FY26 Expanding Opportunities for Each Child Non-Competitive (EOEC NC) Application Checklist

REVISED - AUGUST 2025

Intent and Purpose: The following checklist is used to ensure all requirements have been met before the Office of School and District Improvement (OSDI) provides Final Approved to an application. OSDI may request additional information via the History Log (HL) or by email. Some examples of when OSDI will return an application or request additional information are:

1. Misalignment between One Plan and funding application
2. Building-level budget grids not uploaded for LEAs that are utilizing EOEC NC funds at multiple buildings
3. Job description(s) not uploaded
4. Student and adult measures are measured outside of July 1, 2025 - June 30, 2026
5. Lacking a HL Note explanation when the budget grid revisions exceed 10% difference between Object Codes or 30%+ of the total allocation is budgeted in Supplies/Capital Outlay
6. Proposed grant-funded programming is not new or an expanded opportunity for low-achieving students

SECTION: BUDGET GRID	
☐	Funds are not overallocated.
☐	Funds are budgeted in the appropriate areas and are aligned to the information provided in the budget details and program narrative questions.
☐	If there are remaining funds, confirm if these should be budgeted.
☐	If the total amount of supplies and capital outlay exceeds 30% of total allocation, the LEA must submit an HL Note with an explanation and receive approval.
☐	Budget revisions that exceed 10% of the allocation between Object Codes must include an HL Note with explanation.
!	Upload individual budget grids for multiple buildings. **SEE DOCUMENT UPLOAD SECTION**.
!	Building-level budgets align to funds budgeted on School Allocations page.

SECTION: BUDGET DETAILS	
Program Focus Areas	
☐	One or more grant focus areas have been selected: • Advanced Coursework not otherwise available at the student's school • Career Pathways not otherwise available at the student's school • Personalized Learning • Credit Recovery and Academic Acceleration • Graduation Pathways
☐	If multiple, or all, focus areas are checked, confirm accuracy with LEA
☐	Selected program focus area(s) aligns with the Budget Grid and remainder of information in the grant application
☐	Selected program focus area(s) is aligned to the One Plan and reason for identification
FTEs Paid with EOEC NC Funds	
☐	FTEs paid with EOEC NC funds (direct and/or contract service) aligned to Salaries/Benefits (or Purchased Services) in budget grid
☐	Brief description provided for each FTE
!	Upload job description for ***ANY*** funded position – **SEE DOCUMENT UPLOAD SECTION**
Allowable Activities	
☐	For each Allowable Activity, options selected align to what was selected in Program Focus Areas (above)
☐	"Other: Explain" is completed, where applicable
!	If "Tutoring Services" was selected, ensure corresponding Program Narrative questions are answered and vendor is on the approved list.
☐	*Public School Choice Transportation* – The grantee has selected this option if transportation is being used to transport a student to a non-CSI school
☐	If above is applicable, confirm that Title-I Part A funds are not used for this
Partner Question	
☐	Grantee has selected at least one option
☐	"Other: Explain" is completed, where applicable
☐	The grantee has provided an explanation for the partner question (e.g., level of engagement, collaboration, funding, etc.)
Parent and Family Engagement	

☐	Description provided for outreach and delivery methods your district or community school plans to use
☐	Timeline is included for both outreach and the reporting of outcomes
Budget Details for Contracted (Purchased) Services *Additional information may be requested that describes how the budgeted amount for supplemental services is conducted by staff not currently on the payroll or for other purchased services.*	
Instruction Purchased Services, Support Services Purchased Services, and Governance Purchased Services	
☐	Dollar amounts align with budget grid
☐	Total budgeted amount for FTEs is provided in a dollar amount ($), if applicable
☐	Dollar amounts align with information provided in the FTE section above, if applicable
☐	If funds are entered in "Other", a description must be provided
!	Upload job description for ***ANY*** funded position – **SEE DOCUMENT UPLOAD SECTION**
Professional Development Purchased Services *Grantee may be requested to provide and/or upload additional information on PD*	
☐	Dollar amounts align with budget grid
☐	Total budgeted amount for FTEs is provided in a dollar amount ($), if applicable
☐	Dollar amounts align with information provided in the FTE section above, if applicable
☐	If funds are entered in "Other", a description must be provided
!	Upload job description for ***ANY*** funded position – **SEE DOCUMENT UPLOAD SECTION**
Family/Community Engagement Purchased Services and Transportation Purchased Services	
☐	Dollar amounts align with budget grid
☐	If funds are entered in "Other", a description must be provided
!	Upload job description for ***ANY*** funded position – **SEE DOCUMENT UPLOAD SECTION**
Budget Details for Supplies and Capital Outlay *Required if funds are budgeted in Supplies (500) / Capital Outlay (600)	
☐	Description provided for supplies and capital outlay purchased align with the budget grid
☐	Information aligns with allowable activities
☐	Supplies/capital outlay meet the intent and purpose of the grant
Program Monitoring	
☐	LEA/building has described how grant-funded programming will be monitored

☐	Description includes adult implementation information
☐	Description includes student outcomes
☐	Description includes quality of services provided and quality of services by partners
☐	Description includes timelines for fiscal year
☐	LEA has described the methods used to evaluate grant programs or initiatives
Alignment with One Plan and One Needs Assessment	
☐	One Plan – The grantee has submitted an LEA One Plan by June 30, 2025.
☐	LEA/building provides LEA goal and strategy information from One Plan (**example:** LEA One Plan – Goal #1, Strategy #2).
☐	One Plan goal/strategy aligns to grant-funded programming.
☐	One Plan goal/strategy provided has EOEC NC funding source linked in an action step.
☐	LEA describes how LEA will align other federal, state and local resources (supplement, not supplant).
Assurances	
☐	Certification has been checked.

SECTION: SCHOOL ALLOCATIONS	
☐	If an LEA has multiple buildings, the allocated amount per building must be completed.
☐	Schools have allocated amounts that total to the total amount
☐	Allocated amounts for schools match uploaded budget grids. **Applies only to LEAs with multiple buildings receiving grant funds*
☐	All schools receiving funds have an estimated number of students served (May not be total # of students in the building).
☐	Description provided if identified school(s) is/are not funded, where applicable.
!	DEW/OSDI must provide written approval when an LEA chooses not to fund an identified building.
☐	The LEA has allocated and provided funding for each school that will receive the grant funds.

SECTION: UPLOAD/VIEW DOCUMENTS	
☐	Job description(s) uploaded for any FTE paid for out of grant funds *(Job description must include the qualifications, licensure information, how the position is evaluated and who they report to).*
☐	Building-level budget grids uploaded for any LEA that is funding multiple buildings with grant funds. Format can be either 1) Individual tab for each school with budgeted amount in the appropriate fund code or 2) Group schools with the same budgets on one tab. Building IRNs must be provided.

☐	Partnership Agreement, MOU or other documentation is uploaded (*when requested*).

SECTION: PROGRAM NARRATIVE	
☐	The responses are specific for *each building* utilizing EOEC NC grant funds for any of the grant focus areas listed below. The building IRNs should be provided in the response.
Advanced Coursework	
☐	Information is provided only if Advanced Coursework was selected as a Focus Area on the budget details page.
☐	Description provides a data source that supports the expansion or introduction of advanced coursework or programming.
☐	Data is provided for each building receiving EOEC NC grant funds.
Graduate Success and Career Pathways	
☐	Information is provided only if Career Pathways or Graduation Pathways were selected as a Focus Area on the budget details page
☐	Description provided provides a coherent response for alignment to school/district's career pathways initiative
☐	Description of how proposed programming aligns to Board's approved career advising policy, where applicable
☐	Description of strategic involvement of business and community partners including those in the Business Advisory Council, where applicable
☐	Description provided of how proposed programming meets local in-demand occupations
Personalized Learning	
☐	Information is provided only if Personalized Learning was selected as a Focus Area on the budget details page
☐	Information provided includes evidence of using multiple sources of data to identify students' individual learning needs.
☐	Information provided includes evidence of community and/or business organizations supporting the assessment, selection, planning, implementation, and program evaluation.
☐	Information provided includes a detailed explanation of the criteria utilized for the identification and selection of evidence-based practices, programming, and supports.
☐	Information provided includes staff professional development needs and opportunities for professional development to ensure program success.
Credit Recovery and Accelerated Learning (Includes Tutoring)	

☐	Information is provided only if **either** 1) the Credit recovery and academic acceleration courses option was selected as a Focus Area or 2) Personalized Learning was selected as a focus area with Tutoring Services selected as an activity on the budget details page.
☐	If "Tutoring Services" were selected in the Personalized Learning section, confirm vendor is on the State-Approved Vendor Directory
☐	If "Tutoring Services" were selected, describe the high dosage tutoring delivery model (days/hours/minutes) **and** the delivery model meets DEW requirements.
☐	If "Tutoring Services" were selected, what data sources will be analyzed to ensure that tutoring services are aligned with grade level instruction?
☐	Describe the improvement model that will be used to evaluate student achievement or performance outcomes.