

Department of Education & Workforce

ONE FUNDING APPLICATION

April 16, 2025

Department of Education & Workforce

AGENDA

- What is the One Funding Application?
- Access, Role and Navigation
- Menu Item Walk-Through
  - System Searches
  - Grant Tools*
  - Grant Admin*
  - Reports*
- Grant Applications
- Resources

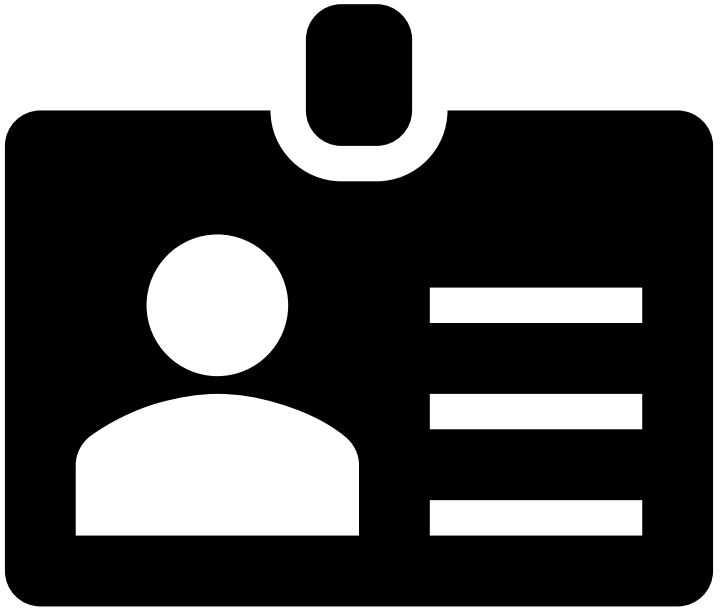
WHAT IS THE ONE FUNDING APPLICATION?

- The One Funding Application (OFA) replaces the Comprehensive Continuous Improvement Process (CCIP) in FY26
    - New and improved e-grant system
- System allows for grantees to maintain grant applications and submit for award reimbursement in a single system

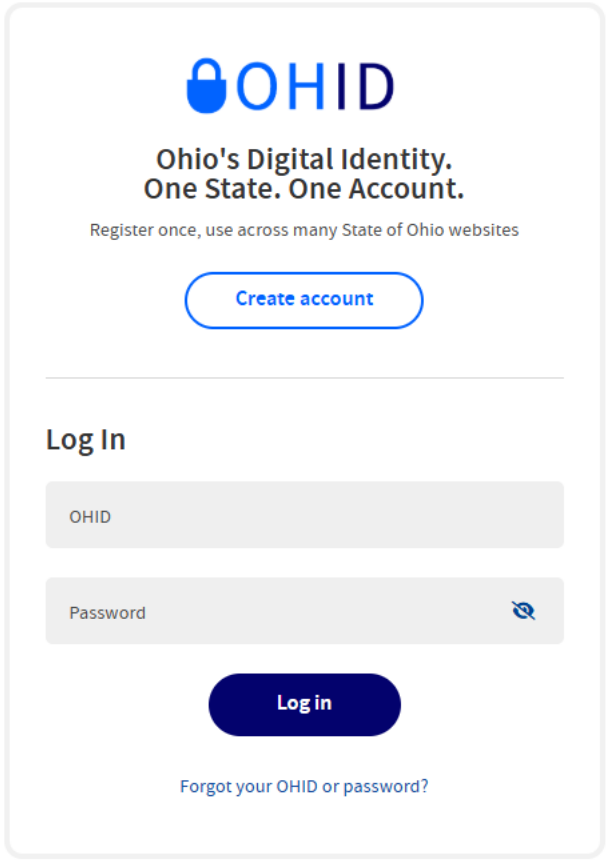
ACCESS, ROLES, NAVIGATION

OEDS ROLES

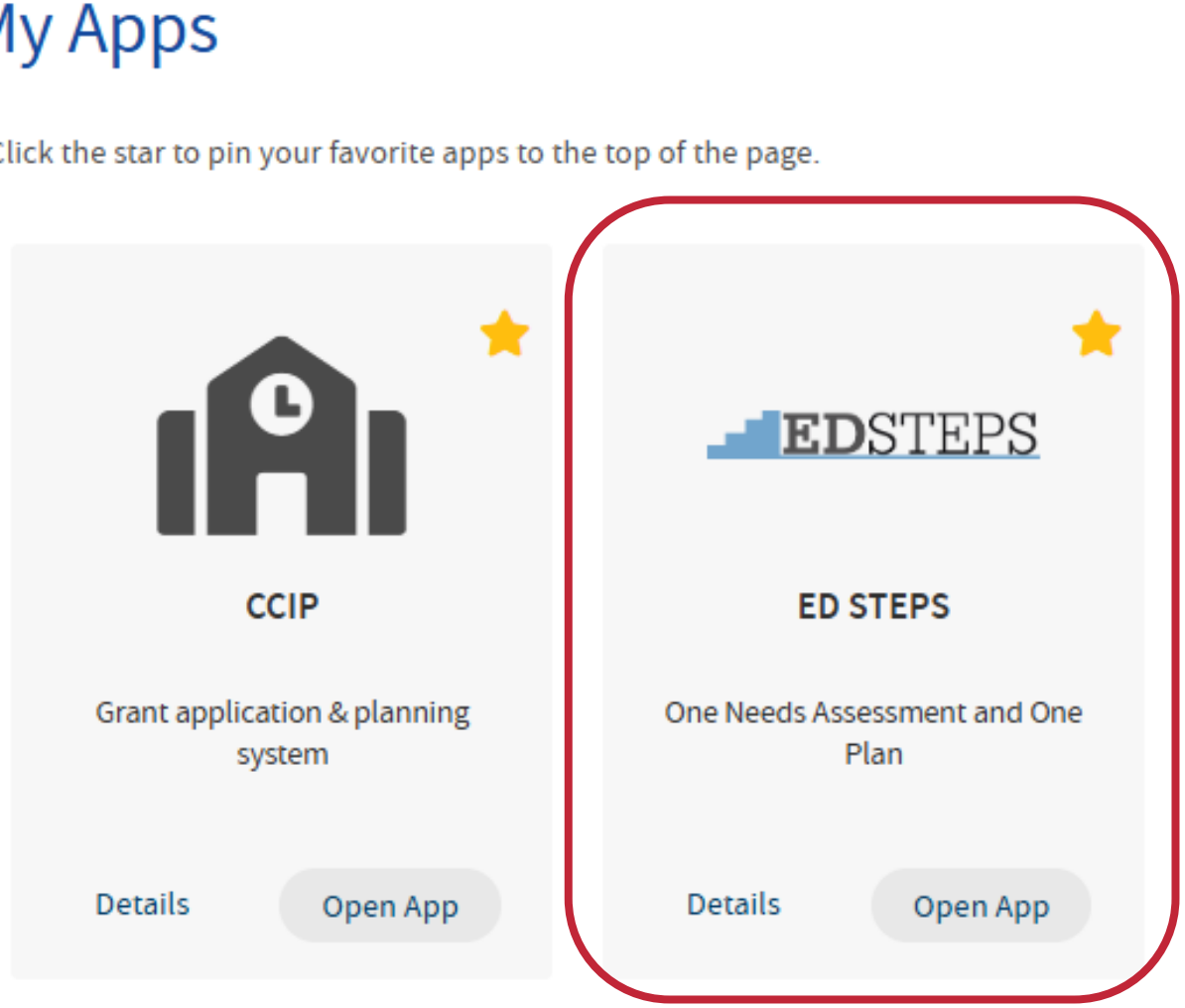
- No need to assign any additional roles
- System will utilize the following OEDS roles:
  - Data View Funding
  - Data Entry Funding
  - Treasurer or Fiscal Representative
  - Superintendent or Authorized Representative



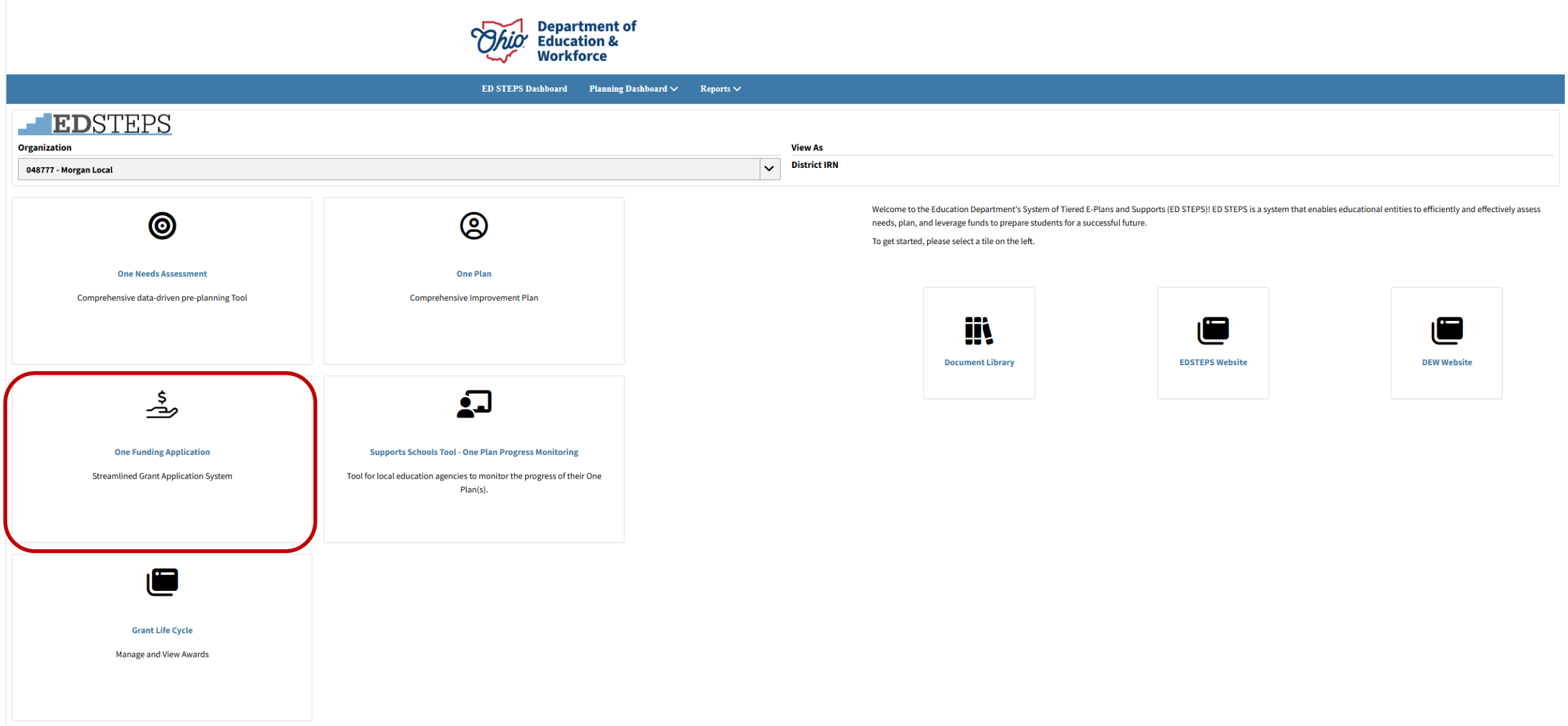
ACCESS


OHID
Ohio's Digital Identity.
One State. One Account.
Register once, use across many State of Ohio websites
Create account
Log In
OHID
Password
Log in
Forgot your OHID or password?

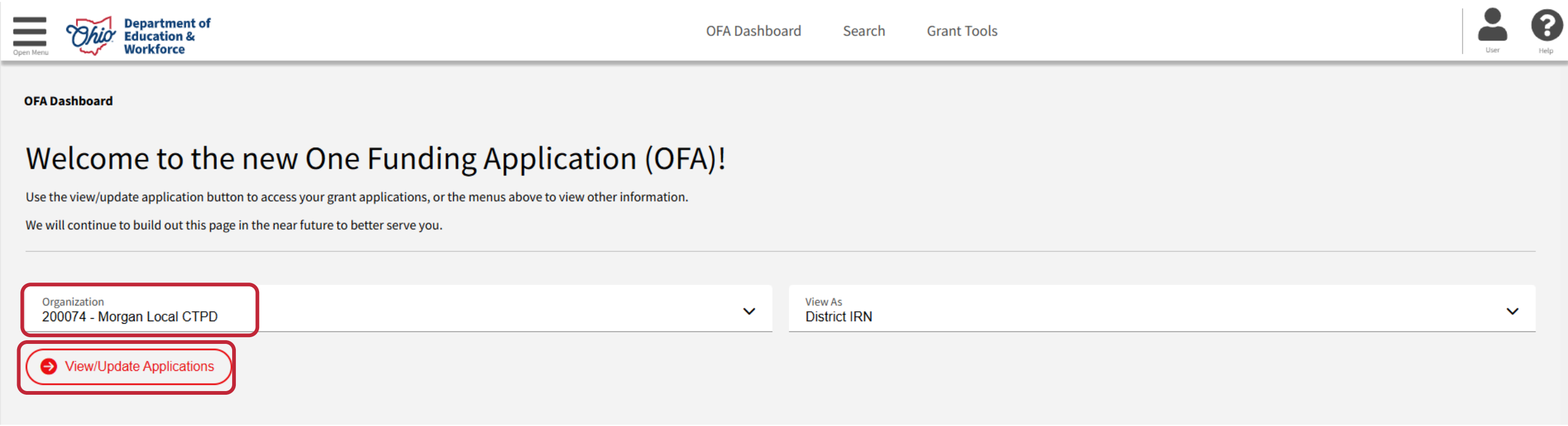



My Apps
Click the star to pin your favorite apps to the top of the page.
CCIP
Grant application & planning system
Details
Open App
EDSTEPS
ED STEPS
One Needs Assessment and One Plan
Details
Open App

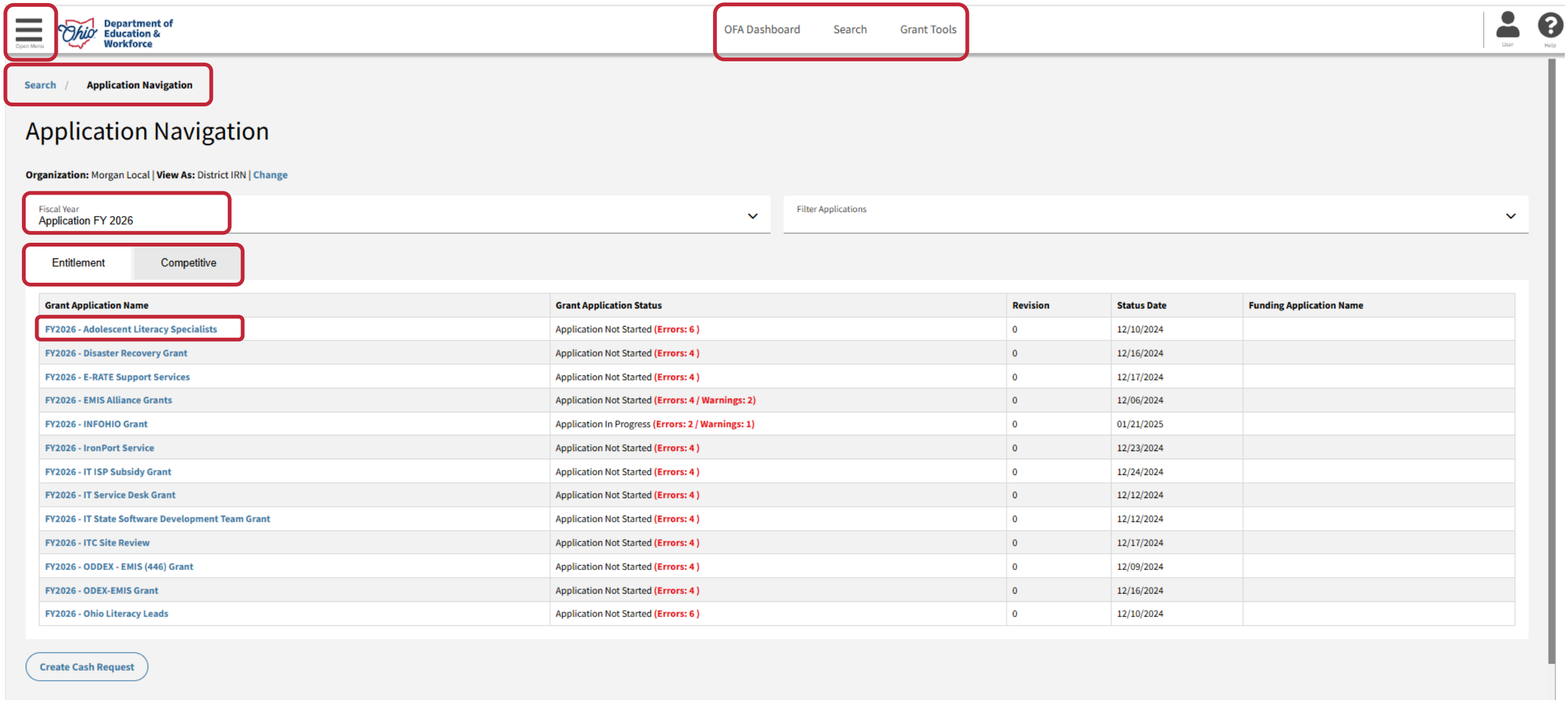
ED STEPS DASHBOARD



ONE FUNDING APPLICATION LANDING PAGE

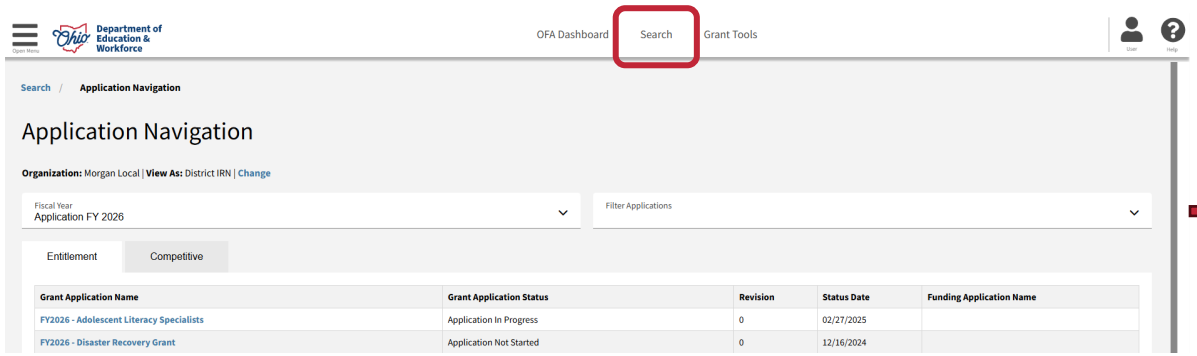


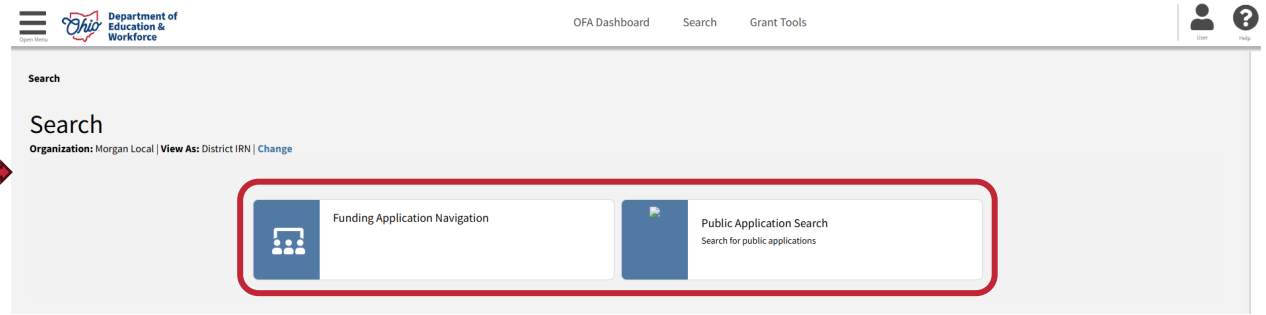
APPLICATION NAVIGATION



SYSTEM SEARCHES

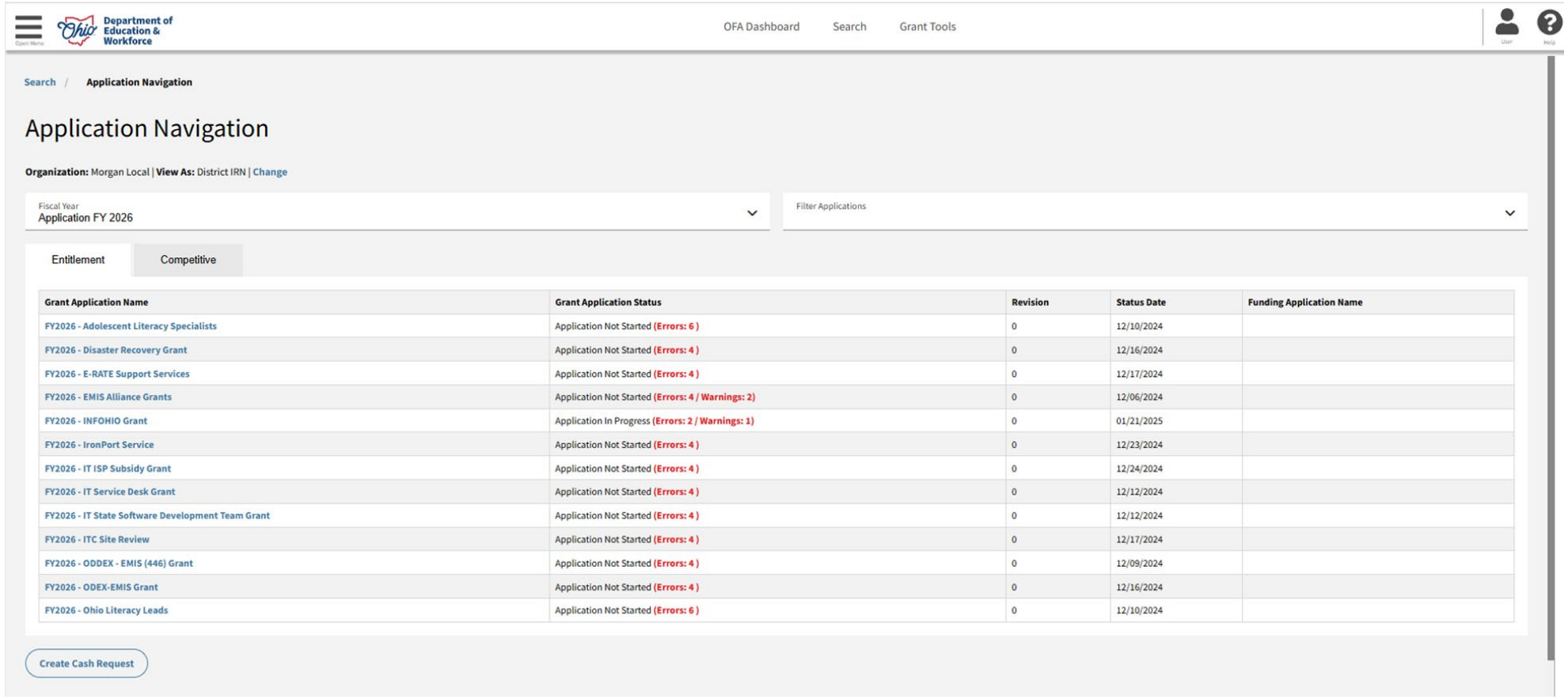
SEARCH LANDING PAGE





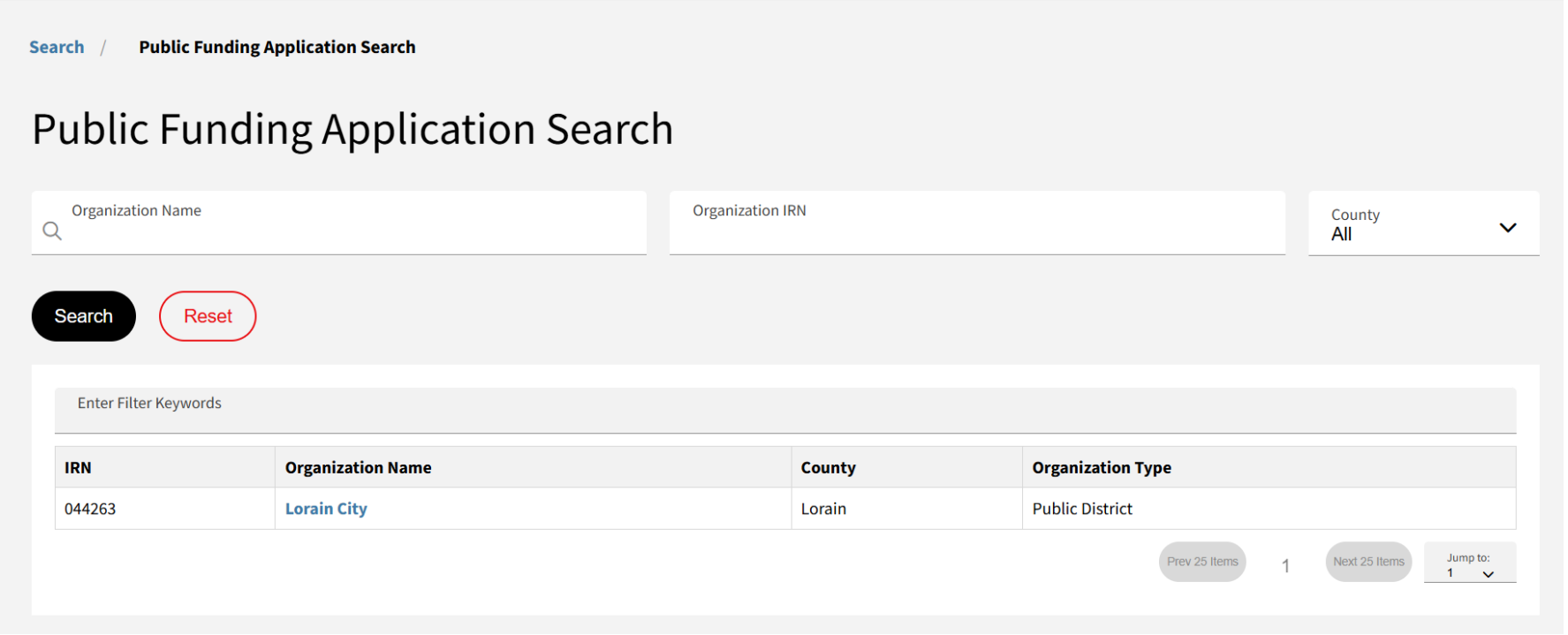
FUNDING APPLICATION NAVIGATION

- Application Navigation page



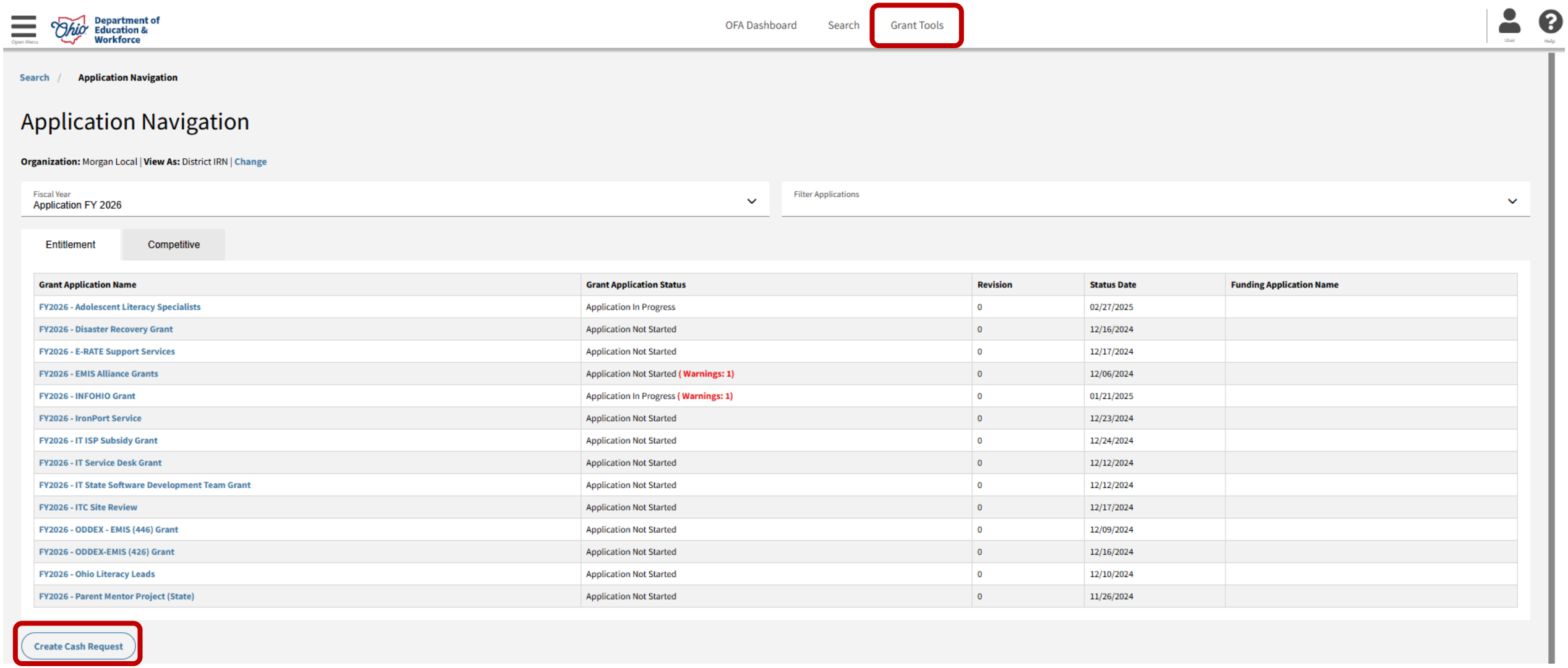
PUBLIC APPLICATION SEARCH

- Available to all users of the system and the public
- Only grant applications that have been Agency Approved will populate in the results



GRANT TOOLS

APPLICATION NAVIGATION- CREATE CASH REQUEST



GRANT CASH REQUEST OVERVIEW

Grant Tools / Application Navigation / **Grant Cash Request Overview**

Grant Cash Request Overview

Organization: Morgan Local | **View As:** District IRN | Change

Award Year
2026

Enter Filter Keywords

Grant Application Name	CarryOver Permitted	Available Budget	Total Available Amount	Received Amount	Net Available Amount
INFOHIO Grant	No	$0.00	$0.00	$0.00	$0.00
EMIS Alliance Grants	Yes	$0.00	$0.00	$0.00	$0.00
ODDEX - EMIS (446) Grant	No	$0.00	$0.00	$0.00	$0.00
Ohio Literacy Leads	No	$0.00	$0.00	$0.00	$0.00
Adolescent Literacy Specialists	No	$0.00	$0.00	$0.00	$0.00
IT Service Desk Grant	No	$0.00	$0.00	$0.00	$0.00
IT State Software Development Team Grant	No	$0.00	$0.00	$0.00	$0.00
ODDEX-EMIS (426) Grant	No	$0.00	$0.00	$0.00	$0.00
Disaster Recovery Grant	No	$0.00	$0.00	$0.00	$0.00
E-RATE Support Services	Yes	$0.00	$0.00	$0.00	$0.00
ITC Site Review	No	$0.00	$0.00	$0.00	$0.00
IT ISP Subsidy Grant	No	$0.00	$0.00	$0.00	$0.00
IronPort Service	No	$0.00	$0.00	$0.00	$0.00
Parent Mentor Project (State)	No	$0.00	$0.00	$0.00	$0.00
E4E	Yes	$0.00	$0.00	$0.00	$0.00
Comprehensive Literacy State Development Grant K-12	Yes	$0.00	$0.00	$0.00	$0.00

Export Results

GRANT CASH REQUEST DETAIL

Grant Cash Request Overview / **Grant Cash Request Detail**

Grant Cash Request Detail

2026 - INFOHIO GRANT - INFOHIO Grant Morgan Local (048777) - Morgan County | Change

Grant Information

Status: Active

Assistance Listing Number (ALN)	Null
U.S.A.S. Fund Code	432
Initial Substantially Approved Date	
Project End Date	TBD
Project Status	TBD
Attention Needed	No
Carryover Permitted	No
Speedchart Code	CC46525
Auto Approve	Off

Create Cash Request

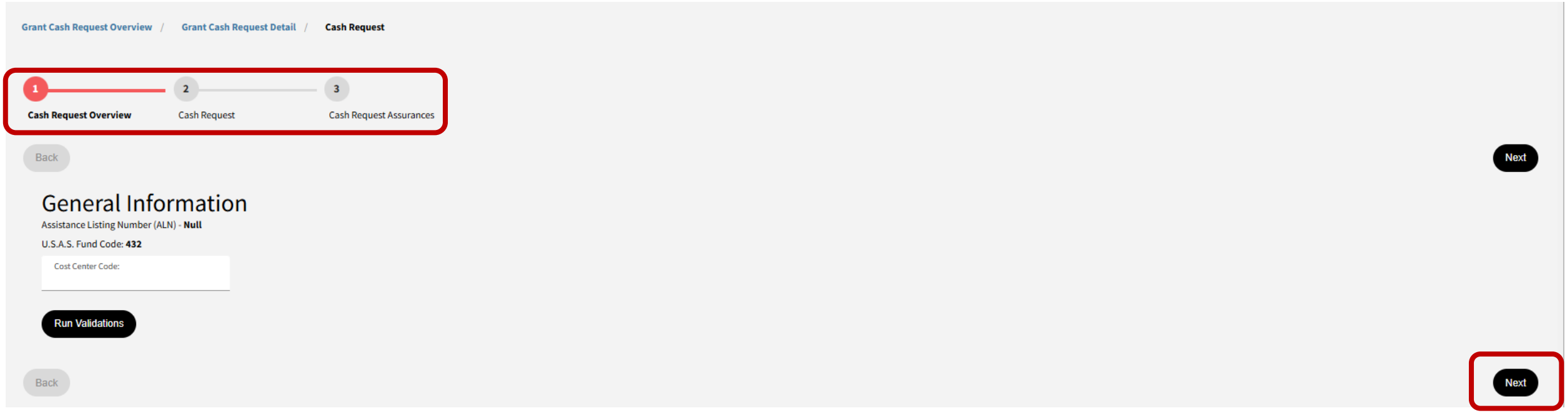
Cash Requests

Amount	Advance	Status	Status Date	Voucher #	Action
	No	TBD	3/10/2025		View

Adjustments

Amount	Type	Creator	Created Date
No results found.			

CASH REQUEST- OVERVIEW



CASH REQUEST

H | Current Status **Draft Started** | Complete

1

0

Expenditure Grid

	100 Salaries	200 Retirement Fringe Benefits	400 Purchased Services	500 Supplies	600 Capital Outlay	800 Other	Total
2000 Supporting Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Fiscal Summary

Allocation	$32,514.46
Available Budget	$0.00
Fiscal Information As Of	03/10/2025
Cash Received	$0.00
Total Cash Basis Expenditures	$0.00
Cash Balance On Hand	$0.00
Cash Available	$0.00

Fund Request

Advance Amount*

*AMOUNT REQUESTED MUST BE LIQUIDATED WITHIN 5 BUSINESS DAYS OF RECEIPT

Advance Period**
03/2025

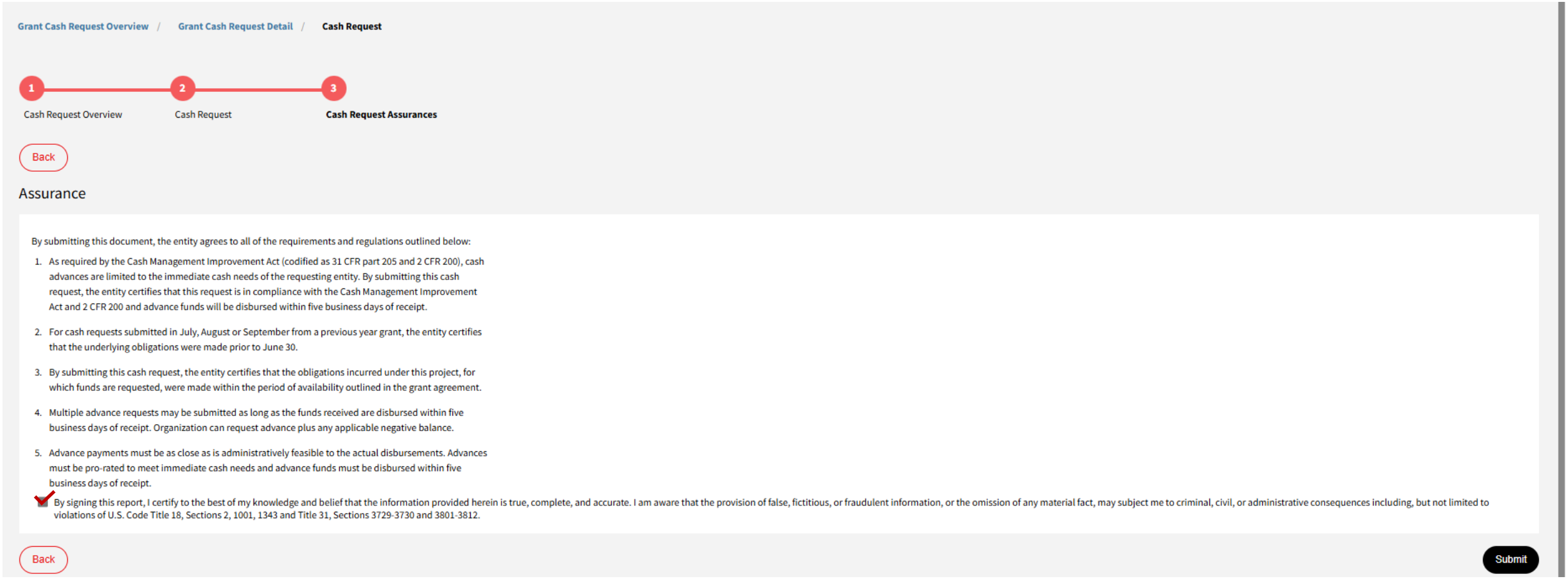
**When requesting an advance, the advance period must be the current month or the next month

Attach Cash Request Supporting Documents

Attach document to justify the amount requested in this cash request. Only one file can be attached with this cash request. The allowable file formats are Text document, Microsoft Word, Excel, Powerpoint, PDF, JPEG images. Allowable file size limit is 1MB.

Upload

CASH REQUEST ASSURANCES



OTHER SYSTEM PAGES (COMING SOON)

- Data Collection
  - Title I-A Carryover Waiver
  - Expiring Funds Report
  - Grant Specific Expenditure Reports
- Final Expenditure Report

GRANT ADMIN

MENU ITEMS IN GRANT ADMIN

- Approval Inbox
  - Primary users will be treasurers and superintendents
  - Grant Applications, Cash Requests, Final Expenditure Reports
    - Based on role
    - Bulk approvals

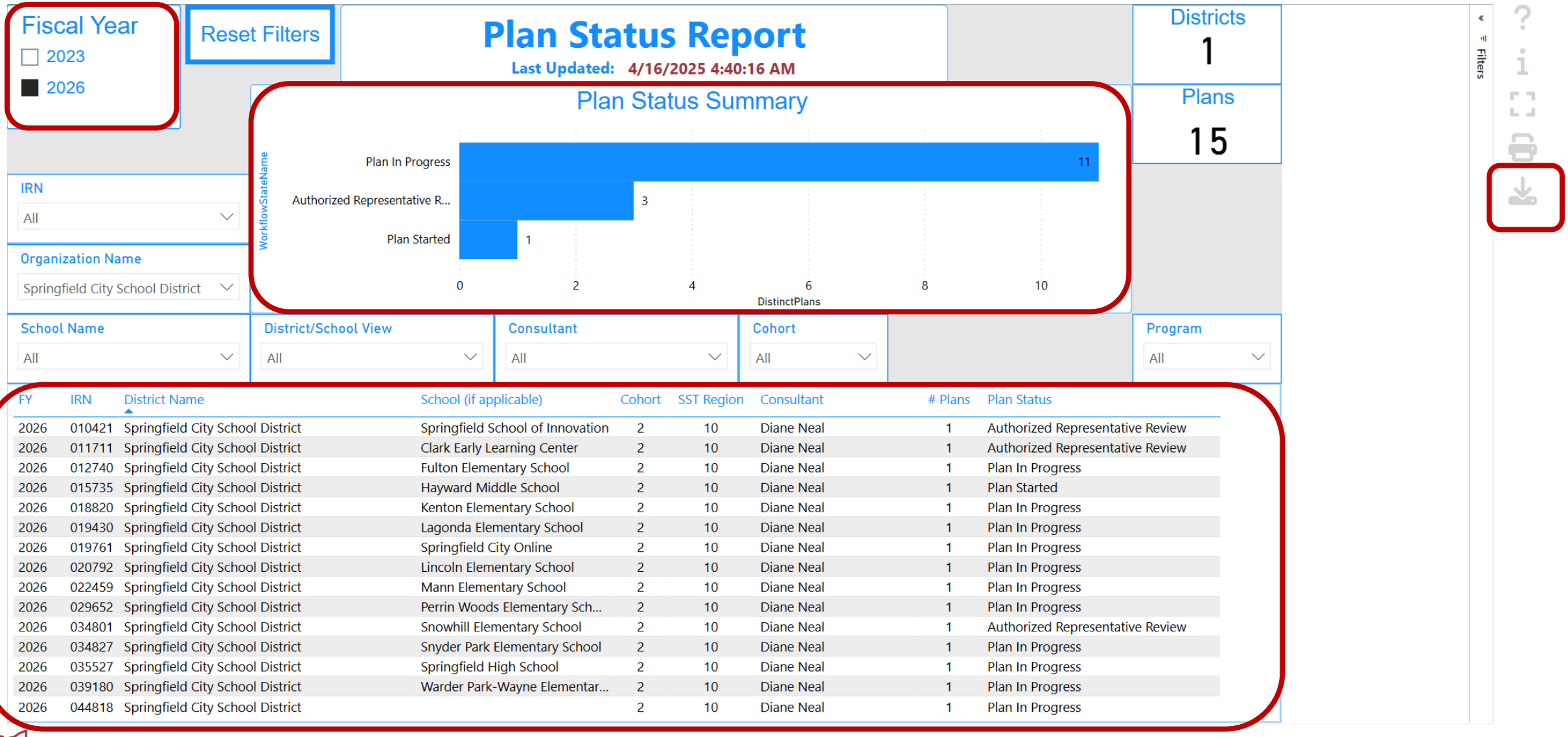
REPORTS

WHAT INFORMATION CAN BE FOUND IN REPORTS?

- PowerBI Reports that will pull data out of the One Funding Application
    - Examples: Grant Overview, Allocation Summary, Cash Request Overview

- Each report will contain helpful information such as application status, substantially approved date, approved indirect cost rate, allocation amounts, received amounts and more.

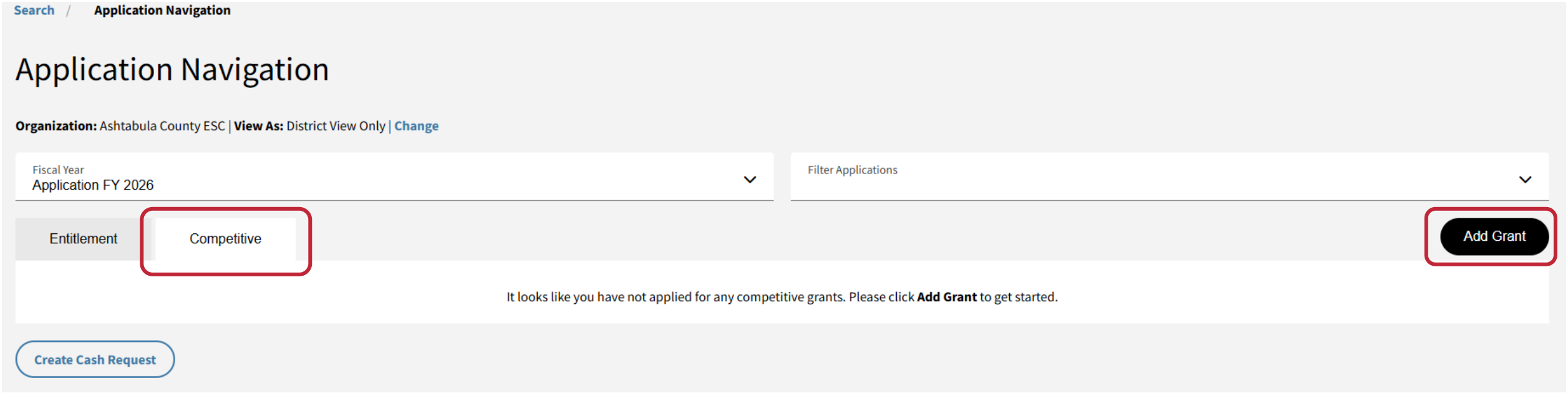
EXAMPLE REPORT



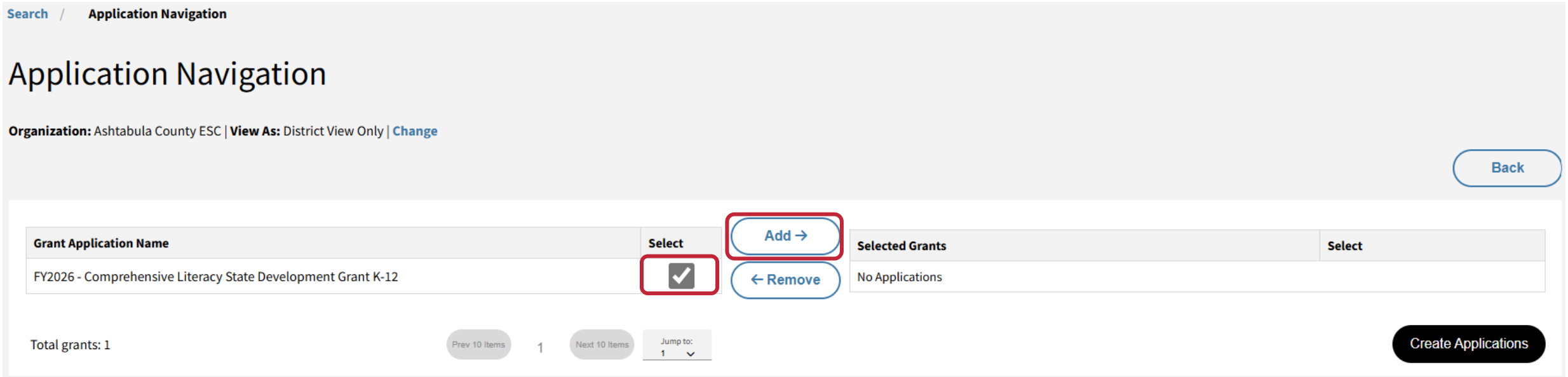
FY	IRN	District Name	School (if applicable)	Cohort	SST Region	Consultant	# Plans	Plan Status
2026	010421	Springfield City School District	Springfield School of Innovation	2	10	Diane Neal	1	Authorized Representative Review
2026	011711	Springfield City School District	Clark Early Learning Center	2	10	Diane Neal	1	Authorized Representative Review
2026	012740	Springfield City School District	Fulton Elementary School	2	10	Diane Neal	1	Plan In Progress
2026	015735	Springfield City School District	Hayward Middle School	2	10	Diane Neal	1	Plan Started
2026	018820	Springfield City School District	Kenton Elementary School	2	10	Diane Neal	1	Plan In Progress
2026	019430	Springfield City School District	Lagonda Elementary School	2	10	Diane Neal	1	Plan In Progress
2026	019761	Springfield City School District	Springfield City Online	2	10	Diane Neal	1	Plan In Progress
2026	020792	Springfield City School District	Lincoln Elementary School	2	10	Diane Neal	1	Plan In Progress
2026	022459	Springfield City School District	Mann Elementary School	2	10	Diane Neal	1	Plan In Progress
2026	029652	Springfield City School District	Perrin Woods Elementary Sch...	2	10	Diane Neal	1	Plan In Progress
2026	034801	Springfield City School District	Snowhill Elementary School	2	10	Diane Neal	1	Authorized Representative Review
2026	034827	Springfield City School District	Snyder Park Elementary School	2	10	Diane Neal	1	Plan In Progress
2026	035527	Springfield City School District	Springfield High School	2	10	Diane Neal	1	Plan In Progress
2026	039180	Springfield City School District	Warder Park-Wayne Elementar...	2	10	Diane Neal	1	Plan In Progress
2026	044818	Springfield City School District		2	10	Diane Neal	1	Plan In Progress

GRANT APPLICATIONS

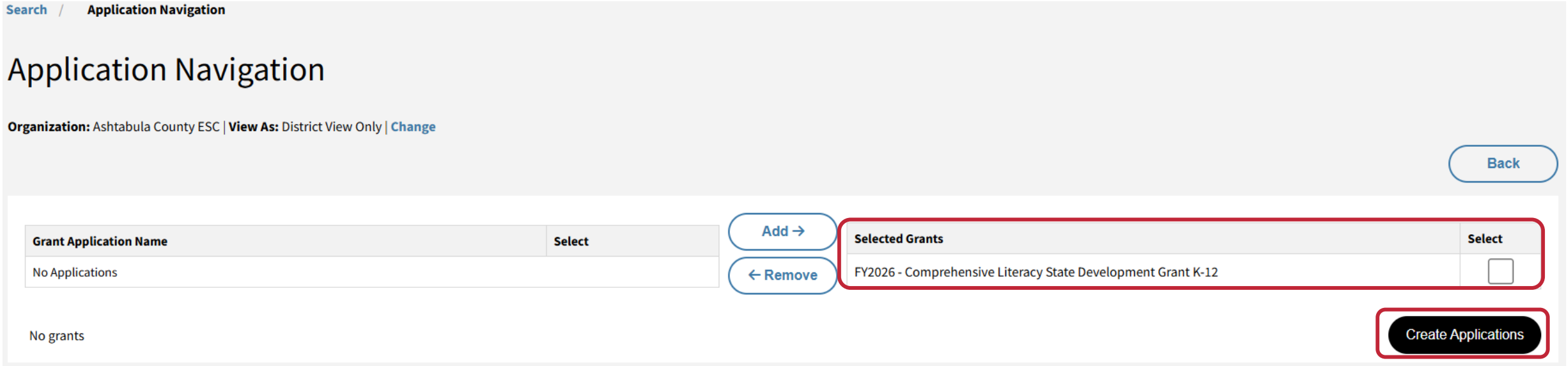
ADDING A NEW COMPETITIVE GRANT



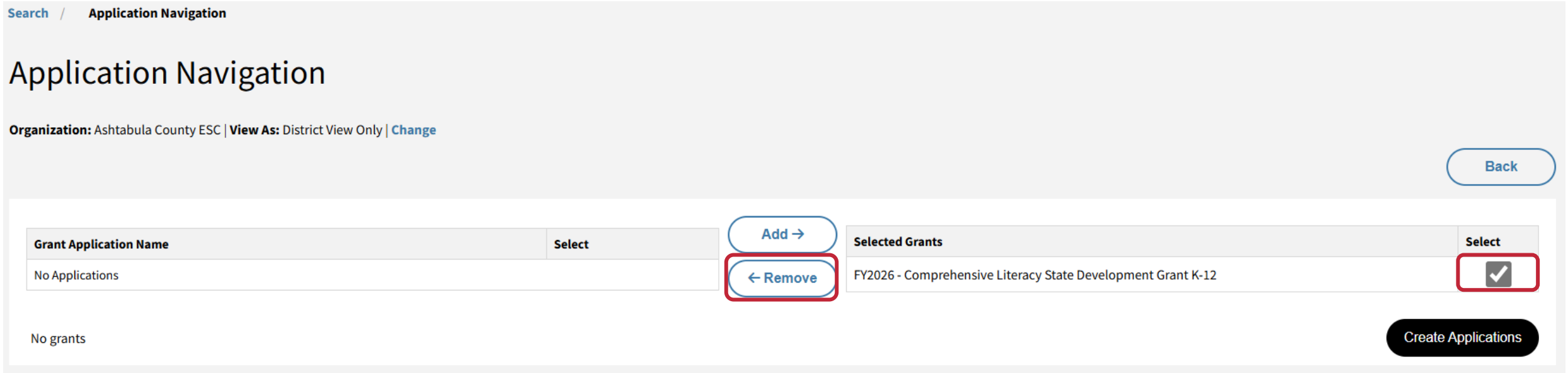
ADDING A NEW COMPETITIVE GRANT



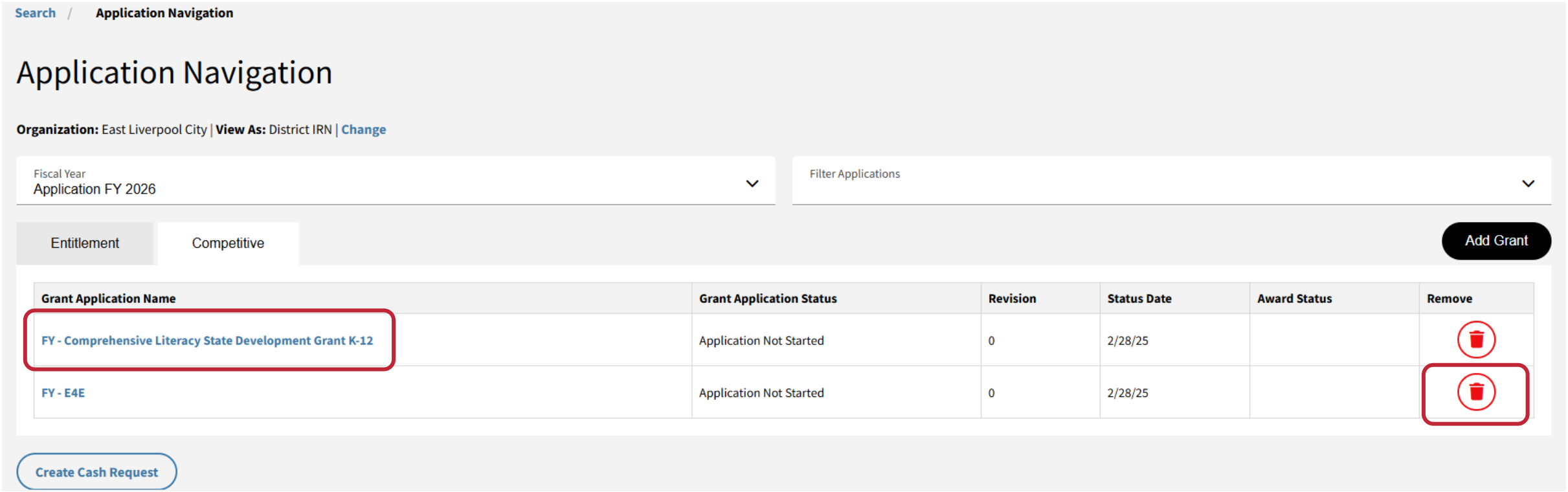
ADDING A COMPETITIVE GRANT



REMOVING A COMPETITIVE GRANT



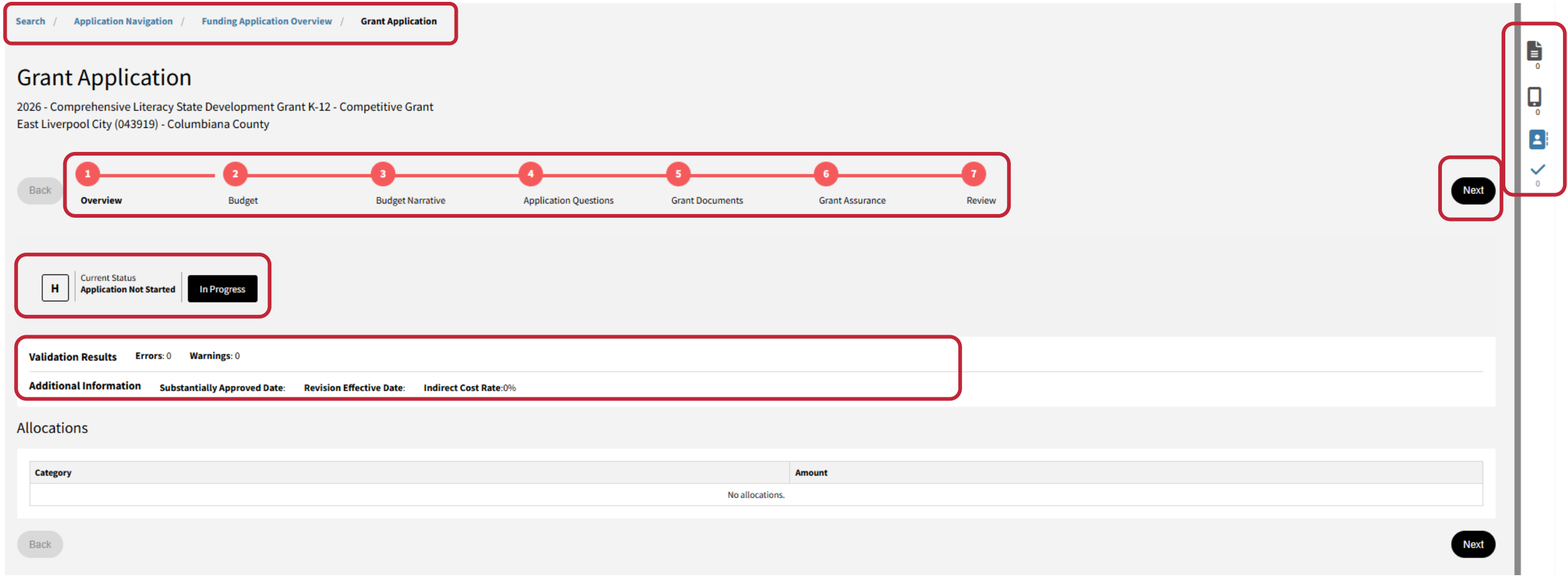
OPENING OR REMOVING COMPETITIVE GRANT



STANDARD GRANT APPLICATION PAGES

- Overview
  - Initial page for every grant application which contains information regarding the grant application
- Budget
  - Grid of allowable object and function codes to budget allocation
- Budget Narrative
  - Questions that relate back to how funds are budgeted within a budget grid
- Grant Documents
  - Ability to upload supporting documentation for a grant application
- Grant Assurances
  - Statements that each grantee must attest to in order to receive their funds
- Review
  - Summary page of all information added to the grant application

OVERVIEW


Search / Application Navigation / Funding Application Overview / Grant Application
Grant Application
2026 - Comprehensive Literacy State Development Grant K-12 - Competitive Grant
East Liverpool City (043919) - Columbiana County
Back
1 Overview
2 Budget
3 Budget Narrative
4 Application Questions
5 Grant Documents
6 Grant Assurance
7 Review
Next
H
Current Status
Application Not Started
In Progress
Validation Results Errors: 0 Warnings: 0
Additional Information Substantially Approved Date: Revision Effective Date: Indirect Cost Rate:0%
Allocations
Category
Amount
No allocations.
Back
Next

FUNDING APPLICATION OVERVIEW

Search / Application Navigation / **Funding Application Overview**

Funding Application Overview

FY 2026 - Comprehensive Literacy State Development Grant - East Liverpool City

Organization Name: East Liverpool City **IRN**: 043919 **County**: Columbiana **Organization Type**: Public District

Application Name: Comprehensive Literacy State Development Grant **Fiscal Year**: 2026

Grant Application Name	Revision	FY	Status	Deadline	Substantially Approved Date
Comprehensive Literacy State Development Grant K-12	0	2026	Application Not Started	4/8/25	

BUDGET

Back

1 Overview | 2 **Budget** | 3 Budget Narrative | 4 Application Questions | 5 Grant Documents | 6 Grant Assurance | 7 Review

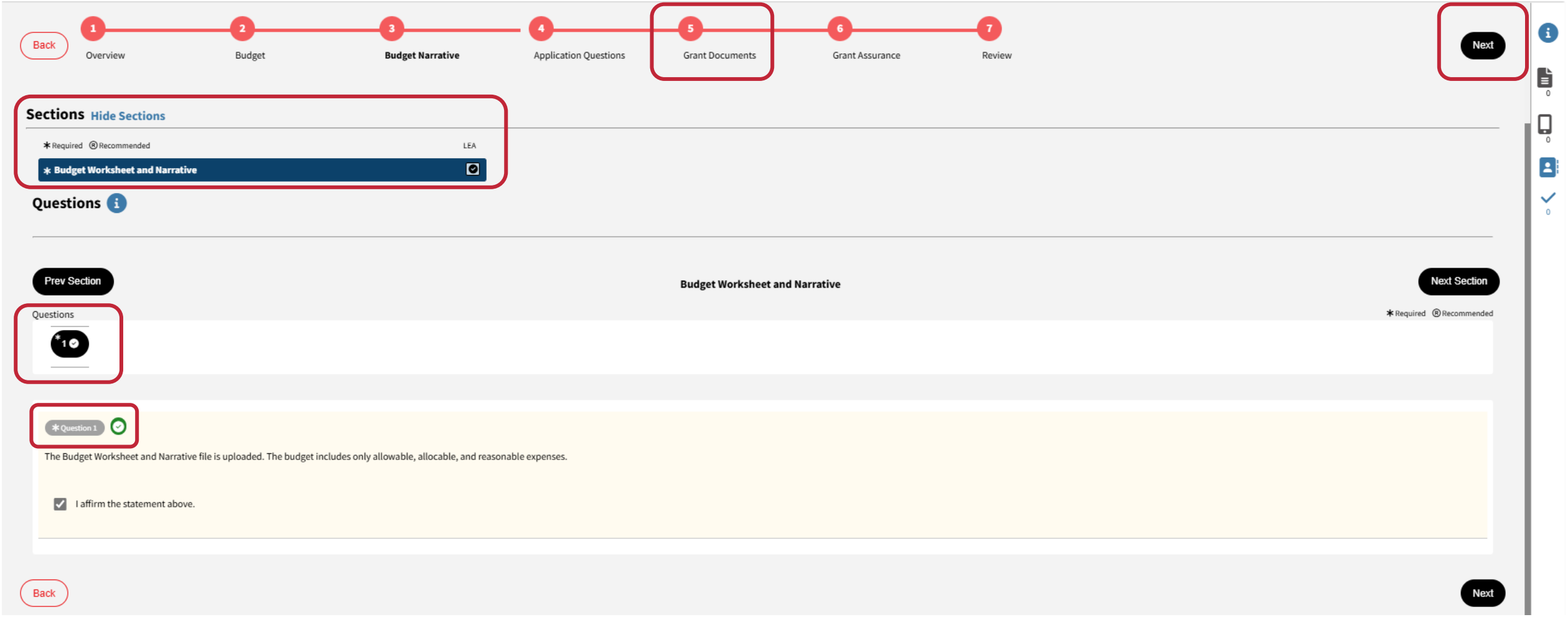
Next

U.S.A.S. Fund Number: **599**

Expand All | Collapse All

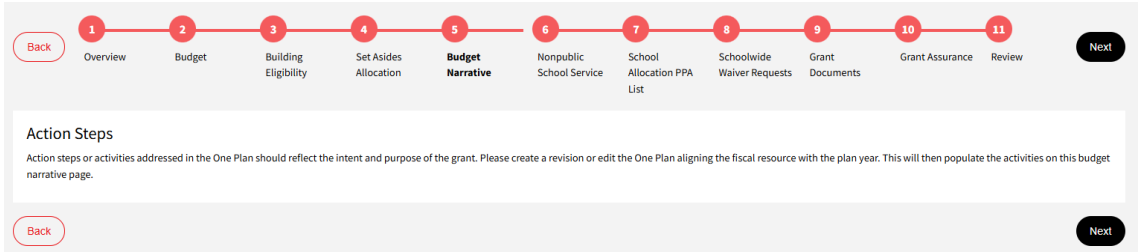
	100 Salaries	200 Retirement Fringe Benefits	400 Purchased Services	500 Supplies	600 Capital Outlay	800 Other	Total
1000 Instruction	$150,000.00	$110,000.00	$0.00	$0.00	$0.00	$0.00	$260,000.00
1100 Regular Instruction	$100,000.00	$85,000.00	$0.00	$0.00			$185,000.00
1200 Special Instruction	$0.00	$0.00	$0.00	$0.00			$0.00
1300 Vocational Instruction	$0.00	$0.00	$0.00	$0.00			$0.00
1900 Other Instruction	$50,000.00	$25,000.00	$0.00	$0.00			$75,000.00
2000 Supporting Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2200 Support Services - Instructional Staff	$0.00	$0.00	$0.00	$0.00			$0.00
2400 Support Services - Administration	$0.00	$0.00	$0.00	$0.00			$0.00
2900 Support Services - Central			$0.00	$0.00			$0.00
2590 Indirect Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$20,000.00	$20,000.00
2590 Indirect Costs						$20,000.00	$20,000.00
3000 Operation Of Non-instructional/shared Services	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00
3200 Community Services			$5,000.00	$0.00			$5,000.00
7000 Other Uses Of Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7600 Pass-through Payment	$0.00	$0.00	$0.00	$0.00			$0.00

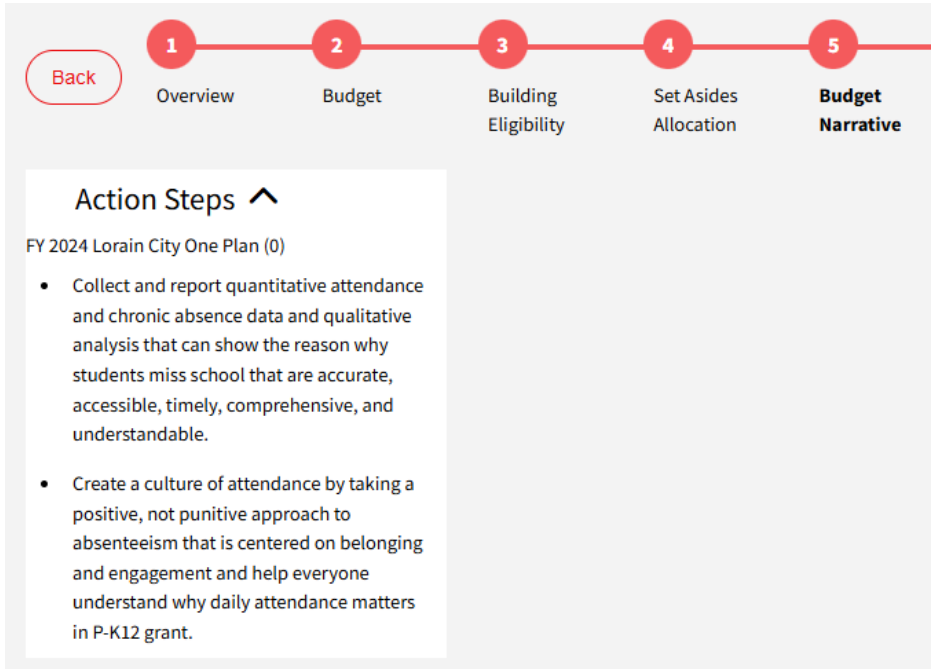
BUDGET NARRATIVE



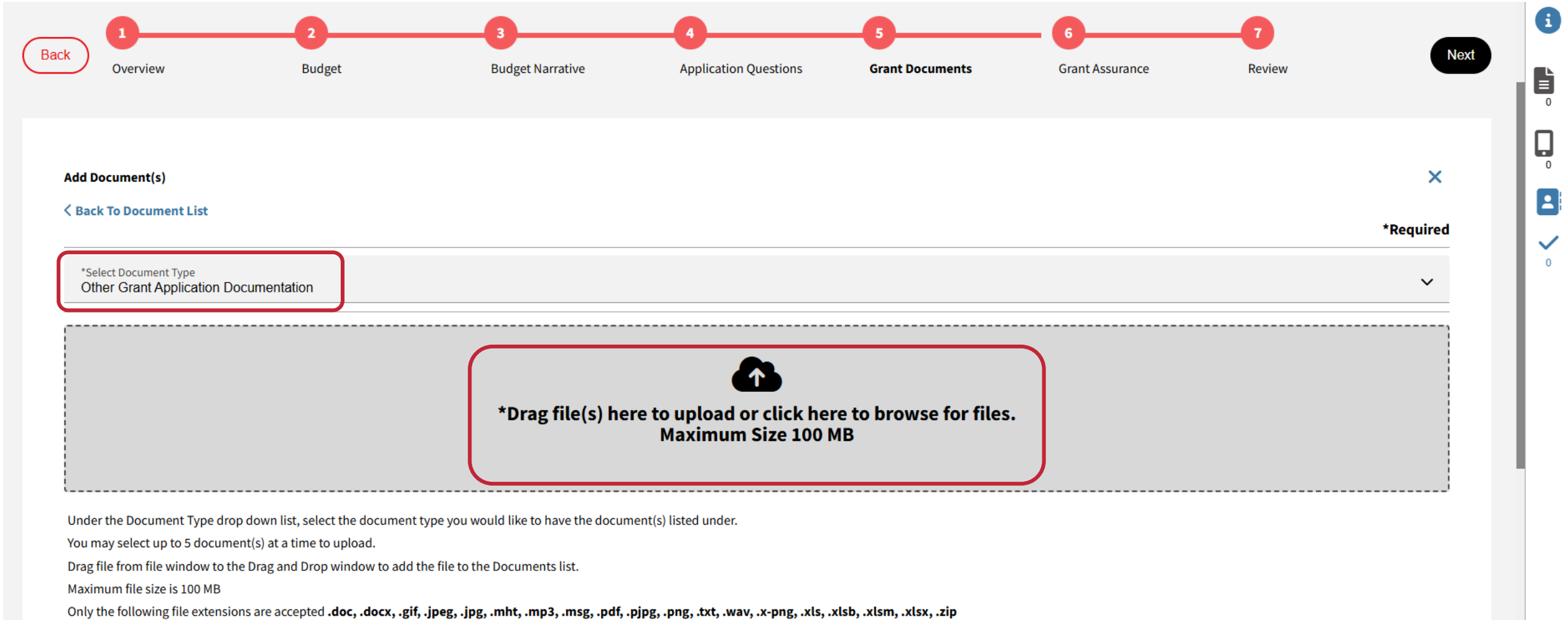
CONNECTING ONE PLAN FISCAL RESOURCES TO ONE FUNDING APPLICATION

Action Description	Funding Year(s)		Funding Sources	
Collect and report quantitative attendance and chronic absence data and qualitative analysis that can show the reason why students miss school that are accurate, accessible, timely, comprehensive, and understandable.	2024 2025 2026		General Fund Title I-A Improving Basic Programs School Improvement 1003	
Create a culture of attendance by taking a positive, not punitive approach to absenteeism that is centered on belonging and engagement and help everyone understand why daily attendance matters in P-K12 grant.	2024 2025 2026		General Fund Title I-A Improving Basic Programs Title IV-A Student Support and Academic Enrichment	
Provide professional development to district and school staff and community partners so they have the skills and knowledge they need to take a data-driven, positive, problem-solving, and a multi-tiered approach to start supporting student attendance, participation and engagement.	2024 2025 2026		General Fund Title II-A Supporting Effective Instruction	

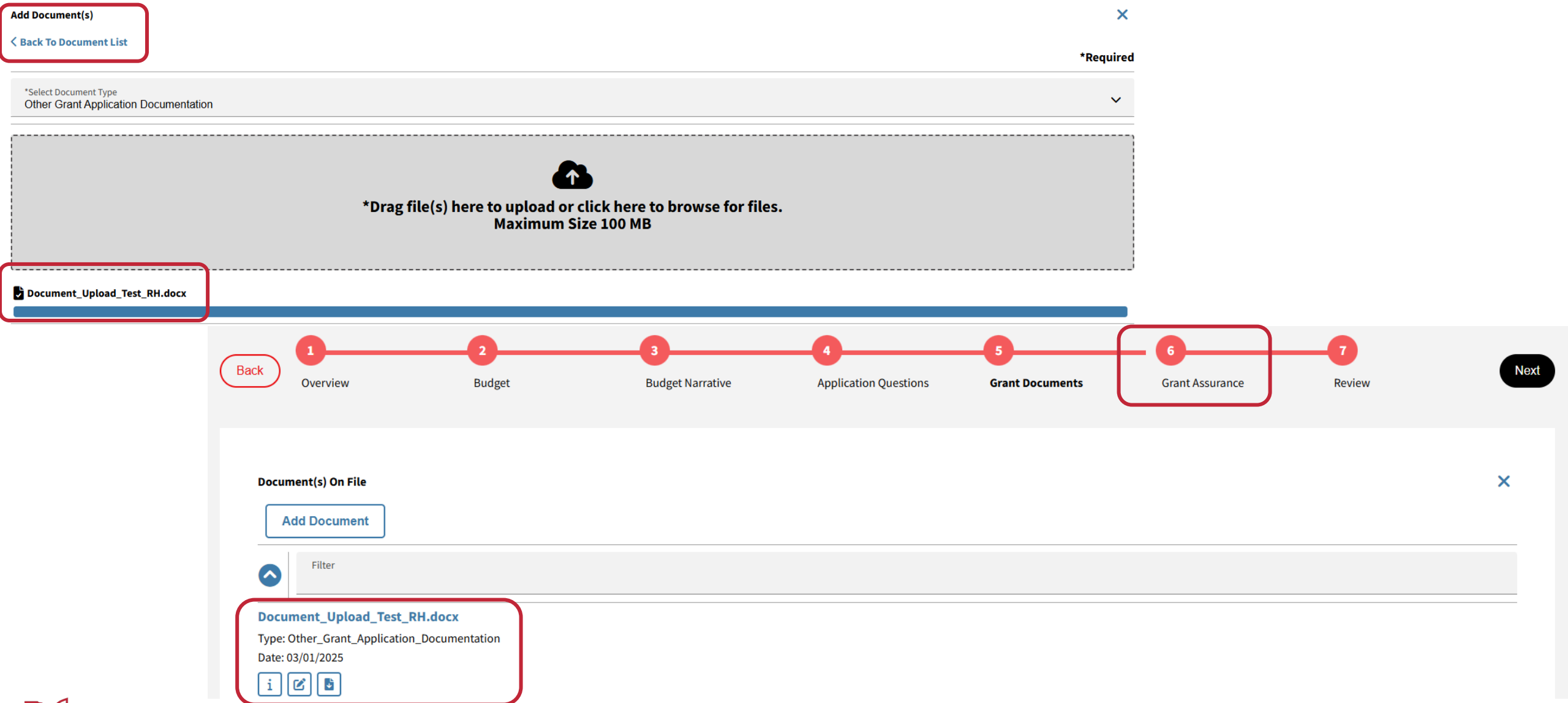




GRANT DOCUMENTS



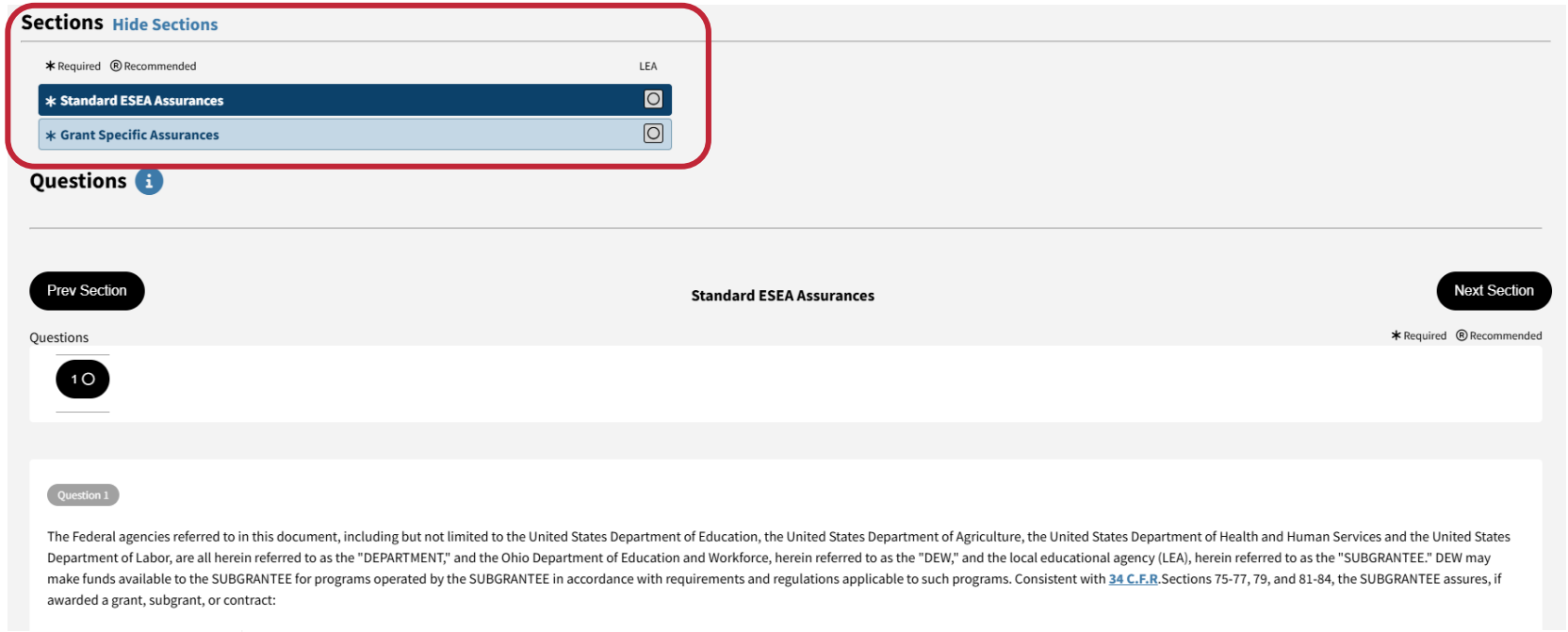
GRANT DOCUMENTS



GRANT ASSURANCE

- There are four different assurance surveys that are applied to grants based on the funding source
  - Standard State
  - Standard Federal
  - Standard ESEA
  - Standard IDEA
  - Standard Perkins
- There are certain grants which might have additional assurances that will appear as another section

GRANT ASSURANCES



Fiscal Representative (Treasurer) Approval:

By selecting yes below, the SUBGRANTEE certifies to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812.

○ Yes ○ No

Authorized Representative (Superintendent) Approval:

By selecting yes below, the SUBGRANTEE certifies to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812.

◉ Yes ○ No

REVIEW

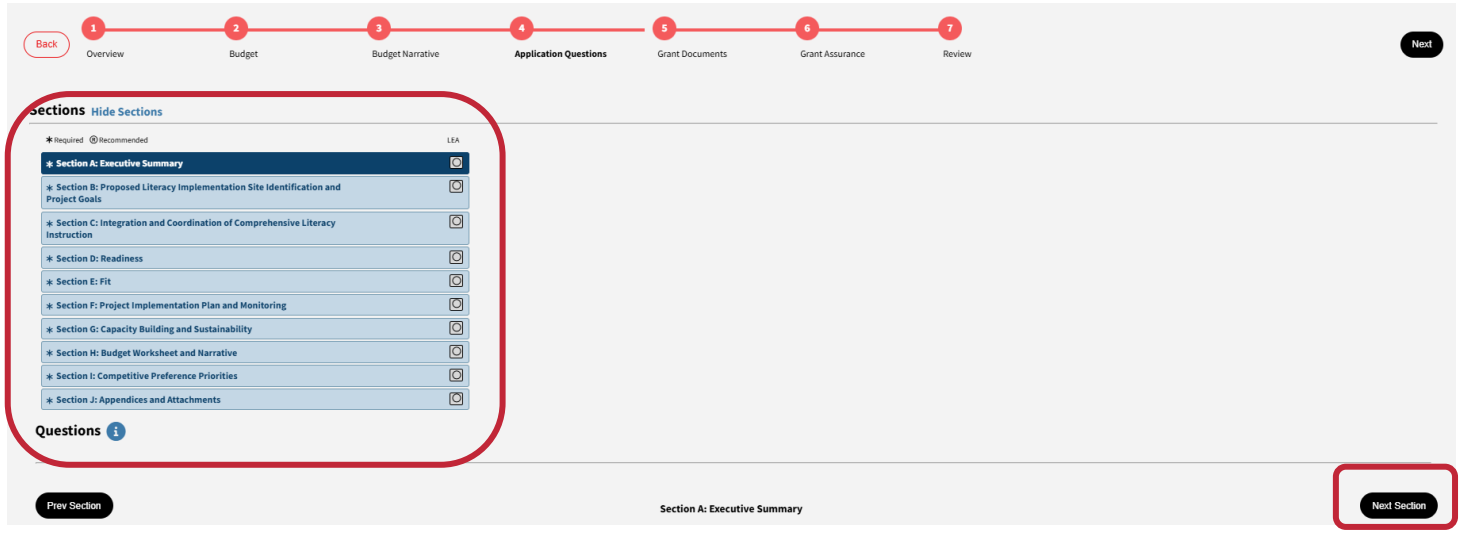
- Page where information entered into the grant is reviewed prior to submission
- Most pages are view only and any edits will need to occur on that specific page
    - Budget narrative, application questions and assurances can be updated directly from the review page
- To change the workflow of the grant, scroll down to the bottom of the review page OR select the overview page

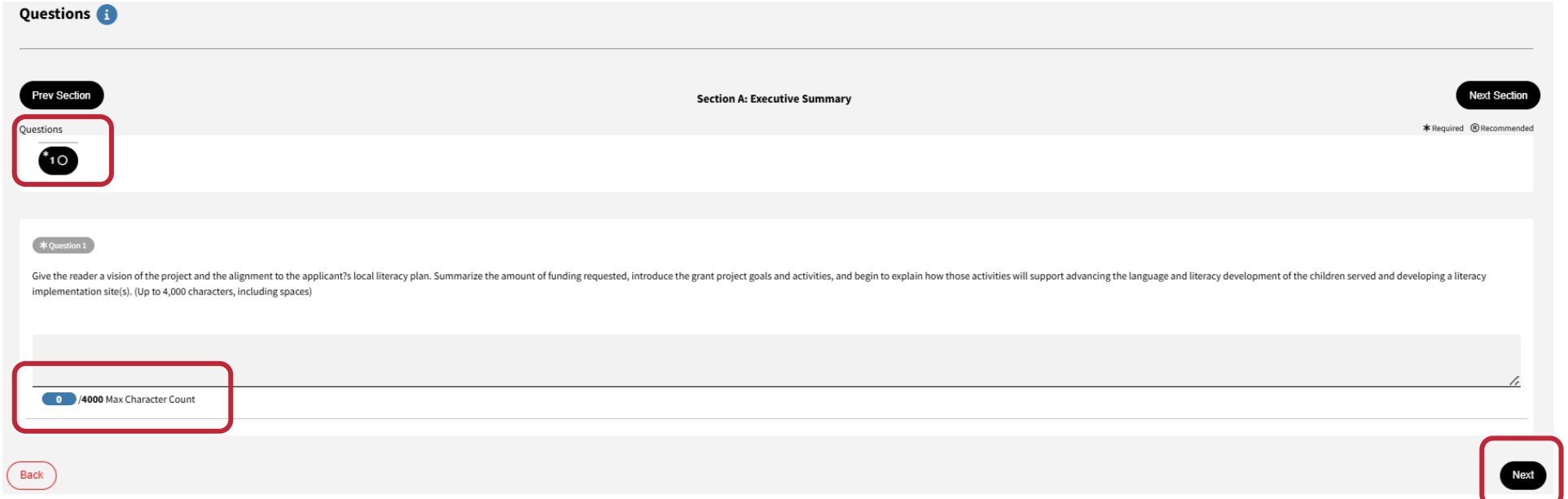


ADDITIONAL GRANT PAGES

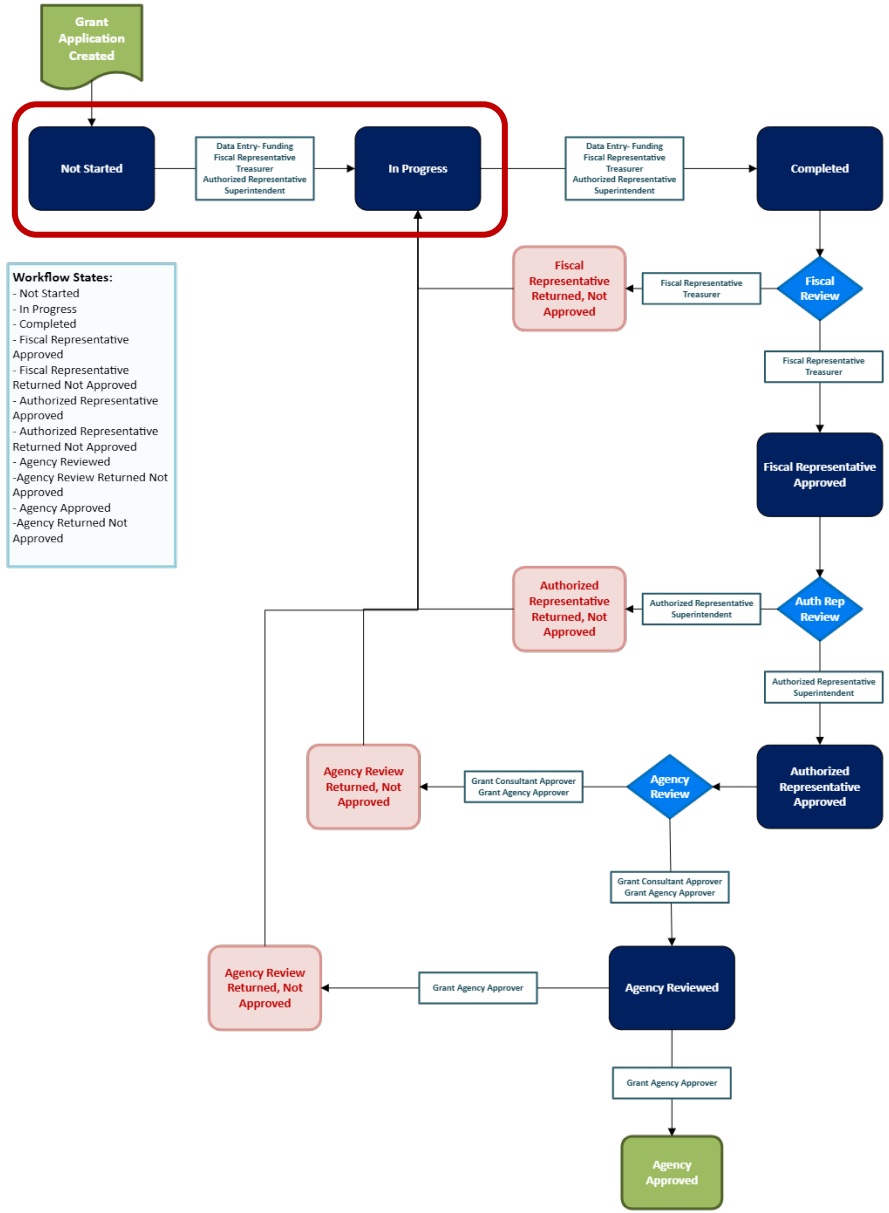
- Pages that are added to grants based on specific requirements
- Examples include the following:
    - Application Questions
        - Most common
    - Building Eligibility
    - School Allocations
    - Nonpublic Equitable Services
    - Comprehensive, Coordinated Early Intervening Services

APPLICATION QUESTIONS



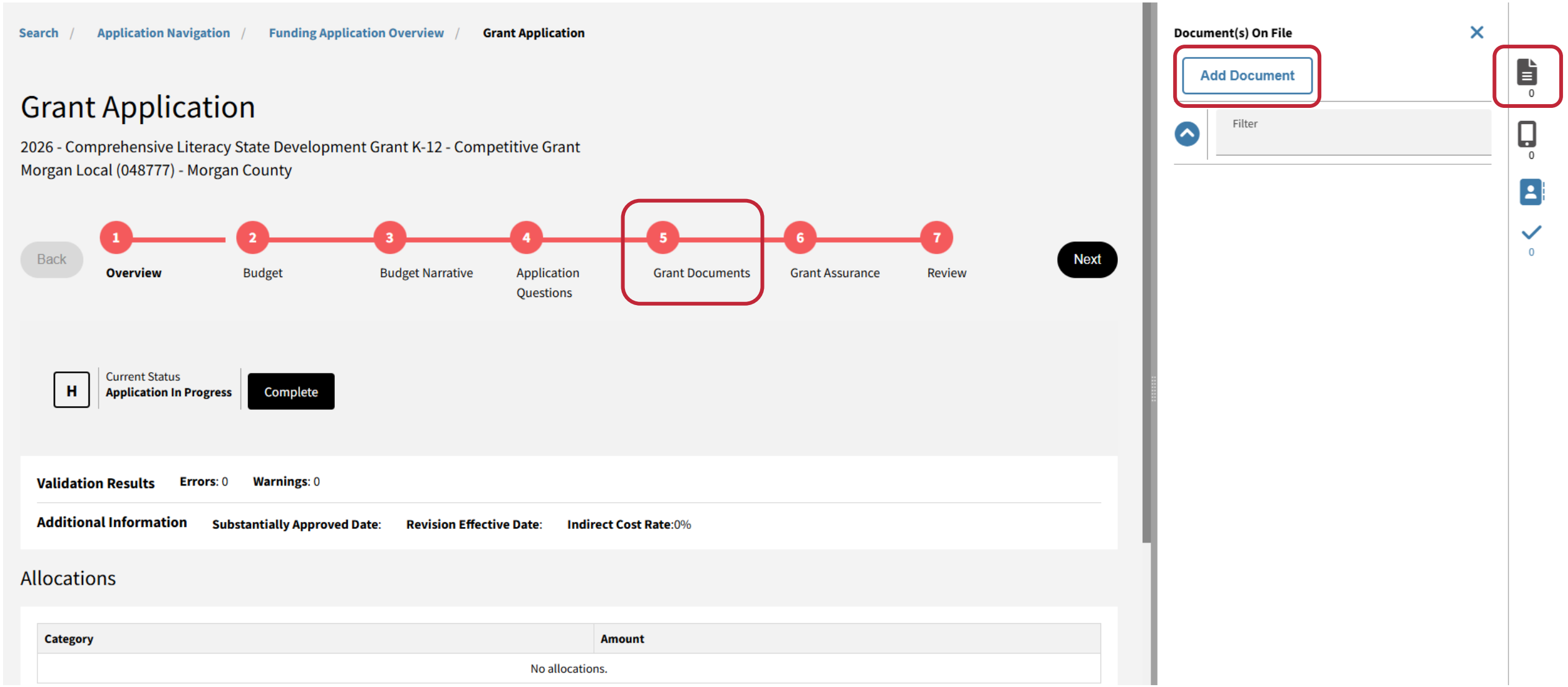


GRANT APPLICATION WORKFLOW

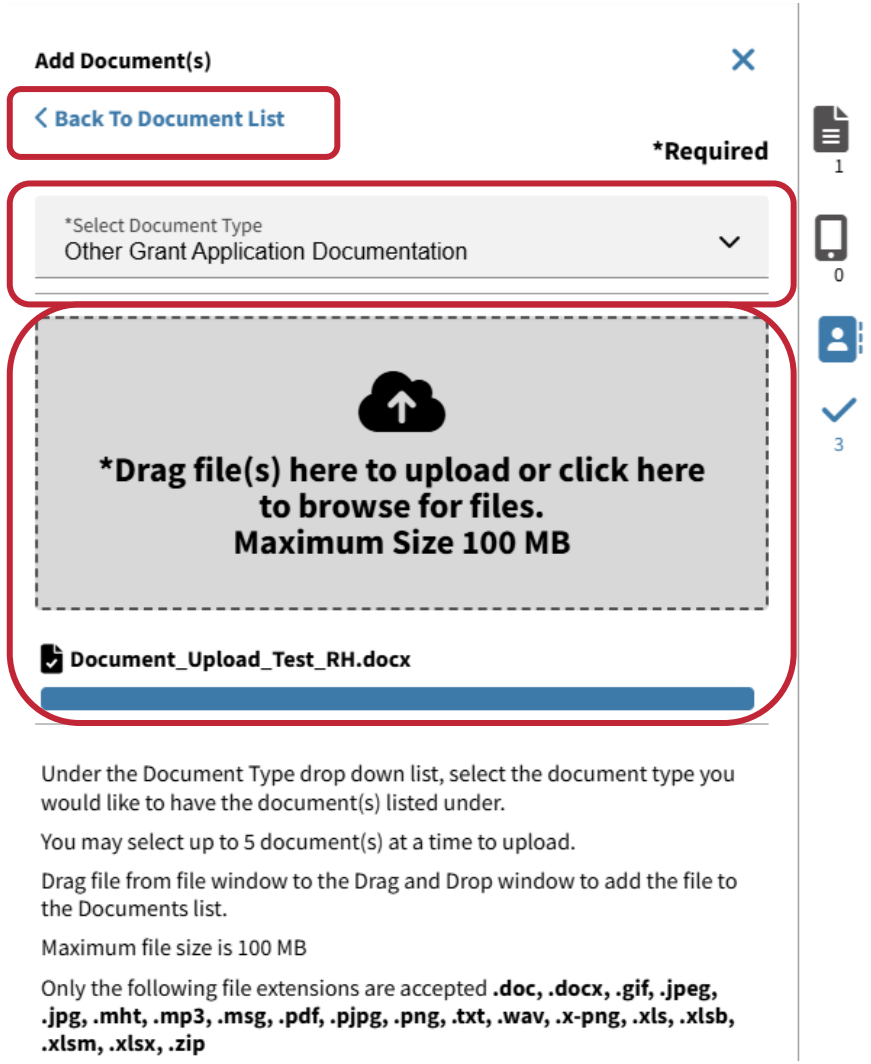


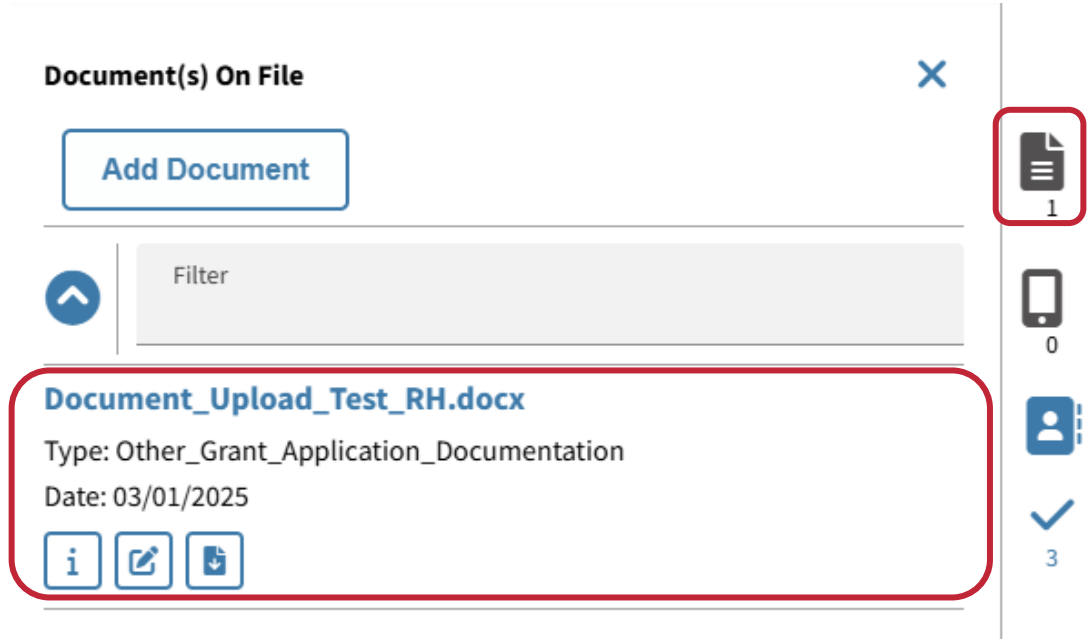
COMMON COMPONENTS

DOCUMENTS

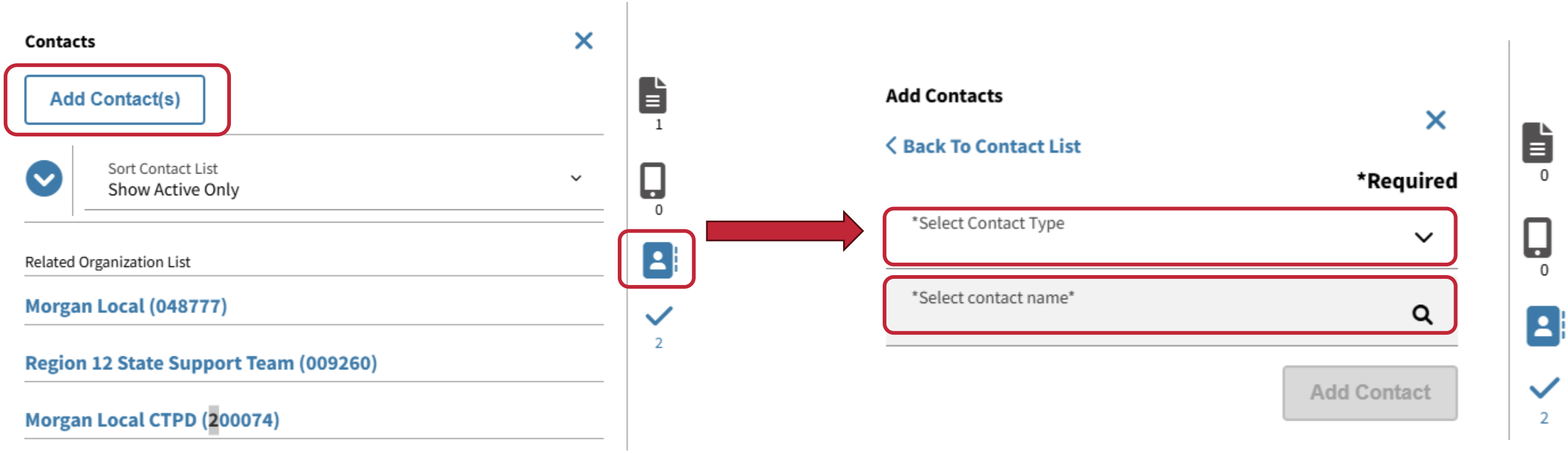

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Validation Results
Errors: 0
Warnings: 0
Additional Information
Substantially Approved Date:
Revision Effective Date:
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Allocations
Category
Amount
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Document(s) On File
Add Document
Filter
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DOCUMENTS

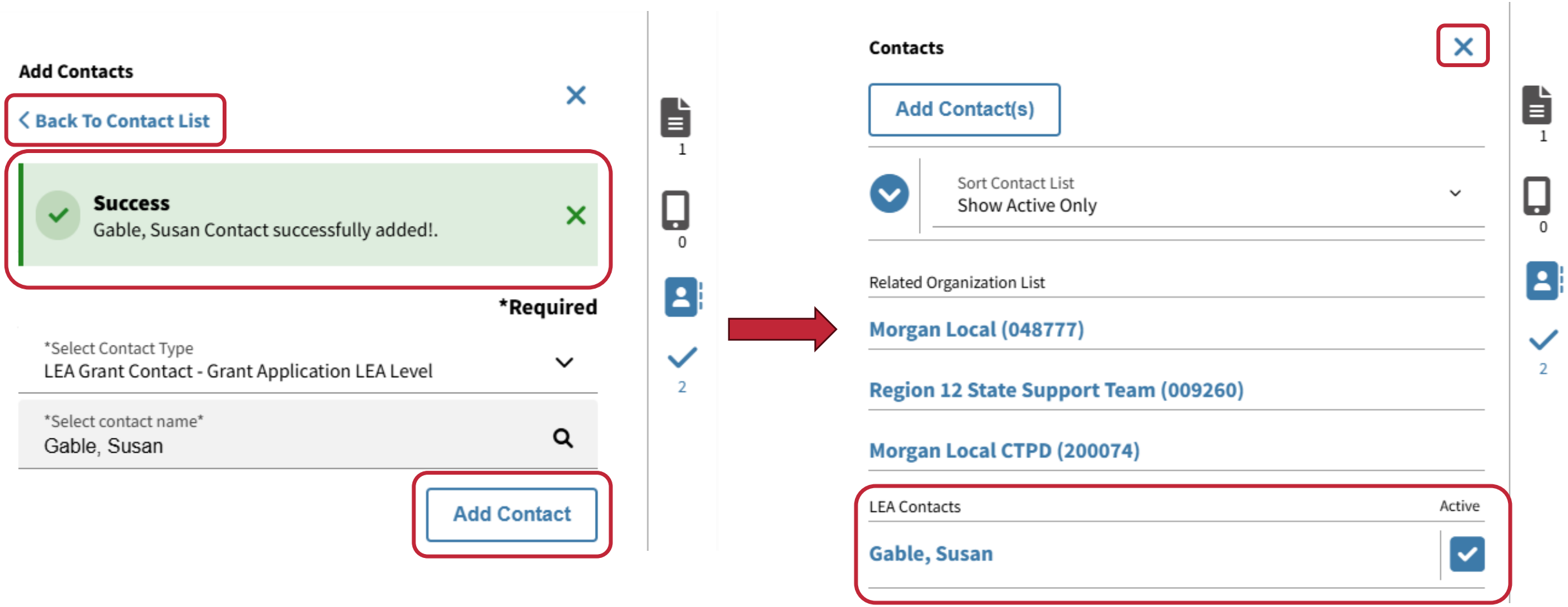

Add Document(s)
Back To Document List
*Required
*Select Document Type
Other Grant Application Documentation
*Drag file(s) here to upload or click here to browse for files.
Maximum Size 100 MB
Document_Upload_Test_RH.docx
Under the Document Type drop down list, select the document type you would like to have the document(s) listed under.
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1
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Document(s) On File
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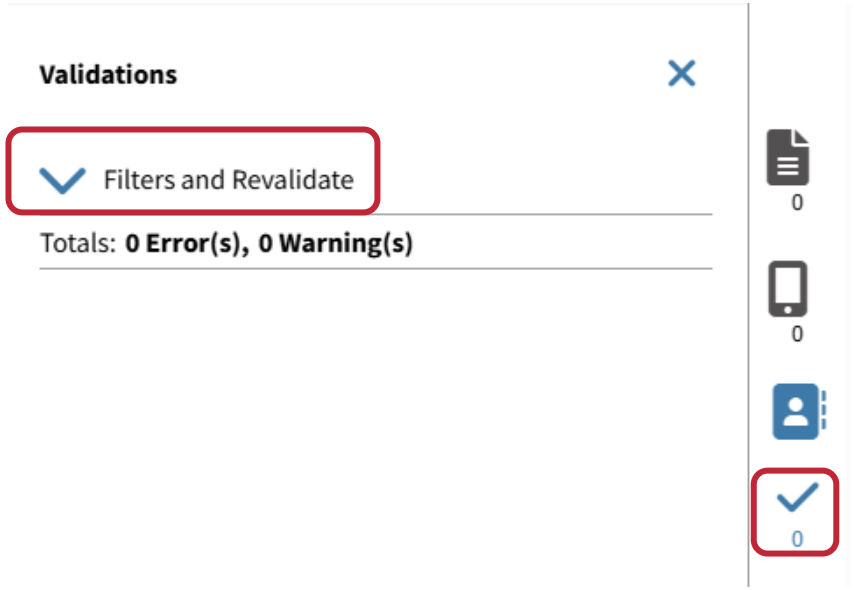
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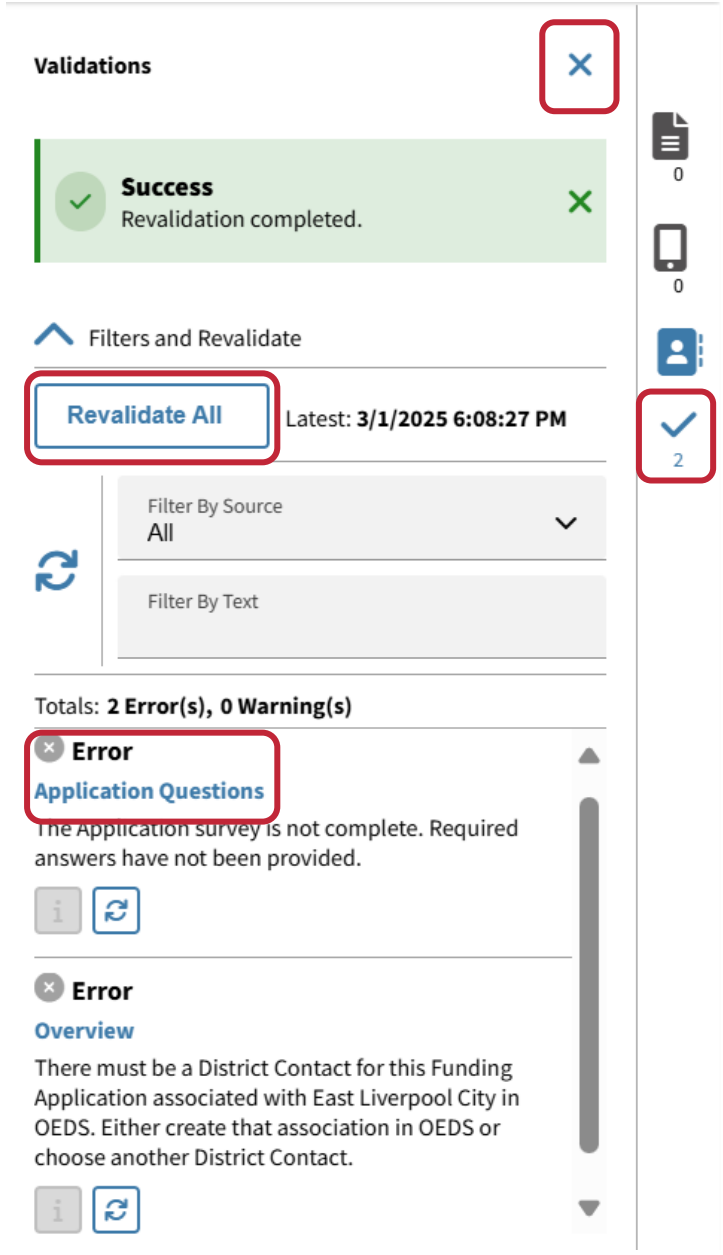

Contacts
Add Contact(s)
Sort Contact List
Show Active Only
Related Organization List
Morgan Local (048777)
Region 12 State Support Team (009260)
Morgan Local CTPD (200074)
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Add Contact
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0
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CONTACTS

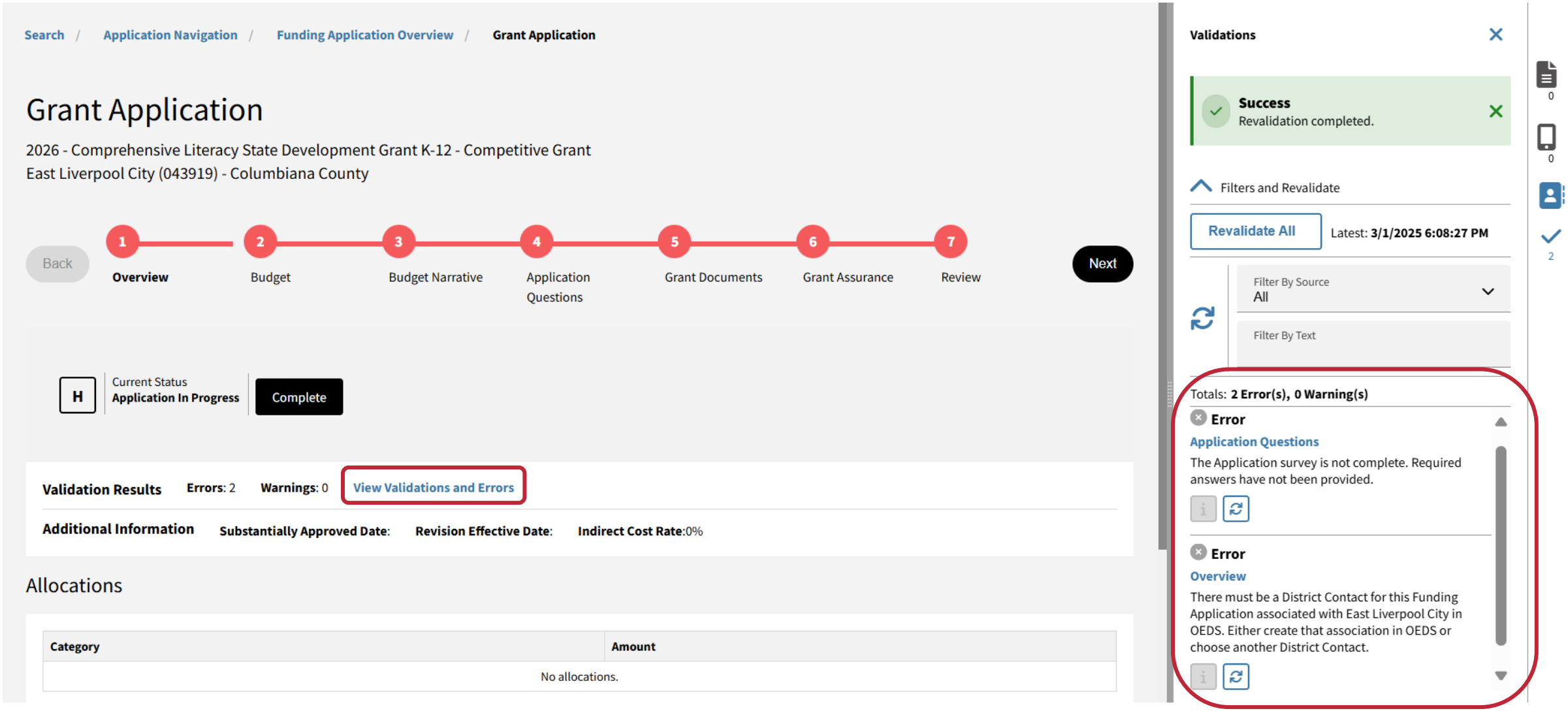

Add Contacts
Back To Contact List
Success
Gable, Susan Contact successfully added!.
*Required
*Select Contact Type
LEA Grant Contact - Grant Application LEA Level
Select contact name
Gable, Susan
Add Contact
1
0
2
Contacts
Add Contact(s)
Sort Contact List
Show Active Only
Related Organization List
Morgan Local (048777)
Region 12 State Support Team (009260)
Morgan Local CTPD (200074)
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VALIDATIONS

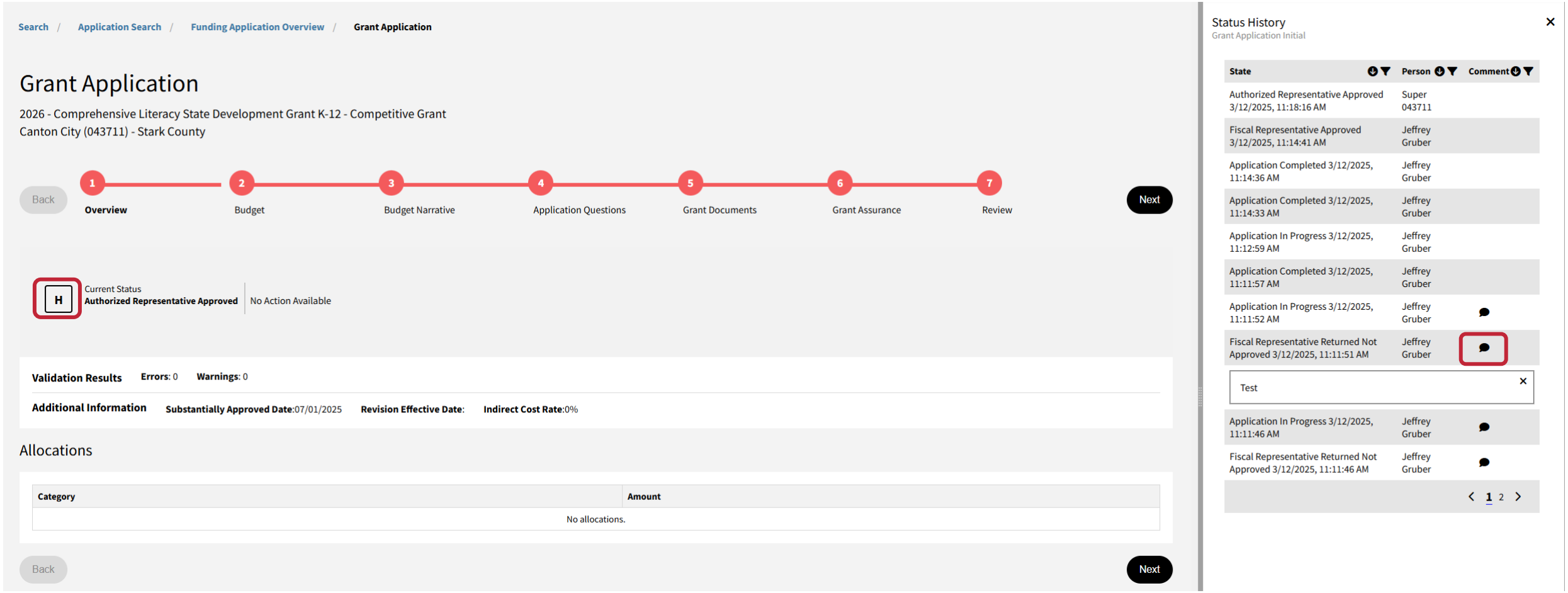




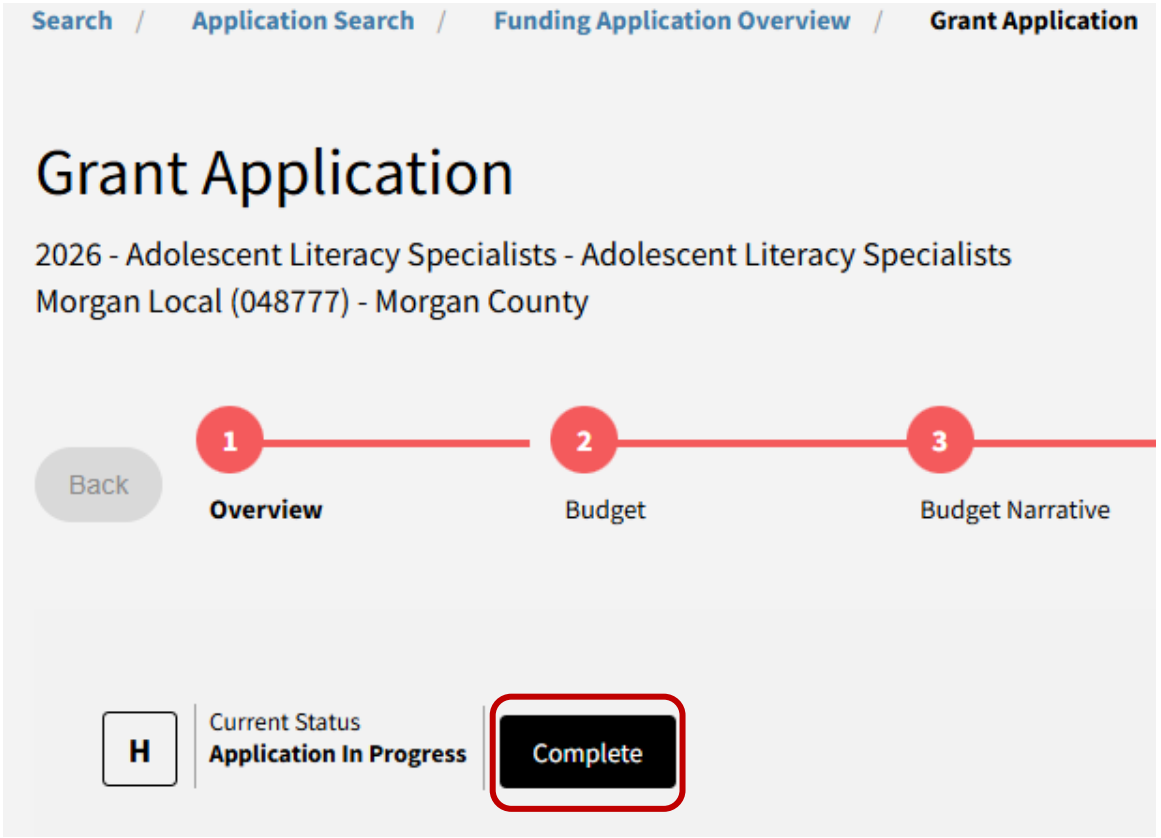
VALIDATIONS

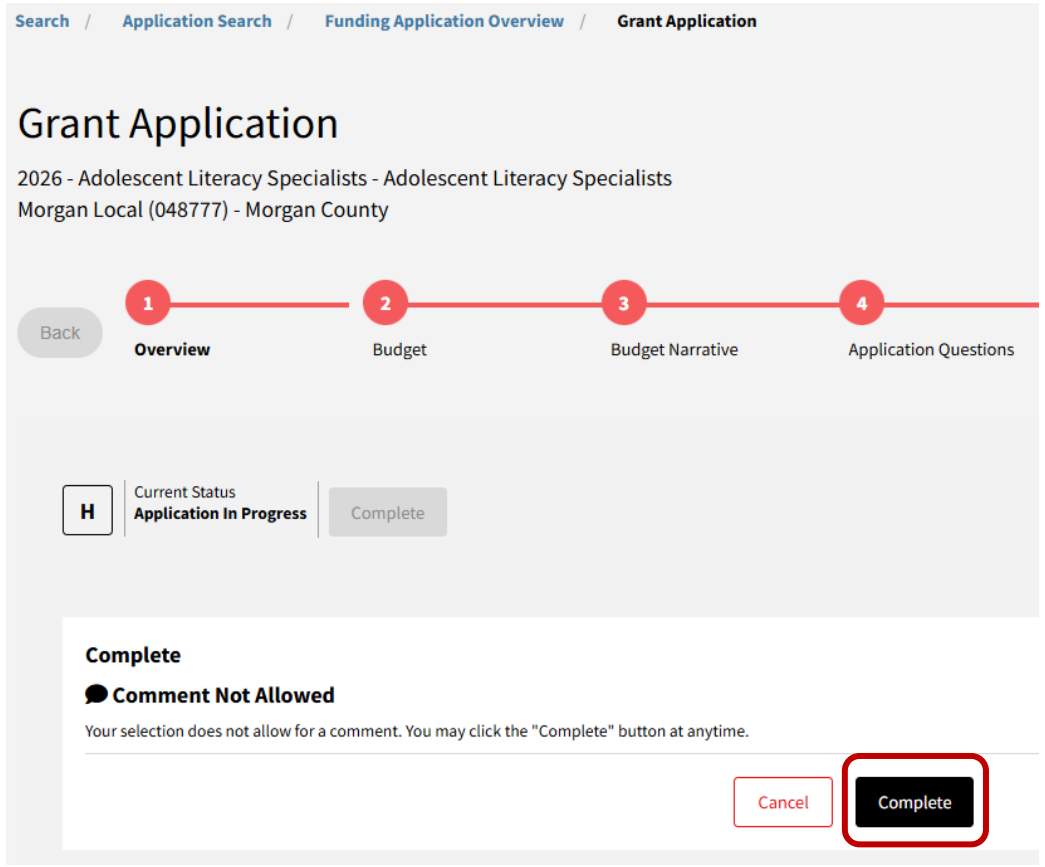


HISTORY LOG


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Validation Results Errors: 0 Warnings: 0
Additional Information Substantially Approved Date:07/01/2025 Revision Effective Date: Indirect Cost Rate:0%
Allocations
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Amount
No allocations.
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Person
Comment
Authorized Representative Approved 3/12/2025, 11:18:16 AM
Super 043711
Fiscal Representative Approved 3/12/2025, 11:14:41 AM
Jeffrey Gruber
Application Completed 3/12/2025, 11:14:36 AM
Jeffrey Gruber
Application Completed 3/12/2025, 11:14:33 AM
Jeffrey Gruber
Application In Progress 3/12/2025, 11:12:59 AM
Jeffrey Gruber
Application Completed 3/12/2025, 11:11:57 AM
Jeffrey Gruber
Application In Progress 3/12/2025, 11:11:52 AM
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Fiscal Representative Returned Not Approved 3/12/2025, 11:11:51 AM
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Test
Application In Progress 3/12/2025, 11:11:46 AM
Jeffrey Gruber
Fiscal Representative Returned Not Approved 3/12/2025, 11:11:46 AM
Jeffrey Gruber
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HISTORY LOG/WORKFLOW





RESOURCES

- Websites
  - ED STEPS
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- Documents
  - OEDS Role Document
  - One Funding Application Manual
- Emails
  - EDSTEPS@education.ohio.gov
- ED STEPS Technical Assistance Bookings

QUESTIONS?

EDUCATION.OHIO.GOV

Department of Education & Workforce

Department of Education & Workforce

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