16 | Educational Service Center of Lake Erie West | 2275 Collingwood Blvd., Toledo, OH 43620
Tuesday, June 17 | Columbus Metropolitan Library | 96 S. Grant Ave., Columbus, OH 43215
Wednesday, June 18 | Hamilton County Educational Service Center | 11083 Hamilton Ave. Cincinnati, OH 45231
Friday, June 20 | Educational Service Center of Northeast Ohio | 6393 Oak Tree Blvd., Independence, OH 44131
Tuesday, June 24 | Ross-Pike Educational Service Center | 475 Western Ave #E, Chillicothe, OH 45601