One Funding Application User Manual: Internal Use Only



INTERNAL ONLY

March 2025





Ohio Department of Education & Workforce

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One Funding Application User Manual

Roles, Access, and Navigation

ROLES

External Roles:

- **Data View Funding**- role assigned at the IRN level of an organization within Ohio Educational Directory System (OEDS) that allows the user to search and view grant applications and other information for that organization within the One Funding Application (OFA).
- **Data Entry Funding**- role assigned at the IRN level of an organization within OEDS that allows the user to search, view, edit, and submit grant applications and other information for that organization within the One Funding Application (OFA).
- **Treasurer or Fiscal Representative**- role assigned at the IRN level of an organization within OEDS that allows the user to search, view, edit, submit, and approve grant applications and other information for that organization within the One Funding Application (OFA). This role also is able to create and submit cash requests (CRs), Final Expenditure Reports (FERs), along with data collections.
- **Superintendent or Authorized Representative**- role assigned at the IRN level of an organization within OEDS that allows the user to search, view, edit, submit and approve grant applications and other information for that organization within the One Funding Application (OFA).

Internal Roles (Program Office):

To reduce the number of roles, each role is specifically linked via a contact type to a program office and potentially a funding application or grant application. The following roles that can be configured for each office:

- **Grant Consultant Approver**- role assigned to an individual who needs to utilize searches, view cash requests, view FERs, and approve a grant application. This is traditionally someone who is the first or second grant approver and is the contact assigned to a grant application.
- **Grant Agency Approver**- role assigned to an individual who needs to utilize searches, view cash requests, view FERs, and approve a grant application. This is traditional someone who is the final approver for a grant application.
- **Allocation Loader**- role assigned to an individual who needs the ability to upload and submit a data load request.
- **Grant Admin**- role assigned to an individual from a program office who is the owner/manager of a grant. This is the highest-level role that can be assigned that allows the user to utilize searches, view cash requests, view FERs, approve grant applications, load documents into the resource center, upload contacts. This role is also tied to the users ability to submit award application and control sheets within the Grant Lifecycle (GLC).

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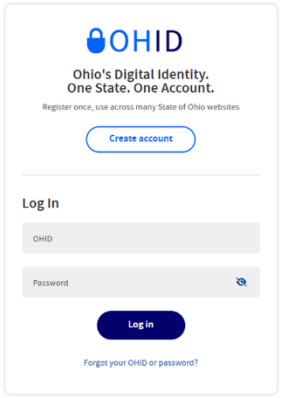
Internal Roles (Other):

The following roles are limited to use by Grants Administration, the ED STEPS business owner and support, and ITO:

- **Allocation Load Approver**- role assigned to an individual who needs the ability to approve data load requests.
- **Grant Management User**- role assigned to an individual from Grants Administration who needs the ability to search, view, make comments, and approve cash requests. This role also provides view only access for grant applications.
- **Grant Management Coordinator**- role assigned to an individual from Grant Administration who needs the ability to search, view, make comments, and has the ability to final approve cash requests. This role also provides view only access for grant applications.
- **Business Admin**- role assigned to an individual who has been identified as the business owner of the system. This role allows the user to utilize all searches, upload documents to the resource center, upload contacts, approve grant applications, approve cash requests and more.
- **System Admin**- role assigned to an individual from IT to help support the business admin with system configuration and bugs.

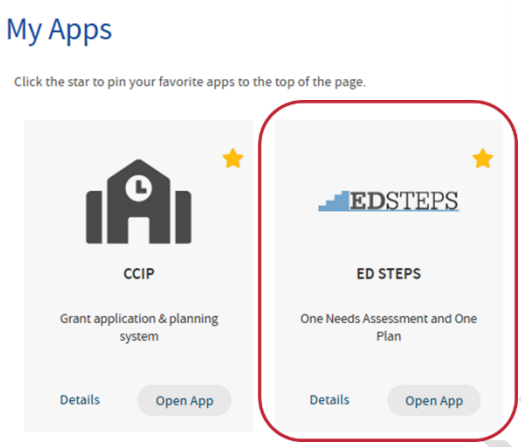
LOG IN AND ACCESS

To access the One Funding Application, you will need to login to your OH|ID account and open MyApps.

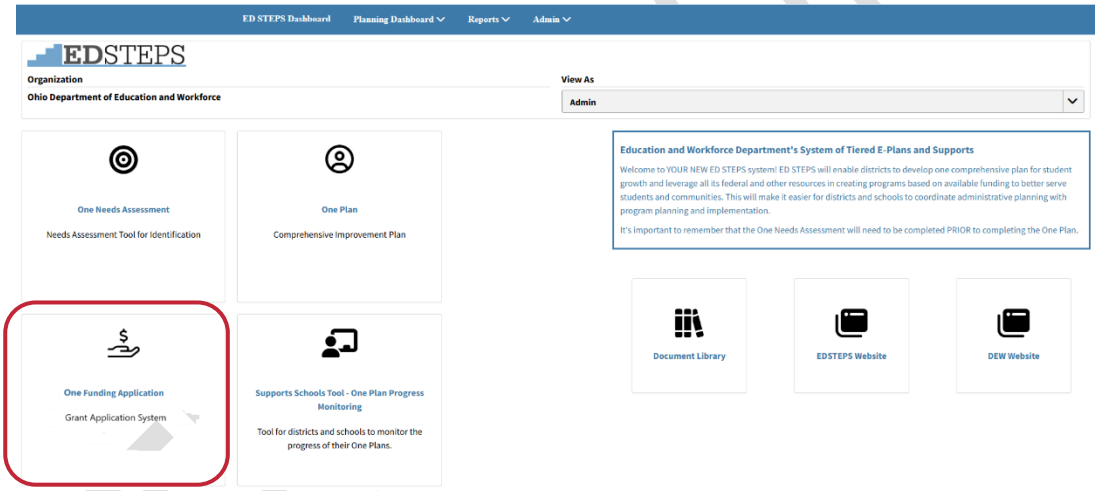


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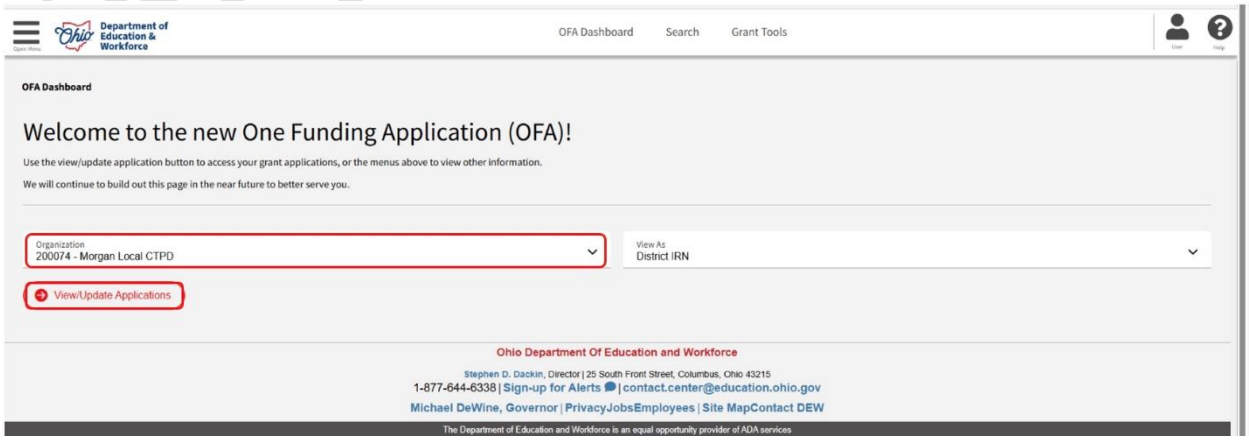
From MyApps, select the ED STEPS Tile.



This will take you to the ED STEPS dashboard which will contain mini tiles based on your assigned roles. To enter the One Funding Application, select that tile from the dashboard.



Once selected, it will open the One Funding Application dashboard where you will select your organization before clicking on “View / Update Applications”.

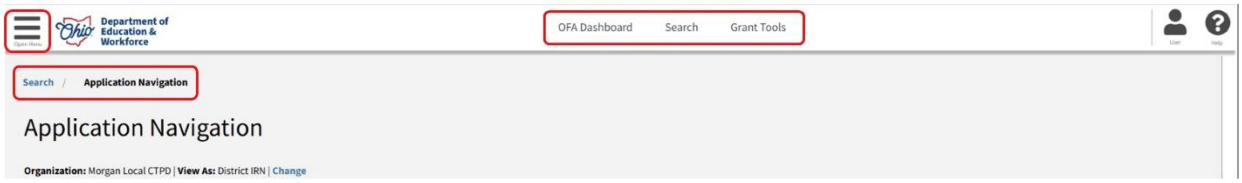


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NAVIGATION

Within the One Funding Application, there are three different ways to navigate through the various different pages of the application.

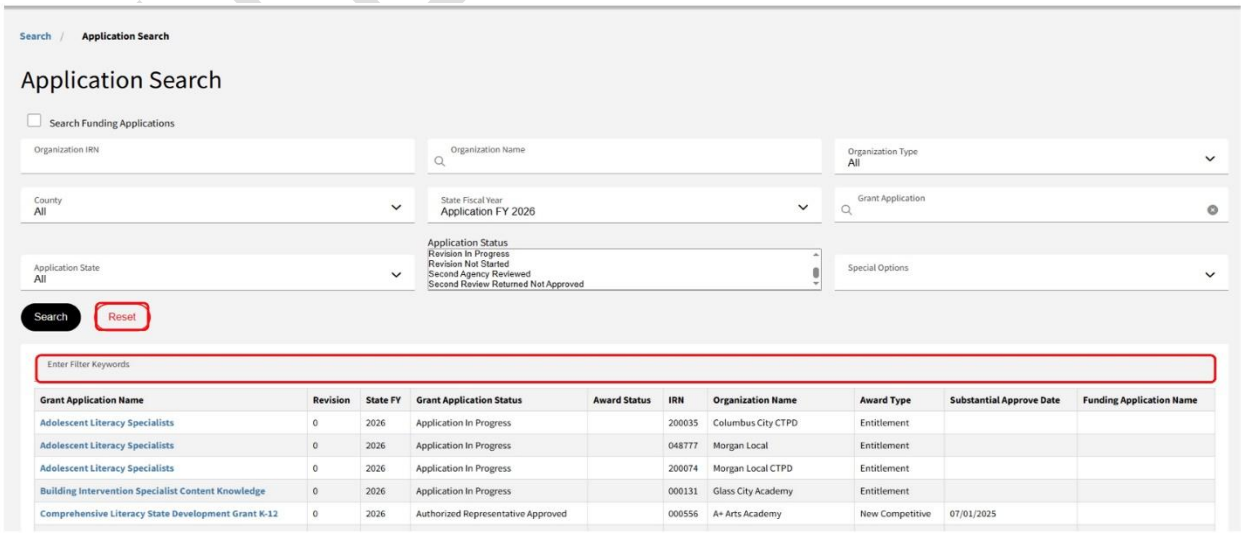
1. Left-hand menu drawer: By clicking on the three bold lines in the upper left-hand corner of the One Funding Application, a drawer will come out of the left-side of the screen which will contain various menu items based on your role.
2. EAS menu: This is the white banner at the top of the screen which contains menu items in the middle of the banner. This menu will populate at the top of each page as you navigate within the One Funding Application.
3. Breadcrumbs: This is a mini menu that the One Funding Application generates as you move into various different pages of the application. It will always show in the top left-hand corner under the Department of Education and Workforce logo.



Search

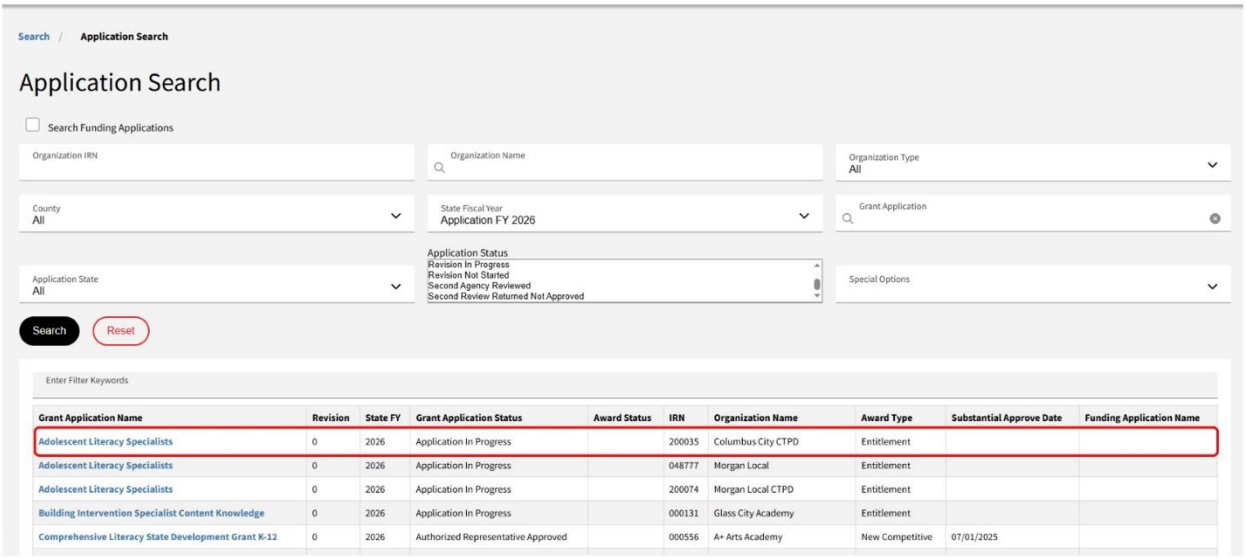
APPLICATION SEARCH

This is a grant application search that can be utilized by DEW employees. There are several different search parameters that can be used to populate results alphabetically in the table below. To start a different search, simply click on the reset button. If you need to reduce populates search results, you can filter utilizing the keyword textbox at the top of the search results table.



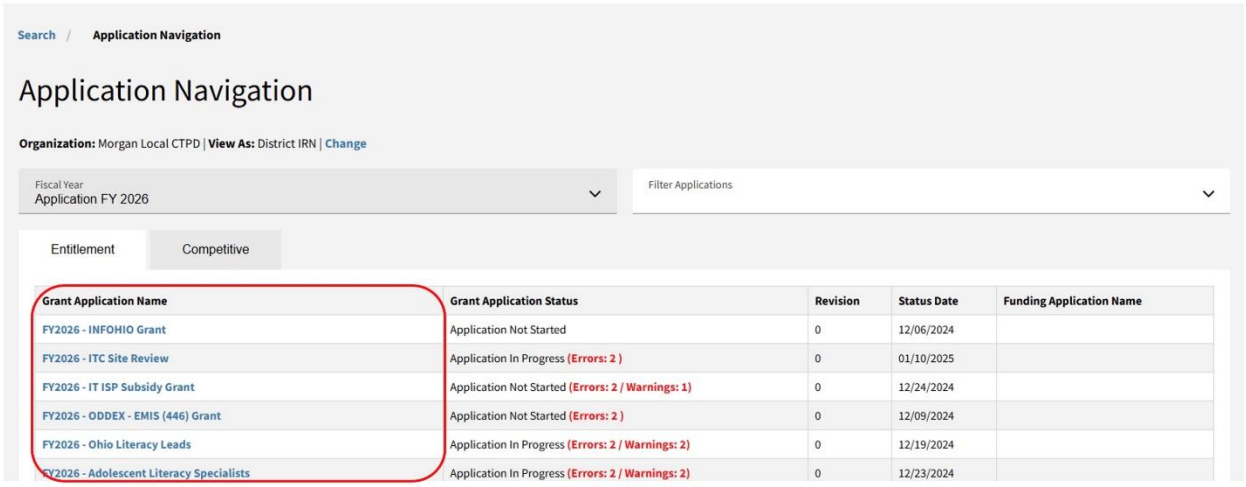
CASH REQUEST SEARCH

This is a search to find a cash request that has been submitted to the Department. This search is only available to DEW employees. Utilizing the various search parameters, cash requests will populate alphabetically in the search results. Selecting one of the search results will take the user directly to the Grant Cash Request Detail for that cash request.



FUNDING APPLICATION NAVIGATION

This is a page that is for grantees which contains a list of all of their active grants for a given fiscal year. For grantees, this is the main page for navigating into and out of grant applications.

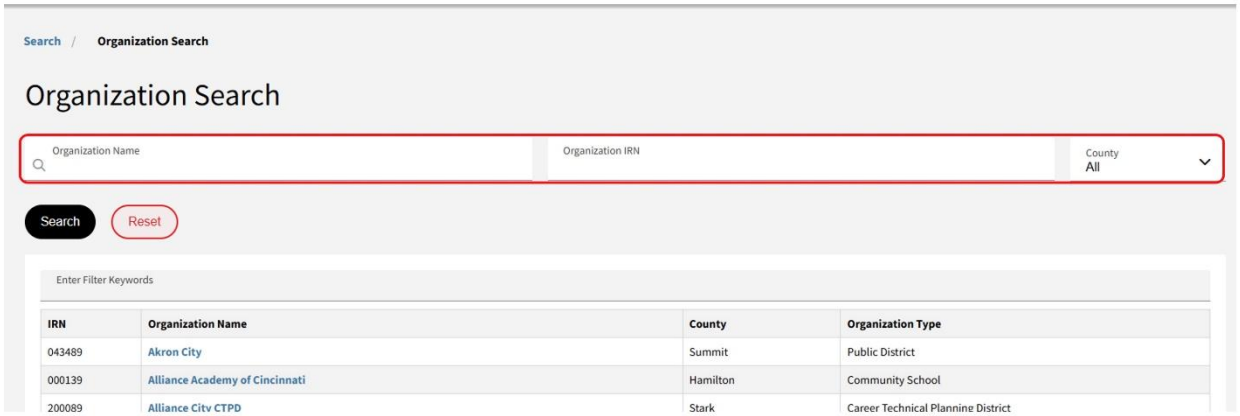


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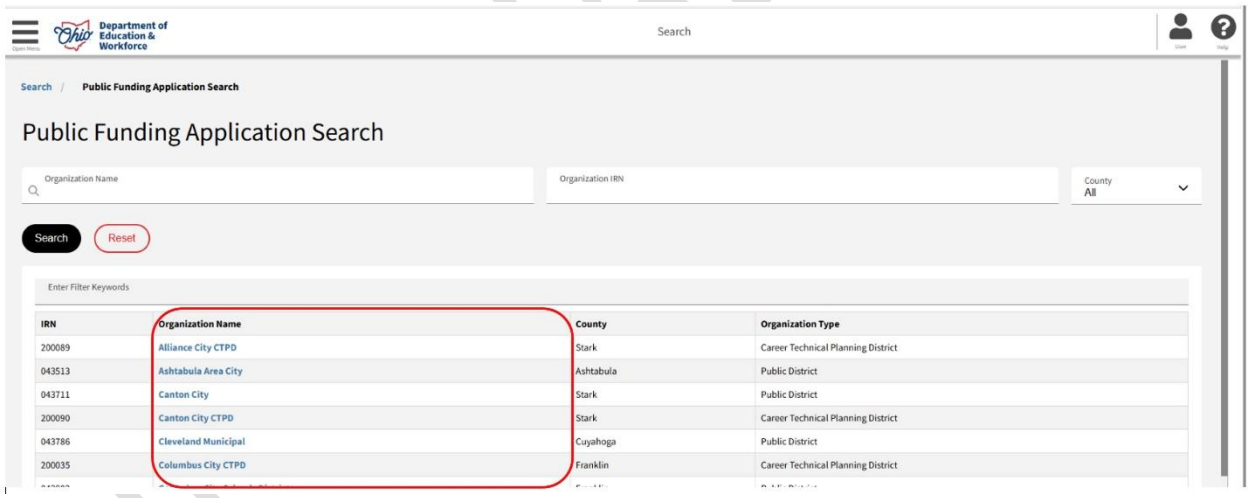
ORGANIZATION SEARCH

This search is dedicated to finding a specific organization that might have grant applications within in the One Funding Application. Both DEW and external users have access to this search.



PUBLIC APPLICATION SEARCH

This search is to allow public users access to the One Funding Application to see agency approved grant applications for a given organization. Selecting an organization will take the user to a list of grant applications that can be downloaded as a PDF.

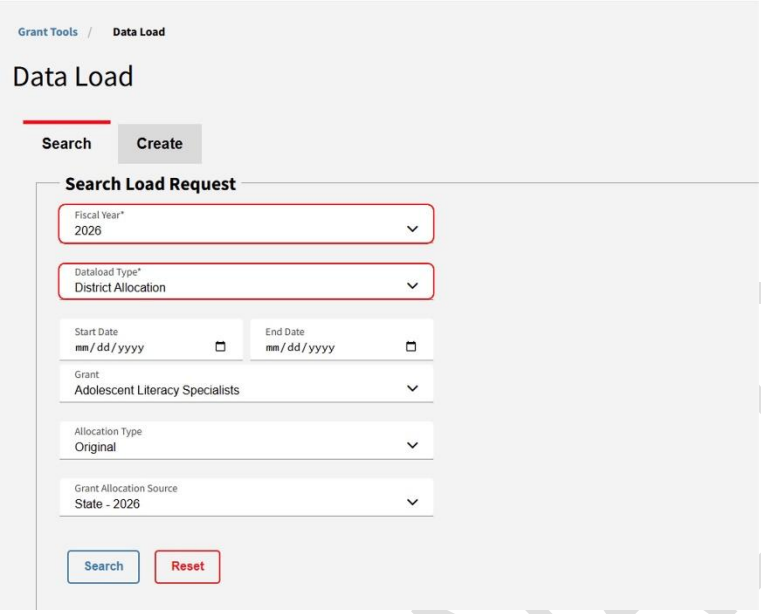


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Grant Tools

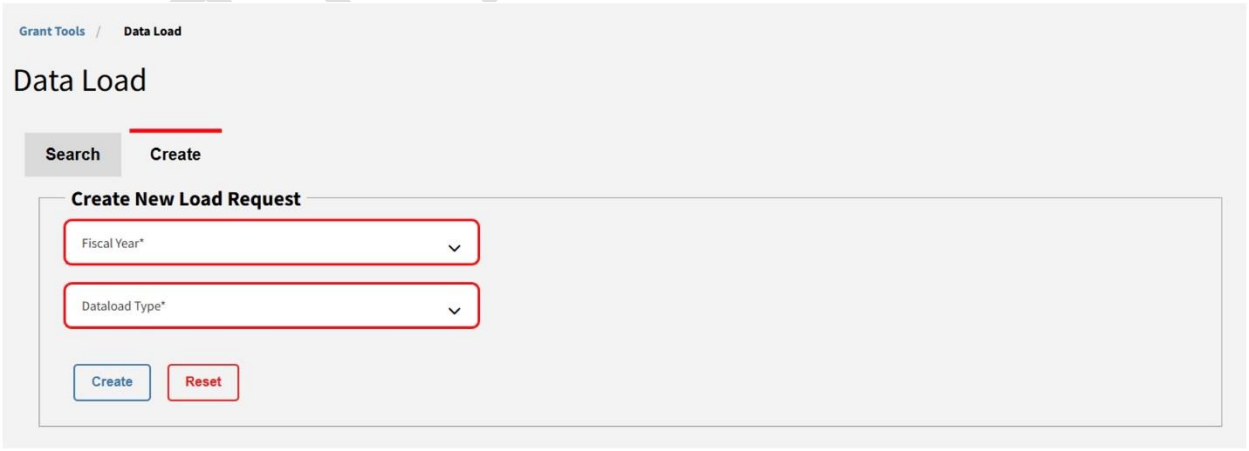
DATA LOAD

Only applicable for DEW users, the One Funding Application utilizes data loads to input various data points into the system such as allocations, scores, reviewers, and entity relationships. There are 13 different load request types. The most common load request type is District Allocation which contains 9 different allocation type options to update award allocations by IRN. To search for a data load, indicate a fiscal year and data load type.



Depending on the data load type, additional dropdown will populate such as grant, allocation type, and grant allocation source.

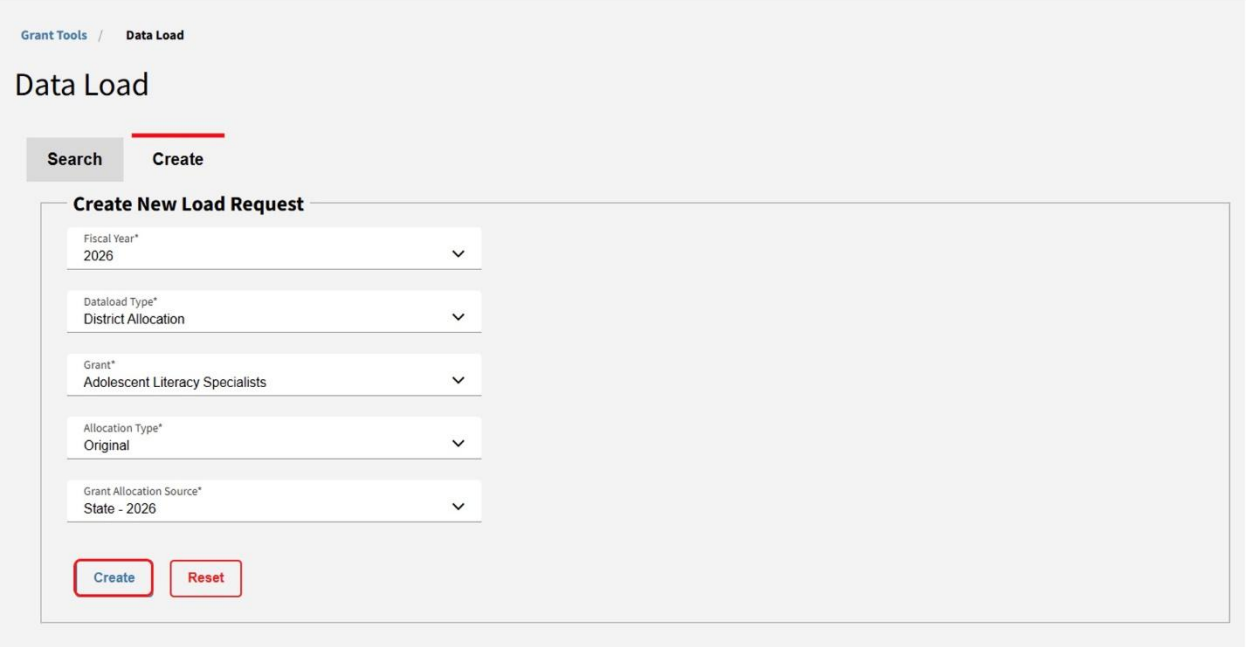
To create a data load request, select grant tools from the One Funding Application menu, and then select data load.

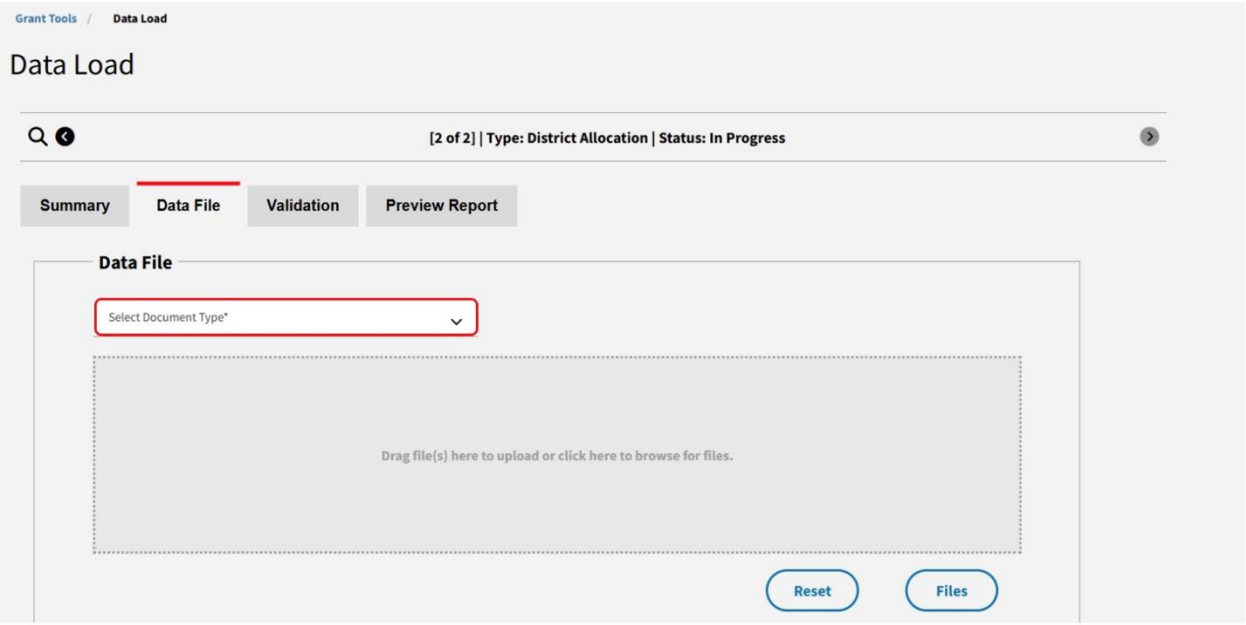


The first dropdown is to select the state fiscal year that the data load will apply against for the One Funding Application. The second dropdown is the data load type. Please note that certain data load types will produce additional dropdowns that will populate once a data load type has been selected.

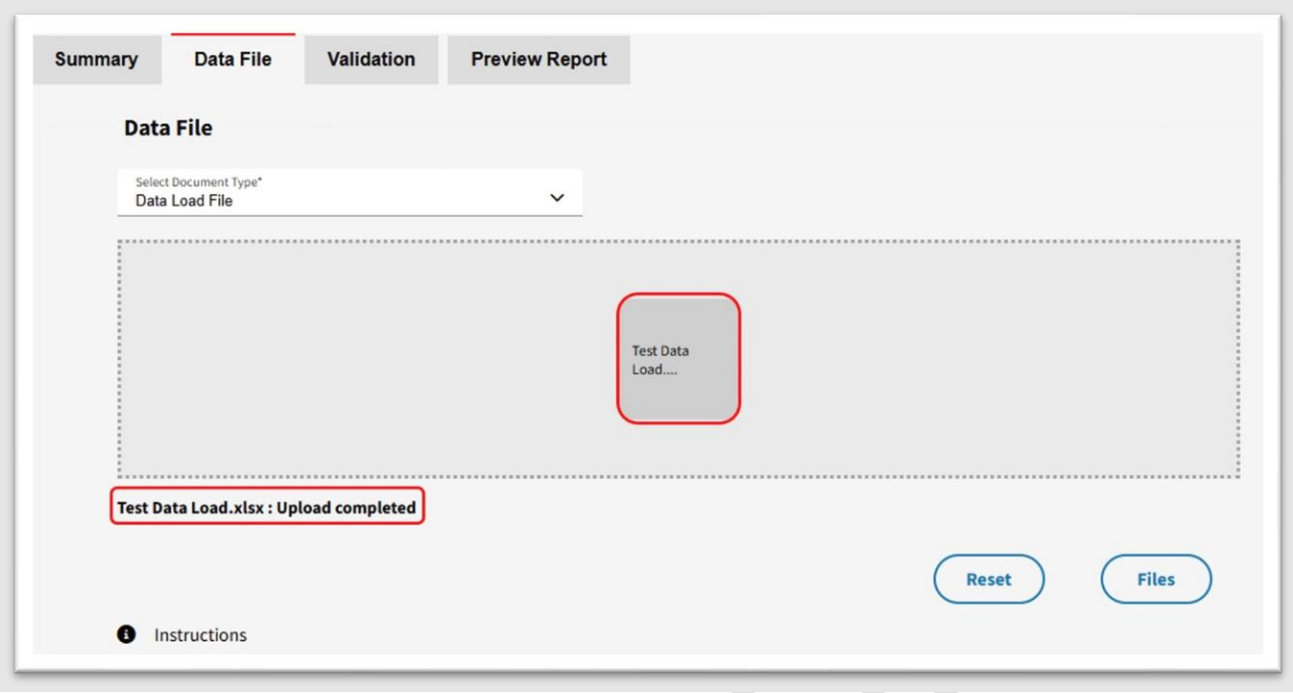
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Clicking create will load the data request instance which defaults to the summary screen. To upload the prepared spreadsheet, select data file and then upload.

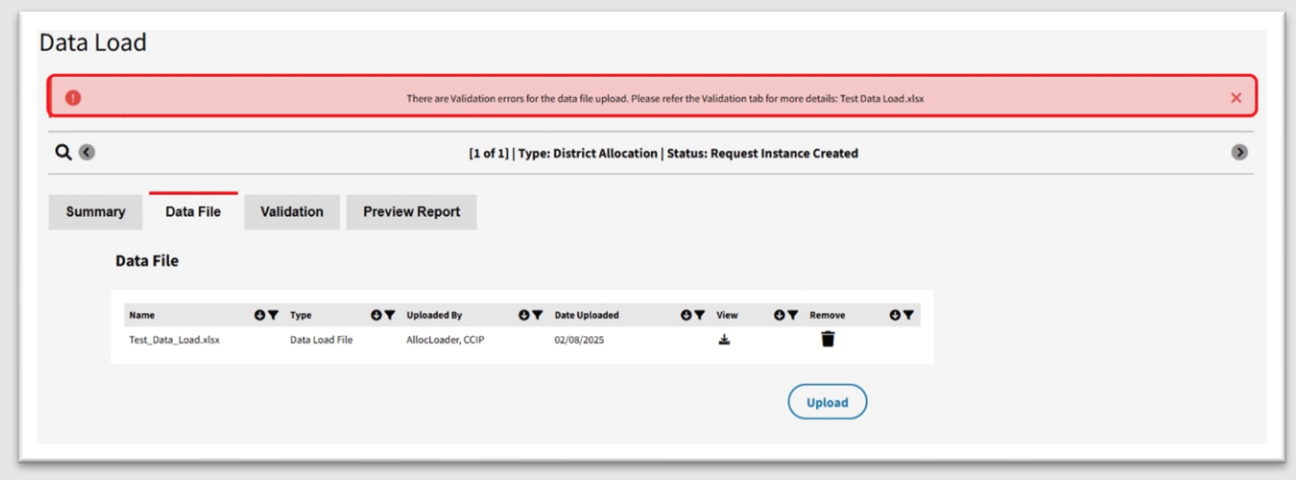




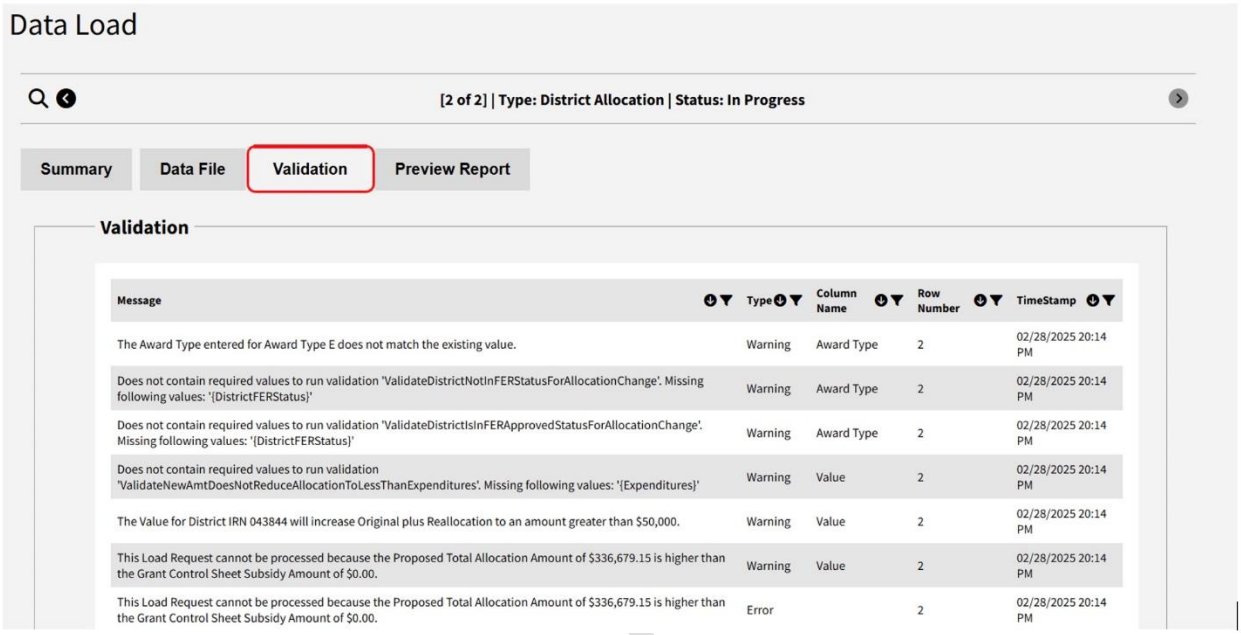
Select the document type, then either drag the file to the gray box or click within the gray box to pop open your file explorer to upload the data file. The upload will be complete when the file name is shown below the upload box, and the status shows as completed.



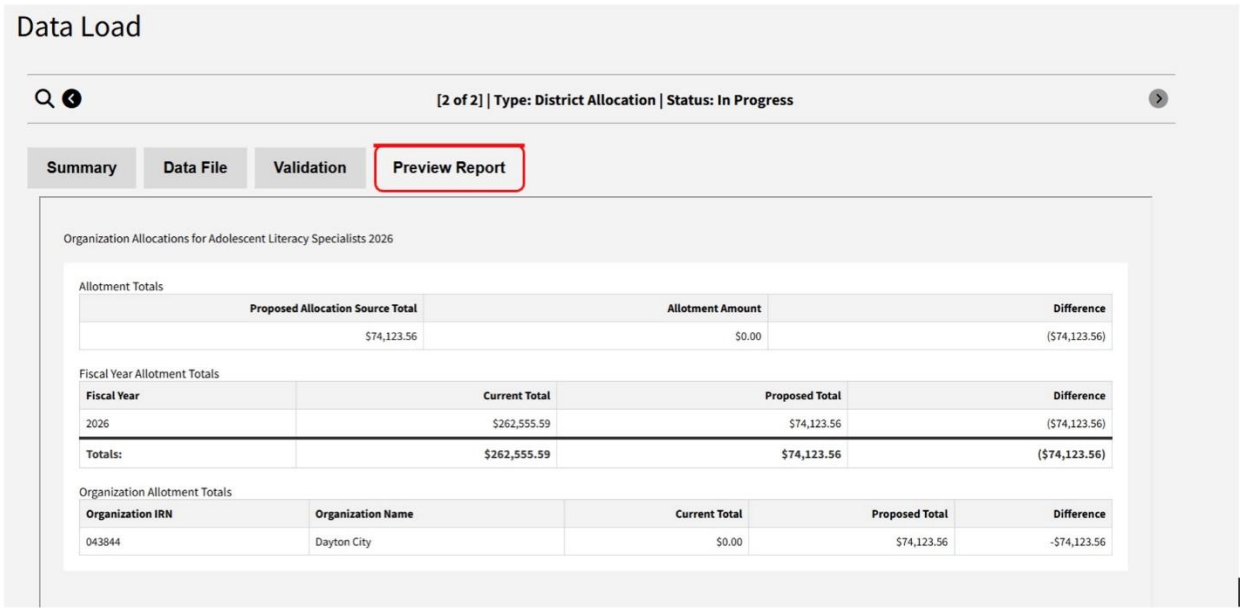
If there is an error or warning with the data load, a red message box will appear indicating to navigate to the validation tab.



The validation section will contain information regarding the validation such as the message and type (error or warning). A data load is not able to be submitted if there are any validation messages that are errors.



The preview report allows the user to review the information that was uploaded in the data load. If there are specific validations against an IRN, it also allows the user to briefly identify the IRN through the report.

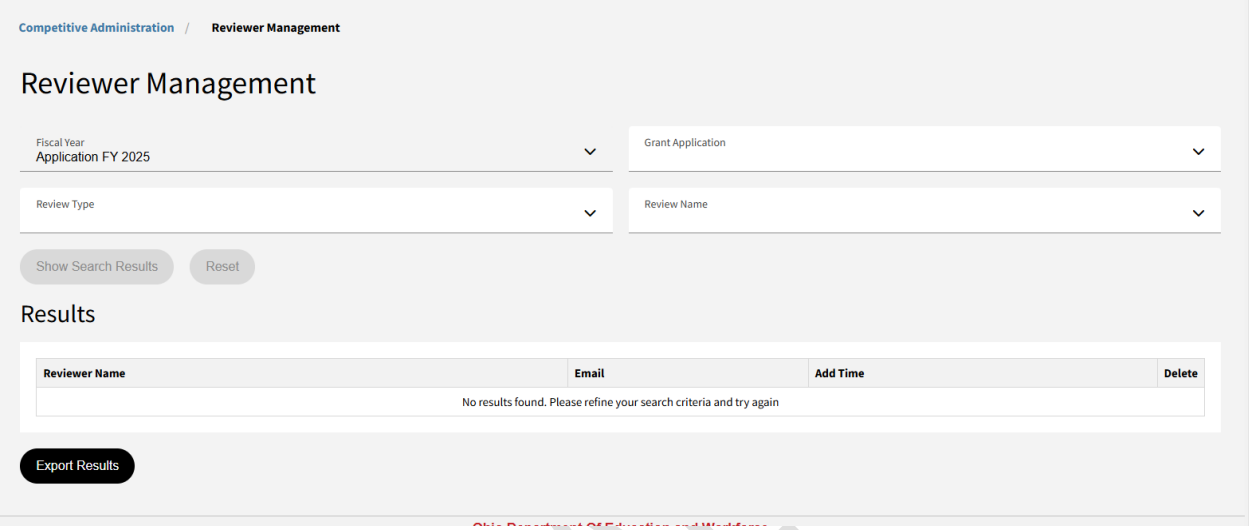


Grant Admin

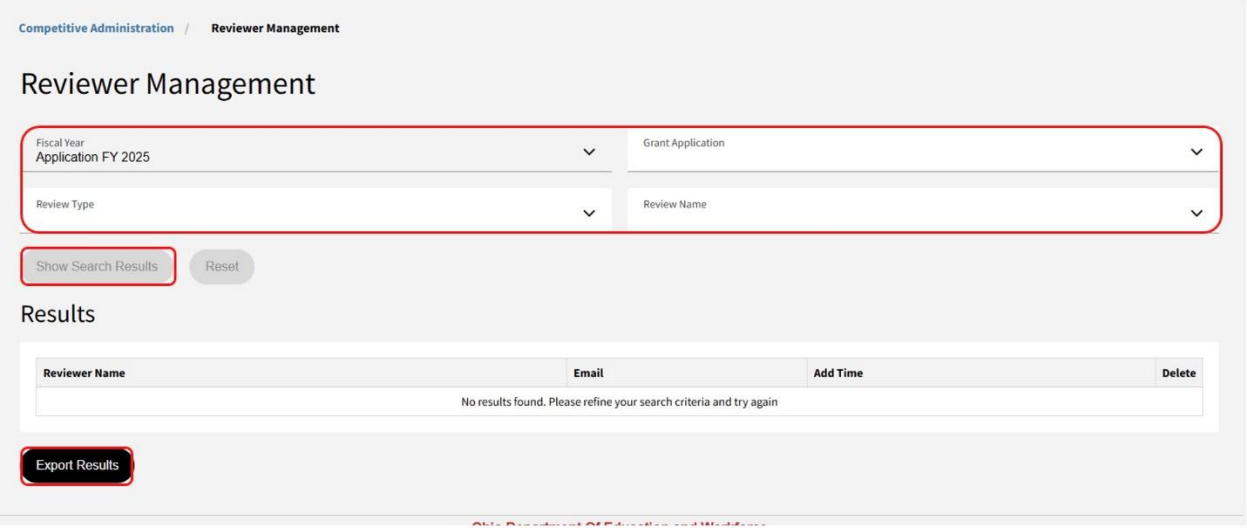
COMPETITIVE ADMINISTRATION

REVIEWER MANAGEMENT

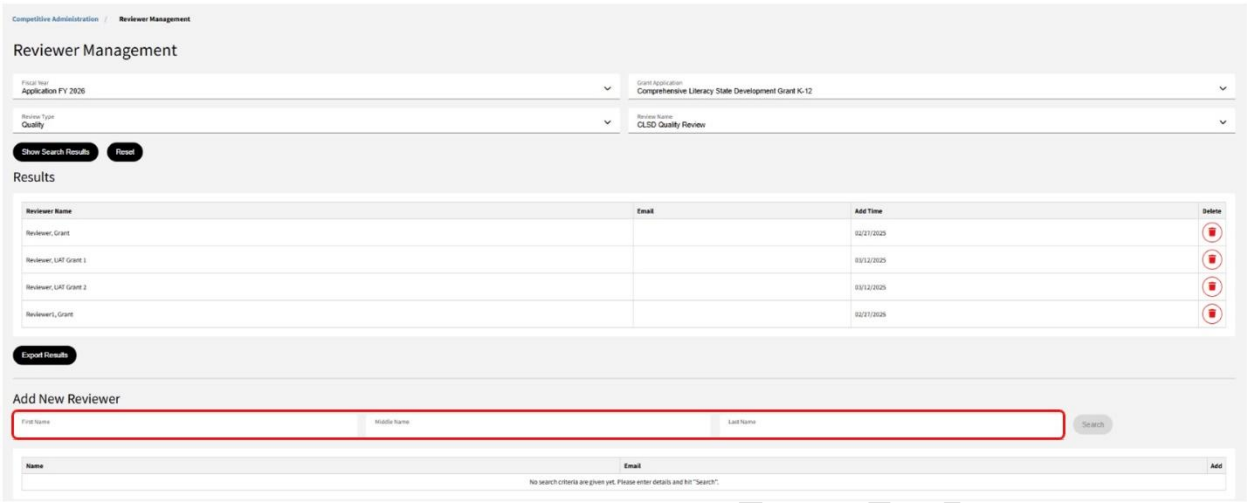
Under this menu, grant administrators can manually assign reviewers, along with being able to search for reviewers that have been added to a specific rubric for a grant in a given fiscal year.



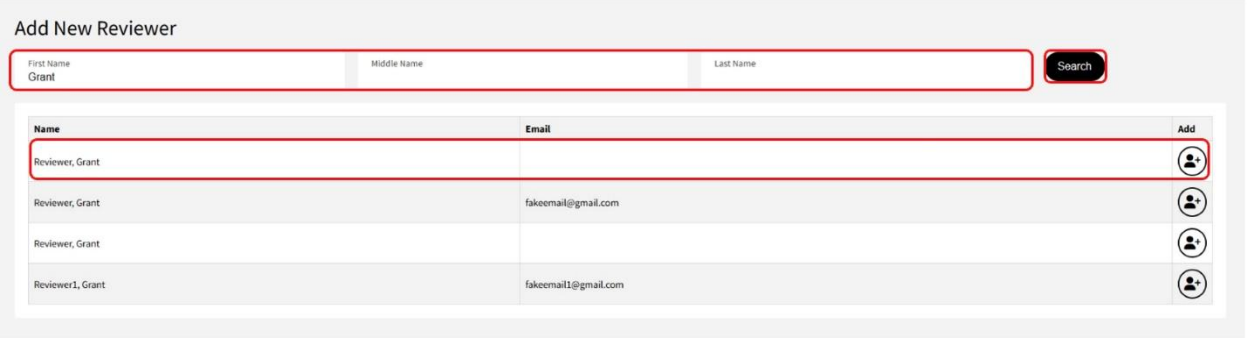
To return search results, simply complete the four dropdowns for fiscal year, grant application, review type (quality or completion) and the review name. Click on 'Show Search Results' to populate the table below. Result of the search can be exported as a csv file by clicking on the export results button.



This page also contains the capability to add a reviewer to a competitive grant quality or completion rubric under the ‘Add New Reviewer’ section. This section will only populate once a search has been conducted for a given competitive grant rubric as it is to be used to manually add a reviewer who does not populate within the returned search results.

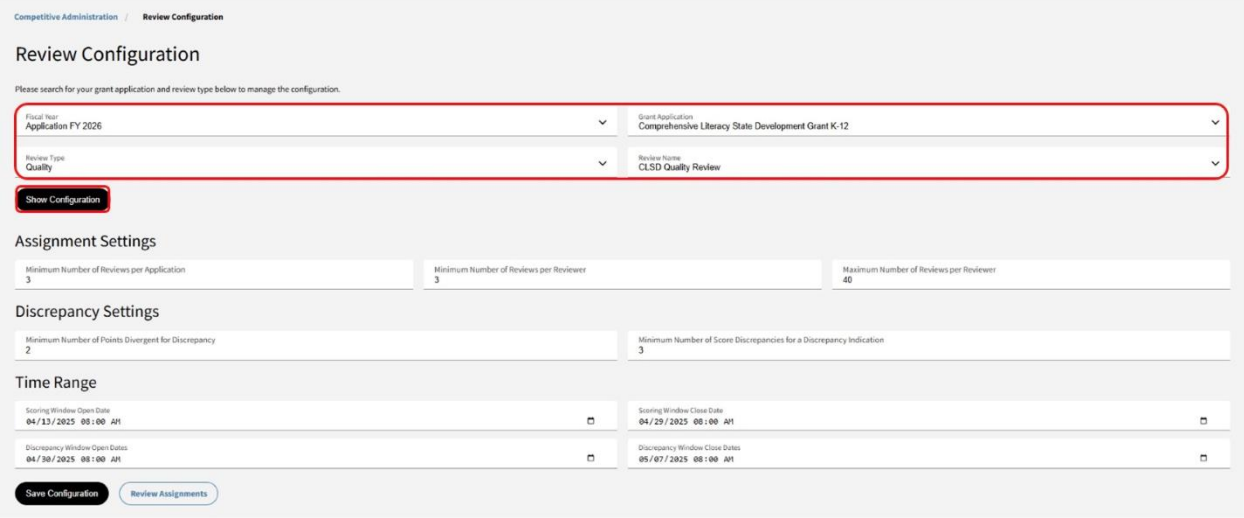


To add a reviewer, search by the first, middle or last name and click ‘Search’. Results should populate in a table with an icon that enables that reviewer to be added against a particular rubric for a competitive grant.

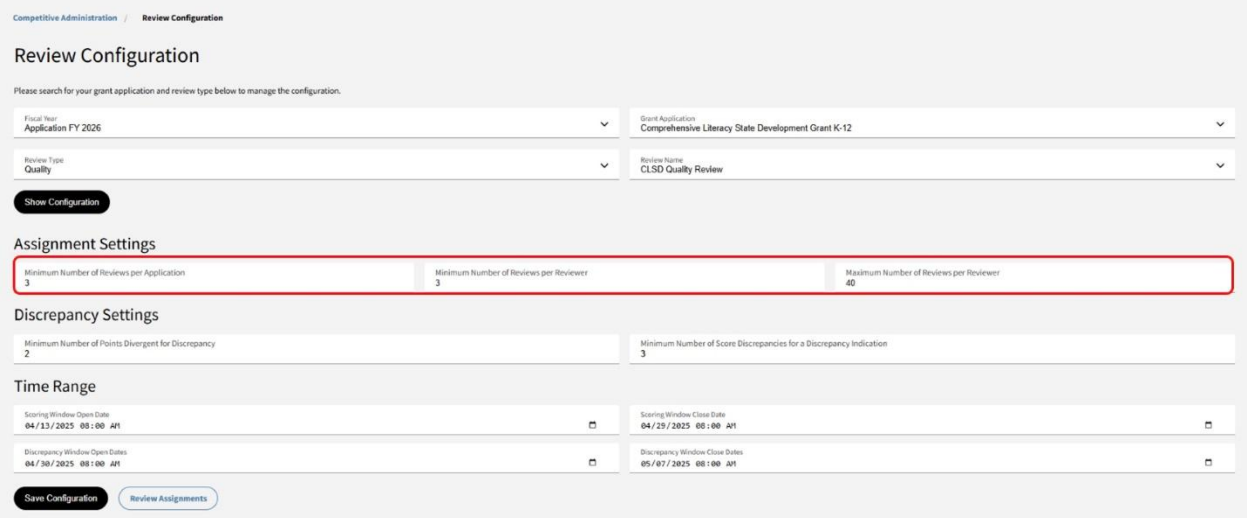


REVIEW CONFIGURATION

As a grant administrator for a competitive grant, the One Funding Application has a screen that enables the review configuration to be set each fiscal year for a given competitive grant and associated completion and/or quality rubrics. To manage the review configuration, complete each dropdown for fiscal year, grant application, review type, and review name. Click 'Show Configuration'.

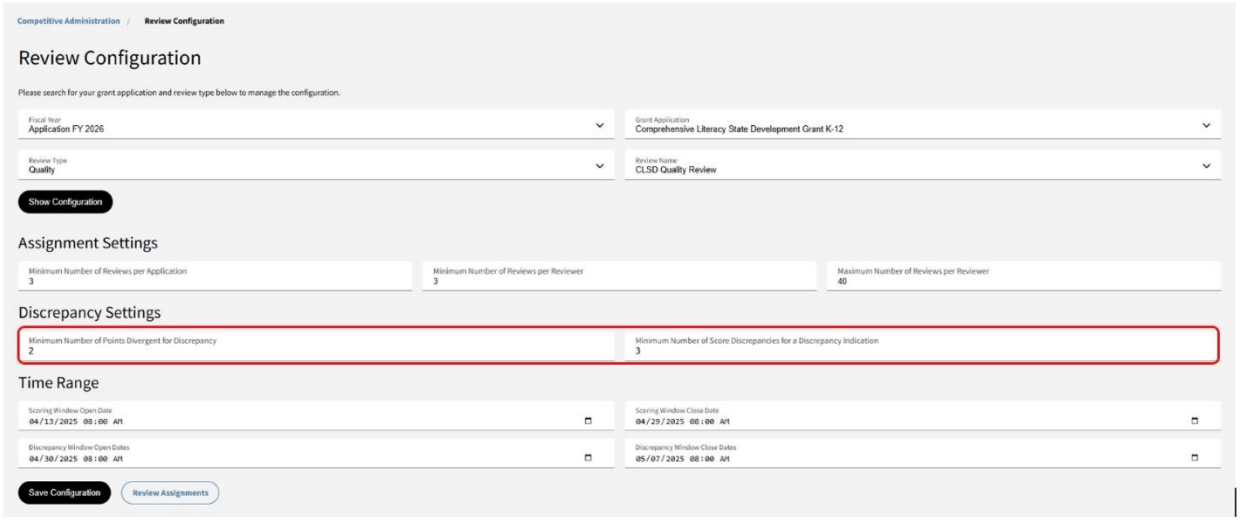


There are three critical configurations that are needed for a competitive grant which can be created and adjusted using this page. The first is the assignment settings. This is where the grant administrator will tell the One Funding Application the minimum number of Review Per Application (minimum number of reviewers that have to be assigned to the grant application. The minimum number of reviewers per reviewer (the minimum number of applications that each reviewer should be assigned) and the maximum number of reviews per reviewer (the maximum number of reviews that a single reviewer should be assigned).

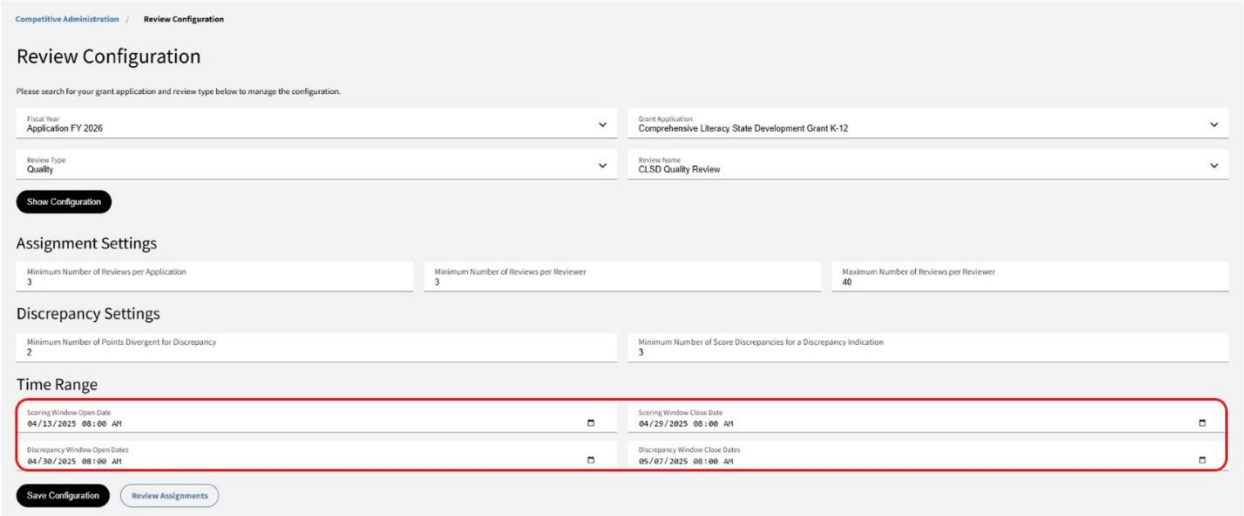


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The second critical configuration is regarding how the system will handle scoring discrepancies. There are two settings on this page. The first is the minimum number of points that are divergent to be considered a discrepancy and the number of point discrepancies a single application can have before the system triggers a discrepancy identification.



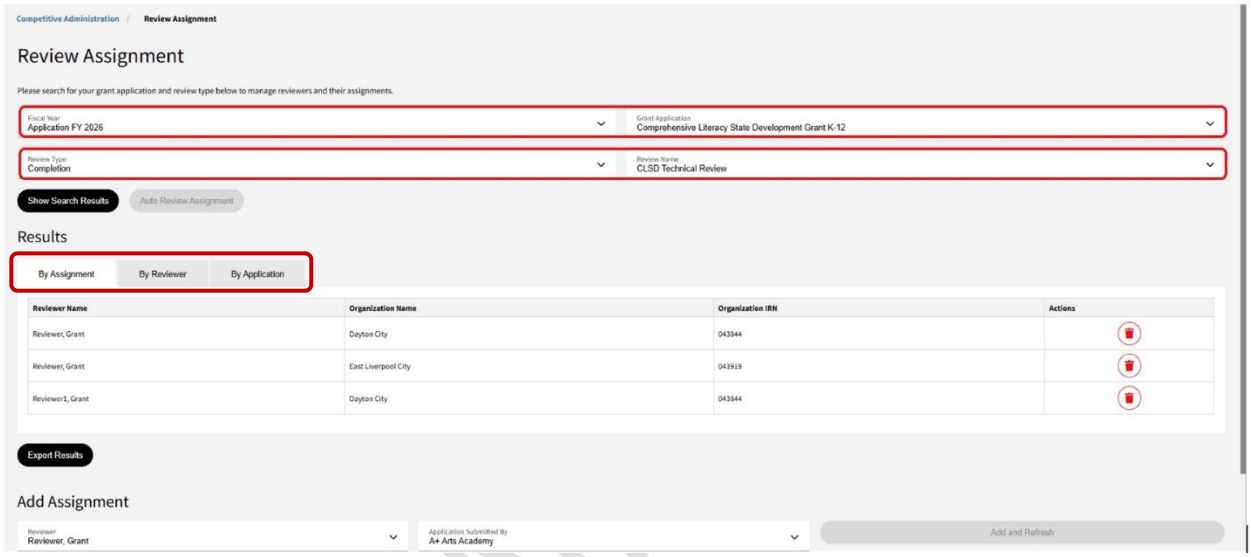
The last critical configuration is regarding the windows for scoring and to resolve and discrepancies. Each window needs an open and close date and time.



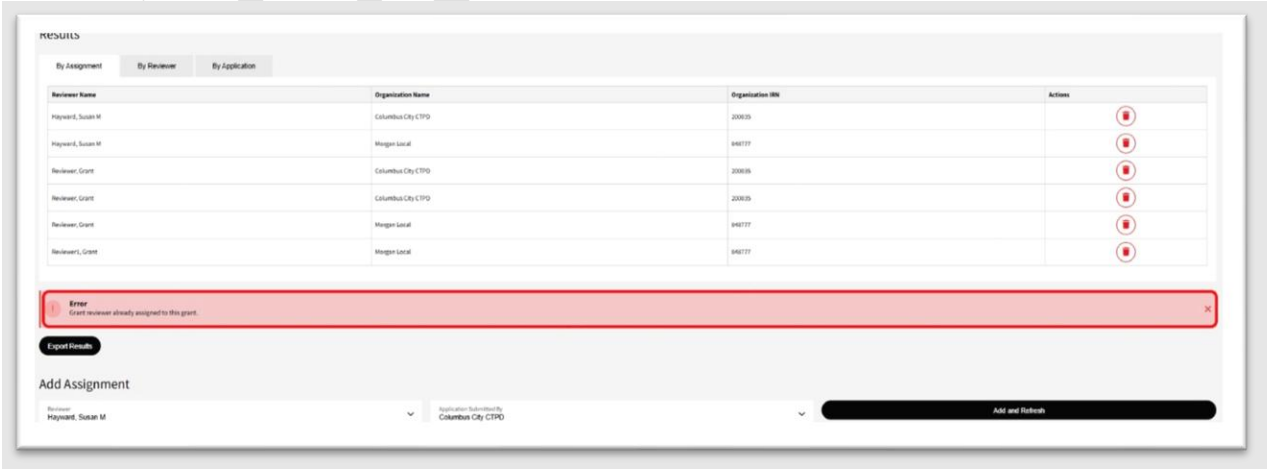
REVIEW ASSIGNMENT MANAGEMENT

During the competitive grant process, it is important to be able to assign grant reviewers to submitted applications. Grant administrators can complete the review assignment process through this page.

Reviewers are assigned by fiscal year, grant, and type of review. Complete each dropdown to complete a search to populate results. Reviewer assignments can then be managed by assignment, by reviewer or by application. Each tab provides a slightly different view of the assignments.



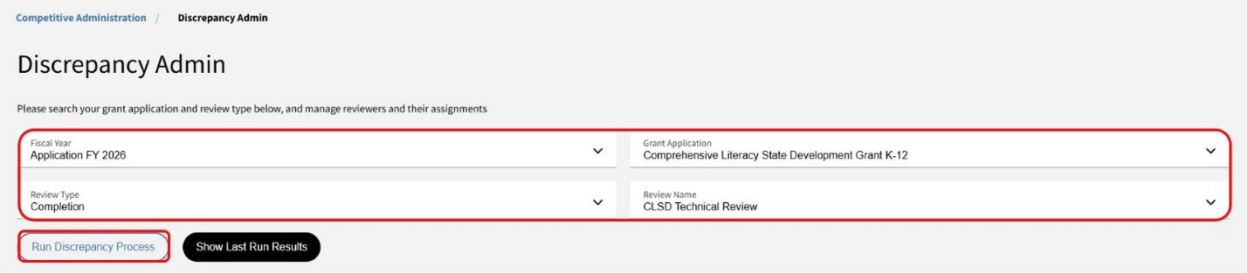
Reviewer assignments can be manually added on this page by selecting the reviewer and application and clicking “Add and Refresh”. If a reviewer has already been assigned to an application, an error will appear.



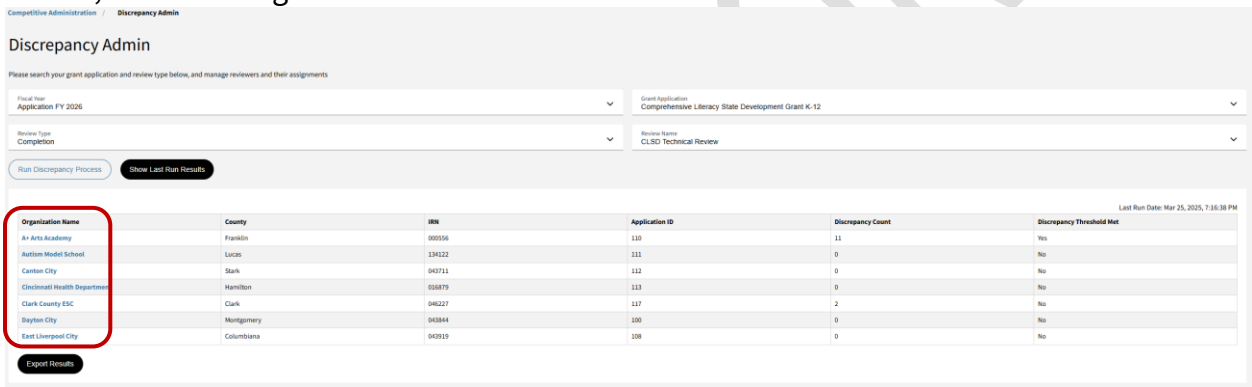
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DISCREPANCY MANAGEMENT

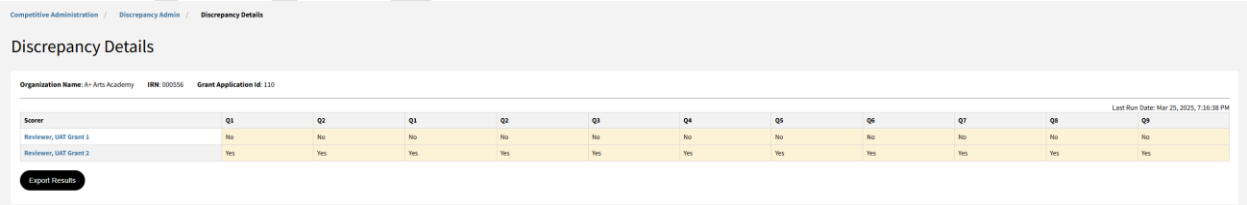
During the grant scoring process, if assigned reviewers score an application differently, a discrepancy will be triggered if it aligns to the requirements as set within the Review Configuration page. The discrepancy process is run by fiscal year, grant, and review type. To see the results, complete the four dropdowns and click “Run Discrepancy Process”.



Applications will populate with information on the number of discrepancies. For discrepancy details, select the organization name.

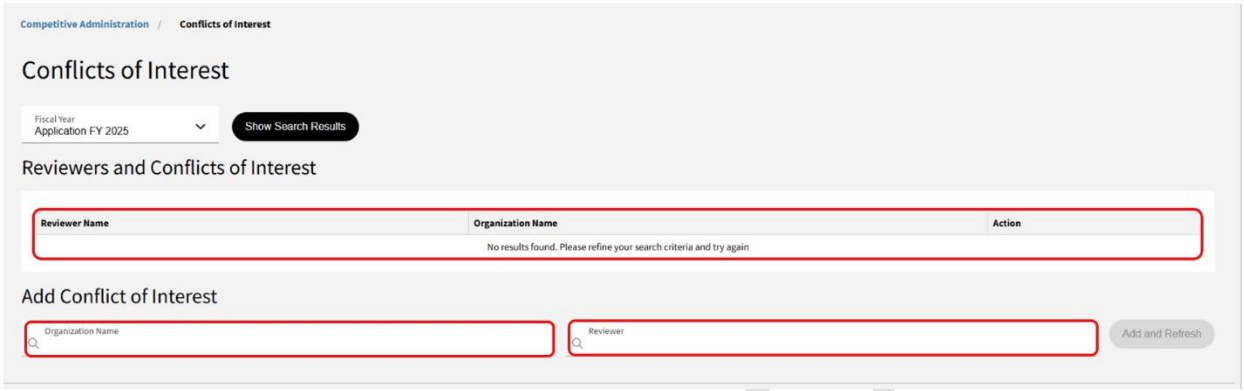


Discrepancy details will show the grant reviewers and the responses for each question. To drill down into a grant reviewer’s feedback, select the scorer. This will open up a view only page of the rubric.



CONFLICT OF INTEREST ADMIN

Prior to a grant reviewer scoring any competitive application, they need to indicate if there is a conflict of interest with the organization who submitted the application. If there is a conflict of interest, the reviewer will be removed and reassigned to another application. To manage this process, the One Funding Application has the Conflict-of-Interest Admin page which will show the conflict of interest each fiscal year for a reviewer and organization. Conflicts of interest can be manually added for a reviewer on this page as well.

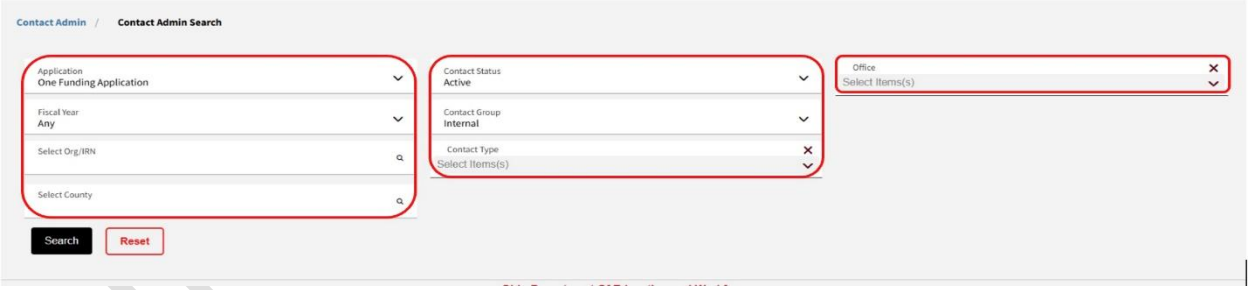


CONTACT ADMIN

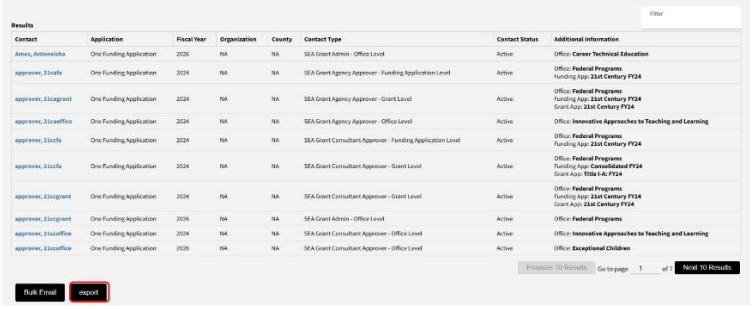
The One Funding Application business administrator, grant administrators, and grants management coordinator can manage contacts throughout the system using the sub-menus within the contact admin.

CONTACT ADMIN SEARCH

This is a search that can look at the contacts assigned to external organizations, as well as internal contacts. There are a variety of search parameters to drill down the list of results.

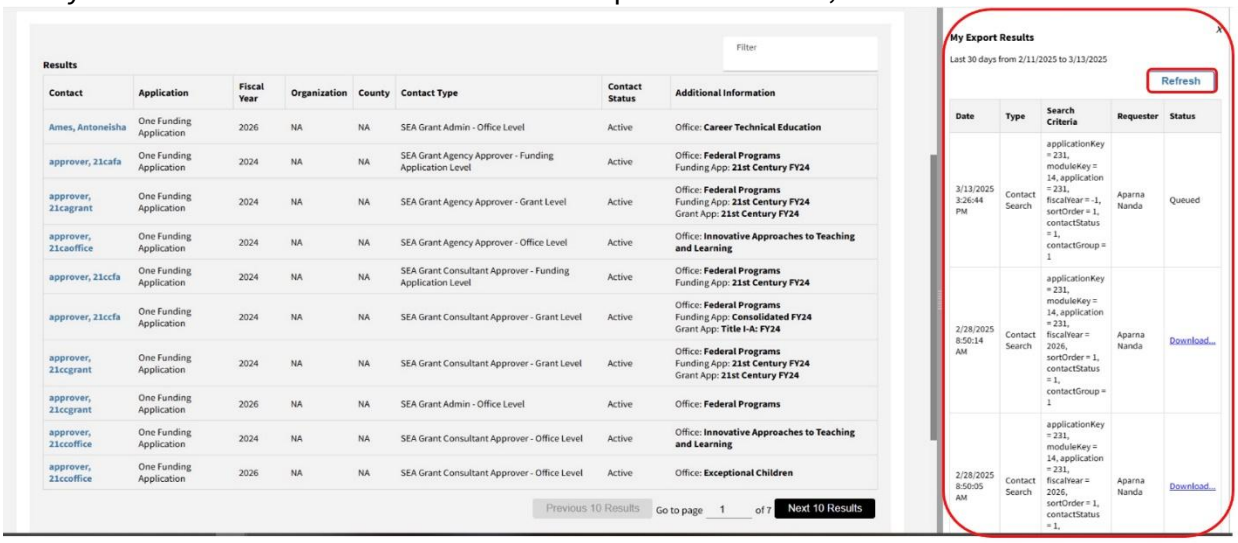


The results populated within the table can exported as a csv file using the export button.



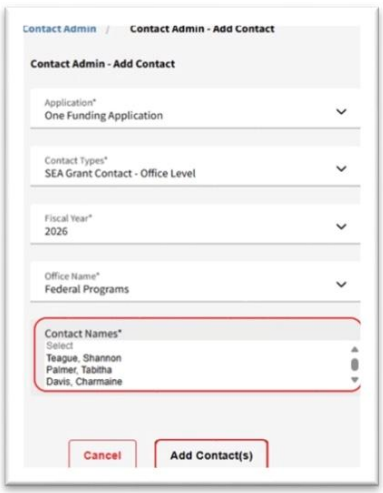
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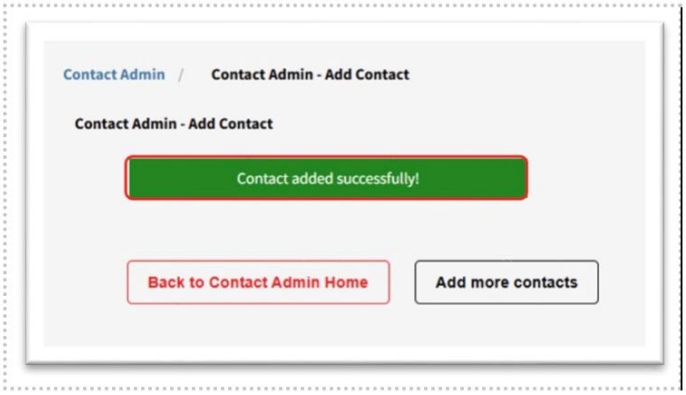
The right-hand drawer will open with the exported results. It may take a couple of minutes for the system to create the downloaded file. To update the status, click the “Refresh” button.



CONTACT ADMIN ADD CONTACT

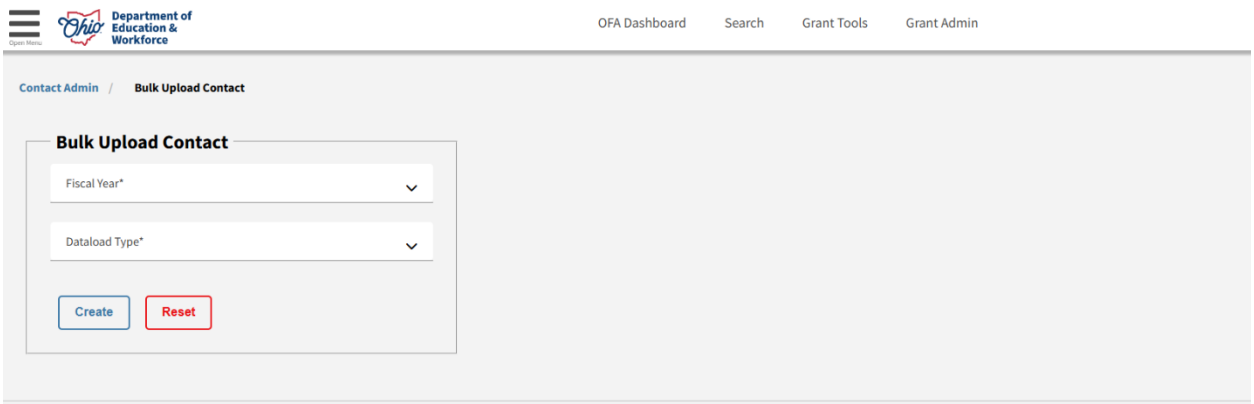
This page within the One Funding Application allows for the business administrator, grant administrator or grants management coordinator to manually add a single contact. Depending on the contact type selected, additional dropdowns will appear for fiscal year, office, funding application and/or grant application. Users that populate under Contact Names are generated based on assigned SAFE roles. Once the correct contact has been selected, click “Add Contact(s)”. The contact will have been added successfully if a new screen appears with a confirmation message.





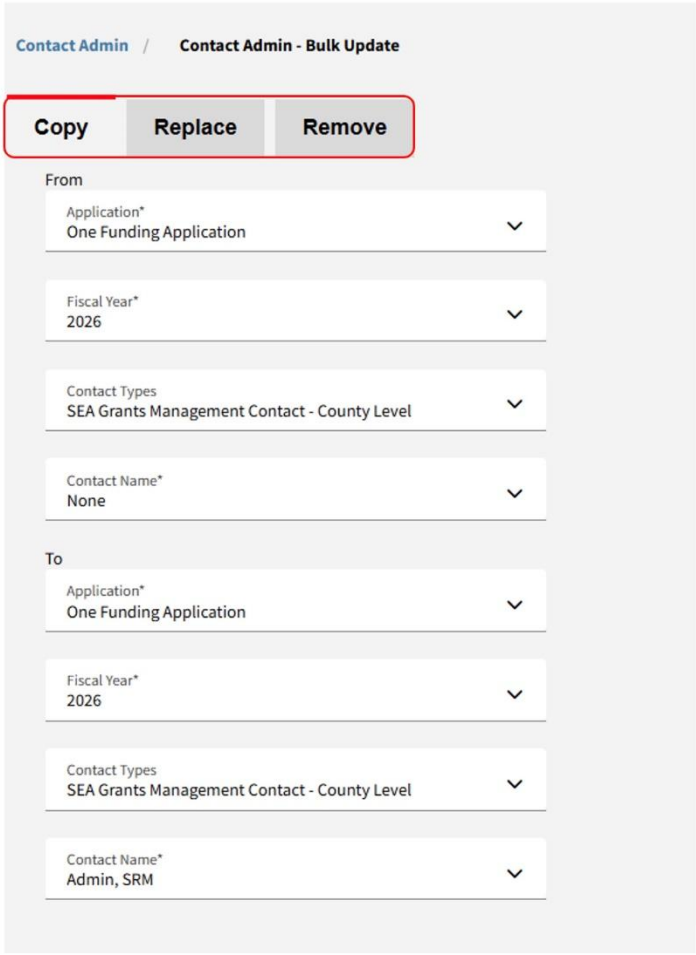
CONTACT ADMIN BULK UPLOAD

This page within the One Funding Application allows for the business administrator or grant administrator to upload multiple contacts at one time to a specific grant/funding application.



CONTACT ADMIN BULK UPDATE

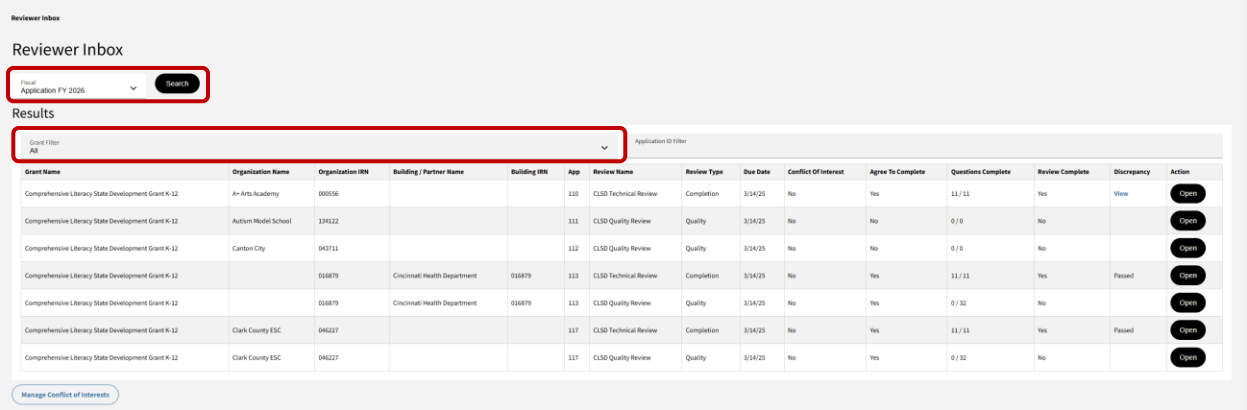
This page within the One Funding Application allows for the business administrator or grant administrator to copy, replace or remove multiple contacts from one fiscal year to another.



INBOXES

REVIEWER

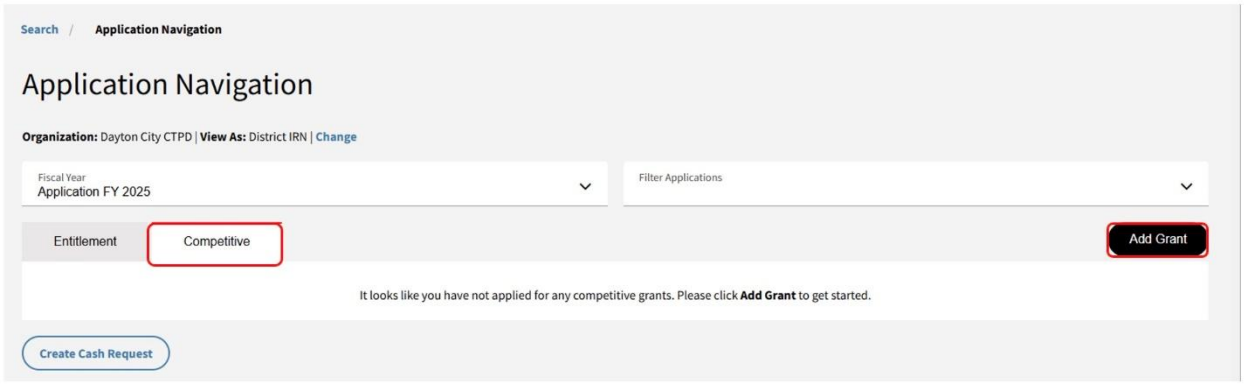
The Reviewer Inbox allows a grant scorer to see their list of assignments grouped by fiscal year. This page also provides options to filter by grant name or application ID.



Grant Applications

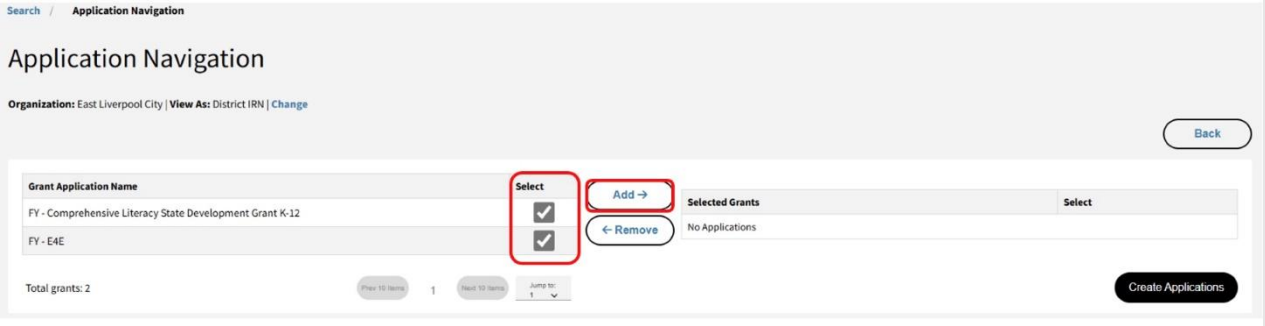
ADDING A COMPETITIVE GRANT

Entitlement grants will appear for an organization automatically under the entitlement tab once a grant has been awarded. Competitive grants follow a different process since each organization can decide whether to apply. To add a competitive grant, select the competitive grant tab and click on “Add Grant”.

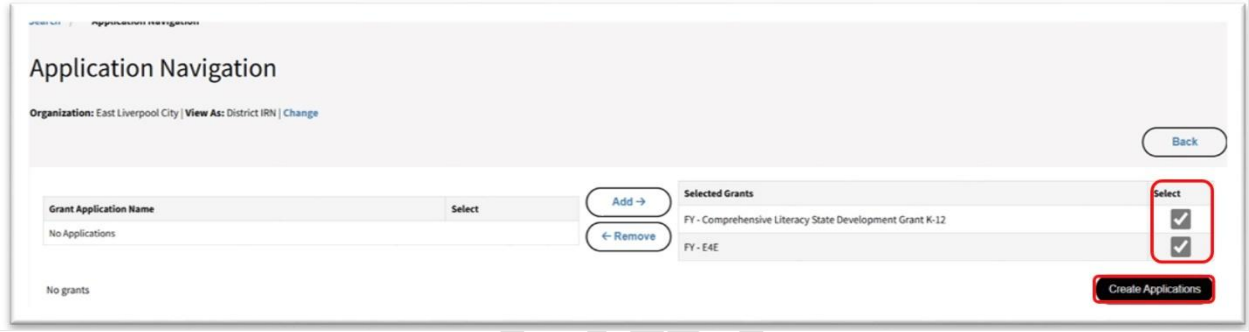


Department of Education & Workforce

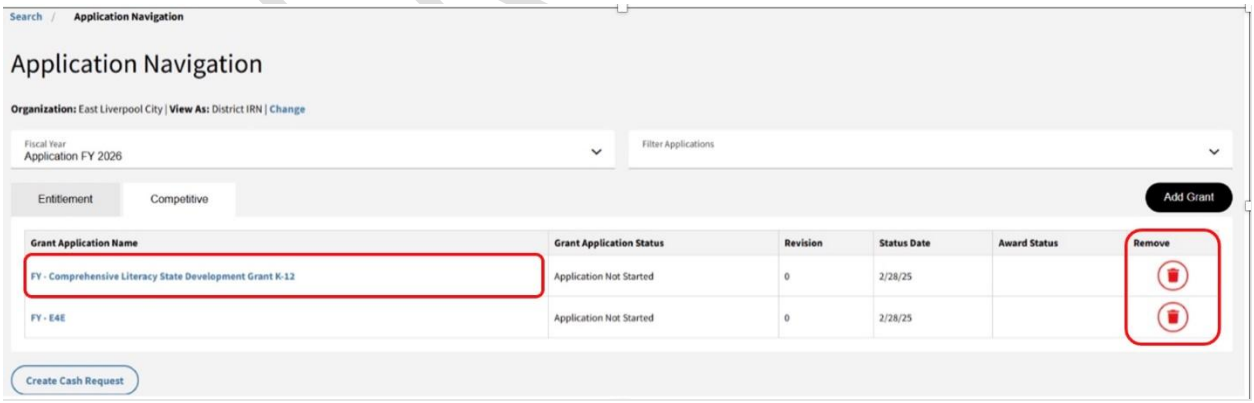
All competitive grants that apply to the organization will populate on the left. To add one or multiple grants, select the grant using the checkbox. Click add to move the grant to the right side of the screen.



Mark each grant that an application should be created for, then click on “Create Applications”.



The system should automatically transition back to the competitive grant tab where the selected grants should be populated. To begin the grant application, click on the grant application name highlighted in blue. If the organization determines that it is not going to apply for a competitive grant, the grant can be removed using the trash can icon.



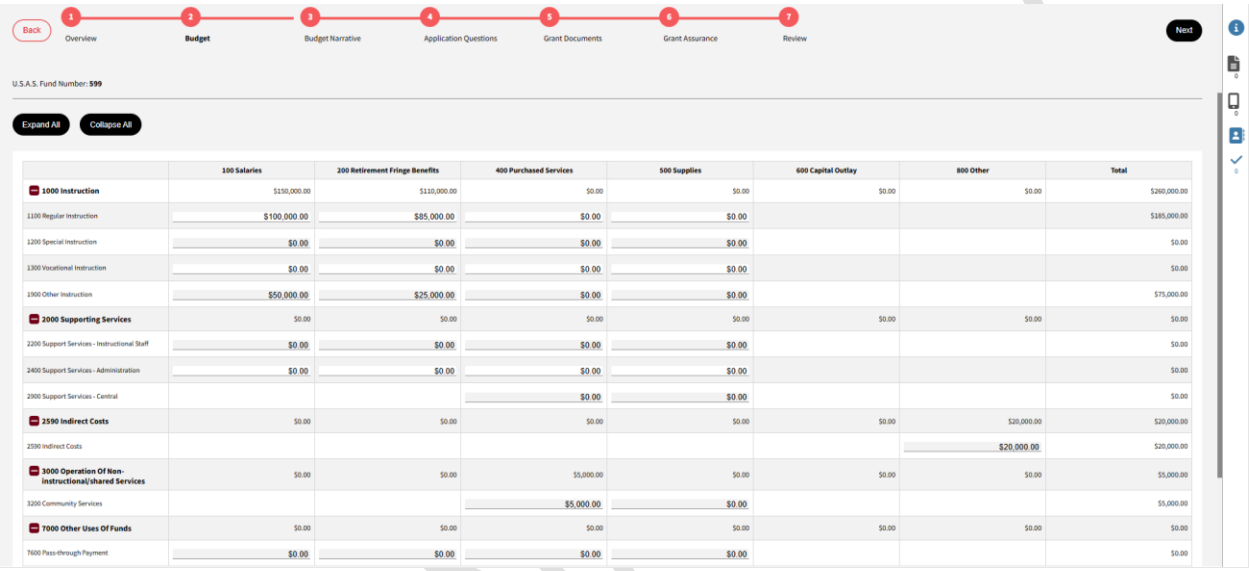
Department of Education & Workforce

STANDARD PAGES

All grants within the One Funding Application will have a standard set of pages which is an overview page, budget, budget narrative, grant documents, grant assurances, and a review page. More information on each page can be found in the sections below.

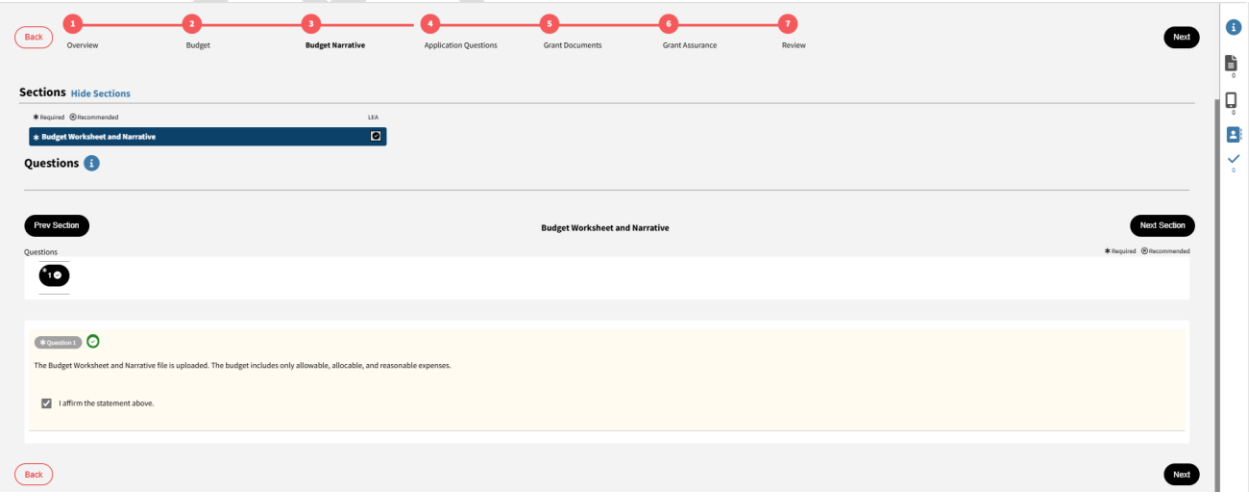
BUDGET

Grid that breakdowns object codes and function codes. Describes the overall budget within the specific object codes and function codes. Each grant has its own combination.



BUDGET NARRATIVE

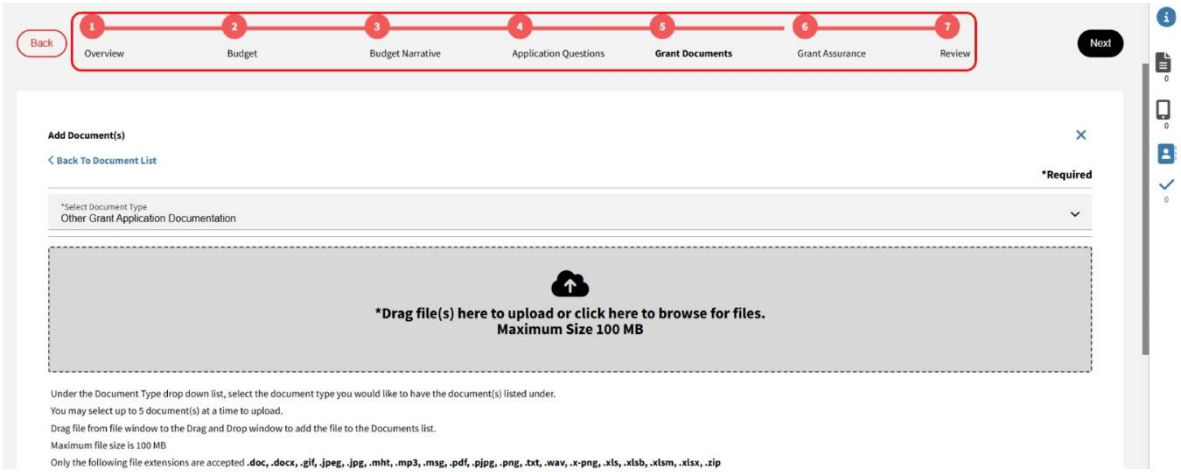
Related to the budget grid. Grant defined questions and answers on how an applicant plans to spend the grant funds.



Department of Education & Workforce

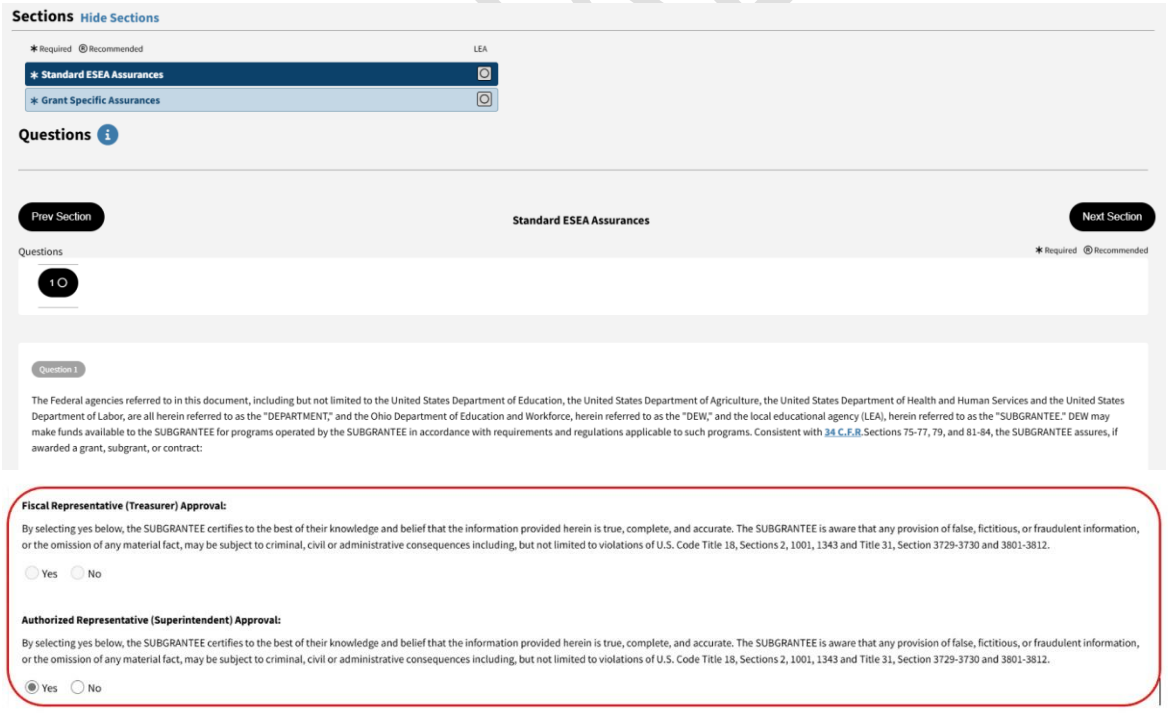
GRANT DOCUMENTS –COMMON COMPONENTS

Documents relating to the specific grant. A user is able to upload/view a document(s) within the grant application stepper.



GRANT ASSURANCE

Legal language based on state or federal law specific to each grant. Treasurers/Fiscal Representatives and Superintendents/Authorized Representatives must accept these assurances to proceed with their application.



REVIEW

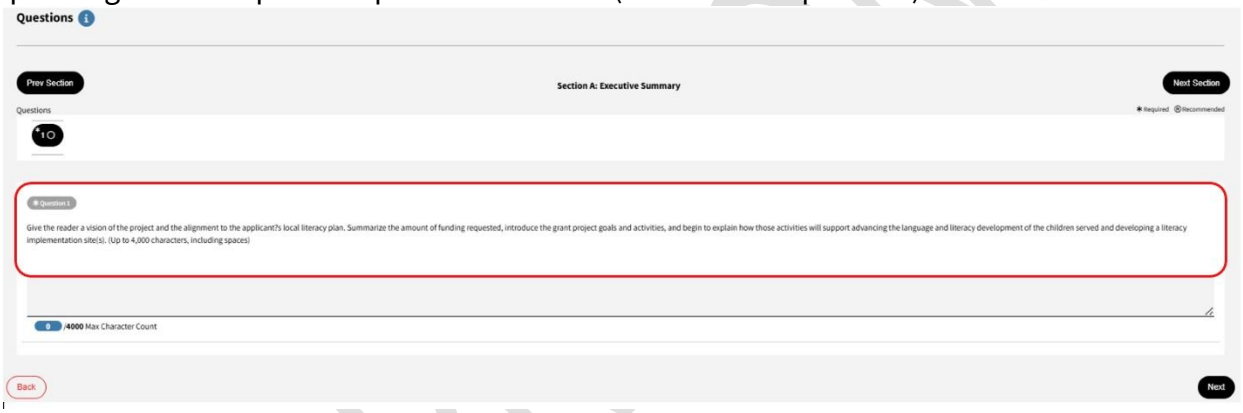
Summary page of the grant application where information can be reviewed prior to submission. Most pages are view only and edits will need to occur on that specific page. Any budget narrative, application questions, and assurances can be updated directly on the review page. Scrolling to the bottom of the page will allow a user to change the status of the grant application.

ADDITIONAL PAGES

Specific grants will need additional pages to ensure that all requirements are completed. A majority of grants will include an additional page called application questions whereas certain grants will contain several additional pages.

APPLICATION QUESTIONS

An additional set of questions that are not budget related or assurances but relate to the specific grant. i.e. Upload a specific document (Check Yes if uploaded).



GRANT SPECIFIC REQUIREMENT PAGES

Some grants have extra pages that are outside the standard "stepper". Examples of these pages include the following:

- Building Eligibility
- School Allocations
- Nonpublic Equitable Services
- Comprehensive, Coordinated Early Intervening Services

APPROVAL WORKFLOW

All grants within the One Funding Application will undergo either a two-tier or three-tier approval process from the Department. Grantees will need to have both the fiscal representative and authorized representative to approve the grant application prior to an application being reviewed by the Department.

TWO-TIER

In the two-tier approval process, the assigned grant consultant will review the application followed by another agency approver that will finalize the application. To see the whole approval process, see Appendix B1.

INTERNAL ONLY

THREE-TIER

In the three-tier approval process, the assigned grant consultant will initially review the application. Another grant consultant or fiscal representative will review the application again in a second agency review. Lastly, another agency approver will finalize the application. To see the whole approval process, see Appendix B2.

COMMON COMPONENTS

DOCUMENT UPLOAD

For uploading, downloading, deleting, and viewing of documents that are related to a specific grant application (dependent on user permissions).

On the grant application, there are two places for document upload. Select Grant Documents in the Stepper Menu.



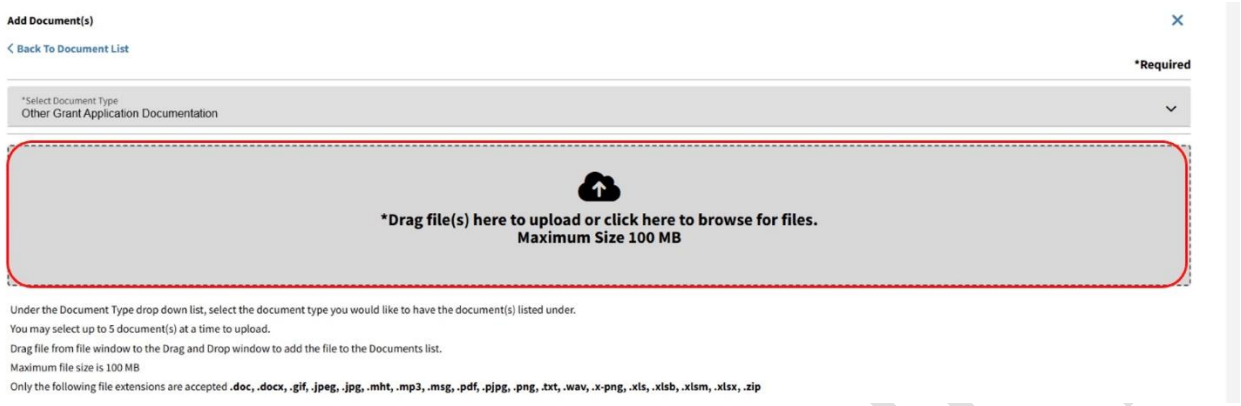
It is here where you can either Add Document or View the documents that have already been uploaded to this application. To Add Document, click Add Document button.



Select document type.



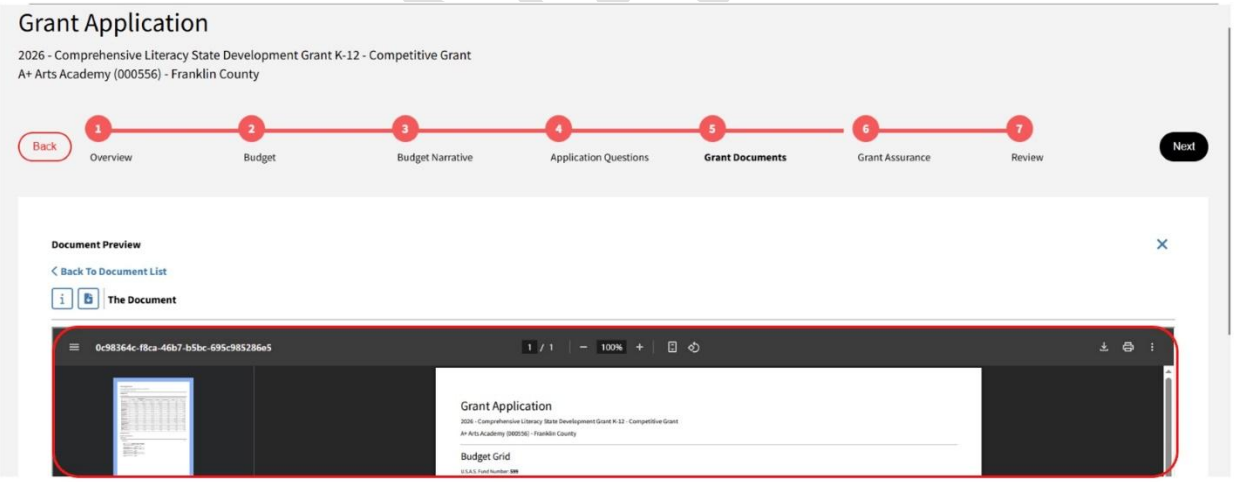
Once document type selected, a drag file box will open to allow user to add the document(s) to be uploaded to application.



To Preview the document uploaded, click on the document name.



Document Preview should open allowing you to preview the document.



To expand and view the document information by clicking on the “i”. To download the document, click the document icon with an arrow. To edit the document details, click the pencil icon.



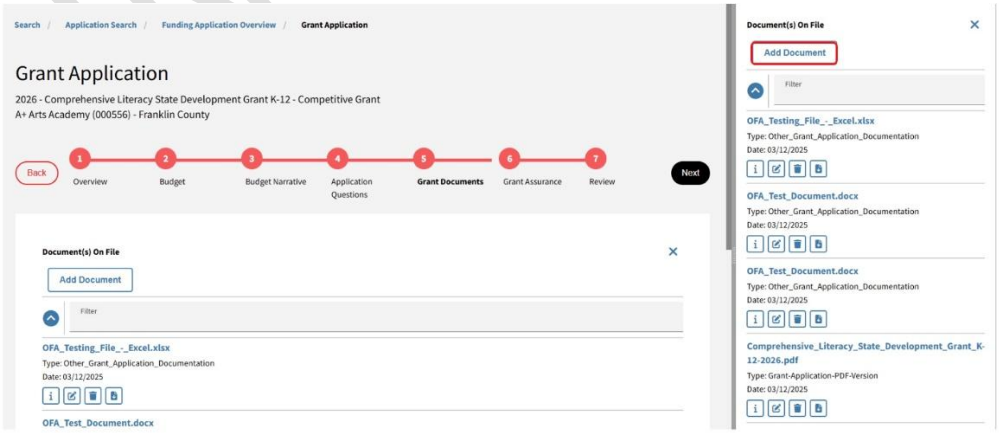
Documents can also be accessed to the right of the Stepper Menu.



To access document(s), click on the document icon (the icon that looks like a piece of paper with the corner folded down).



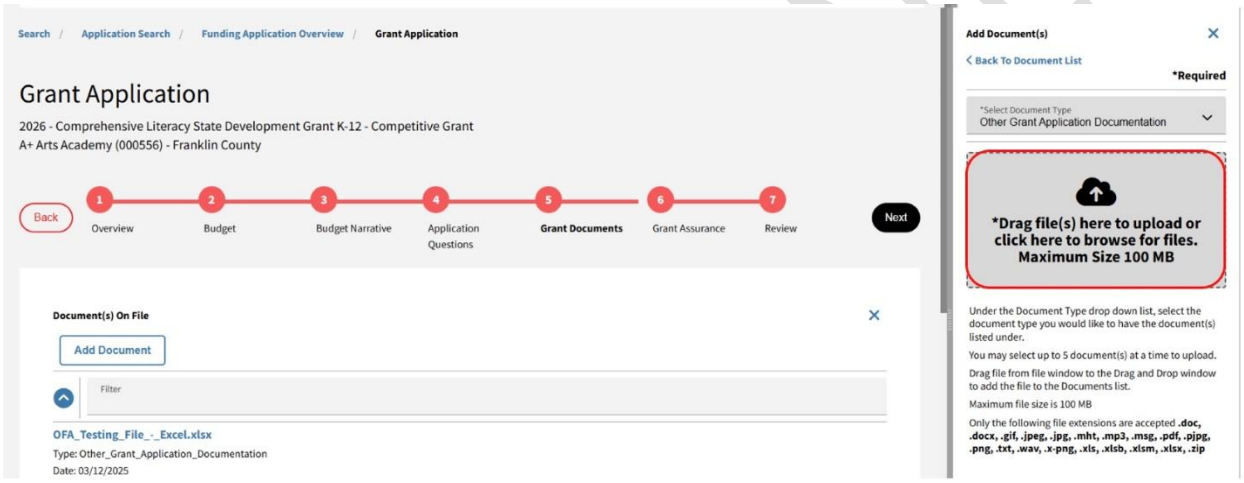
Document (s) on File option will open on the right-hand side. It is here where you can either Add Document or View the documents that have already been uploaded to this application. To Add Document, click Add Document button.



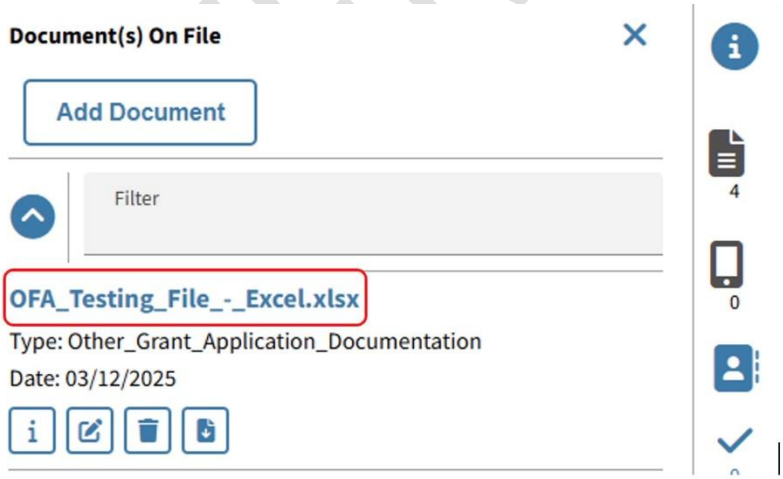
Select Document Type.



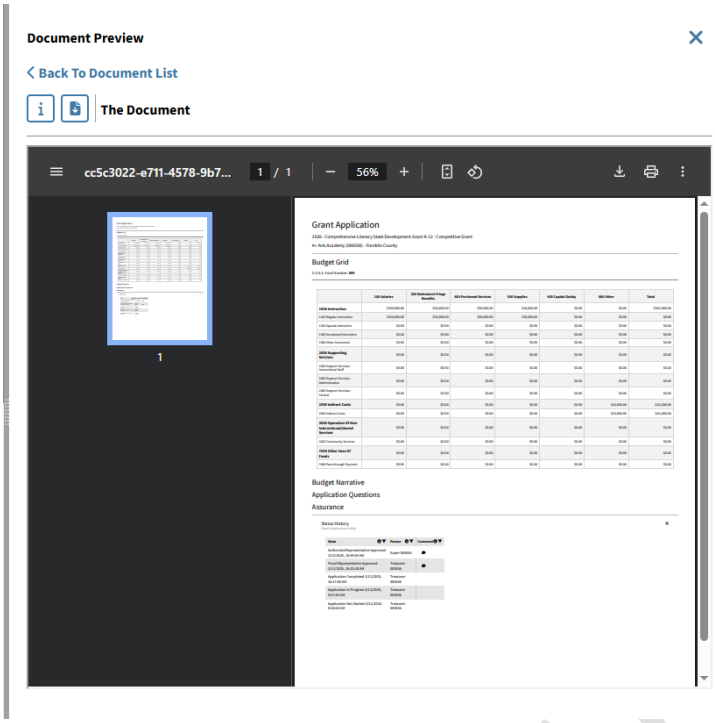
Once document type selected, a drag file box will open to allow user to add the document(s) to be uploaded to application.



To Preview the document uploaded, click on the document name.

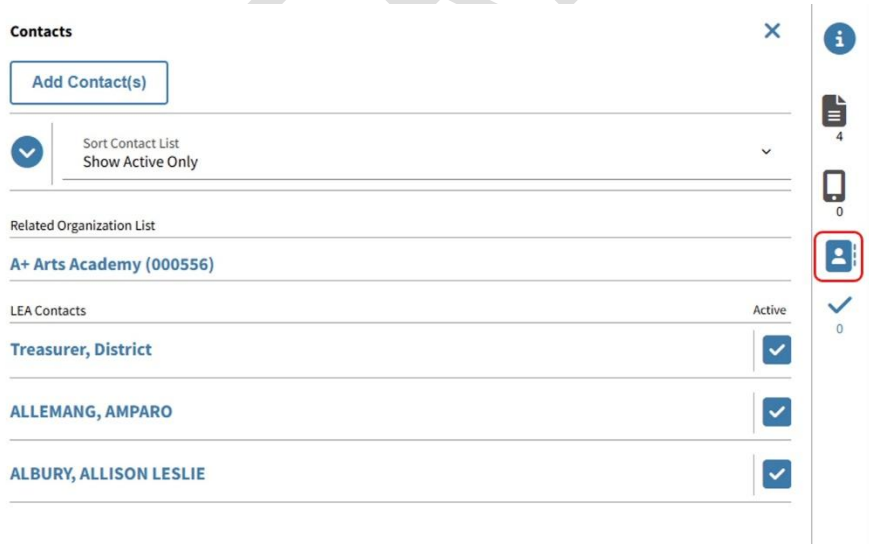


Document Preview should open allowing you to preview the document.



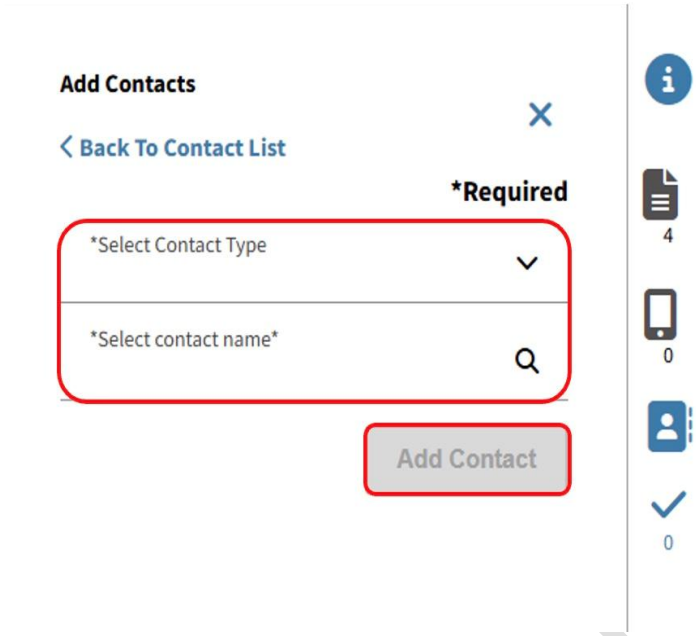
CONTACTS

For viewing, adding, and removing contacts that are related to a specific grant application. While on a grant application, on the right-hand side of the page in the white utility bar, select the phone book icon, that is the contacts icon. Contact information appears. To add a contact, click on the 'Add Contact(s)' button.



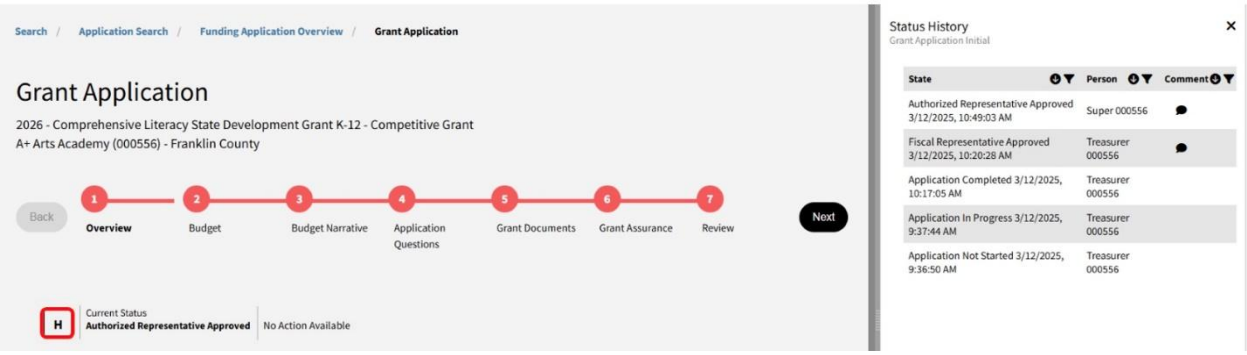
FINAL ONLY

Select the contact type & contact name. Once a contact type and name are selected, click the Add Contacts button to add contact



HISTORY LOG

Allows user to see all history related to a specific grant application, including status changes and messages. On any grant application Overview page, there is a "H" box under the application navigation bar. Click the "H" and the history log will open on the right-hand side.

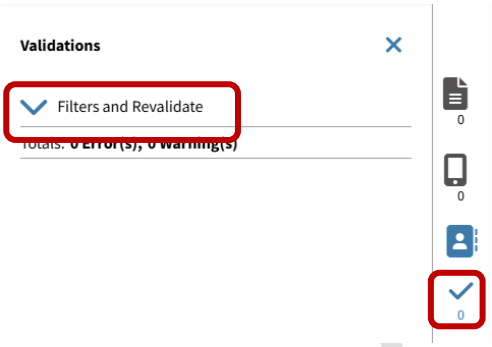


INTERNAL ONLY

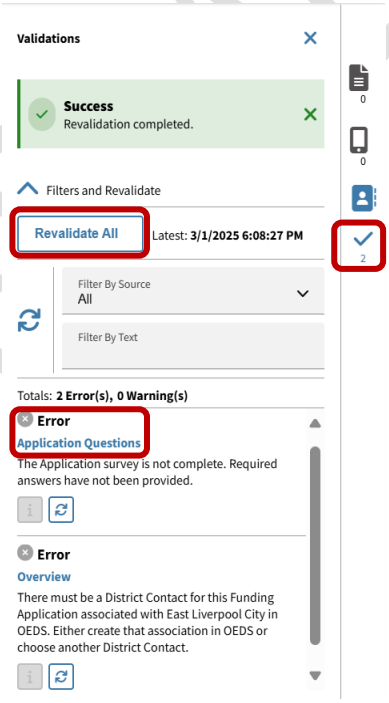
VALIDATIONS

Allows user to see the current list of errors and warnings related to the current grant application instance, as well as links to the page where the validation can be corrected and the ability to refresh the current list of validations.

To see a full list of validations and to revalidate the application, select the checkmark from the right-hand side of the grant application. Click on the blue down arrow to open the list.



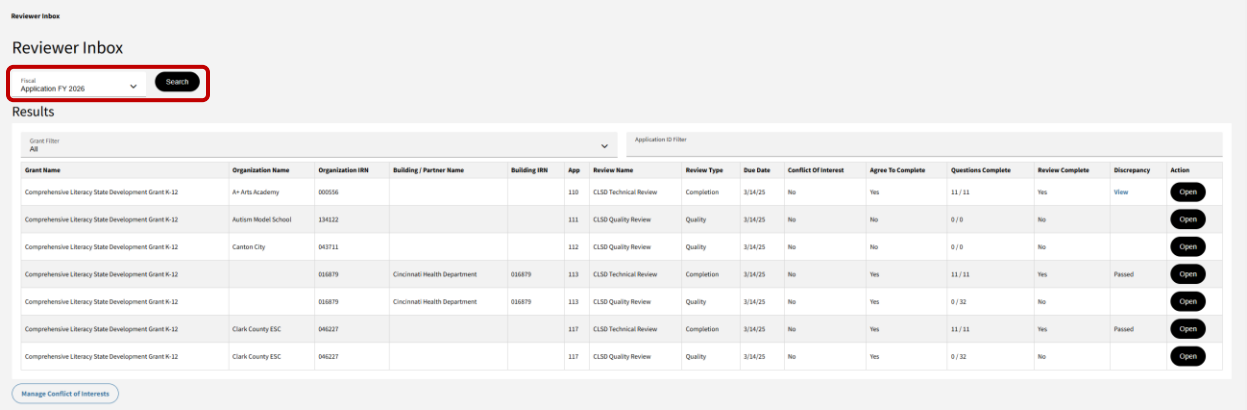
Click on the "Revalidate All" button to generate a list of warnings and errors for the grant application. Notice that the checkmark is updated with the number of warnings and errors.



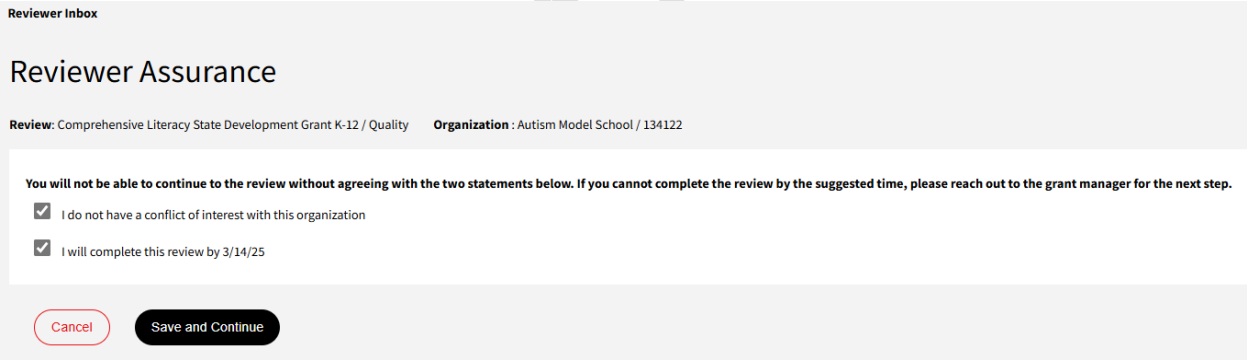
INTERNAL ONLY

COMPLETING A NEW COMPETITIVE GRANT REVIEW

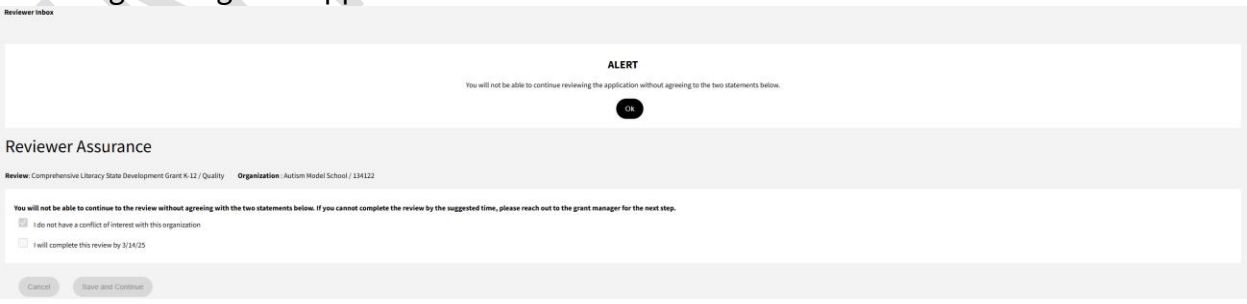
For a user to review and score a competitive grant application, the user must first have an OH|ID account, along with the CCIP Grant Scorer SAFE role. As a grant reviewer, there will be a Reviewer Inbox that will be used to begin the scoring process. Make sure the appropriate fiscal year is selected to generate review assignments.



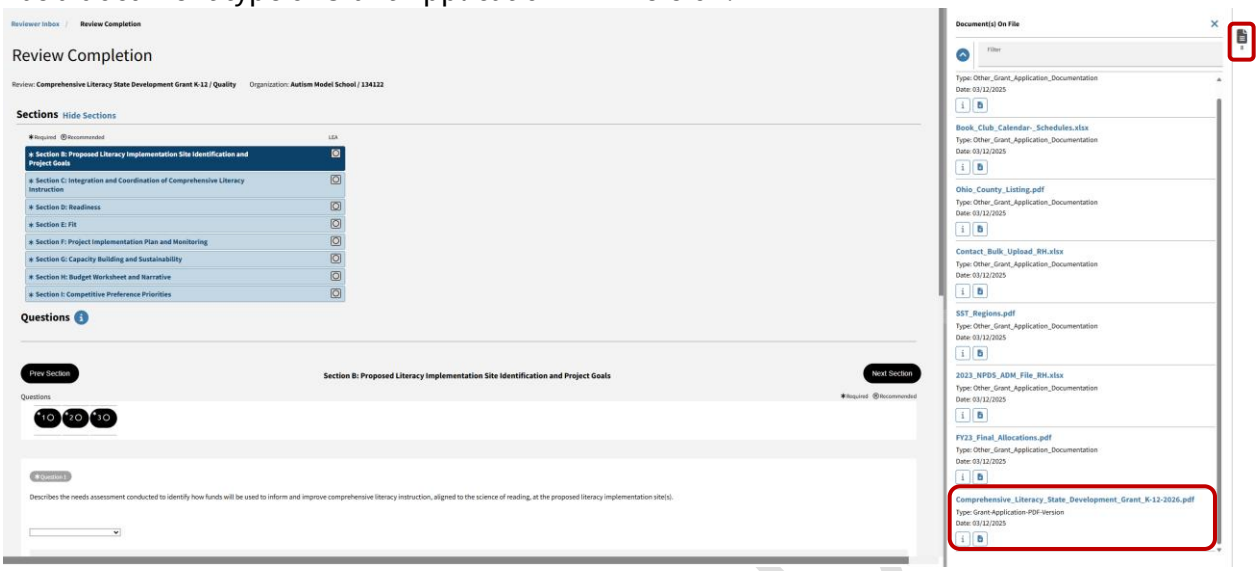
To start a review of a grant application, click on the open button. This will open the Reviewer Assurance page. Both statements must be marked before a reviewer can continue to the rubric and grant application.



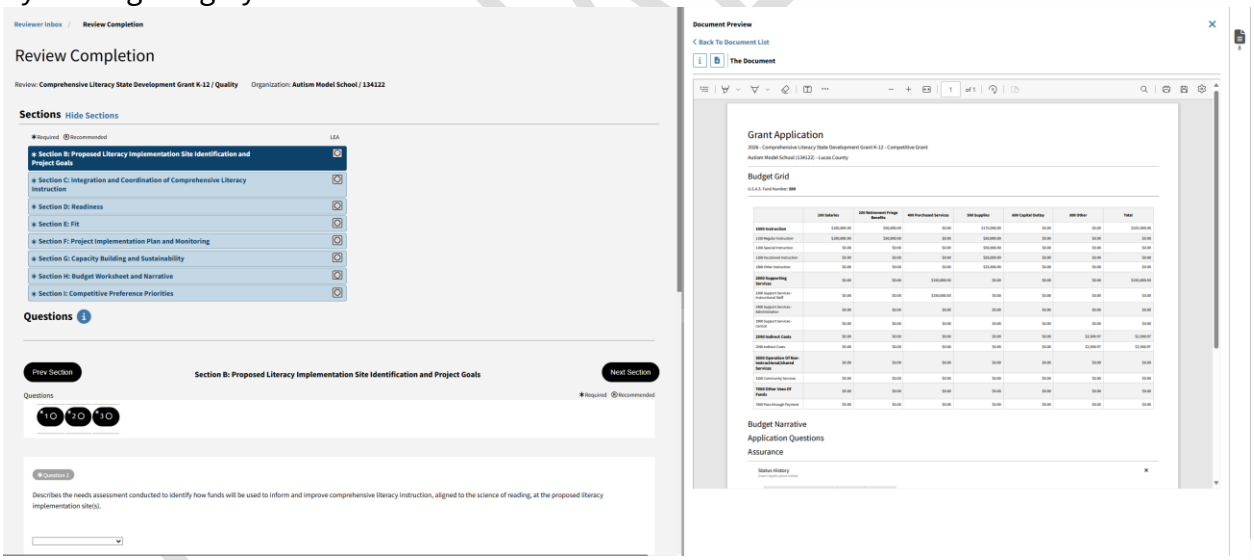
If a reviewer marks only the first checkbox and then clicks on 'Save and Continue', the following message will appear.



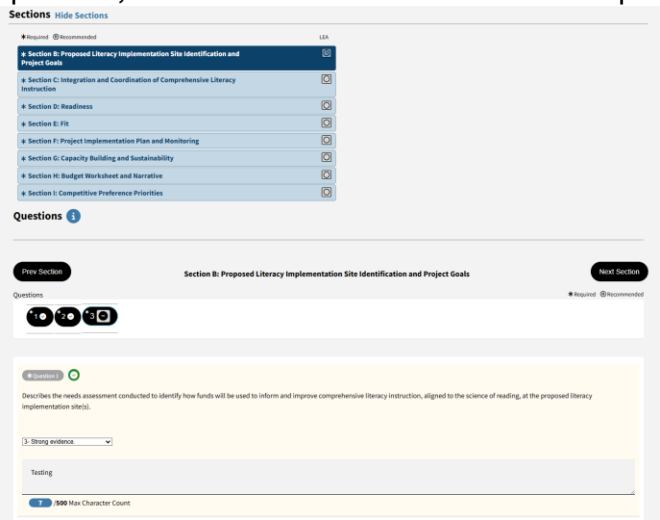
Once the Reviewer Assurances have been completed, the reviewer will enter the rubric. To see the rubric and the grant application at the same time, click on the document icon in the right-hand drawer. From the document list, find the document that is named after the grant and has a document type of Grant-Application-PDF version.



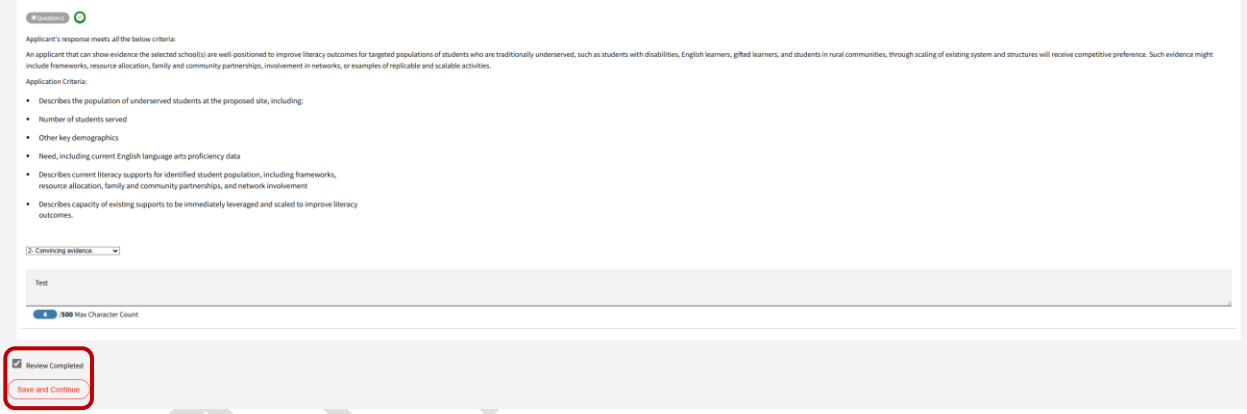
Clicking on the document name will open up the preview of the grant application that can be used while completing the rubric. As a reviewer there is an option to make the preview bigger by moving the gray slider in the middle or to download the document.



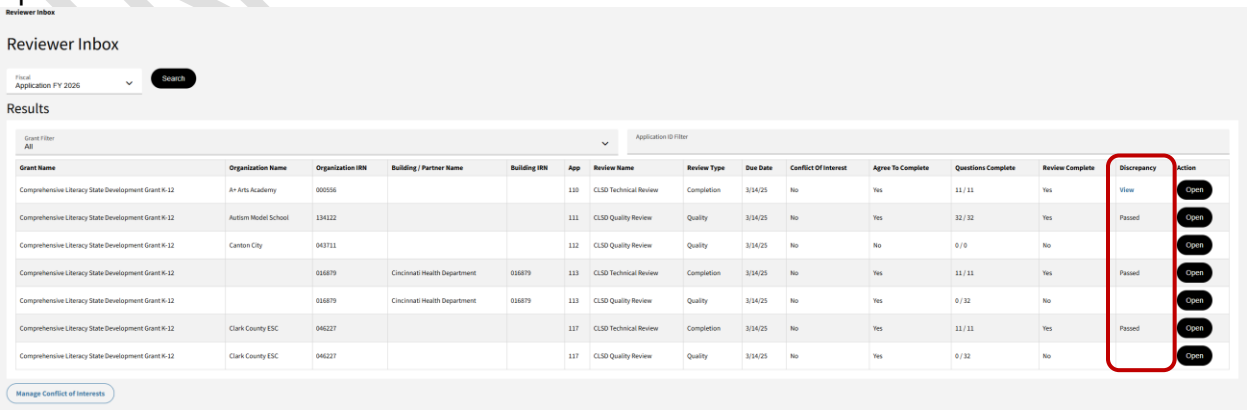
A review is considered complete once all sections and associated questions have a green checkmark. If a question has a gray line associated with it, a response is missing from the question, and the section will be marked as in-progress.



If the review is complete, mark the ‘Review Completed’ checkbox and click ‘Save and Continue’ to return to the Reviewer Inbox.

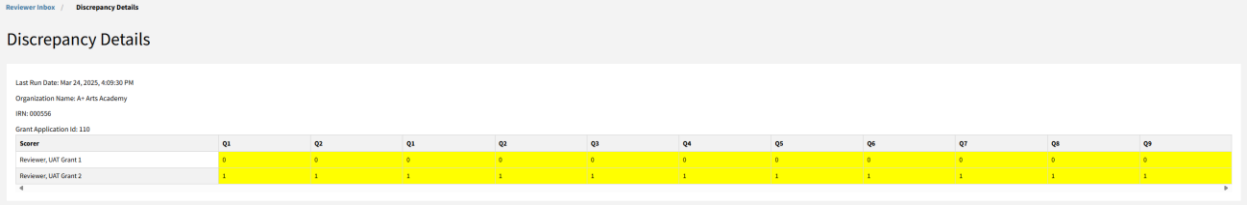


Initially, a review will show as passed until the scoring window closes and the Grant Administrator runs the discrepancy review process. If there is a discrepancy, the column will update from ‘Passed’ to ‘View’.



Department of Education & Workforce

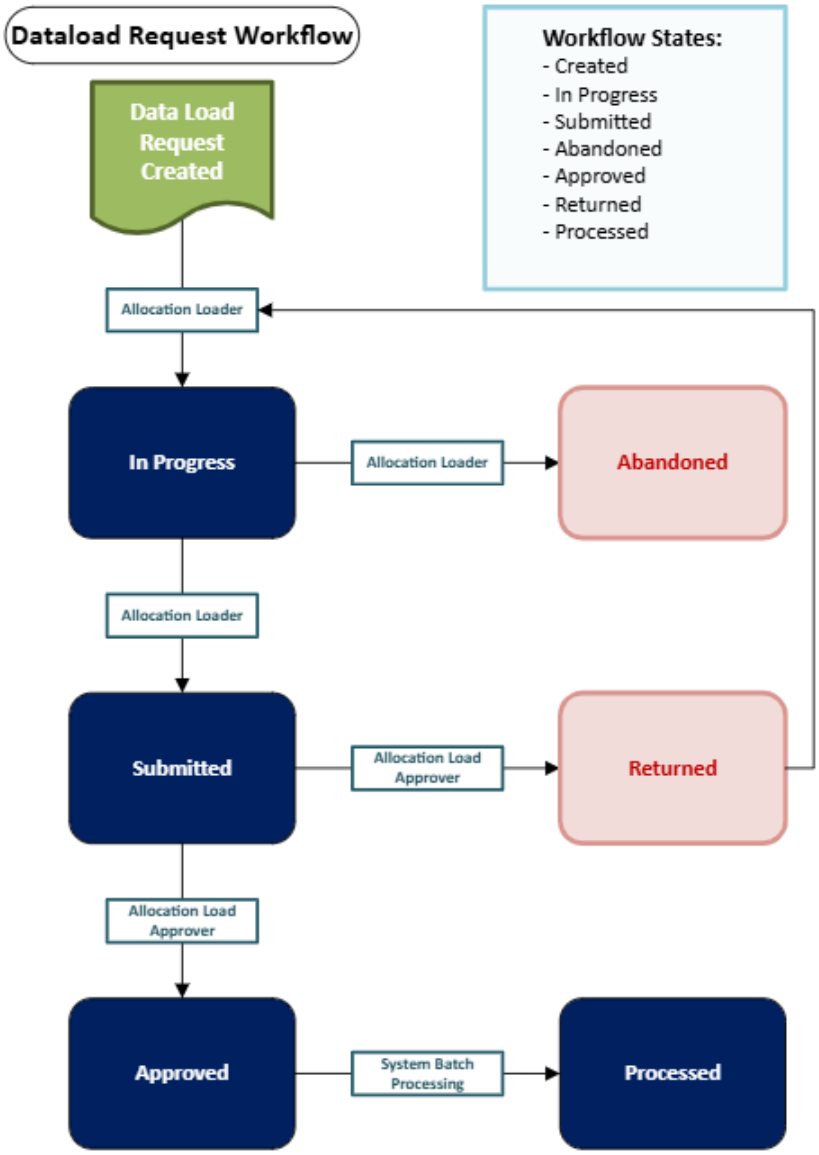
Click on ‘View’ to open the review that has a discrepancy that will need to be resolved. A notification will also be sent to each reviewer that is impacted.



Reviewers will need to come to a consensus and update the appropriate review before the discrepancy window closes.

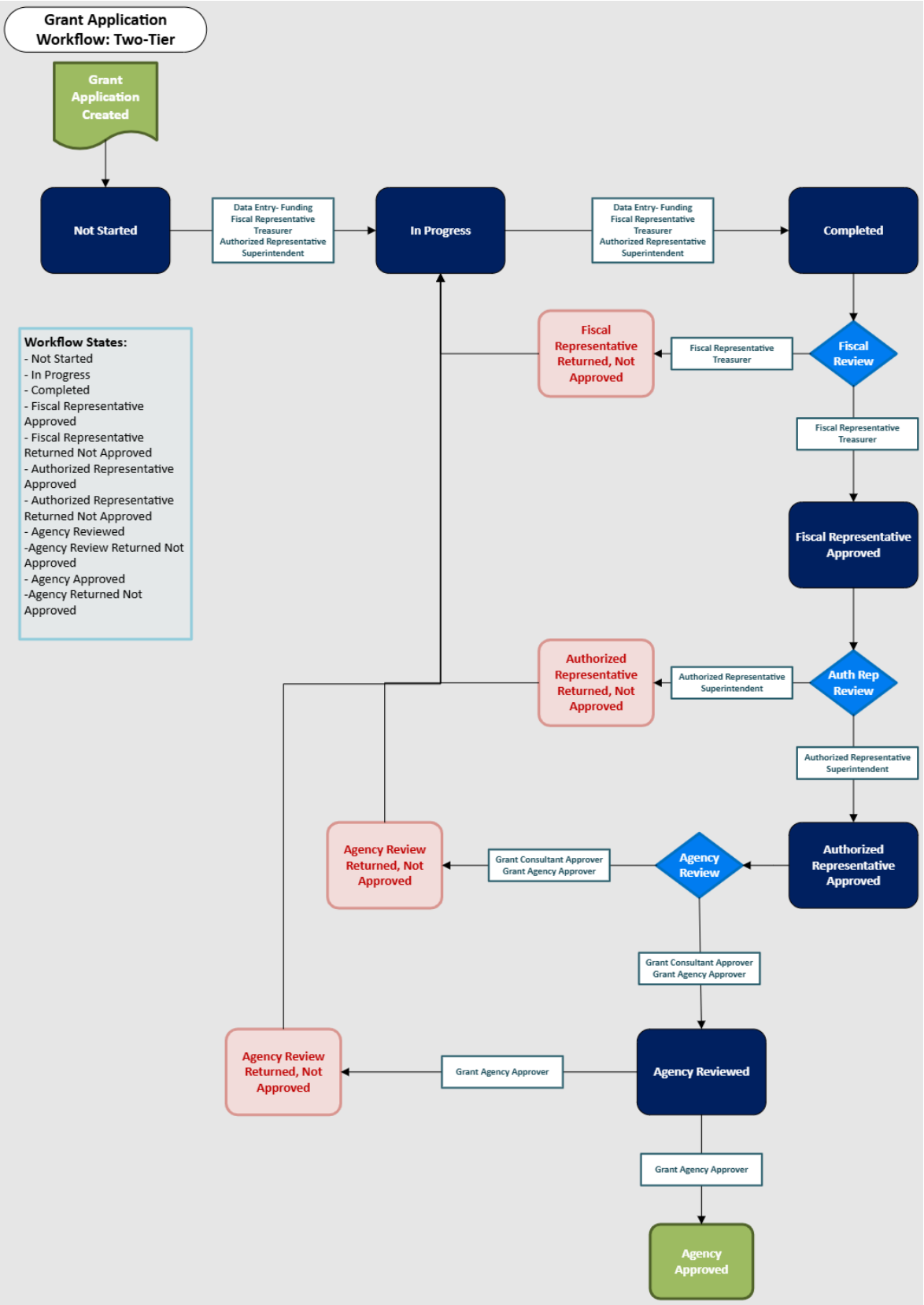
INTERNAL ONLY

Appendix A. Data Load Workflow



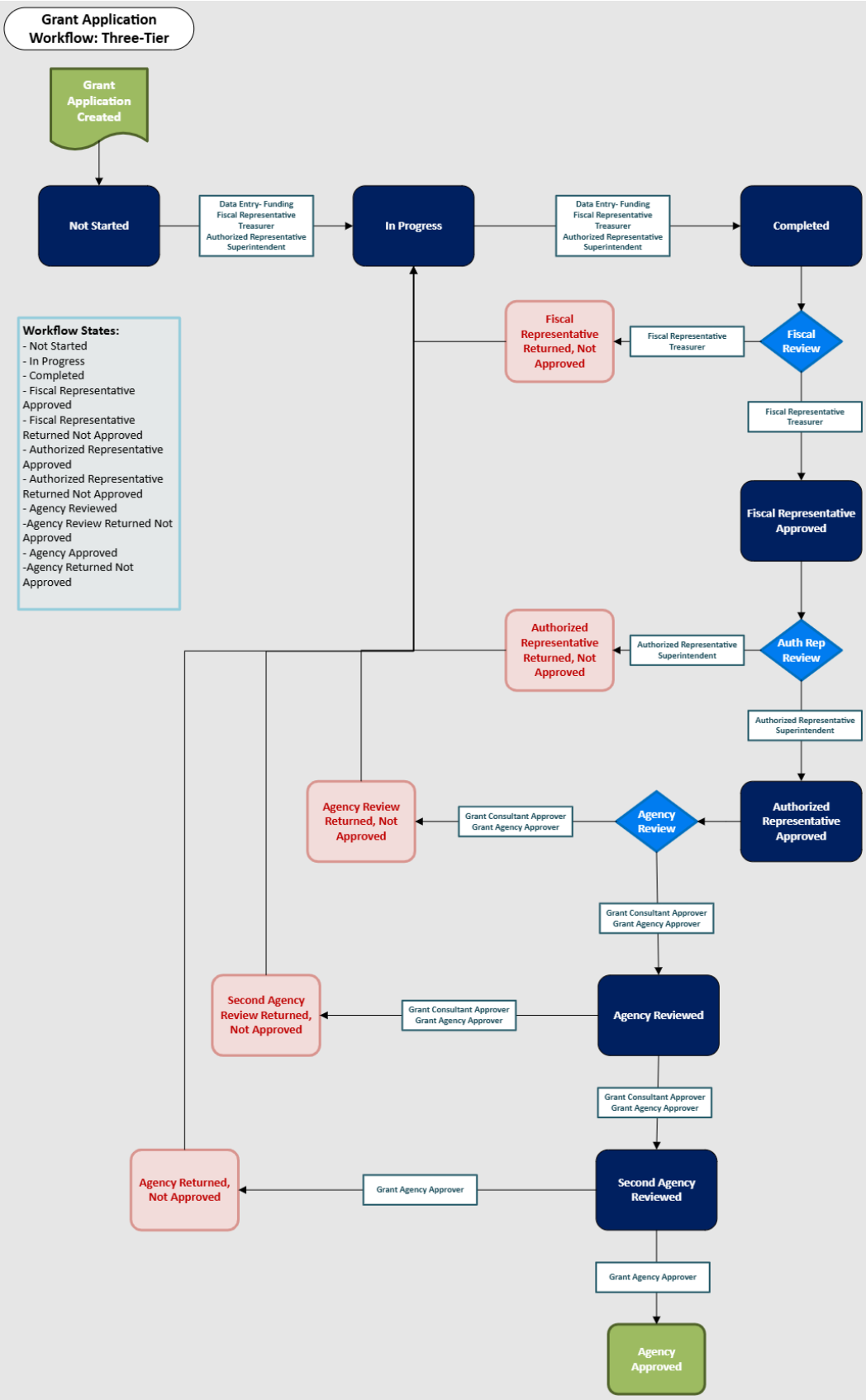
INTERNAL USE ONLY

Appendix B1. Grant Application Workflow: Two-Tier



Department of Education & Workforce

Appendix B2. Grant Application Workflow: Three-Tier



Department of Education & Workforce

Appendix D. Grant Assurances

STANDARD STATE

Any grant that is funded by the state will receive the following assurances:

The agencies referred to in this document include but are not limited to the Ohio Department of Education and Workforce, herein referred to as the "DEW," and the local educational agency (LEA), herein referred to as the "SUBGRANTEE." DEW may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. The SUBGRANTEE assures, if awarded a grant, subgrant, or contract:

1. That the control of funds provided to the SUBGRANTEE under each program and title to property acquired with those funds will be in a designated eligible recipient and that a designated eligible recipient will administer those funds and property.
2. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.
3. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or subgrant and enter into the contract.
4. That the SUBGRANTEE will make reports to DEW and to the DEPARTMENT as may reasonably be necessary to enable DEW and DEPARTMENT to perform their duties. The reports shall be completed and submitted in accordance with the standards and procedures designated by DEW and/or the DEPARTMENT and shall be supported by appropriate documentation.
5. That the SUBGRANTEE will provide reasonable opportunities for participation by teachers, parents, and other interested agencies, organizations and individuals in the planning for and operation of each program, as may be necessary according to statute.
6. That any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and to other members of the general public.
7. That in the case of any project involving construction, the project is not inconsistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973, in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals.
8. That the SUBGRANTEE has adopted effective procedures for:
    a. Acquiring and disseminating to teachers and administrators participating in each program, significant information resulting from educational research, demonstration and similar projects; and
    b. Adopting, if appropriate, promising educational practices developed through those projects.
9. That no person shall, on the ground of race, color, national origin, handicap, or sex be excluded from participation, be denied the benefits, or be otherwise subjected to discrimination under any program or activity for which the SUBGRANTEE receives Federal

INTERNAL ONLY

financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. Section 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794); the Age Discrimination Act (42 U.S.C. Section 6101 et seq.); and the Americans with Disabilities Act ("ADA") (42 U.S.C. Section 12101 et seq.).

10. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following:
    a. Religious worship, instruction, or proselytization.
    b. Equipment or supplies to be used for any of the activities specified in this assurance, herein.
    c. Construction, remodeling, repair, operation or maintenance of any facility or part of a facility to be used for any of the activities specified in this assurance, herein.
    d. An activity of a school or department of divinity. A school or department of divinity is defined in 34 CFR 76.532(b).
11. That the SUBGRANTEE shall, to the extent possible, coordinate each of its projects with other activities that are in the same geographic area served by the project and that serves similar purposes and target groups.
12. That the SUBGRANTEE shall continue its coordination with DEW during the length of the project period.
13. The SUBGRANTEE shall cooperate in any evaluation by the DEPARTMENT.
14. That if a program so requires, provisions shall be made for the participation of children enrolled in private schools in the area to be served. Such provision shall:
    a. Provide private school students with a genuine opportunity for equitable participation.
    b. Provide an opportunity to participate in a manner that is consistent with the number of eligible private school students and their needs.
    c. Maintain continuing administrative direction and control over funds and property that benefit students enrolled in private schools.
    d. Comply with the requirements of 34 C.F.R. Section 76.652 through 76.662.
15. That no provision of any law shall be construed to authorize the consolidation of any applicable program with any other program, such as the commingling of funds derived from one appropriation with those derived from another appropriation, except as specifically authorized by statute.
16. That funds will be used to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.
17. That the SUBGRANTEE will comply with any applicable federal, state and local health or safety requirements that apply to the facilities used for a project.
18. That it shall maintain records for 3 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show:
    a. The amount of funds under the subgrant or grant.
    b. How the SUBGRANTEE uses the funds.
    c. The total cost of the project.

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d. The share of that total cost provided from other sources.

19. If real property or structures are provided or improved with the aid of Federal financial assistance, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer or sale of such property or structure. If personal property is so provided, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer, disposal and sale of such property.
20. That in the event of a sustained audit exception, and upon demand of DEW, the SUBGRANTEE shall immediately reimburse DEW for that portion of the audit exception attributable under the audit to the SUBGRANTEE. The SUBGRANTEE agrees to hold DEW harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.
21. That the SUBGRANTEE is aware all Federal and State funds granted to it are conditioned upon the availability and appropriation of such funds by the United States Congress and the Ohio General Assembly. These funds are subject to reduction or elimination by the United States Congress or Ohio General Assembly at any time, even following award and disbursement of funds. Except as otherwise provided by law, the SUBGRANTEE shall hold DEW harmless for any reduction or elimination of Federal or state funds granted to it. In the event of non-appropriation or reduction of appropriation and notice, the SUBGRANTEE shall immediately cease further expenditures under any Federal or State project.
22. The SUBGRANTEE will adopt and use the proper methods of administering the subgrants, including, but not limited to:
    a. The enforcement of any obligations imposed by law.
    b. The correction of deficiencies in program operations that are identified through program audits, monitoring or evaluation.
    c. The adoption of written procedures for the receipt and resolution of complaints alleging violations of law in the administration of such programs.
23. Personnel employed as teachers and instructional aides by the SUBGRANTEE or personnel contracted to provide such service to the SUBGRANTEE shall be certified as required by Ohio Revised Code Section 3319.22, 3319.30 and 3319.088.
24. The SUBGRANTEE, by submission of a grant proposal, agrees that the DEPARTMENT or DEW have the authority to take administrative sanctions, including, but not limited to, suspension of cash payments for the project, suspension of program operations and/or, termination of project operations, as necessary to ensure compliance with applicable laws, regulations and assurances for any project. The SUBGRANTEE acknowledges this authority under 34 CFR 80.43, 34 CFR 74.62 and Ohio Revised Code Section 3301.07 (C), as applicable.
25. That the SUBGRANTEE will obligate funds within the approved project period as set forth in the approved application and will liquidate said obligations not later than 90 days after the end of the project period for grants applied for electronically. For purposes of approved projects, obligations have the same meaning as contained in 34 CFR 76.707.
26. That no SUBGRANTEE will subgrant the approved project to another entity without the express written consent of DEW.
27. That the SUBGRANTEE will comply with any additional assurances listed on a specific application as required by a particular DEW program office administering the program.

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By selecting yes below, the SUBGRANTEE certify to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. *<Radio Button for Yes/No>*

STANDARD FEDERAL

Any grant that is funded from a federal agency and does not have a specific federal legislation (e.g. Department of Health and Human Services) will receive the following assurances:

The Federal agencies referred to in this document, including but not limited to the United States Department of Education, the United States Department of Agriculture, the United States Department of Health and Human Services and the United States Department of Labor, are all herein referred to as the "DEPARTMENT," and the Ohio Department of Education and Workforce, herein referred to as the "DEW," and the local educational agency (LEA), herein referred to as the "SUBGRANTEE." DEW may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. The SUBGRANTEE assures, if awarded a grant, subgrant, or contract:

1. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.
2. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or subgrant and enter into the contract.
3. The SUBGRANTEE, by submission of a grant proposal, agrees that the DEPARTMENT or DEW have the authority to take administrative sanctions, including, but not limited to, suspension of cash payments for the project, suspension of program operations and/or, termination of project operations, as necessary to ensure compliance with applicable laws, regulations and assurances for any project. The SUBGRANTEE acknowledges this authority under 2 CFR 200.338 and Ohio Revised Code Section 3301.07 (C), as applicable.
4. The SUBGRANTEE has obtained a Unique Entity ID (UEI) and registered the UEI in the federal System for Award Management (SAM) as required by 2 C.F.R. 25 Appendix A. The district must enter the UEI the Ohio Educational Directory System (OEDS-R).
5. That the SUBGRANTEE will not subgrant the approved project to another entity without the express written consent of DEW.
6. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following:
    a. Religious worship, instruction, or proselytization.
    b. Construction, remodeling, repair, operation or maintenance of any facility or part of a facility to be used for any of the activities specified in this assurance, herein. In the case of any project involves construction, the project is consistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973, in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals. For the construction of facilities with Federal funds per 2 CFR 200.320, the SUBGRANTEE will comply with the provisions of the Davis-Bacon Act.

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7. That the SUBGRANTEE will ensure that no person be denied the benefits, or be otherwise subjected to discrimination on the ground of race, color, national origin, handicap, or sex under any program or activity for which the SUBGRANTEE receives federal financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. Section 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794); the Age Discrimination Act (42 U.S.C. Section 6101 et seq.); and the Americans with Disabilities Act ("ADA") (42 U.S.C. Section 12101 et seq.).
8. That the SUBGRANTEE will, where applicable, use federal funds to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.

Uniform Guidance eCFR::2 CFR Part 200

9. The SUBGRANTEE will comply with all applicable Uniform Guidance sections including but not limited to the following:
    a. Federal Payment 2 CFR 200.305
        i. The recipient or subrecipient must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement by the recipient or subrecipient, and financial management systems that meet the standards for fund control and accountability as established in this part.
    b. Never contract with the enemy 2 CFR 200.215
        i. Federal agencies, recipients, and subrecipients are subject to the guidance implementing Never Contract with the Enemy in 2 CFR part 183. The guidance in 2 CFR part 183 affects covered contracts, grants, and cooperative agreements that are expected to exceed $50,000 during the period of performance, are performed outside the United States and its territories, and are in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.
    c. Financial Management 2 CFR 200.302
        i. The recipient's and subrecipient's financial management system must: 1. Identify Federal Awards Received; 2) Provide Accurate, current and complete disclosure of financial results for each Federal Program; 3) Maintain records that sufficiently identify the amount, source and expenditure of Federal funds; 4) Have effective controls over and accountability for all funds, property and assets; 5) Compare budget and expenditures; 6) Written procedures to implement requirements and 7) Written procedures for determining the allowability of costs.
    d. Internal Controls 2 CFR 200.303
        i. Establish, document, and maintain effective internal control over the Federal award that provides reasonable assurance that the recipient or

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subrecipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.

e. Real Property 2 CFR 200.311
    i. Title to real property acquired or improved under the Federal award will vest upon acquisition in the recipient or subrecipient.
f. Reporting on Real Property 2 CFR 200.330
    i. The Federal agency or pass-through entity must require the recipient or subrecipient to submit reports on the status of real property in which the Federal Government retains an interest. Such reports must be submitted at least annually. In instances where the Federal Government's interest in the real property extends for 15 years or more, the Federal agency or pass-through entity may require the recipient or subrecipient to report at various multi-year frequencies.
g. Equipment 2 CFR 200.313
    i. This includes the use and managing and disposing of equipment acquired under the Federal award in accordance with state law and procedures.
h. Procurement Standards 2 CFR 200.318
    i. The SUBGRANTEE will comply with local, state and Federal procurement policies when purchasing equipment and supplies. The SUBGRANTEE will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations.
i. Record retention requirements 2 CFR 200.334
    i. The recipient and subrecipient must retain all Federal award records for three years from the date of submission of their final financial report. For awards that are renewed quarterly or annually, the recipient and subrecipient must retain records for three years from the date of submission of their quarterly or annual financial report, respectively.
j. Closeout 2 CFR 200.344
    i. A subrecipient must submit all reports (financial, performance, and other reports required by a subaward) to the pass-through entity no later than 90 calendar days after the conclusion of the period of performance of the subaward (or an earlier date as agreed upon by the pass-through entity and subrecipient).
k. Audit Requirements 2 CFR 200.501
    i. A non-Federal entity that expends $1,000,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year. In the event of a sustained audit exception, and upon demand of DEW, the SUBGRANTEE shall immediately reimburse DEW for that portion of the audit exception attributable under the audit to the SUBGRANTEE. The SUBGRANTEE agrees to hold DEW harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.

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General Education Provisions Act (GEPA)

10. That the SUBGRANTEE will maintain records, including the records required under Section 437 of the General Education Provisions Act ("GEPA"), 20 U.S.C. Section 1221, and provide access to those records as DEW or the DEPARTMENT and the Comptroller General or any of their authorized representatives in the conduct of audits authorized by Federal Law or State Statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information. The Uniform Guidance 2 CFR 200.333-337. That it shall per 2 CFR 200.333 maintain records for 3 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show:
    a. The amount of funds under the subgrant or grant.
11. That the SUBGRANTEE will comply with any additional assurances listed on a specific application as required by a particular DEW program office administering the program.

By selecting yes below, the SUBGRANTEE certify to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812. <*Radio Button for Yes/No*>

STANDARD ESEA

Any federal grant that is funded by the Elementary and Secondary Education (ESEA) Act will receive the following assurances:

The Federal agencies referred to in this document, including but not limited to the United States Department of Education, the United States Department of Agriculture, the United States Department of Health and Human Services and the United States Department of Labor, are all herein referred to as the "DEPARTMENT," and the Ohio Department of Education and Workforce, herein referred to as the "DEW," and the local educational agency (LEA), herein referred to as the "SUBGRANTEE." DEW may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Consistent with 34 C.F.R. Sections 75-77, 79, and 81-84, the SUBGRANTEE assures, if awarded a grant, subgrant, or contract:

1. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.
2. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or subgrant and enter into the contract.
3. The SUBGRANTEE, by submission of a grant proposal, agrees that the DEPARTMENT or DEW have the authority to take administrative sanctions, including, but not limited to, suspension of cash payments for the project, suspension of program operations and/or, termination of project operations, as necessary to ensure compliance with applicable laws, regulations and assurances for any project. The SUBGRANTEE acknowledges this authority under 2 CFR 200.338 and Ohio Revised Code Section 3301.07 (C), as applicable.

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4. The SUBGRANTEE has obtained a Unique Entity ID (UEI) and registered the UEI in the federal System for Award Management (SAM) as required by 2 C.F.R. 25 Appendix A. The district must enter the UEI the Ohio Educational Directory System (OEDS-R).
5. That the SUBGRANTEE will not subgrant the approved project to another entity without the express written consent of DEW.
6. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following:
    a. Religious worship, instruction, or proselytization.
    b. Construction, remodeling, repair, operation or maintenance of any facility or part of a facility to be used for any of the activities specified in this assurance, herein. In the case of any project involves construction, the project is consistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973, in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals. For the construction of facilities with Federal funds per 2 CFR 200.320, the SUBGRANTEE will comply with the provisions of the Davis-Bacon Act.
7. That the SUBGRANTEE will ensure that no person be denied the benefits, or be otherwise subjected to discrimination on the ground of race, color, national origin, handicap, or sex under any program or activity for which the SUBGRANTEE receives federal financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. Section 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794); the Age Discrimination Act (42 U.S.C. Section 6101 et seq.); and the Americans with Disabilities Act ("ADA") (42 U.S.C. Section 12101 et seq.).
8. That the SUBGRANTEE will, where applicable, use federal funds to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.

Uniform Guidance eCFR::2 CFR Part 200

9. The SUBGRANTEE will comply with all applicable Uniform Guidance sections including but not limited to the following:
    a. Federal Payment 2 CFR 200.305
        i. The recipient or subrecipient must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement by the recipient or subrecipient, and financial management systems that meet the standards for fund control and accountability as established in this part.
    b. Never contract with the enemy 2 CFR 200.215

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i. Federal agencies, recipients, and subrecipients are subject to the guidance implementing Never Contract with the Enemy in 2 CFR part 183. The guidance in 2 CFR part 183 affects covered contracts, grants, and cooperative agreements that are expected to exceed $50,000 during the period of performance, are performed outside the United States and its territories, and are in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.

c. Financial Management 2 CFR 200.302
    i. The recipient's and subrecipient's financial management system must: 1. Identify Federal Awards Received; 2) Provide Accurate, current and complete disclosure of financial results for each Federal Program; 3) Maintain records that sufficiently identify the amount, source and expenditure of Federal funds; 4) Have effective controls over and accountability for all funds, property and assets; 5) Compare budget and expenditures; 6) Written procedures to implement requirements and 7) Written procedures for determining the allowability of costs.
d. Internal Controls 2 CFR 200.303
    i. Establish, document, and maintain effective internal control over the Federal award that provides reasonable assurance that the recipient or subrecipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.
e. Real Property 2 CFR 200.311
    i. Title to real property acquired or improved under the Federal award will vest upon acquisition in the recipient or subrecipient.
f. Reporting on Real Property 2 CFR 200.330
    i. The Federal agency or pass-through entity must require the recipient or subrecipient to submit reports on the status of real property in which the Federal Government retains an interest. Such reports must be submitted at least annually. In instances where the Federal Government's interest in the real property extends for 15 years or more, the Federal agency or pass-through entity may require the recipient or subrecipient to report at various multi-year frequencies.
g. Equipment 2 CFR 200.313
    i. This includes the use and managing and disposing of equipment acquired under the Federal award in accordance with state law and procedures.
h. Procurement Standards 2 CFR 200.318
    i. The SUBGRANTEE will comply with local, state and Federal procurement policies when purchasing equipment and supplies. The SUBGRANTEE will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations.
i. Record retention requirements 2 CFR 200.334
    i. The recipient and subrecipient must retain all Federal award records for three years from the date of submission of their final financial report. For awards that are renewed quarterly or annually, the recipient and

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subrecipient must retain records for three years from the date of submission of their quarterly or annual financial report, respectively.

j. Closeout 2 CFR 200.344
    i. A subrecipient must submit all reports (financial, performance, and other reports required by a subaward) to the pass-through entity no later than 90 calendar days after the conclusion of the period of performance of the subaward (or an earlier date as agreed upon by the pass-through entity and subrecipient).

k. Audit Requirements 2 CFR 200.501
    i. A non-Federal entity that expends $1,000,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year. In the event of a sustained audit exception, and upon demand of DEW, the SUBGRANTEE shall immediately reimburse DEW for that portion of the audit exception attributable under the audit to the SUBGRANTEE. The SUBGRANTEE agrees to hold DEW harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.

General Education Provisions Act (GEPA)

10. That the SUBGRANTEE will maintain records, including the records required under Section 437 of the General Education Provisions Act ("GEPA"), 20 U.S.C. Section 1221, and provide access to those records as DEW or the DEPARTMENT and the Comptroller General or any of their authorized representatives in the conduct of audits authorized by Federal Law or State Statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information. The Uniform Guidance 2 CFR 200.333-337. That it shall per 2 CFR 200.333 maintain records for 3 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show:
    a. The amount of funds under the subgrant or grant.

Elementary and Secondary Education Act (ESEA)

11. That the SUBGRANTEE will ensure that the control of funds provided under each program and title to property acquired with program funds will be in a public agency or in a eligible private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and the public agency, eligible private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes (ESEA Section 8306).
12. The SUBGRANTEE will adopt and use proper methods for administering each such program including (ESEA Section 8306):
    a. The enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program.
    b. The correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
13. The SUBGRANTEE will cooperate in carrying out evaluation of each program conducted by or for the State educational agency, the Secretary, or other Federal officials (ESEA Section 8306).

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14. The SUBGRANTEE will use fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program (ESEA Section 8306).
    a. The SUBGRANTEE will submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and the Secretary to perform their duties under each such program.
    b. The SUBGRANTEE will maintain such records, provide such information, and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the State educational agency's or the Secretary's duties.
15. The SUBGRANTEE will ensure that before the application was submitted, the SUBGRANTEE afforded a reasonable opportunity for public comment on the application and considered such comment (ESEA Section 8306).
16. That the SUBGRANTEE will comply with Section 8524(b) of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act, and that SUBGRANTEE has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in elementary and secondary public schools as set forth in the Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools dated May 2023. Special Note: Once the subgrantee submits an application certifying all the general assurances including Section 8524, the subgrantee is hereby complying with the requirement of Section 8524(b) that requires the local educational agency (LEA) to provide written certification to the SEA by October 1 of each year that it has no such policy.
17. That the SUBGRANTEE shall cooperate in any evaluation by the DEPARTMENT including other provisions to support teaching and learning assurances that the State will, beginning in school year 2002-2003, participate in biennial State academic assessments of 4th and 8th grade reading and mathematics under the National Assessment of Educational Progress carried out under section 411(b)(s) of the National Education Statistics Act of 1994.
18. That the SUBGRANTEE will comply with requirements to collaborate with the State or local child welfare agency to designate a point of contact regarding the educational stability of children in foster care and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged and funded for the duration of time in foster care (ESEA Section 1112(c)(5)(A-B)).

Education Department General Administrative Regulations (EDGAR)

19. That the SUBGRANTEE shall, to the extent possible, coordinate each of its projects with other activities that are in the same geographic area served by the project and that serves similar purposes and target groups (34 C.F.R. 76.580).
20. That the SUBGRANTEE may not count tuition and fees collected from students toward meeting matching, cost sharing or maintenance of effort requirements of a program (34 C.F.R. 76.534).

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21. That the SUBGRANTEE will comply with 34 C.F.R. Section 76.652-662, if a program requires, and ensure participation of children enrolled in eligible private schools, excluding for-profit private schools, in the area to be served.
    a. Provide private school students with a genuine opportunity for equitable participation.
    b. Provide an opportunity to participate in a manner that is consistent with the number of eligible private school students and their needs.
    c. Maintain continuing administrative direction and control over funds and property that benefit students enrolled in private schools.
22. That the SUBGRANTEE will comply with any applicable federal, state and local health or safety requirements that apply to the facilities used for a project (34 CFR 76.683).
23. That the SUBGRANTEE will comply with requirements regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion (34 C.F.R. Part 82) and Drug-Free Workplace (34 C.F.R. Part 84) and the required regulations implementing Executive Order 12549:
    a. All fund participants certify, by submission of this statement, that project funds will not, in any way, be used for the purpose of Lobbying or otherwise influencing decisions supporting the granting of funds administered by the Ohio Department of Education and Workforce (DEW).
    b. The prospective lower tier participant certifies, by submission of this statement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
    c. If the prospective lower tier participant is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this statement.
    d. That subgrantees receiving DEW administered funds will provide a drug-free workplace.
24. That the SUBGRANTEE will comply with all relevant laws relating to privacy and protection of individual rights including 34 C.F.R. Part 99 (Family Educational Rights and Privacy Act of 1974).
25. That the SUBGRANTEE will comply with the requirements of the Boy Scouts of America Equal Access Act (Boy Scouts Act), 20 U.S.C. 7905, 34 C.F.R. Part 108, and with other federal civil rights statues enforced by OCR.

Other Assurances

26. That the SUBGRANTEE may not consolidate applicable programs or commingle funds derived from one appropriation with those derived from another appropriation, unless specifically authorized by statute.
27. That the SUBGRANTEE will make reports to DEW and to the DEPARTMENT as may reasonably be necessary to enable DEW and DEPARTMENT to perform their duties. The reports shall be completed and submitted in accordance with the standards and procedures designated by DEW and/or the DEPARTMENT and shall be supported by appropriate documentation.
28. That the SUBGRANTEE will ensure personnel employed as teachers and instructional aides or personnel contracted to provide such service to the SUBGRANTEE shall be certified as required by Ohio Revised Code Section 3319.22, 3319.30 and 3319.088.

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29. That the SUBGRANTEE will comply with Executive Order 13513 which states that SUBGRANTEEs and their personnel are prohibited from text messaging and e-mailing while driving a government owned vehicle, or while driving their own privately-owned vehicle during official grant business.
30. That the SUBGRANTEE will comply with the Memorandum to ED Grantees Regarding the Use of Grant Funds for Conferences and Meetings (FAQ).
31. That the SUBGRANTEE will abide by the following requirements when issuing statements, press releases, request for proposals, bid solicitation and other documents describing projects or programs funded in whole or in part with federal money to comply with Section 505 of Public Law 113-76, Consolidated Appropriation Act of 2014: (1) The percentage of the total costs of the programs or project which will be financed with Federal money; (2) the dollar amount of Federal funds for the projects of programs; (3) the percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.
32. That the SUBGRANTEE (LEA board or governing authority) reviews and approves the use of all federal subgrants.
33. That the SUBGRANTEE policies and procedures include a prohibition on related party transactions for employees, contractors, and service providers in its conflict-of-interest policy.
34. That the SUBGRANTEE will comply with the requirements of the Award Term for Trafficking in Persons under 2 C.F.R.175.15 which prohibits SUBGRANTEEs from engaging in severe forms of trafficking in person during the period of time that the award is in effect.
35. That the SUBGRANTEE will comply with any additional assurances listed on a specific application as required by a particular DEW program office administering the program.

By selecting yes below, the SUBGRANTEE certify to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812. *<Radio Button for Yes/No>*

STANDARD IDEA

Any federal grant that is funded by the Elementary and Secondary Education (ESEA) Act will receive the following assurances:

The Federal agencies referred to in this document, including but not limited to the United States Department of Education, the United States Department of Agriculture, the United States Department of Health and Human Services and the United States Department of Labor, are all herein referred to as the "DEPARTMENT," and the Ohio Department of Education and Workforce, herein referred to as the "DEW," and the local educational agency (LEA), herein referred to as the "SUBGRANTEE." DEW may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Consistent with 34 C.F.R. Sections 75-77, 79, and 81-84, the SUBGRANTEE assures, if awarded a grant, subgrant, or contract:

1. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in

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compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.

2. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or subgrant and enter into the contract.
3. The SUBGRANTEE, by submission of a grant proposal, agrees that the DEPARTMENT or DEW have the authority to take administrative sanctions, including, but not limited to, suspension of cash payments for the project, suspension of program operations and/or, termination of project operations, as necessary to ensure compliance with applicable laws, regulations and assurances for any project. The SUBGRANTEE acknowledges this authority under 2 CFR 200.338 and Ohio Revised Code Section 3301.07 (C), as applicable.
4. The SUBGRANTEE has obtained a Unique Entity ID (UEI) and registered the UEI in the federal System for Award Management (SAM) as required by 2 C.F.R. 25 Appendix A. The district must enter the UEI the Ohio Educational Directory System (OEDS-R).
5. That the SUBGRANTEE will not subgrant the approved project to another entity without the express written consent of DEW.
6. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following:
    a. Religious worship, instruction, or proselytization.
    b. Construction, remodeling, repair, operation or maintenance of any facility or part of a facility to be used for any of the activities specified in this assurance, herein. In the case of any project involves construction, the project is consistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973, in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals. For the construction of facilities with Federal funds per 2 CFR 200.320, the SUBGRANTEE will comply with the provisions of the Davis-Bacon Act.
7. That the SUBGRANTEE will ensure that no person be denied the benefits, or be otherwise subjected to discrimination on the ground of race, color, national origin, handicap, or sex under any program or activity for which the SUBGRANTEE receives federal financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. Section 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794); the Age Discrimination Act (42 U.S.C. Section 6101 et seq.); and the Americans with Disabilities Act ("ADA") (42 U.S.C. Section 12101 et seq.).
8. That the SUBGRANTEE will, where applicable, use federal funds to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.

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Uniform Guidance eCFR::2 CFR Part 200

9. The SUBGRANTEE will comply with all applicable Uniform Guidance sections including but not limited to the following:
    a. Federal Payment 2 CFR 200.305
        i. The recipient or subrecipient must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement by the recipient or subrecipient, and financial management systems that meet the standards for fund control and accountability as established in this part.
    b. Never contract with the enemy 2 CFR 200.215
        i. Federal agencies, recipients, and subrecipients are subject to the guidance implementing Never Contract with the Enemy in 2 CFR part 183. The guidance in 2 CFR part 183 affects covered contracts, grants, and cooperative agreements that are expected to exceed $50,000 during the period of performance, are performed outside the United States and its territories, and are in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.
    c. Financial Management 2 CFR 200.302
        i. The recipient's and subrecipient's financial management system must: 1. Identify Federal Awards Received; 2) Provide Accurate, current and complete disclosure of financial results for each Federal Program; 3) Maintain records that sufficiently identify the amount, source and expenditure of Federal funds; 4) Have effective controls over and accountability for all funds, property and assets; 5) Compare budget and expenditures; 6) Written procedures to implement requirements and 7) Written procedures for determining the allowability of costs.
    d. Internal Controls 2 CFR 200.303
        i. Establish, document, and maintain effective internal control over the Federal award that provides reasonable assurance that the recipient or subrecipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.
    e. Real Property 2 CFR 200.311
        i. Title to real property acquired or improved under the Federal award will vest upon acquisition in the recipient or subrecipient.
    f. Reporting on Real Property 2 CFR 200.330
        i. The Federal agency or pass-through entity must require the recipient or subrecipient to submit reports on the status of real property in which the Federal Government retains an interest. Such reports must be submitted at least annually. In instances where the Federal Government's interest in the real property extends for 15 years or more, the Federal agency or pass-through entity may require the recipient or subrecipient to report at various multi-year frequencies.
    g. Equipment 2 CFR 200.313

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i. This includes the use and managing and disposing of equipment acquired under the Federal award in accordance with state law and procedures.

h. Procurement Standards 2 CFR 200.318
   i. The SUBGRANTEE will comply with local, state and Federal procurement policies when purchasing equipment and supplies. The SUBGRANTEE will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations.

i. Record retention requirements 2 CFR 200.334
   i. The recipient and subrecipient must retain all Federal award records for three years from the date of submission of their final financial report. For awards that are renewed quarterly or annually, the recipient and subrecipient must retain records for three years from the date of submission of their quarterly or annual financial report, respectively.

j. Closeout 2 CFR 200.344
   i. A subrecipient must submit all reports (financial, performance, and other reports required by a subaward) to the pass-through entity no later than 90 calendar days after the conclusion of the period of performance of the subaward (or an earlier date as agreed upon by the pass-through entity and subrecipient).

k. Audit Requirements 2 CFR 200.501
   i. A non-Federal entity that expends $1,000,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year. In the event of a sustained audit exception, and upon demand of DEW, the SUBGRANTEE shall immediately reimburse DEW for that portion of the audit exception attributable under the audit to the SUBGRANTEE. The SUBGRANTEE agrees to hold DEW harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.

General Education Provisions Act (GEPA)

10. That the SUBGRANTEE will comply with general application assurances set forth under Section 442(b) of the General Education Provisions Act.
11. That the SUBGRANTEE will maintain records, including the records required under Section 437 of the General Education Provisions Act ("GEPA"), 20 U.S.C. Section 1221, and provide access to those records as DEW or the DEPARTMENT and the Comptroller General or any of their authorized representatives in the conduct of audits authorized by Federal Law or State Statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information. The Uniform Guidance 2 CFR 200.333-337. That it shall per 2 CFR 200.333 maintain records for 3 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show:
    a. The amount of funds under the subgrant or grant.

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Individuals with Disabilities Act (IDEA)

12. That the SUBGRANTEE, if applying for IDEA Part B 611 school-age and/or IDEA Part B 619 preschool funds, has read the IDEA Part B requirements in 34 CFR 300.201 through 300.213.
13. The SUBGRANTEE will comply with all regulatory requirements in the following sections.
    a. Condition of Assistance 34 CFR 300.200
    b. Consistency with State Policies 34 CFR 300.201
    c. Use of Amounts 34 CFR 300.202
    d. Maintenance of Effort 34 CFR 300.203
    e. Exception to Maintenance of Efforts in Certain Fiscal Years 34 CFR 300.204
    f. Adjustment to Local Fiscal Efforts in Certain Fiscal Years 34 CFR 300.205
    g. Schoolwide Programs Under Title I of ESEA 34 CFR 300.2006
    h. Personnel Development 34 CFR 300.207
    i. Permissive Use of Funds 34 CFR 300.208
    j. Treatment of Charter Schools and their Students 34 CFR 300.209
    k. Purchase of Instructional Materials 34 CFR 300.210
    l. Information for SEA 34 CFR 300.211
    m. Public Information 34 CFR 300.212
    n. Records regarding Migratory Children with Disabilities 34 CFR 300.213

ESSA § 1111(b)(2)(D) Alternative Assessments Uniform Guidance

14. That the SUBGRANTEE, if applying for IDEA Part B Special Education (611 funds) and/or IDEA Early Childhood Special Education (619 funds), has read the requirements in ESSA §111(b)(2)(D) Alternative Assessments for Students with the Most Significant Cognitive Disabilities.
15. The SUBGRANTEE will comply with all regulatory requirements in the following sections.
    a. Inclusion of all students §200.6(2)
    b. Staff Knowledgeable about administration of assessments §200.6(b)(2)(ii)
    c. IEP team members trained on Alternative Assessment Decision-Making Tool §200(b)(2)(B)(vii)(III)
    d. IEP Team decides which students qualify using SEA guidance §200.6(b)(1)(iii)
    e. Required Training §200.6(b)(2)(ii)
    f. District ensures only students with the most significant cognitive disabilities participate §206.6(c)
    g. District addresses any disproportionality in percentage of any subgroup participating §206.6(c)(4)(iii)(B)
    h. Parents are informed §200.(d)(3)
    i. The SUBGRANTEE ensures the decision for a student to participate is not solely based on the following criteria §200.6(d):
        i. A disability category or label
        ii. Poor attendance or extended absences
        iii. Native language or social, cultural or economic difference
        iv. Expected poor performance on the general education assessment
        v. Academic and other services the student receives
        vi. Educational environment or instructional setting

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vii. Percent of time receiving special education services
viii. English Learner status
ix. Low reading or achievement level
x. Anticipated disruptive behavior
xi. Impact of student scores on the accountability system
xii. Administrative decision
xiii. Anticipated emotional duress
xiv. Need for accommodations (e.g., assistive technology; augmentative and alternative communication to participate in the assessment process.)

16. That the SUBGRANTEE will comply with any additional assurances listed on a specific application as required by a particular DEW program office administering the program.

By selecting yes below, the SUBGRANTEE certify to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812. *<Radio Button for Yes/No>*

STANDARD PERKINS

Any federal grant that is funded by Carl D. Perkins will receive the following assurances:

The Federal agencies referred to in this document, including but not limited to the United States Department of Education, the United States Department of Agriculture, the United States Department of Health and Human Services and the United States Department of Labor, are all herein referred to as the "DEPARTMENT," and the Ohio Department of Education and Workforce, herein referred to as the "DEW," and the local educational agency (LEA), herein referred to as the "SUBGRANTEE." DEW may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Consistent with 34 C.F.R. Sections 75-77, 79, and 81-84, the SUBGRANTEE assures, if awarded a grant, subgrant, or contract:

1. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.
2. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or subgrant and enter into the contract.
3. The SUBGRANTEE, by submission of a grant proposal, agrees that the DEPARTMENT or DEW have the authority to take administrative sanctions, including, but not limited to, suspension of cash payments for the project, suspension of program operations and/or, termination of project operations, as necessary to ensure compliance with applicable laws, regulations and assurances for any project. The SUBGRANTEE acknowledges this authority under 2 CFR 200.338 and Ohio Revised Code Section 3301.07 (C), as applicable.
4. The SUBGRANTEE has obtained a Unique Entity ID (UEI) and registered the UEI in the federal System for Award Management (SAM) as required by 2 C.F.R. 25 Appendix A. The district must enter the UEI the Ohio Educational Directory System (OEDS-R).

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5. That the SUBGRANTEE will not subgrant the approved project to another entity without the express written consent of DEW.
6. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following:
    a. Religious worship, instruction, or proselytization.
    b. Construction, remodeling, repair, operation or maintenance of any facility or part of a facility to be used for any of the activities specified in this assurance, herein. In the case of any project involves construction, the project is consistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973, in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals. For the construction of facilities with Federal funds per 2 CFR 200.320, the SUBGRANTEE will comply with the provisions of the Davis-Bacon Act.
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    b. Never contract with the enemy 2 CFR 200.215
        i. Federal agencies, recipients, and subrecipients are subject to the guidance implementing Never Contract with the Enemy in 2 CFR part 183. The guidance in 2 CFR part 183 affects covered contracts, grants, and cooperative agreements that are expected to exceed $50,000 during the

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period of performance, are performed outside the United States and its territories, and are in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.

c. Financial Management 2 CFR 200.302
    i. The recipient's and subrecipient's financial management system must: 1. Identify Federal Awards Received; 2) Provide Accurate, current and complete disclosure of financial results for each Federal Program; 3) Maintain records that sufficiently identify the amount, source and expenditure of Federal funds; 4) Have effective controls over and accountability for all funds, property and assets; 5) Compare budget and expenditures; 6) Written procedures to implement requirements and 7) Written procedures for determining the allowability of costs.
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    i. Establish, document, and maintain effective internal control over the Federal award that provides reasonable assurance that the recipient or subrecipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.
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    i. Title to real property acquired or improved under the Federal award will vest upon acquisition in the recipient or subrecipient.
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    i. The Federal agency or pass-through entity must require the recipient or subrecipient to submit reports on the status of real property in which the Federal Government retains an interest. Such reports must be submitted at least annually. In instances where the Federal Government's interest in the real property extends for 15 years or more, the Federal agency or pass-through entity may require the recipient or subrecipient to report at various multi-year frequencies.
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j. Closeout 2 CFR 200.344
    i. A subrecipient must submit all reports (financial, performance, and other reports required by a subaward) to the pass-through entity no later than 90

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calendar days after the conclusion of the period of performance of the subaward (or an earlier date as agreed upon by the pass-through entity and subrecipient).

k. Audit Requirements 2 CFR 200.501
    i. A non-Federal entity that expends $1,000,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year. In the event of a sustained audit exception, and upon demand of DEW, the SUBGRANTEE shall immediately reimburse DEW for that portion of the audit exception attributable under the audit to the SUBGRANTEE. The SUBGRANTEE agrees to hold DEW harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.

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    a. The amount of funds under the subgrant or grant.
12. That the SUBGRANTEE will comply with any additional assurances listed on a specific application as required by a particular DEW program office administering the program.

By selecting yes below, the SUBGRANTEE certify to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812. <*Radio Button for Yes/No*>

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