

Department of Education & Workforce

ONE FUNDING APPLICATION

May 2026

Department of Education & Workforce

AGENDA

- What is the One Funding Application?
- Access, Role and Navigation
- Grant Applications
- Common Components
- System Searches
- Grant Tools
- Final Expenditure Reports
- Reports
- Resources

WHAT IS THE ONE FUNDING APPLICATION?

- Unified platform where grantees **create, manage, and submit grant applications** and **request reimbursement** within a single system
- Integrated grant management tools
    - Cash Requests
    - Final Expenditure Reports
    - PowerBI Reports
- Enhanced user experience

WHAT IS EXPECTED TO BE IN OFA IN FY27?

GRANT APPLICATIONS IN OFA FOR FY27

- Comprehensive Literacy State Development Grant
- School Bus Safety Grant
- Carl D. Perkins grants
- Agriculture Education 5th Quarter
- 21st Century Community Learning Center Grant
- McKinney- Vento
- School Improvement Grants
- Charter School Program and State Facilities grant
- Additional entitlement and competitive grants

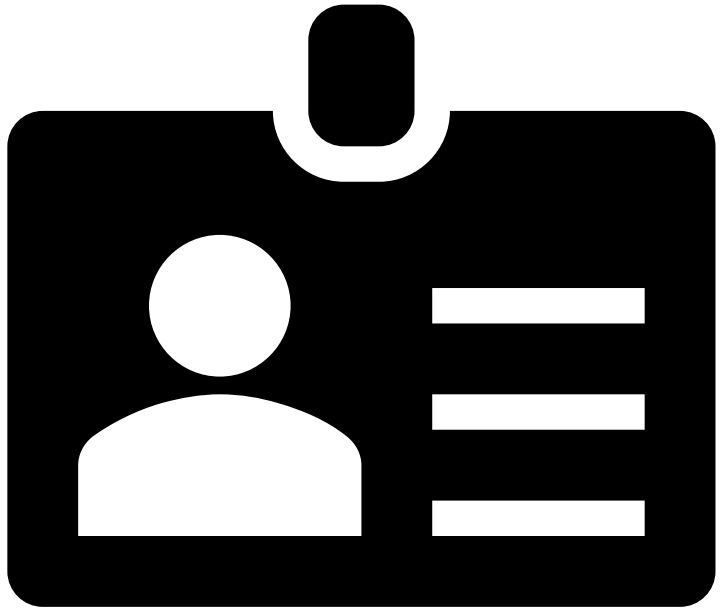
GRANT APPLICATIONS IN CCIP FOR FY27

- Consolidated Application (ESEA Title Grants, IDEA-B and IDEA Early Childhood Special Education)

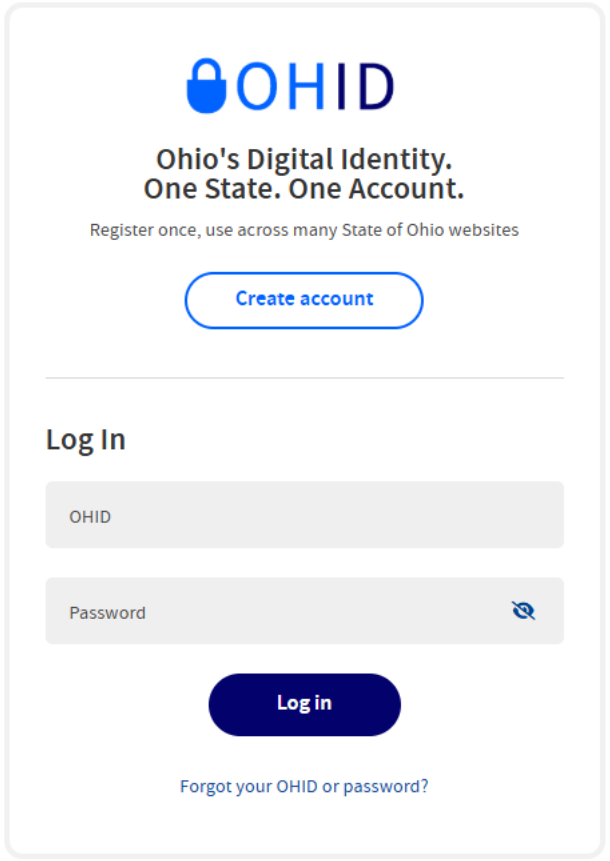
ACCESS, ROLES, NAVIGATION

OEDS ROLES

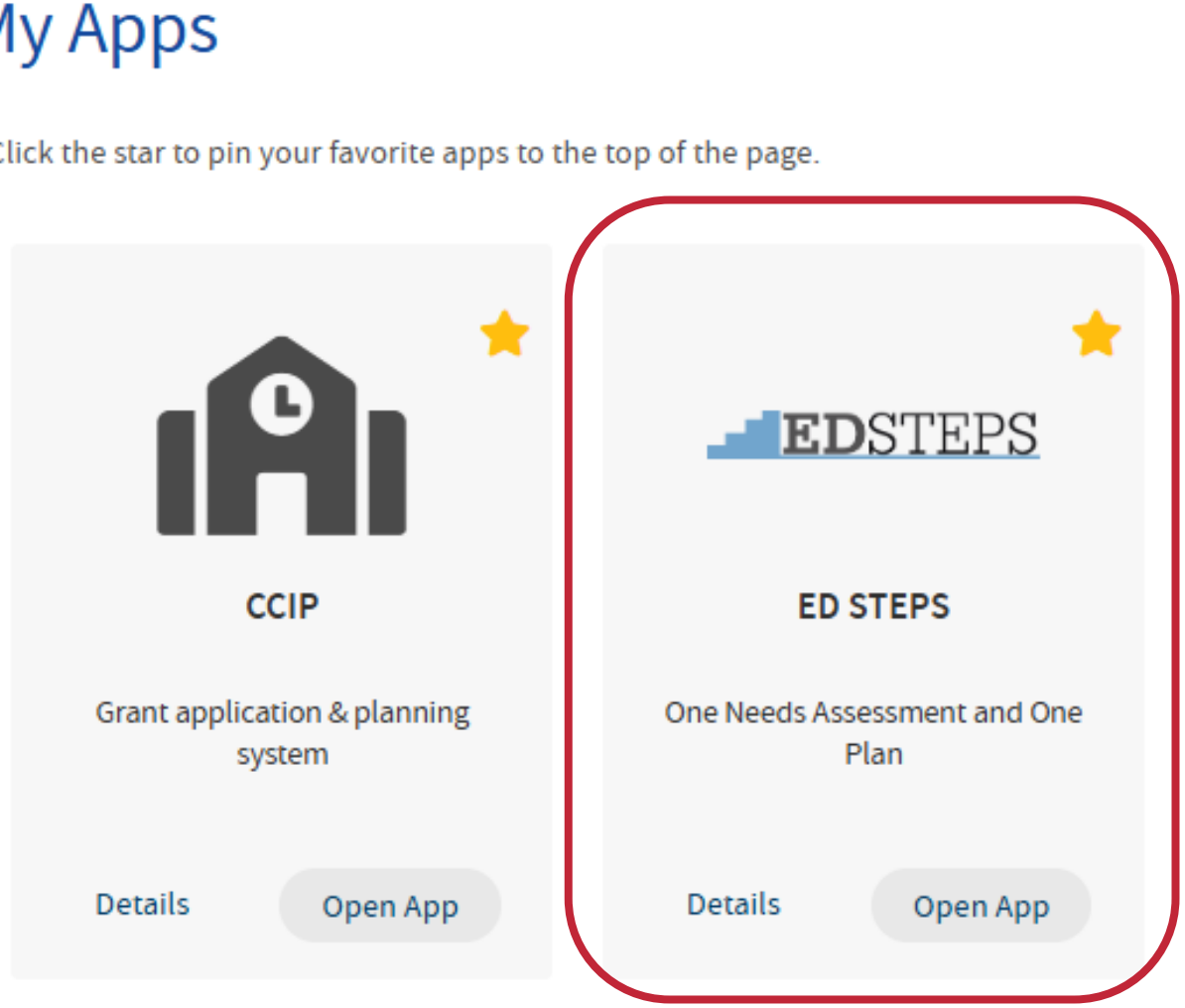
- No need to assign any additional roles
- System will utilize the following OEDS roles:
  - Data View Funding
  - Data Entry Funding
  - Treasurer or Fiscal Representative
  - Superintendent or Authorized Representative



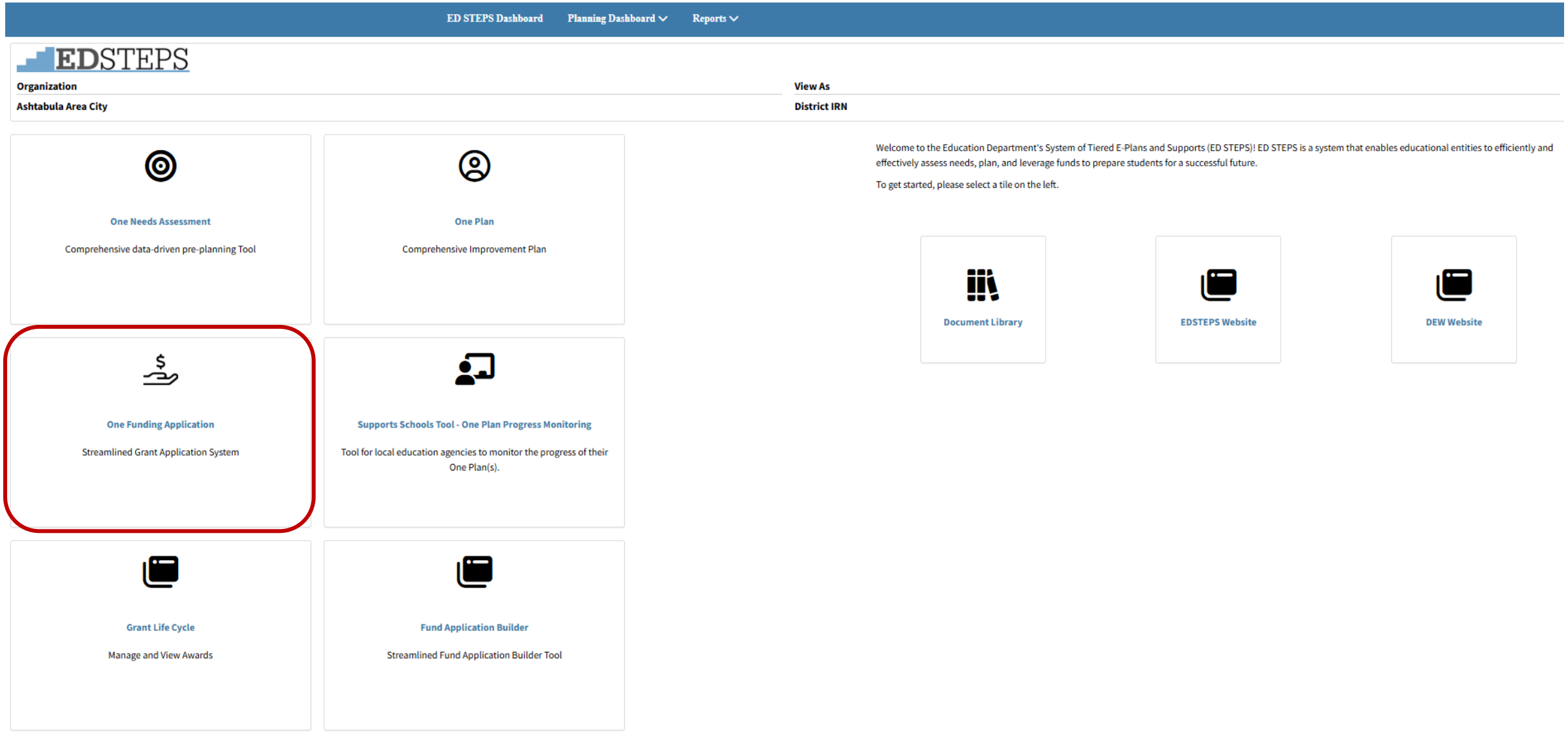
ACCESS


OHID
Ohio's Digital Identity.
One State. One Account.
Register once, use across many State of Ohio websites
Create account
Log In
OHID
Password
Log in
Forgot your OHID or password?

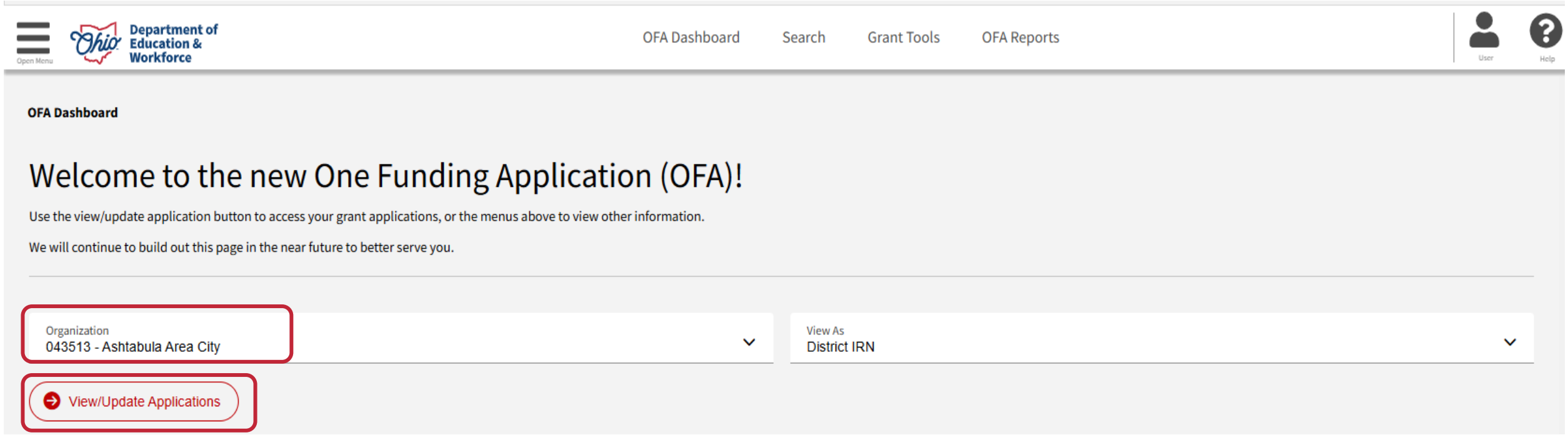



My Apps
Click the star to pin your favorite apps to the top of the page.
CCIP
Grant application & planning system
Details
Open App
EDSTEPS
ED STEPS
One Needs Assessment and One Plan
Details
Open App

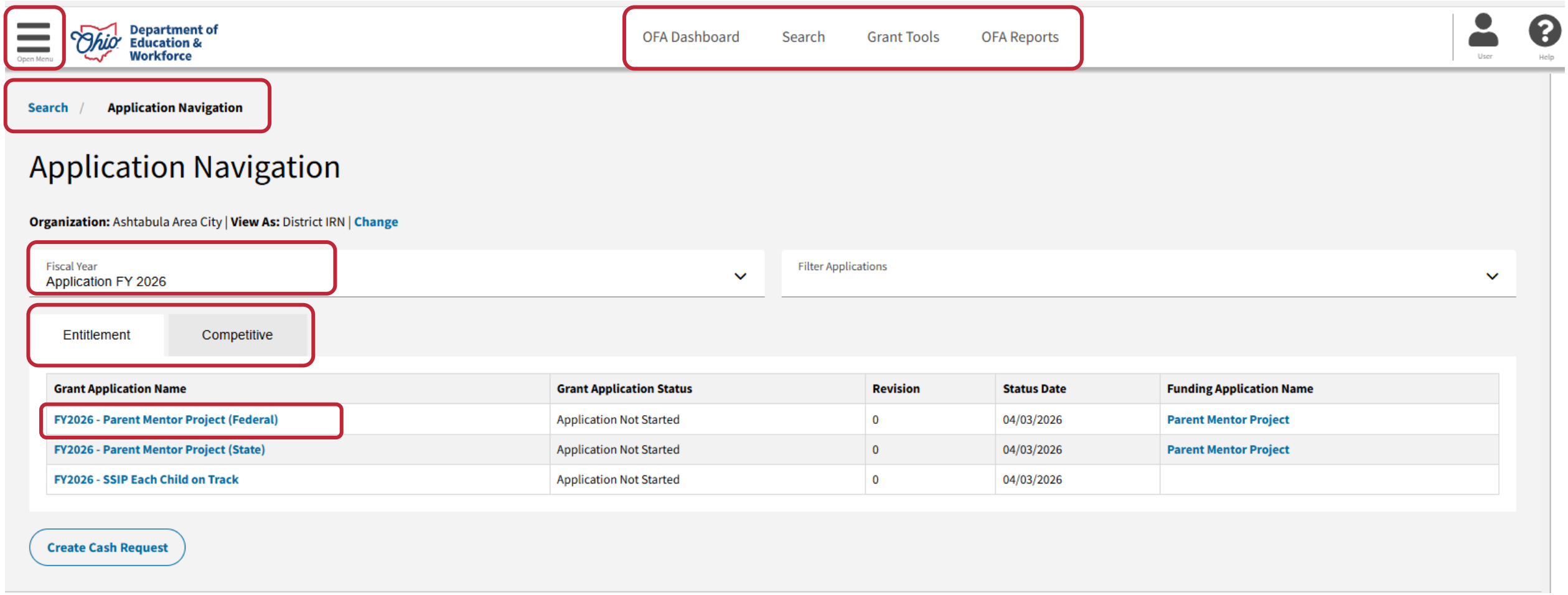
ED STEPS DASHBOARD



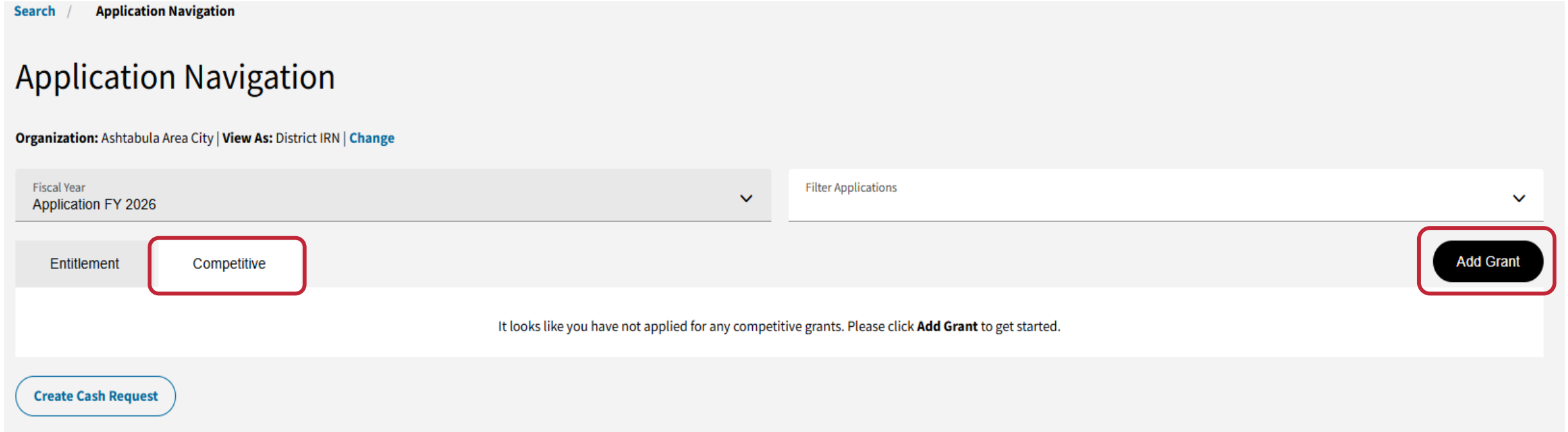
ONE FUNDING APPLICATION LANDING PAGE



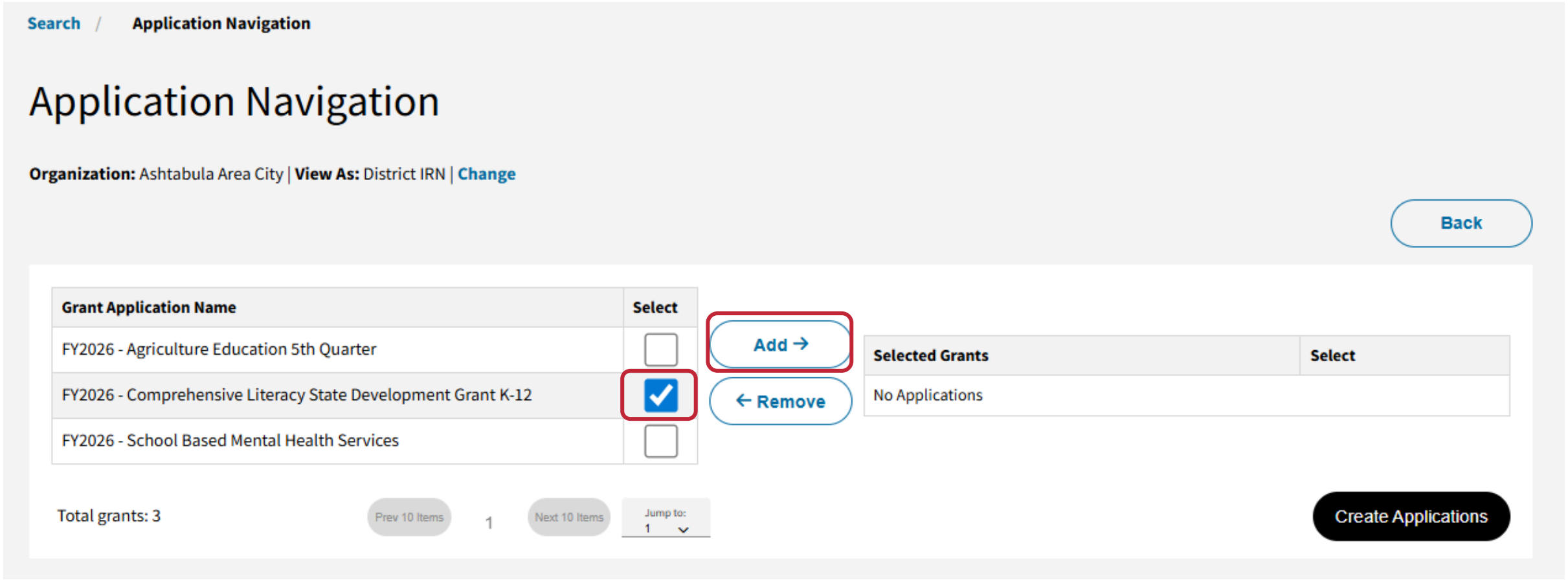
APPLICATION NAVIGATION



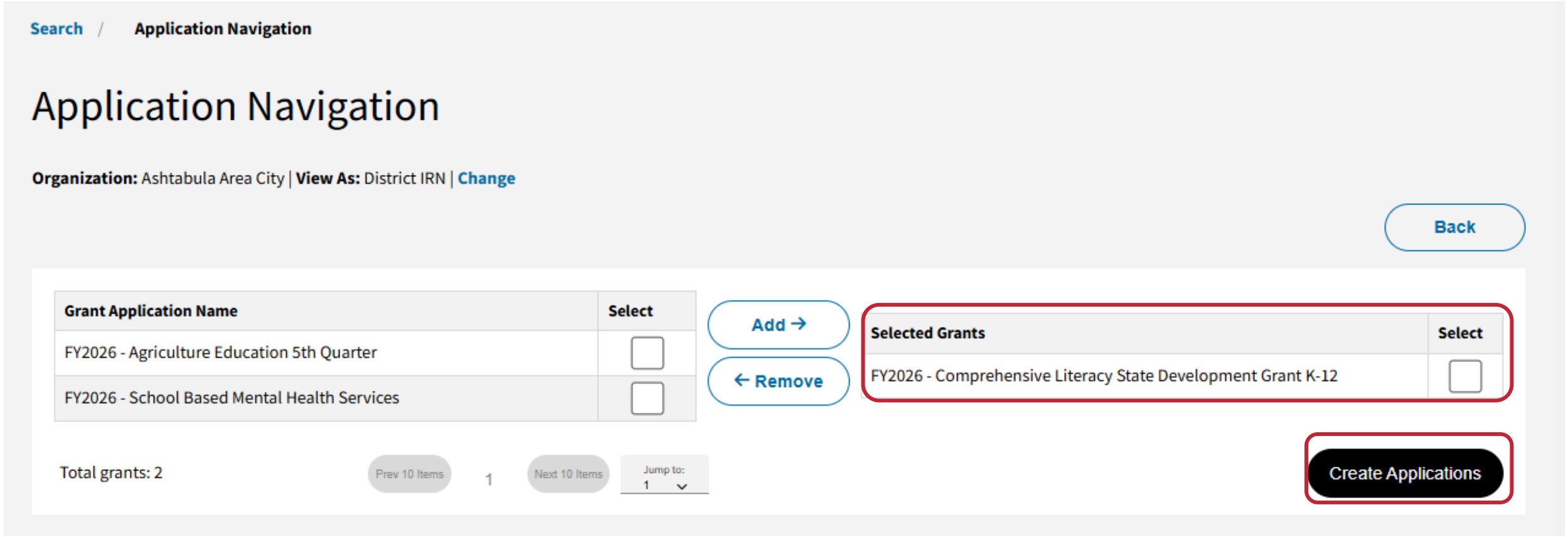
ADDING A NEW COMPETITIVE GRANT



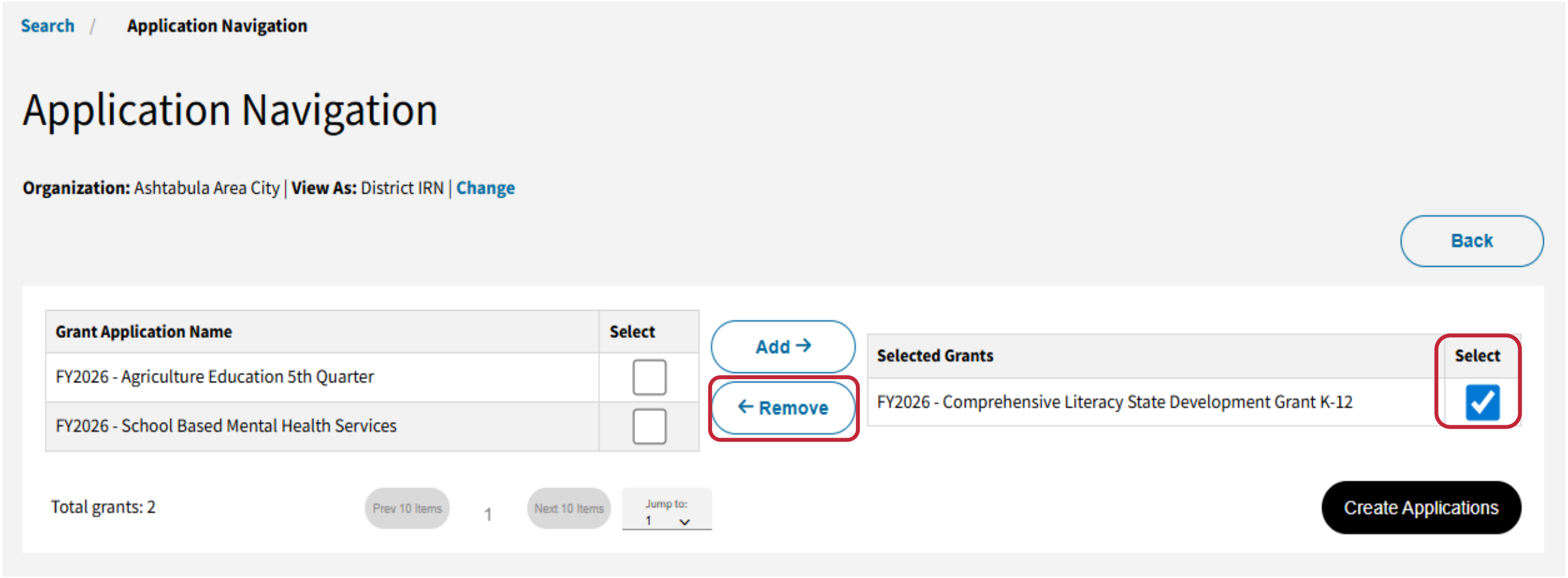
ADDING A NEW COMPETITIVE GRANT



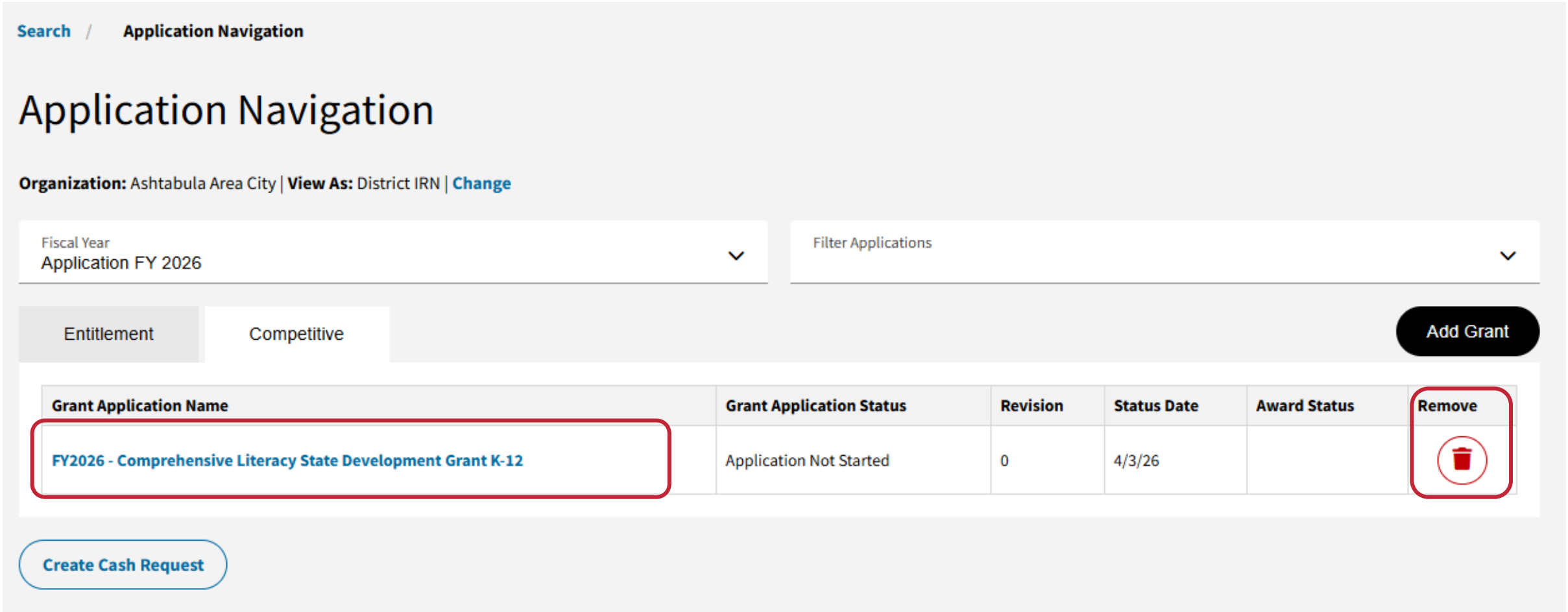
ADDING A COMPETITIVE GRANT



REMOVING A COMPETITIVE GRANT



OPENING OR REMOVING COMPETITIVE GRANT

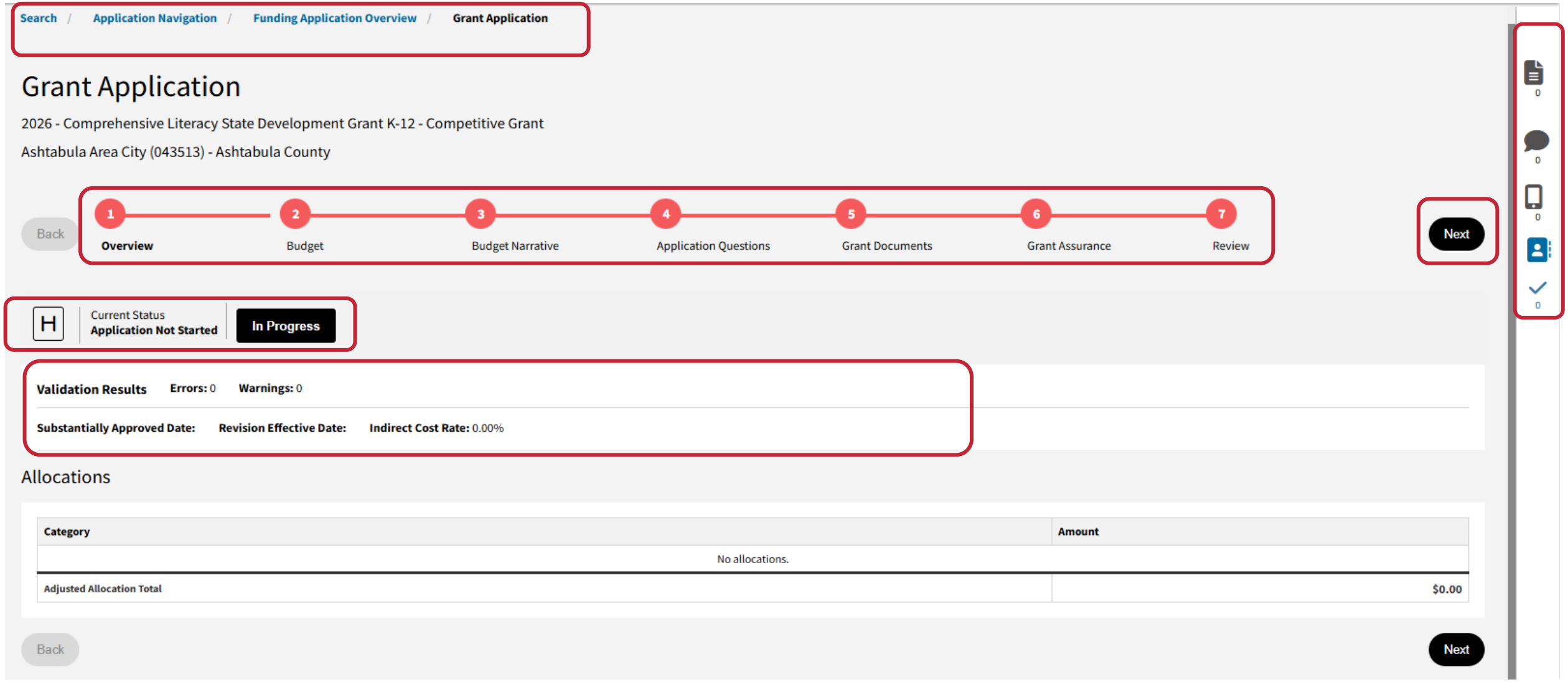


GRANT APPLICATIONS

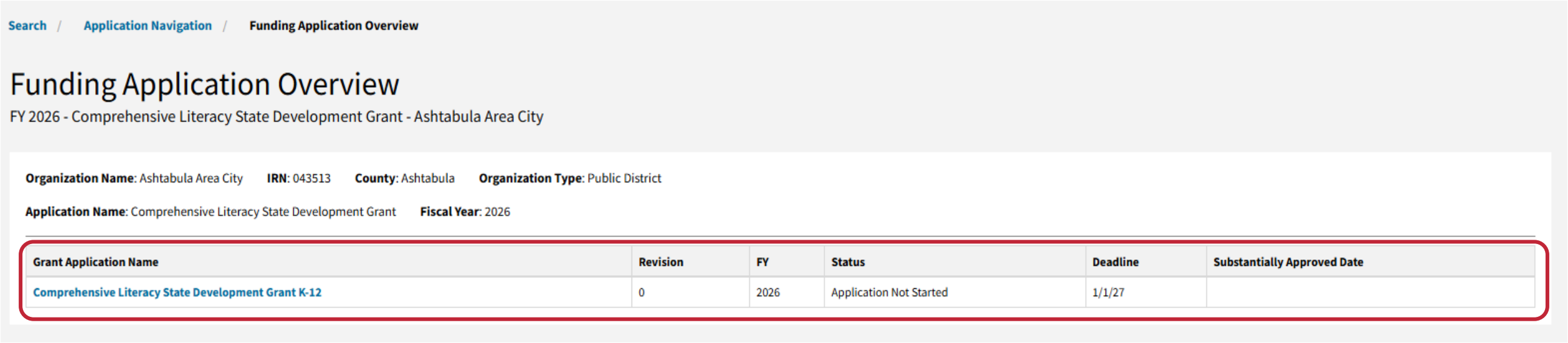
STANDARD GRANT APPLICATION PAGES

- Overview
  - Initial page for every grant application which contains information regarding the grant application
- Budget
  - Grid of allowable object and function codes to budget allocation
- Budget Narrative
  - Questions that relate back to how funds are budgeted within a budget grid
- Grant Documents
  - Ability to upload supporting documentation for a grant application
- Grant Assurances
  - Statements that each grantee must attest to in order to receive their funds
- Review
  - Summary page of all information added to the grant application

OVERVIEW


Search / Application Navigation / Funding Application Overview / Grant Application
Grant Application
2026 - Comprehensive Literacy State Development Grant K-12 - Competitive Grant
Ashtabula Area City (043513) - Ashtabula County
Back
1 Overview
2 Budget
3 Budget Narrative
4 Application Questions
5 Grant Documents
6 Grant Assurance
7 Review
Next
H
Current Status
Application Not Started
In Progress
Validation Results Errors: 0 Warnings: 0
Substantially Approved Date: Revision Effective Date: Indirect Cost Rate: 0.00%
Allocations
Category
Amount
No allocations.
Adjusted Allocation Total
$0.00
Back
Next

FUNDING APPLICATION OVERVIEW



BUDGET

Back

1 Overview | 2 **Budget** | 3 Budget Narrative | 4 Application Questions | 5 Grant Documents | 6 Grant Assurance | 7 Review

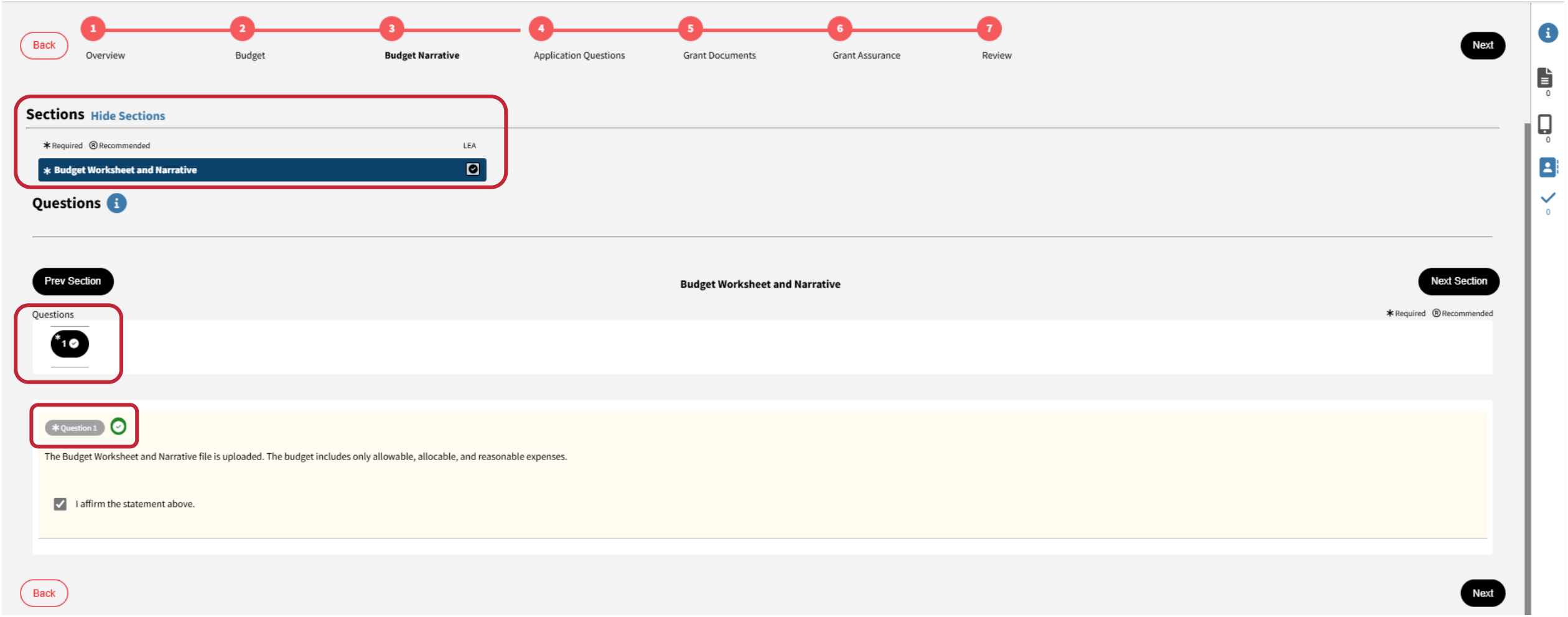
Next

U.S.A.S. Fund Number: **599**

Expand All | Collapse All

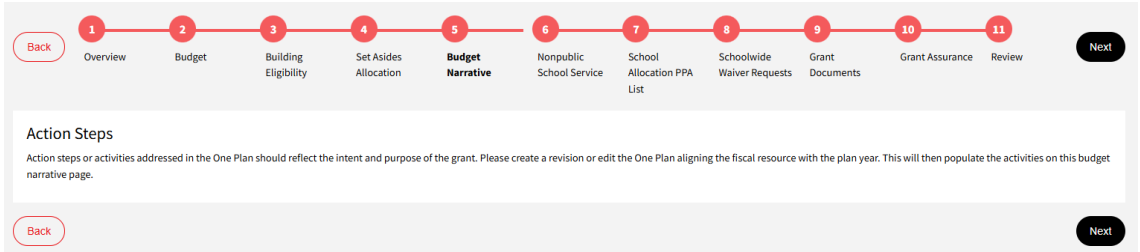
	100 Salaries	200 Retirement Fringe Benefits	400 Purchased Services	500 Supplies	600 Capital Outlay	800 Other	Total
1000 Instruction	$150,000.00	$110,000.00	$0.00	$0.00	$0.00	$0.00	$260,000.00
1100 Regular Instruction	$100,000.00	$85,000.00	$0.00	$0.00			$185,000.00
1200 Special Instruction	$0.00	$0.00	$0.00	$0.00			$0.00
1300 Vocational Instruction	$0.00	$0.00	$0.00	$0.00			$0.00
1900 Other Instruction	$50,000.00	$25,000.00	$0.00	$0.00			$75,000.00
2000 Supporting Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2200 Support Services - Instructional Staff	$0.00	$0.00	$0.00	$0.00			$0.00
2400 Support Services - Administration	$0.00	$0.00	$0.00	$0.00			$0.00
2900 Support Services - Central			$0.00	$0.00			$0.00
2590 Indirect Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$20,000.00	$20,000.00
2590 Indirect Costs						$20,000.00	$20,000.00
3000 Operation Of Non-instructional/shared Services	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00
3200 Community Services			$5,000.00	$0.00			$5,000.00
7000 Other Uses Of Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7600 Pass-through Payment	$0.00	$0.00	$0.00	$0.00			$0.00

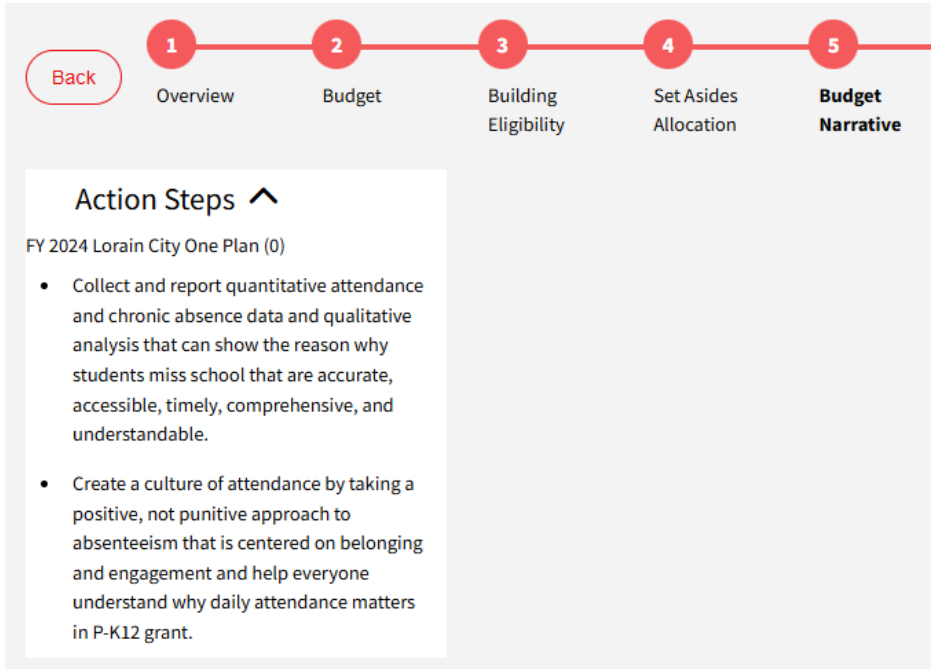
BUDGET NARRATIVE



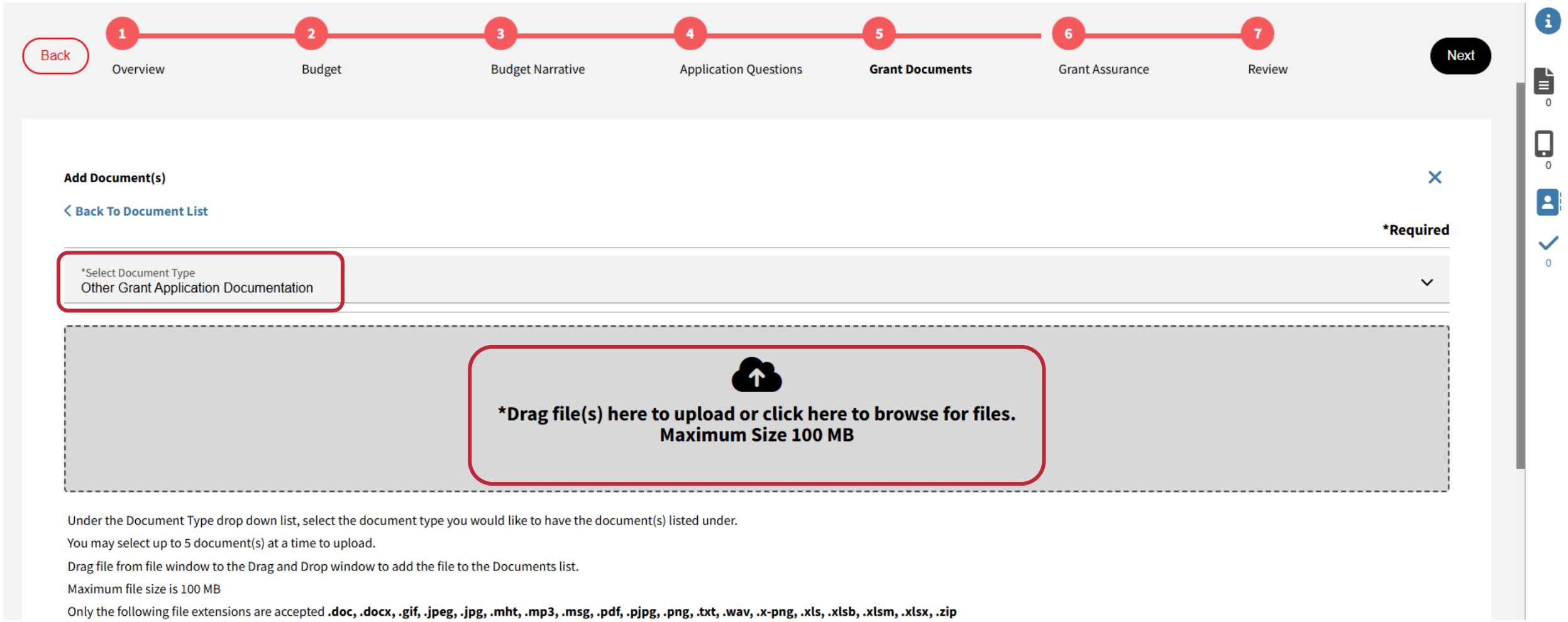
CONNECTING ONE PLAN FISCAL RESOURCES TO ONE FUNDING APPLICATION

Action Description	Funding Year(s)		Funding Sources	
Collect and report quantitative attendance and chronic absence data and qualitative analysis that can show the reason why students miss school that are accurate, accessible, timely, comprehensive, and understandable.	2024 2025 2026		General Fund Title I-A Improving Basic Programs School Improvement 1003	
Create a culture of attendance by taking a positive, not punitive approach to absenteeism that is centered on belonging and engagement and help everyone understand why daily attendance matters in P-K12 grant.	2024 2025 2026		General Fund Title I-A Improving Basic Programs Title IV-A Student Support and Academic Enrichment	
Provide professional development to district and school staff and community partners so they have the skills and knowledge they need to take a data-driven, positive, problem-solving, and a multi-tiered approach to start supporting student attendance, participation and engagement.	2024 2025 2026		General Fund Title II-A Supporting Effective Instruction	

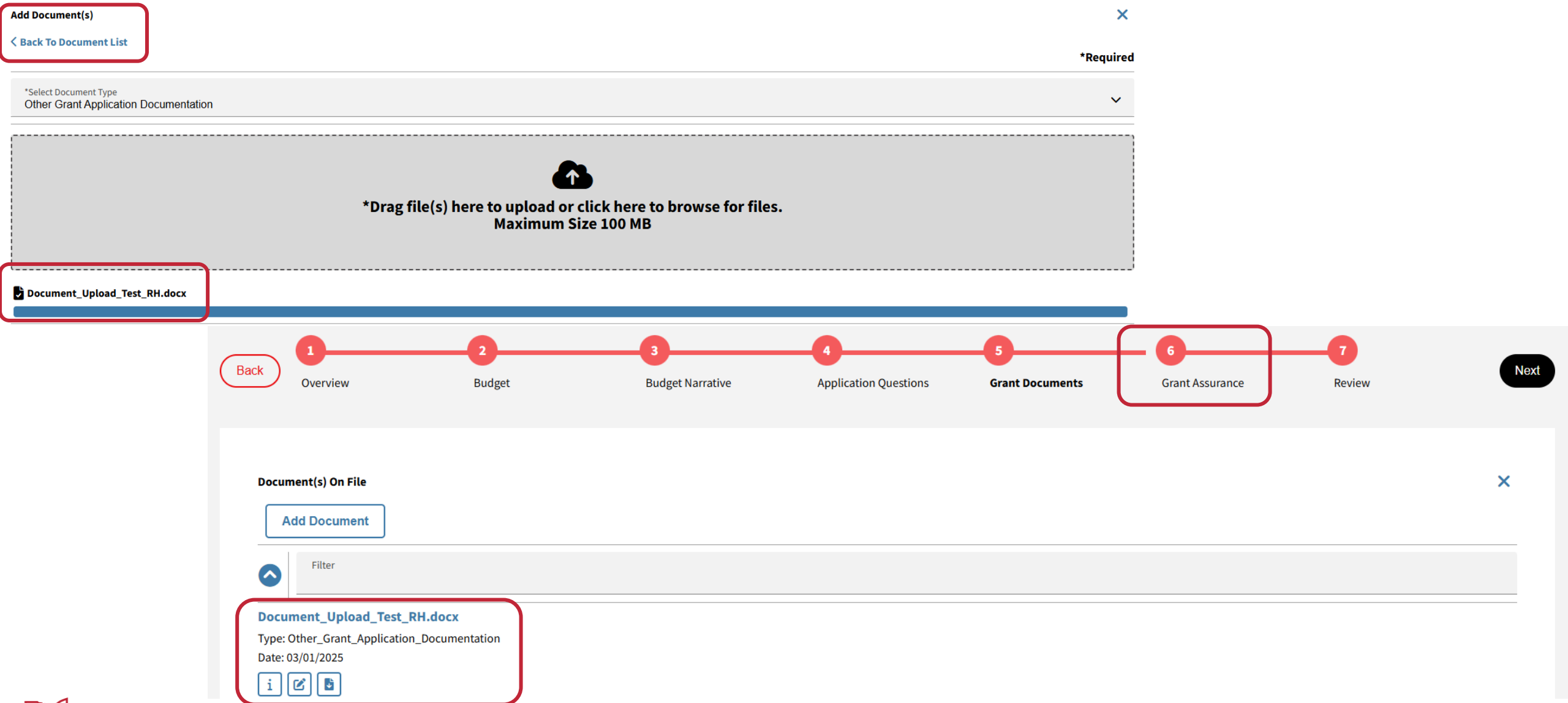




GRANT DOCUMENTS



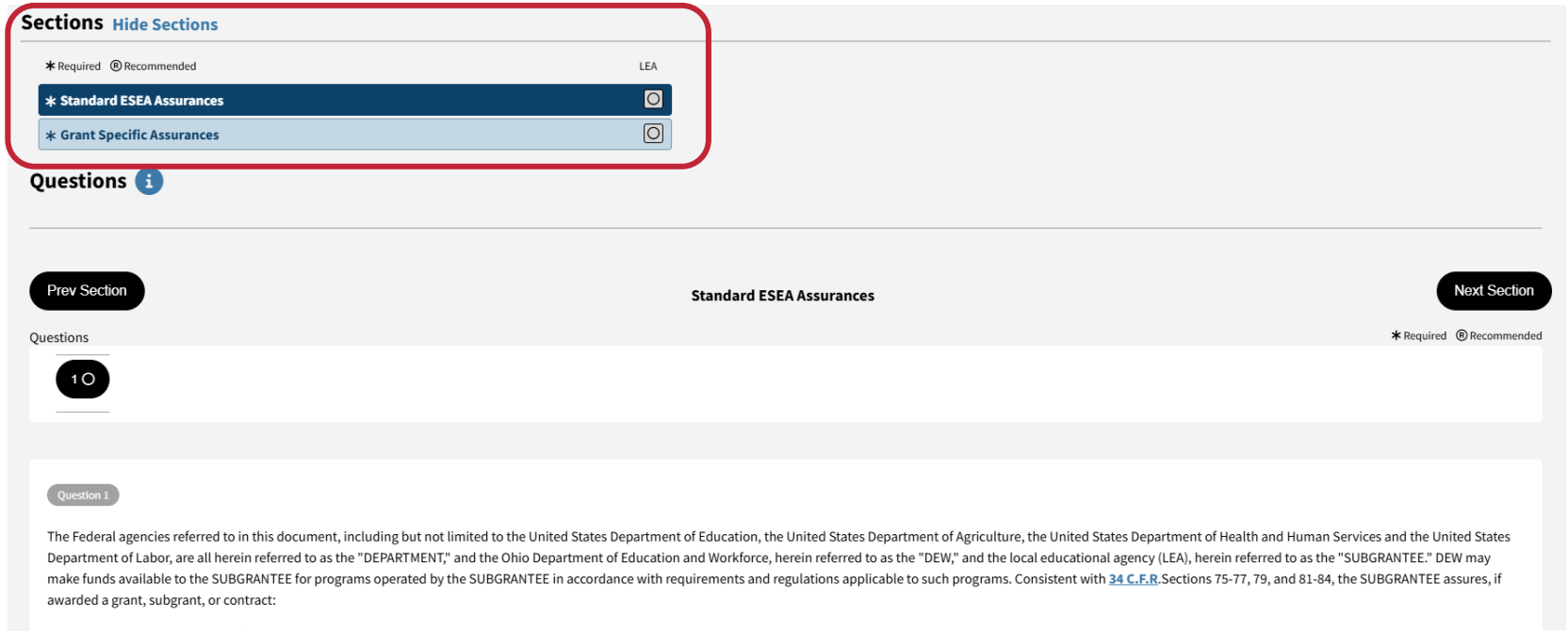
GRANT DOCUMENTS



GRANT ASSURANCE

- There are five different assurance surveys that are applied to grants based on the funding source
  - Standard State
  - Standard Federal
  - Standard ESEA
  - Standard IDEA
  - Standard Perkins
- There are certain grants which might have additional assurances that will appear as another section

GRANT ASSURANCES



Fiscal Representative (Treasurer) Approval:

By selecting yes below, the SUBGRANTEE certifies to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812.

○ Yes ○ No

Authorized Representative (Superintendent) Approval:

By selecting yes below, the SUBGRANTEE certifies to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. The SUBGRANTEE is aware that any provision of false, fictitious, or fraudulent information, or the omission of any material fact, may be subject to criminal, civil or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Section 3729-3730 and 3801-3812.

◉ Yes ○ No

REVIEW

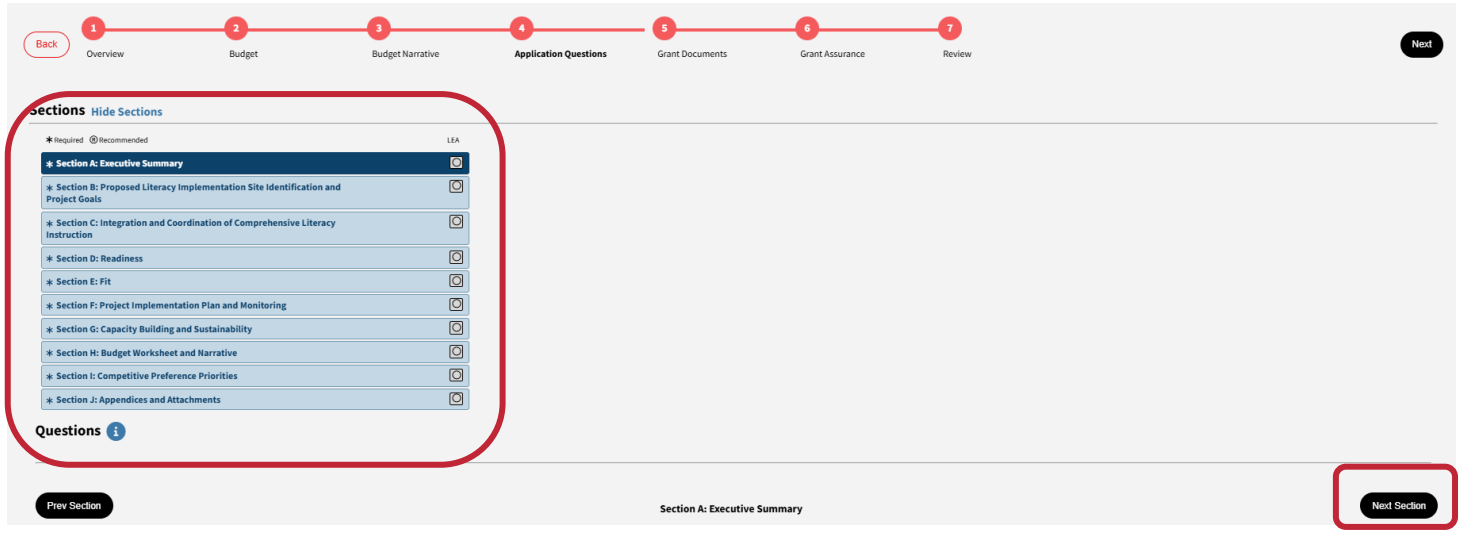
- Page where information entered into the grant is reviewed prior to submission
- Most pages are view only and any edits will need to occur on that specific page
    - Budget narrative, application questions and assurances can be updated directly from the review page
- To change the workflow of the grant, scroll down to the bottom of the review page OR select the overview page

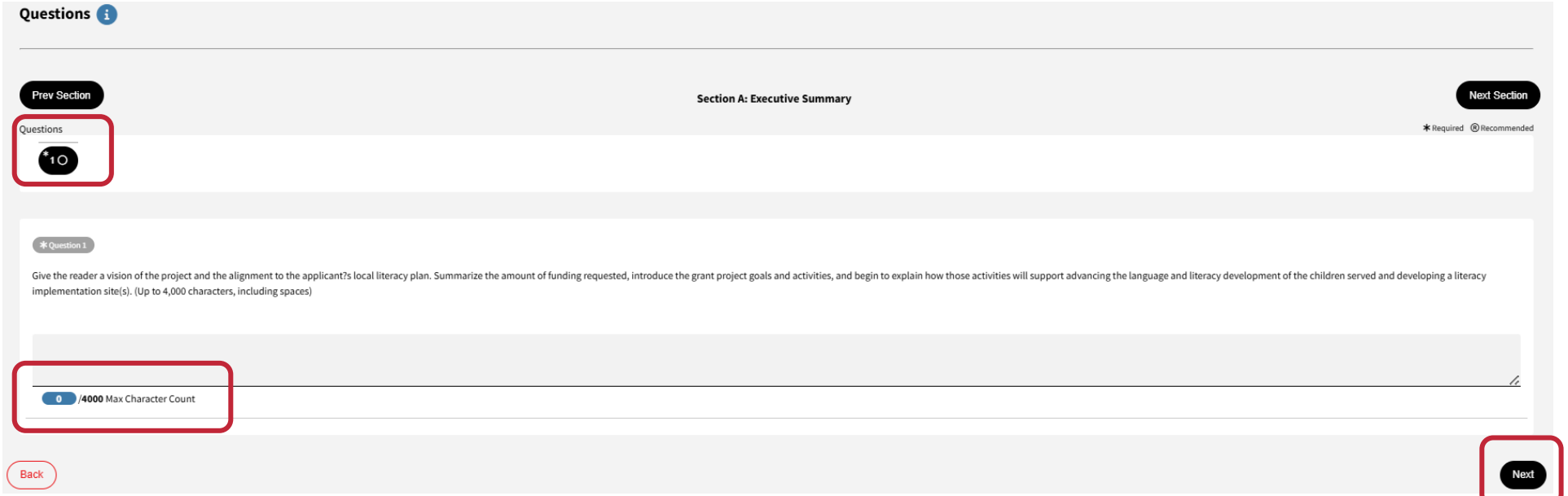


ADDITIONAL GRANT PAGES

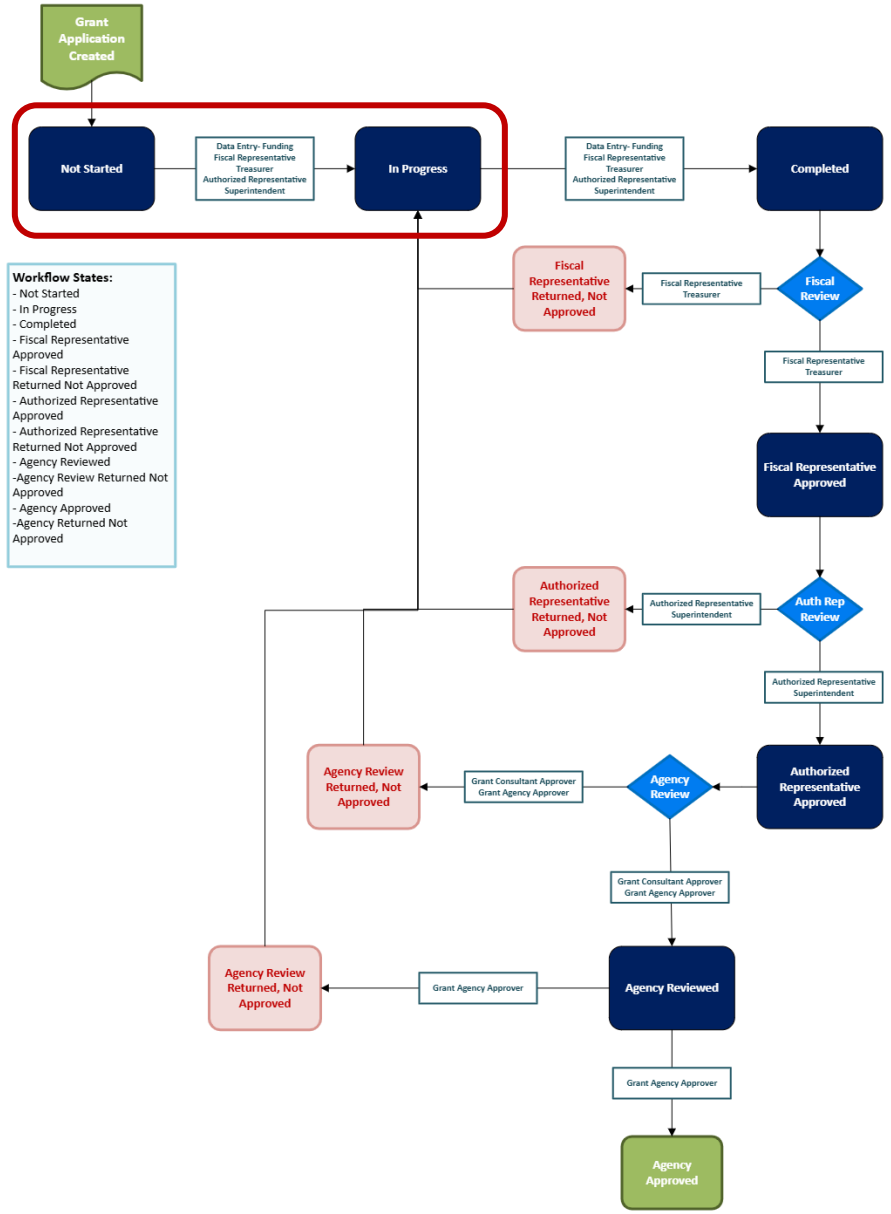
- Pages that are added to grants based on specific requirements
- Examples include the following:
    - Application Questions
        - Most common
    - Building Eligibility
    - School Allocations
    - Nonpublic Equitable Services
    - Comprehensive, Coordinated Early Intervening Services

APPLICATION QUESTIONS



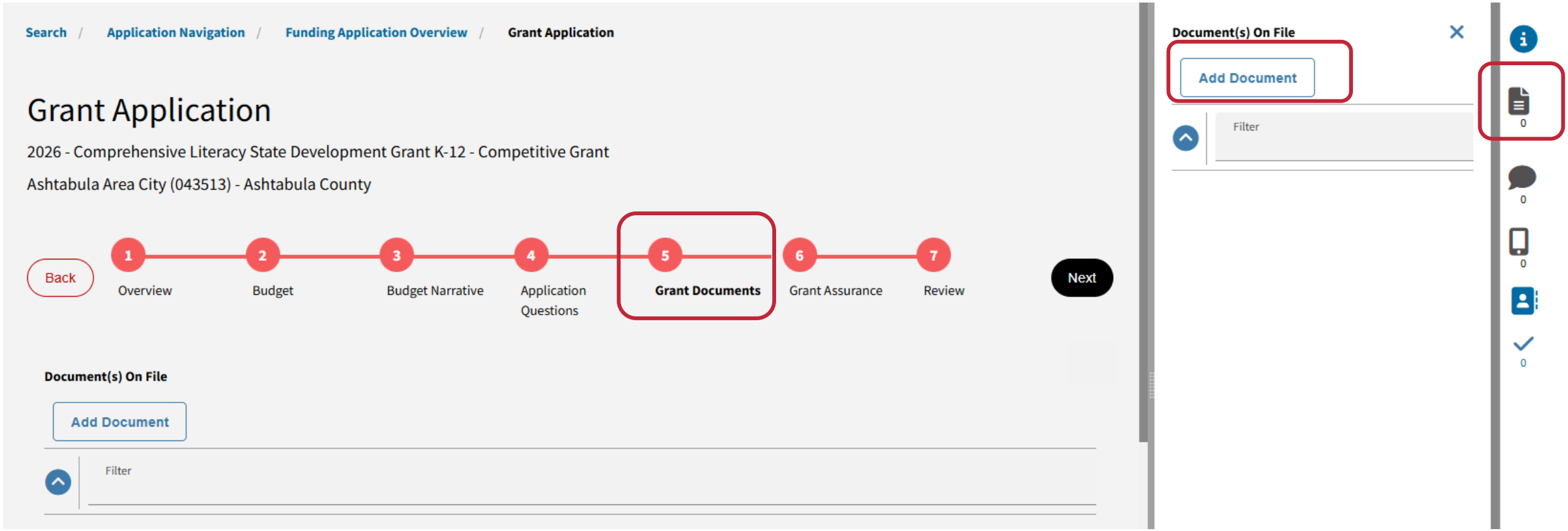


GRANT APPLICATION WORKFLOW

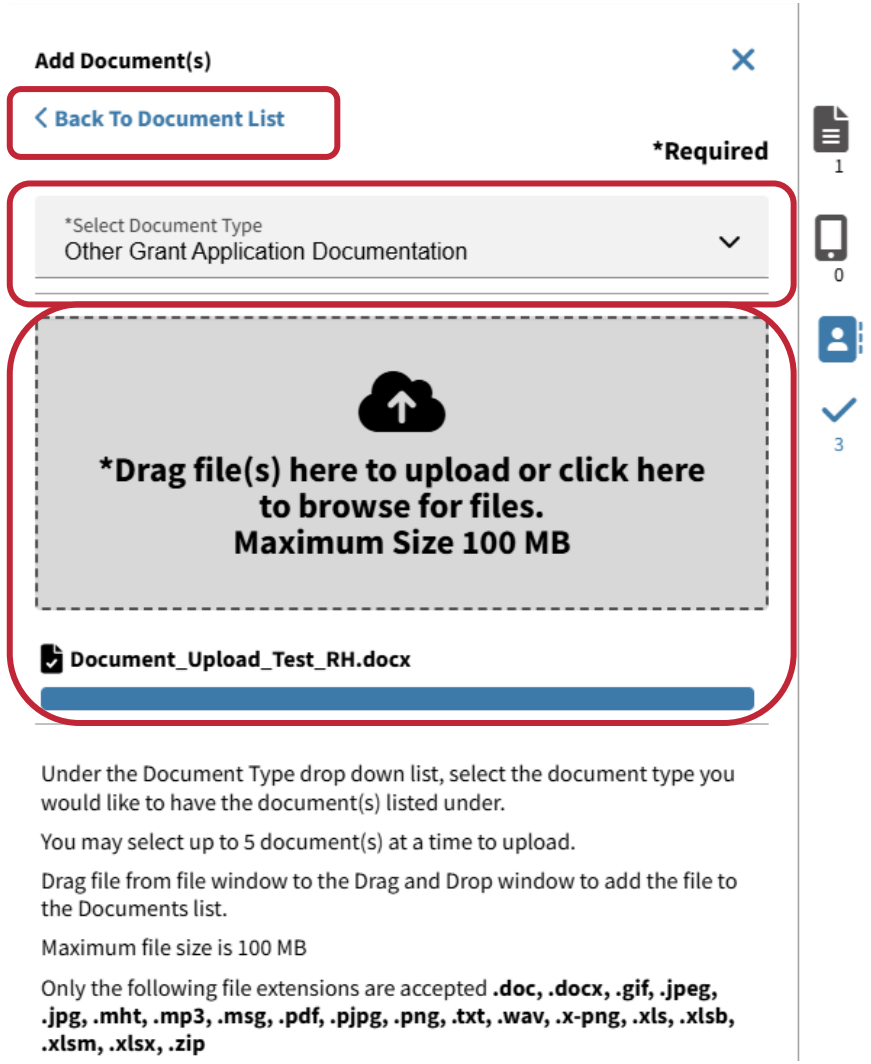


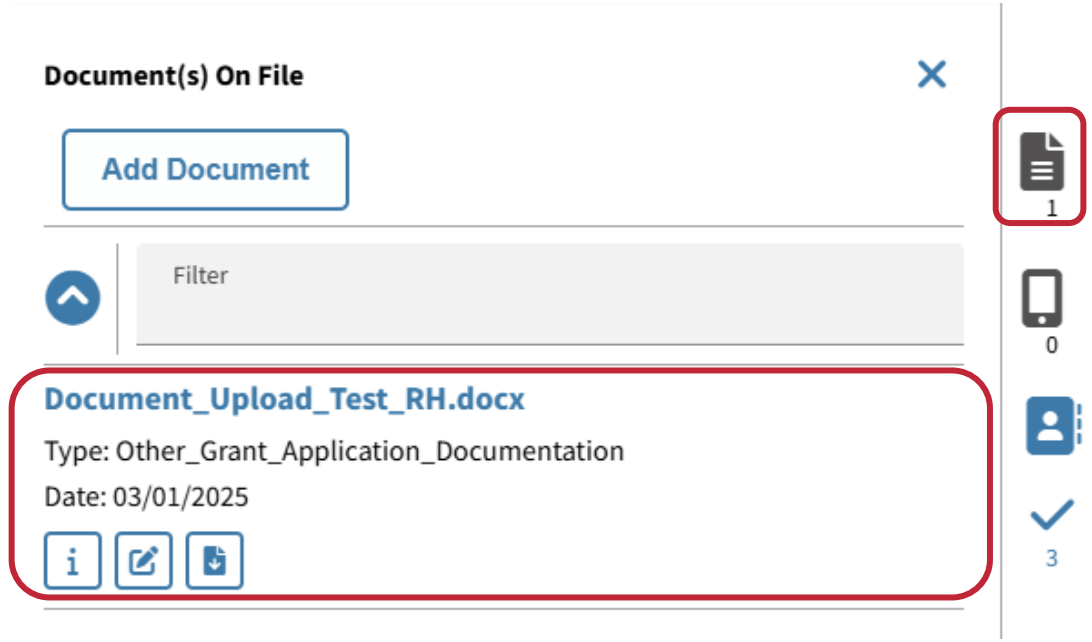
COMMON COMPONENTS

DOCUMENTS

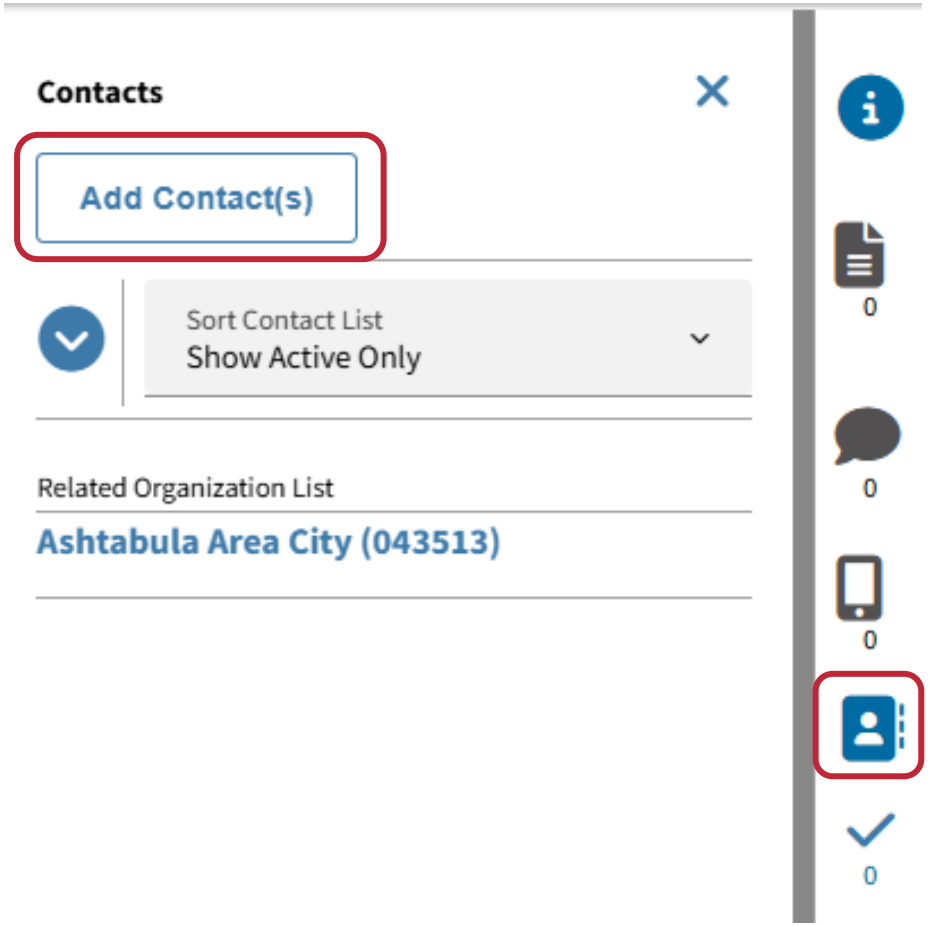

Search / Application Navigation / Funding Application Overview / Grant Application
Grant Application
2026 - Comprehensive Literacy State Development Grant K-12 - Competitive Grant
Ashtabula Area City (043513) - Ashtabula County
Back
1 Overview
2 Budget
3 Budget Narrative
4 Application Questions
5 Grant Documents
6 Grant Assurance
7 Review
Next
Document(s) On File
Add Document
Filter
Document(s) On File
Add Document
Filter
0
0
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0

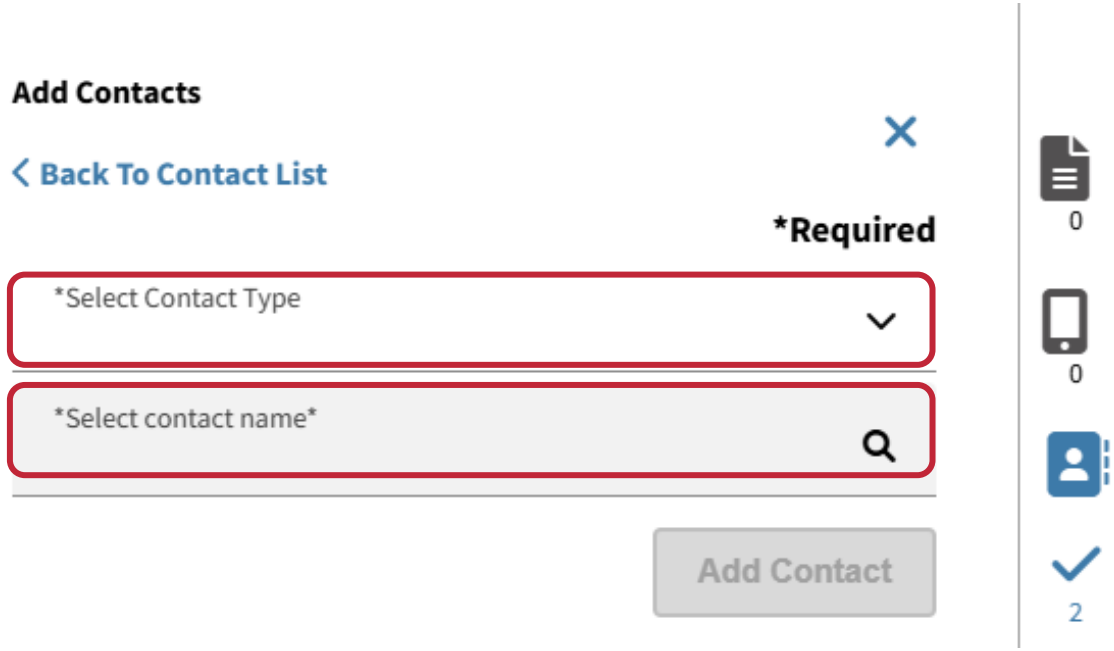
DOCUMENTS


Add Document(s)
Back To Document List
*Required
*Select Document Type
Other Grant Application Documentation
*Drag file(s) here to upload or click here to browse for files.
Maximum Size 100 MB
Document_Upload_Test_RH.docx
Under the Document Type drop down list, select the document type you would like to have the document(s) listed under.
You may select up to 5 document(s) at a time to upload.
Drag file from file window to the Drag and Drop window to add the file to the Documents list.
Maximum file size is 100 MB
Only the following file extensions are accepted .doc, .docx, .gif, .jpeg, .jpg, .mht, .mp3, .msg, .pdf, .pjpg, .png, .txt, .wav, .x-png, .xls, .xlsb, .xlsm, .xlsx, .zip
1
0
3

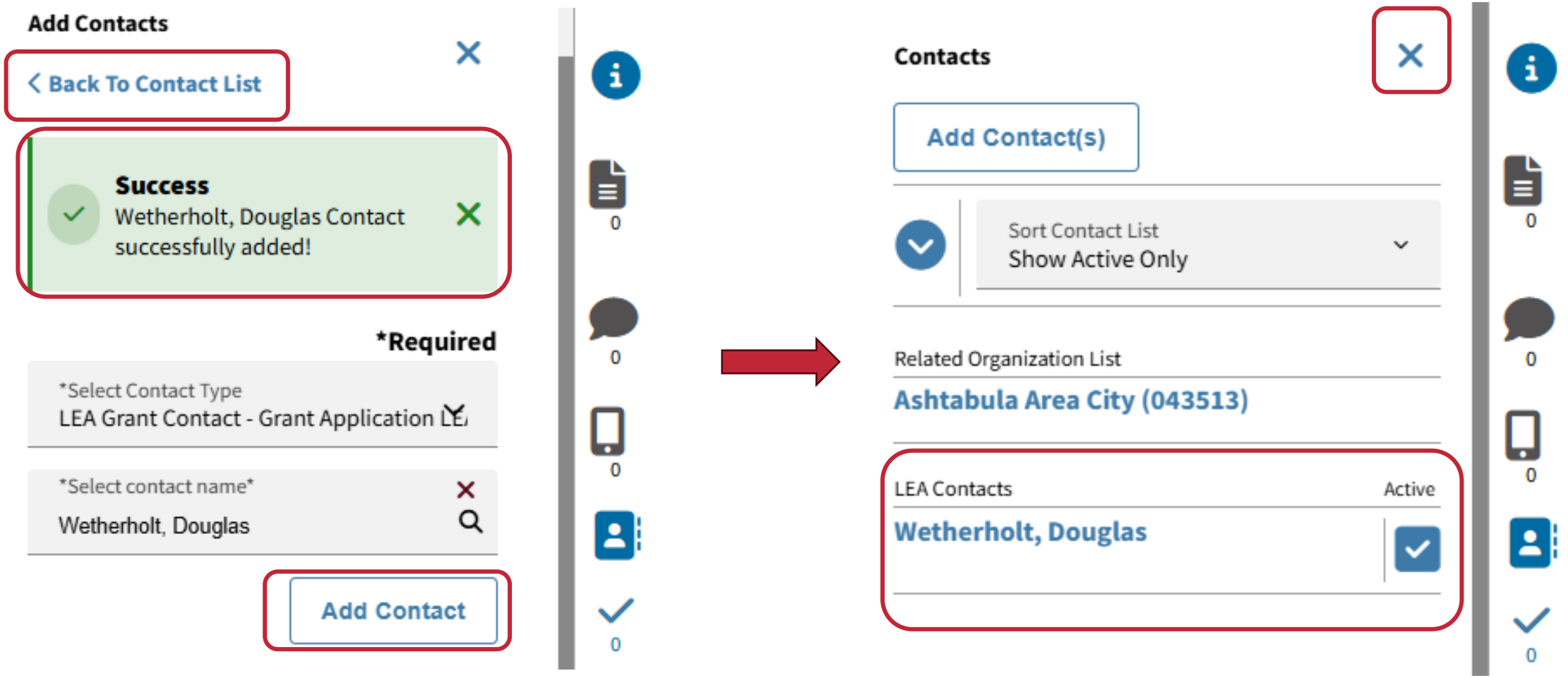

Document(s) On File
Add Document
Filter
Document_Upload_Test_RH.docx
Type: Other_Grant_Application_Documentation
Date: 03/01/2025
1
0
3

CONTACTS

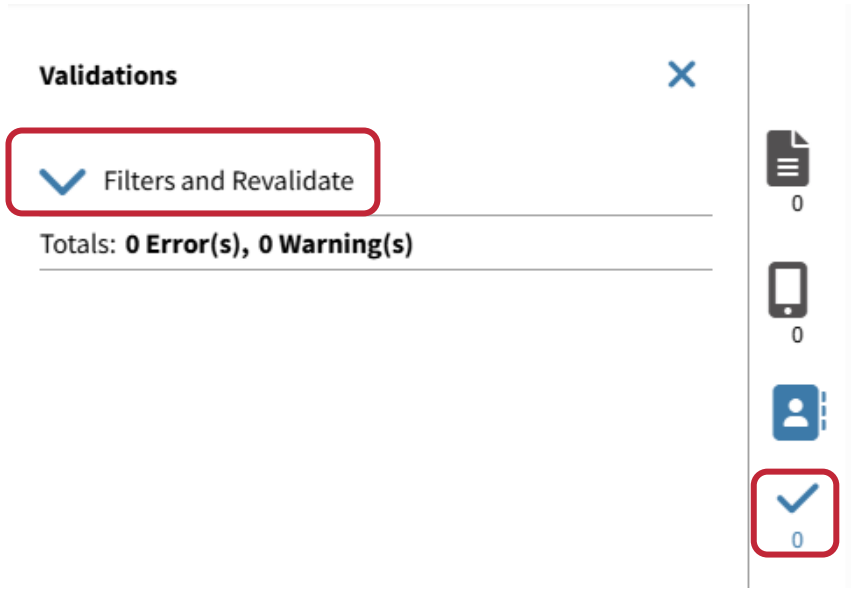

Contacts
Add Contact(s)
Sort Contact List
Show Active Only
Related Organization List
Ashtabula Area City (043513)
0
0
0
0

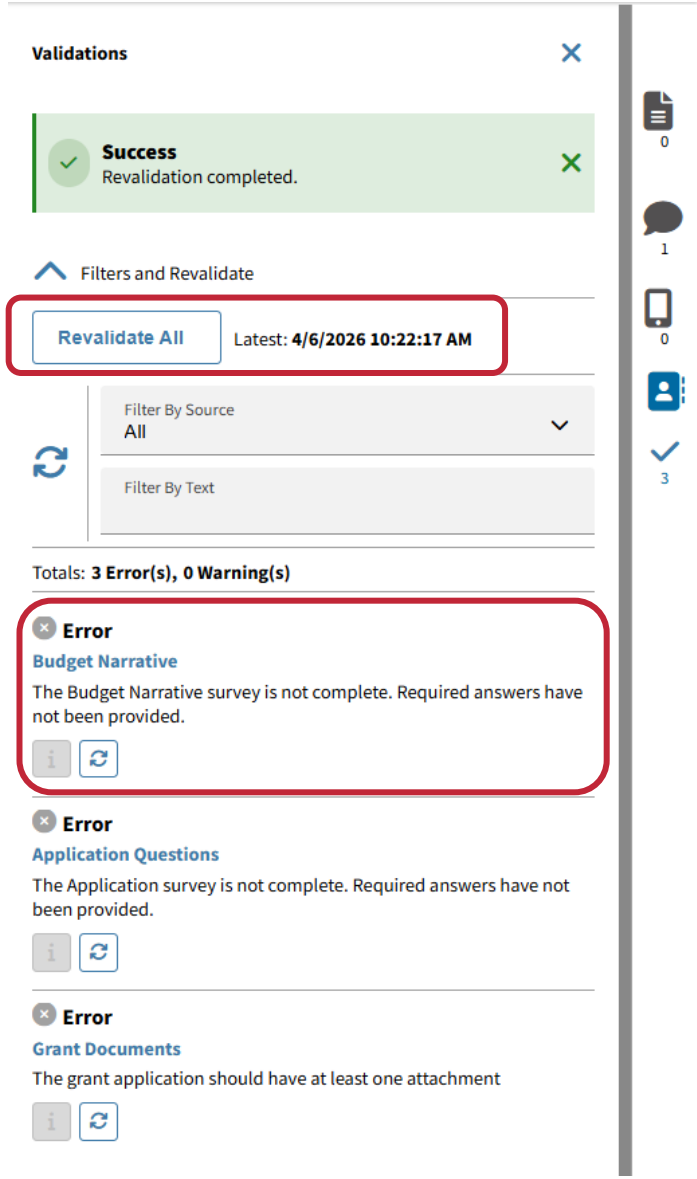

Add Contacts
Back To Contact List
*Required
*Select Contact Type
Select contact name
Add Contact
0
0
2

CONTACTS

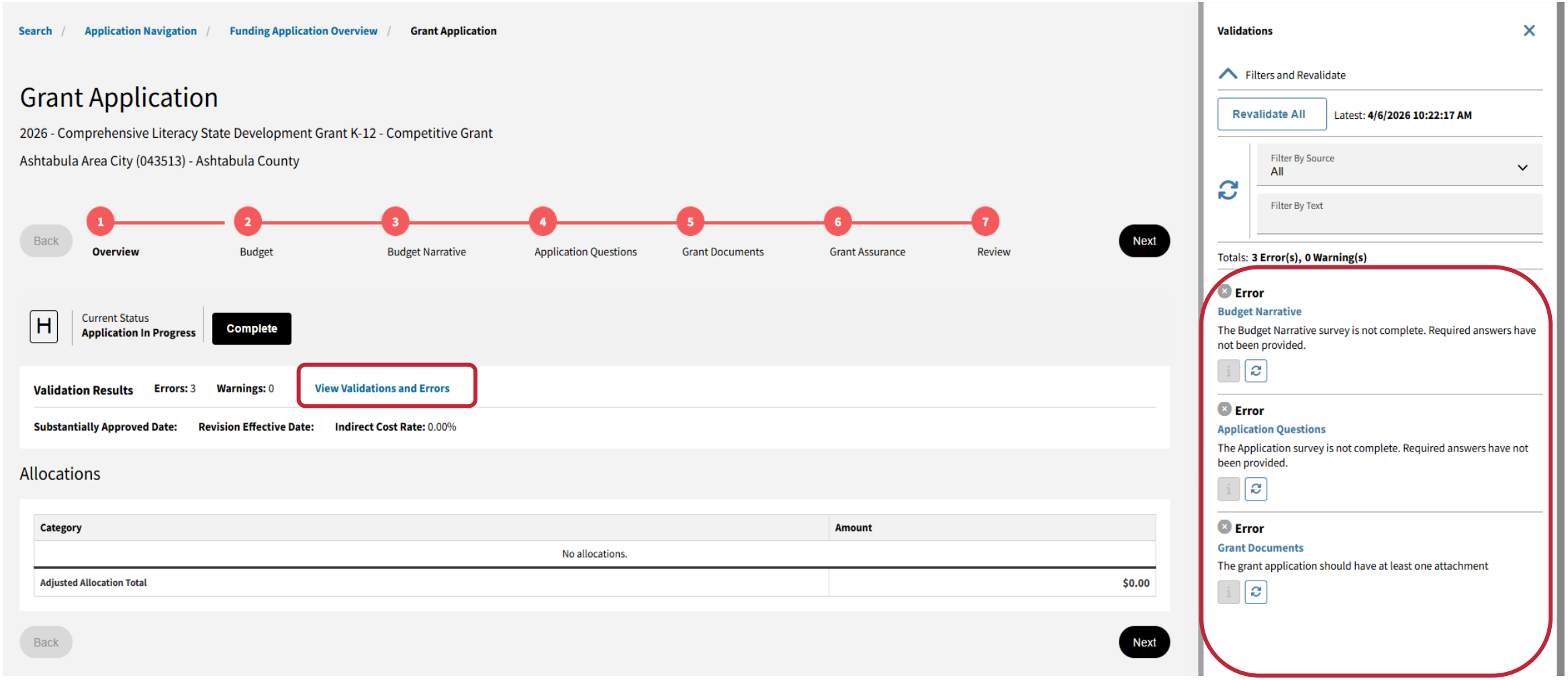

Add Contacts
Back To Contact List
Success
Wetherholt, Douglas Contact successfully added!
*Required
*Select Contact Type
LEA Grant Contact - Grant Application LE
Select contact name
Wetherholt, Douglas
Add Contact
0
0
0
0
Contacts
Add Contact(s)
Sort Contact List
Show Active Only
Related Organization List
Ashtabula Area City (043513)
LEA Contacts
Active
Wetherholt, Douglas
0
0
0
0

VALIDATIONS





VALIDATIONS



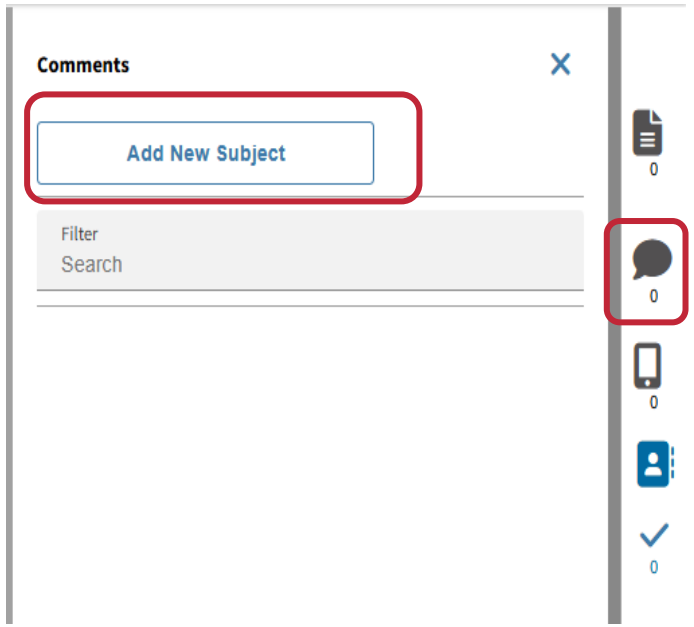
SYSTEM COMMUNICATIONS

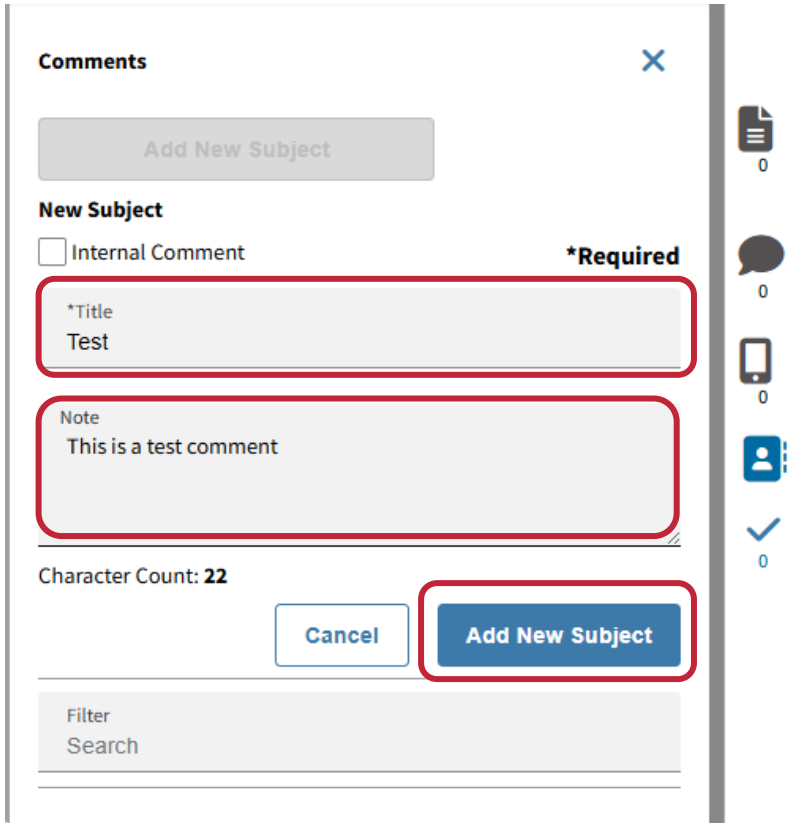
- **History Log** 
  - It is NOT the same as CCIP
  - Reflects workflow changes and comments associated with those changes only
- **Comments** 

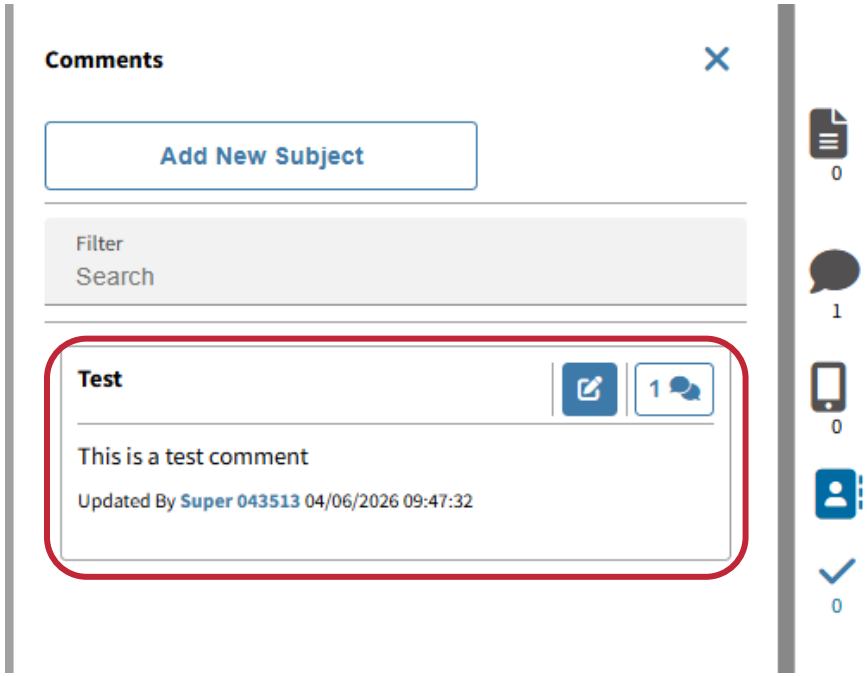
  - Running list of items associated with a grant application
  - Does not send an email
  - Think of it as a chat
- **Communications Hub** 

  - Ability to log communications (phone or email)
  - Connects back to contacts
  - Sends external emails

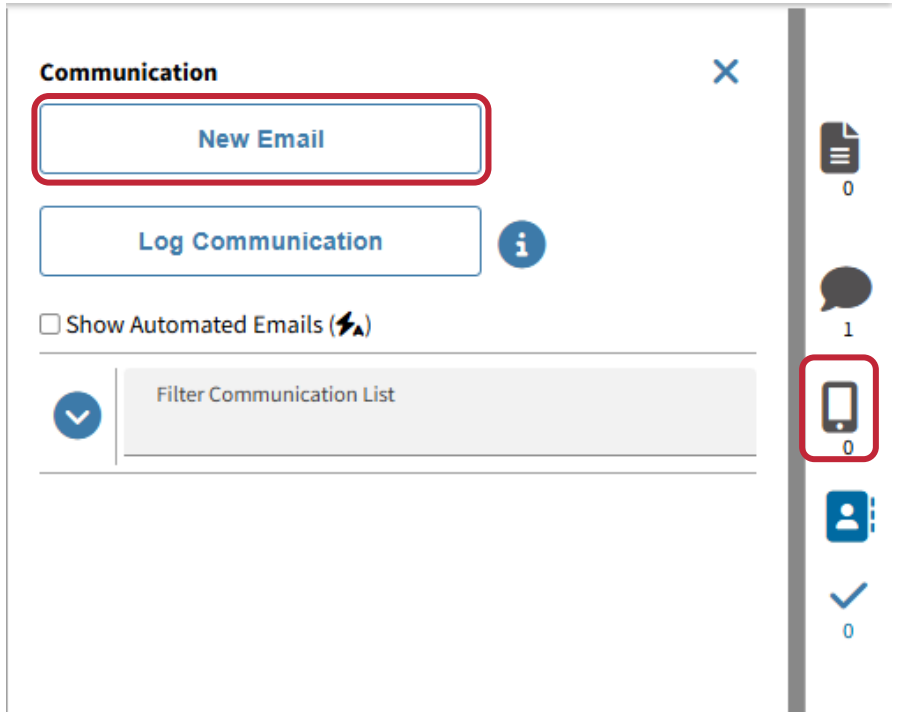
COMMENTS

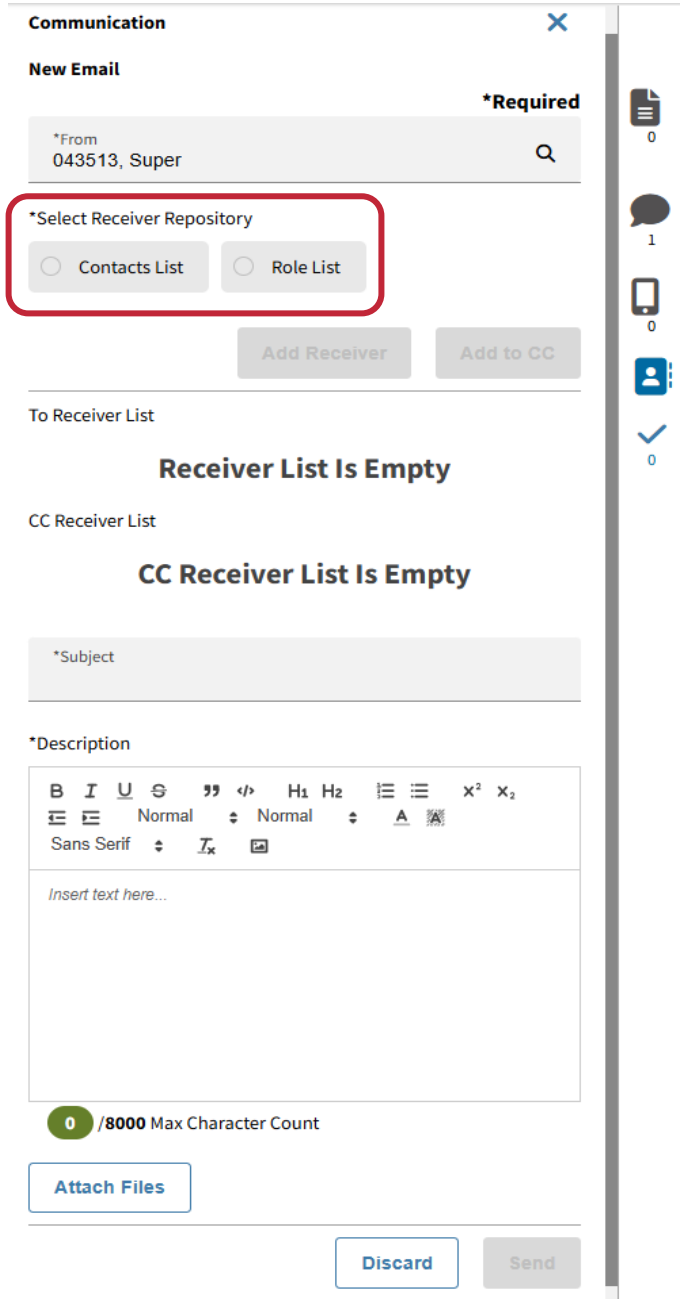

Comments
Add New Subject
Filter
Search
0
0
0
0


Comments
Add New Subject
New Subject
Internal Comment
*Required
*Title
Test
Note
This is a test comment
Character Count: 22
Cancel
Add New Subject
Filter
Search
0
0
0
0

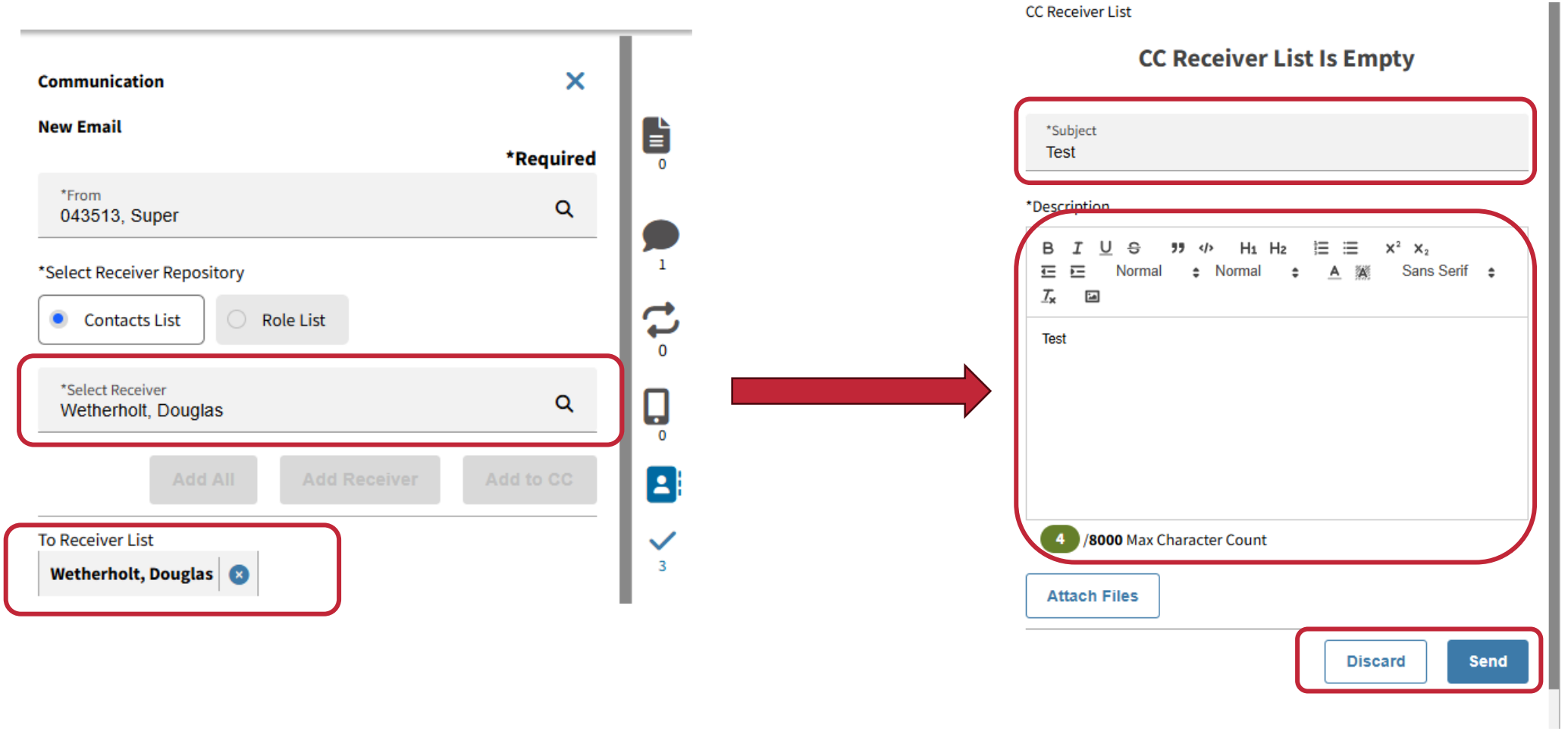

Comments
Add New Subject
Filter
Search
Test
1
This is a test comment
Updated By Super 043513 04/06/2026 09:47:32
0
1
0
0

COMMUNICATION HUB

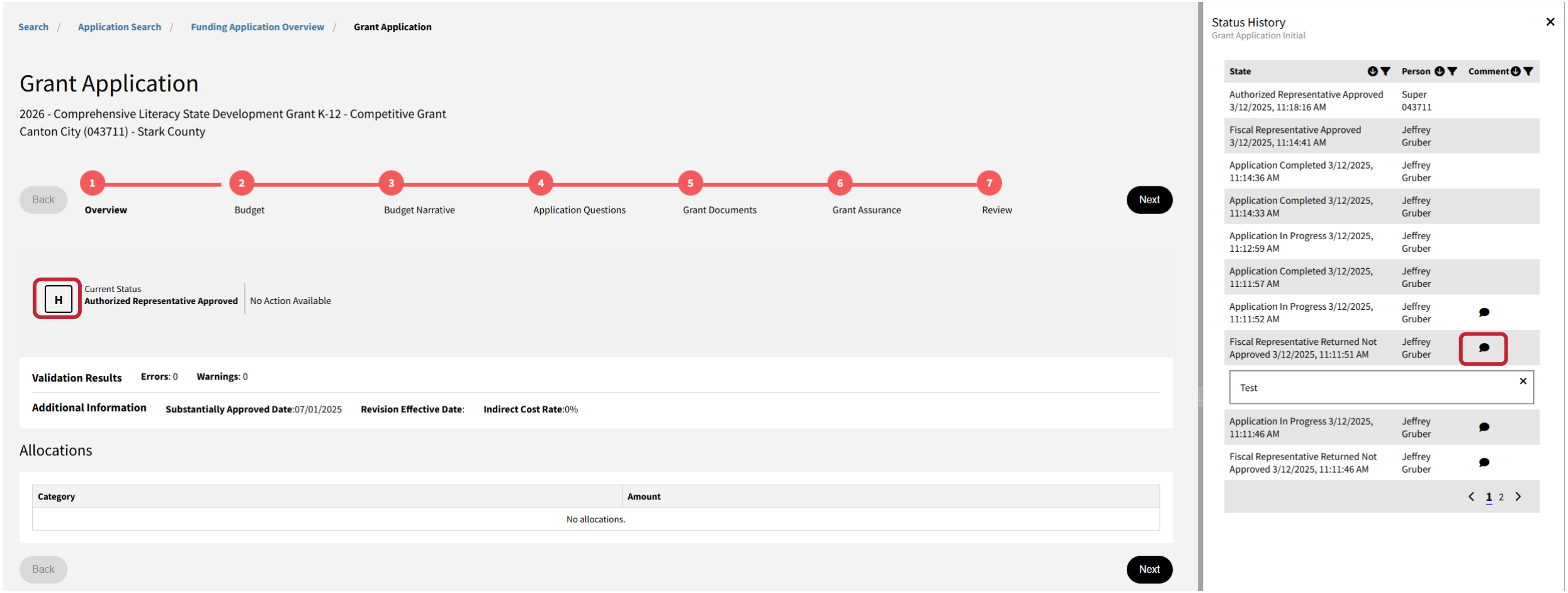




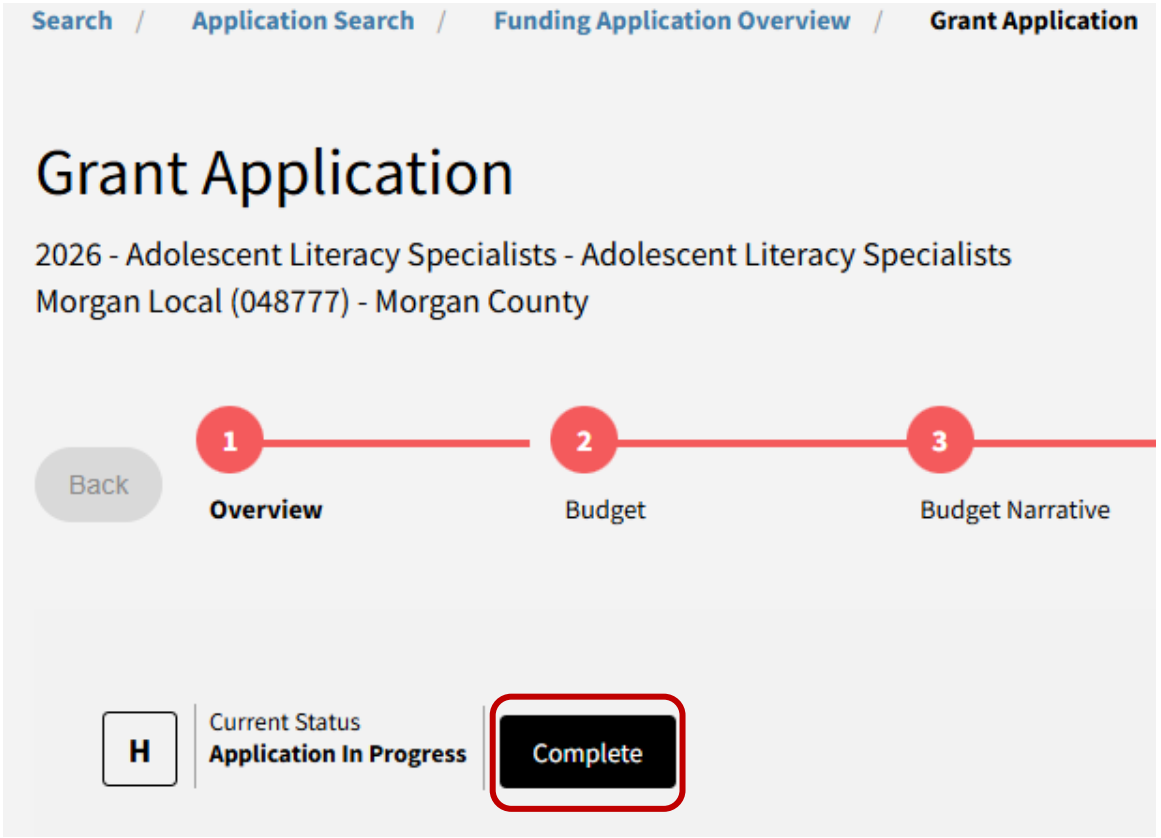
COMMUNICATION HUB

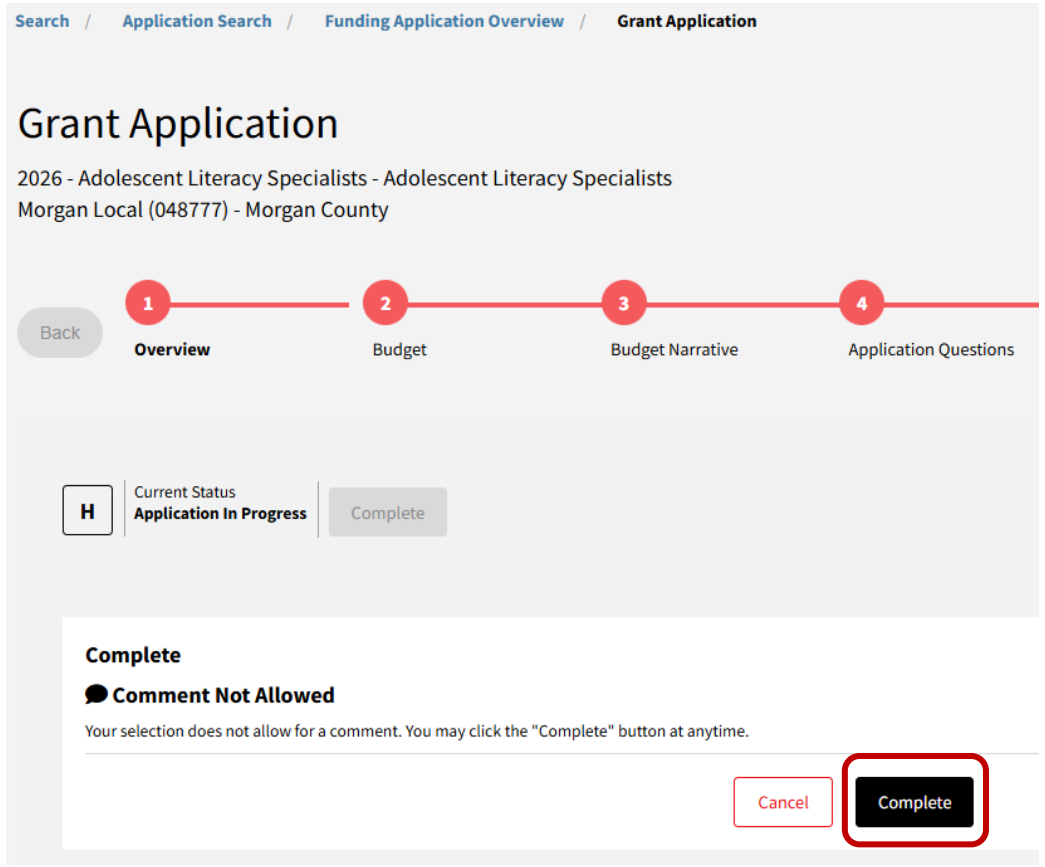


HISTORY LOG


Search / Application Search / Funding Application Overview / Grant Application
Grant Application
2026 - Comprehensive Literacy State Development Grant K-12 - Competitive Grant
Canton City (043711) - Stark County
Back
1 Overview
2 Budget
3 Budget Narrative
4 Application Questions
5 Grant Documents
6 Grant Assurance
7 Review
Next
H
Current Status
Authorized Representative Approved
No Action Available
Validation Results Errors: 0 Warnings: 0
Additional Information Substantially Approved Date:07/01/2025 Revision Effective Date: Indirect Cost Rate:0%
Allocations
Category
Amount
No allocations.
Back
Next
Status History
Grant Application Initial
State
Person
Comment
Authorized Representative Approved 3/12/2025, 11:18:16 AM
Super 043711
Fiscal Representative Approved 3/12/2025, 11:14:41 AM
Jeffrey Gruber
Application Completed 3/12/2025, 11:14:36 AM
Jeffrey Gruber
Application Completed 3/12/2025, 11:14:33 AM
Jeffrey Gruber
Application In Progress 3/12/2025, 11:12:59 AM
Jeffrey Gruber
Application Completed 3/12/2025, 11:11:57 AM
Jeffrey Gruber
Application In Progress 3/12/2025, 11:11:52 AM
Jeffrey Gruber
Fiscal Representative Returned Not Approved 3/12/2025, 11:11:51 AM
Jeffrey Gruber
Test
Application In Progress 3/12/2025, 11:11:46 AM
Jeffrey Gruber
Fiscal Representative Returned Not Approved 3/12/2025, 11:11:46 AM
Jeffrey Gruber
1 2

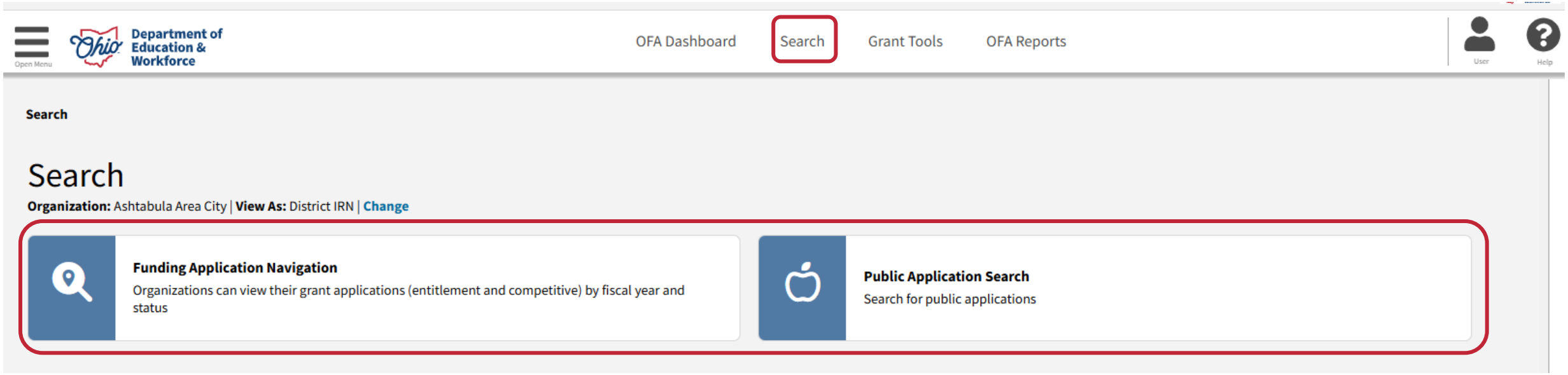
HISTORY LOG/WORKFLOW





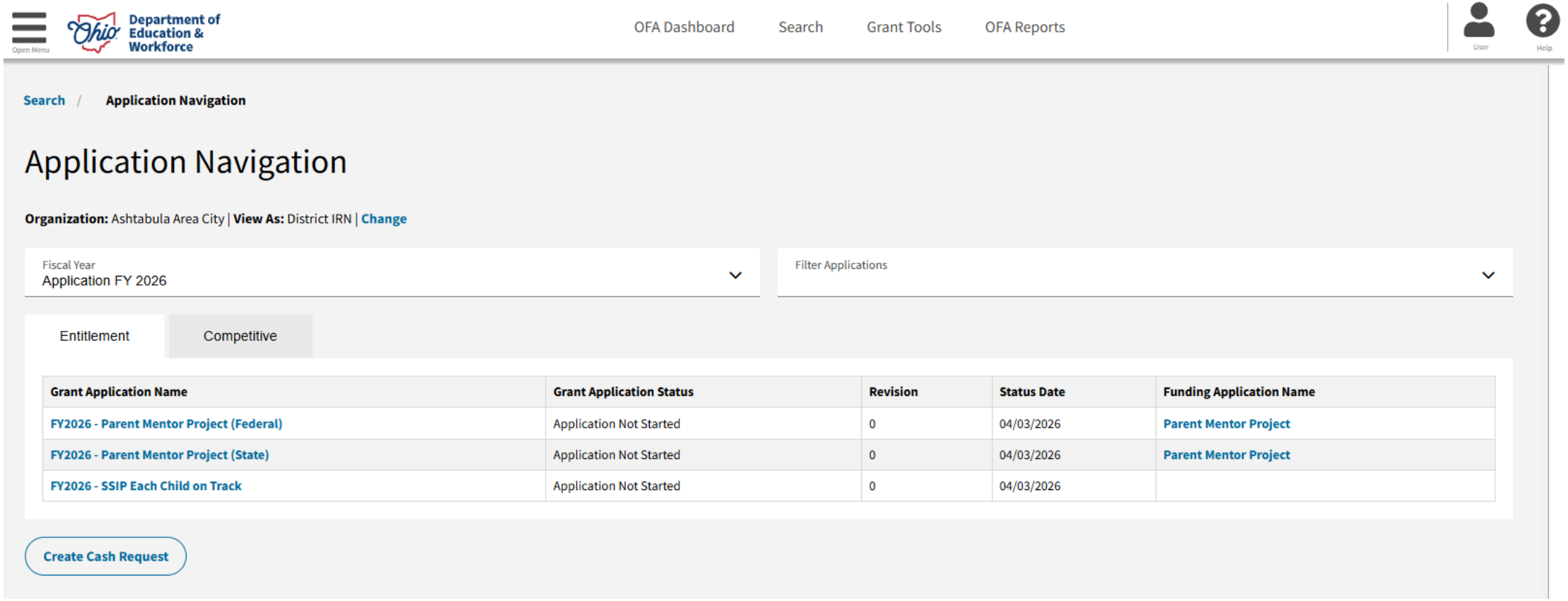
SYSTEM SEARCHES

SEARCH LANDING PAGE



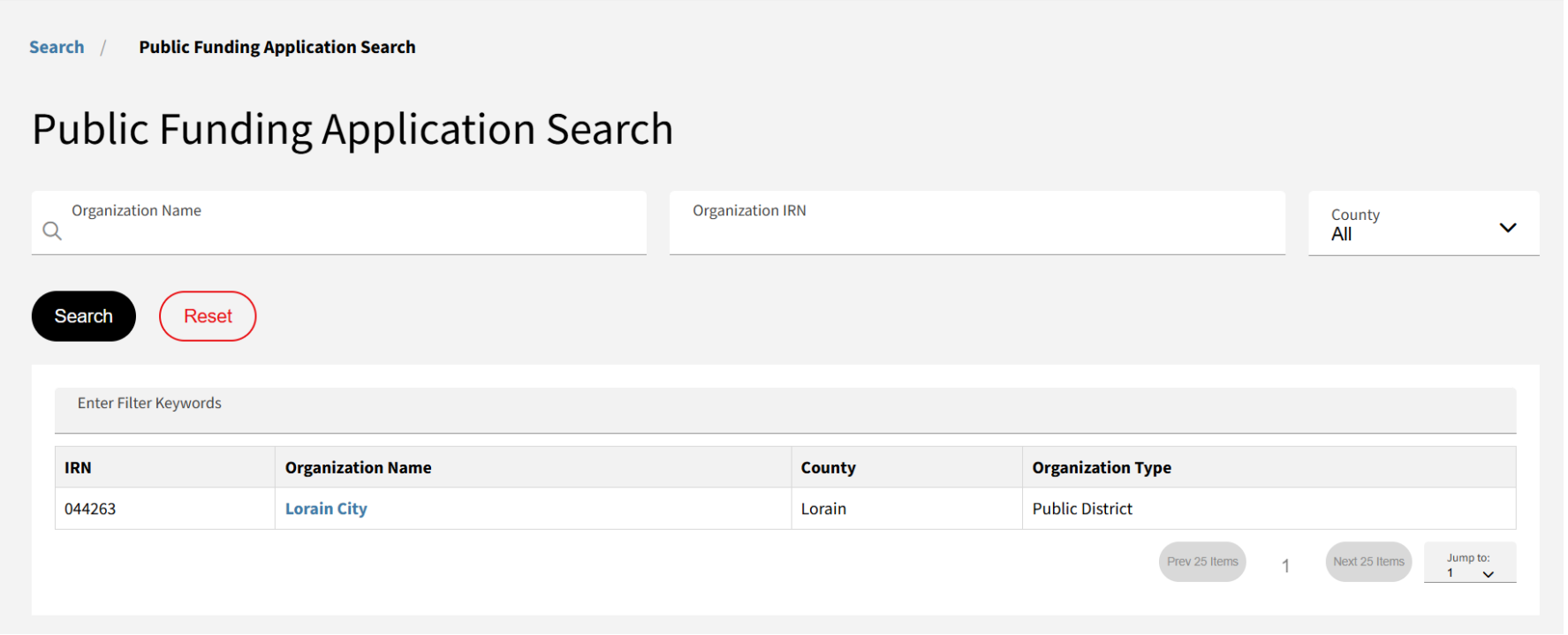
FUNDING APPLICATION NAVIGATION

- Application Navigation page



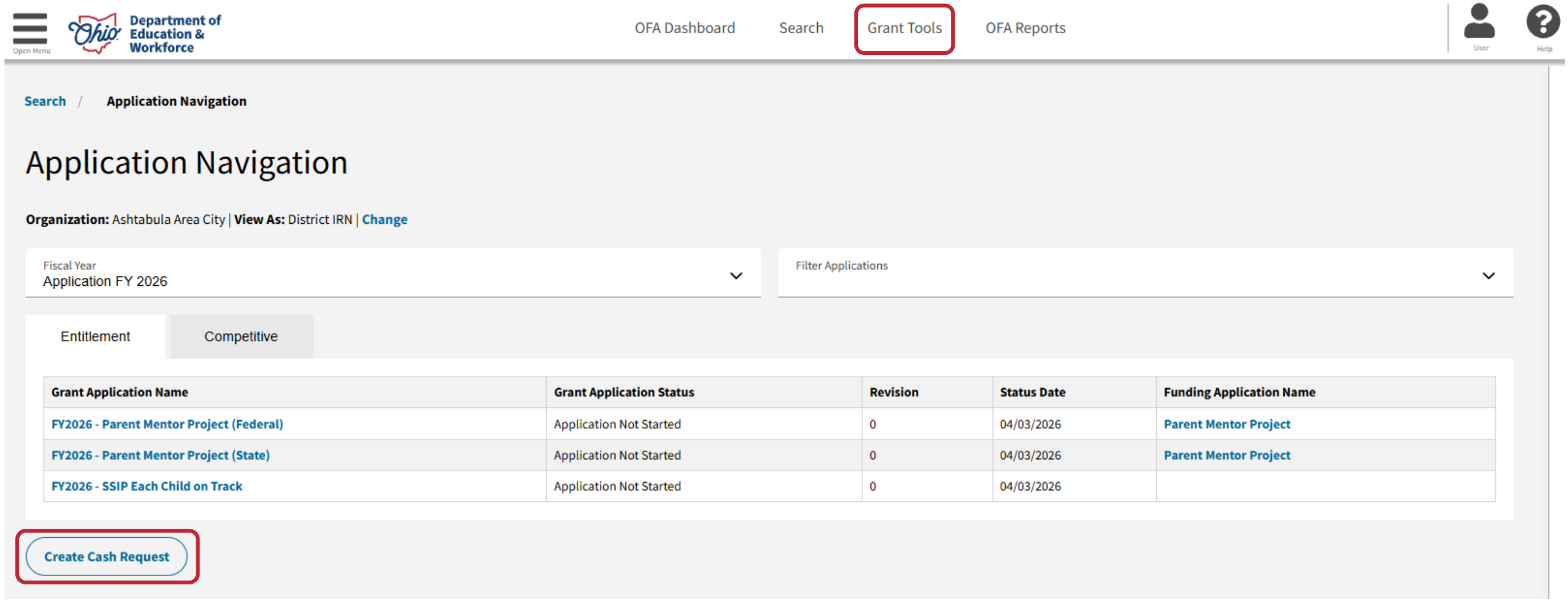
PUBLIC APPLICATION SEARCH

- Available to all users of the system and the public
- Only grant applications that have been Agency Approved will populate in the results



GRANT TOOLS

APPLICATION NAVIGATION- CREATE CASH REQUEST



GRANT CASH REQUEST OVERVIEW

Grant Tools / Application Navigation / **Grant Cash Request Overview**

Grant Cash Request Overview

Organization: Ashtabula Area City | **View As:** District IRN | **Change**

Award Year
2026

Enter Filter Keywords

Grant Application Name	CarryOver Permitted	Available Budget	Total Available Amount	Received Amount	Net Available Amount
Parent Mentor Project (State)	No	$1,000.00	$1,000.00	$0.00	$1,000.00
Transferability/School Wide Pool ***	No	$0.00	$0.00	$0.00	$0.00

*** Denotes a grant involved in an allocation transfer. Grants involved in a transfer must create new Cash Requests from the Transferability/Schoolwide link.

Export Results

GRANT CASH REQUEST DETAIL

Grant Cash Request Overview / **Grant Cash Request Detail**

Grant Cash Request Detail

2026 - Parent Mentor Project (State) - Parent Mentor Project Ashtabula Area City (043513) - Ashtabula County | **Change**

Grant Information

Status: Active

Assistance Listing Number (ALN)	
U.S.A.S. Fund Code	516
Initial Substantially Approved Date	4/9/2026
Project End Date	06/30/2026
Project Status	Active
Carryover Permitted	No

Create Cash Request

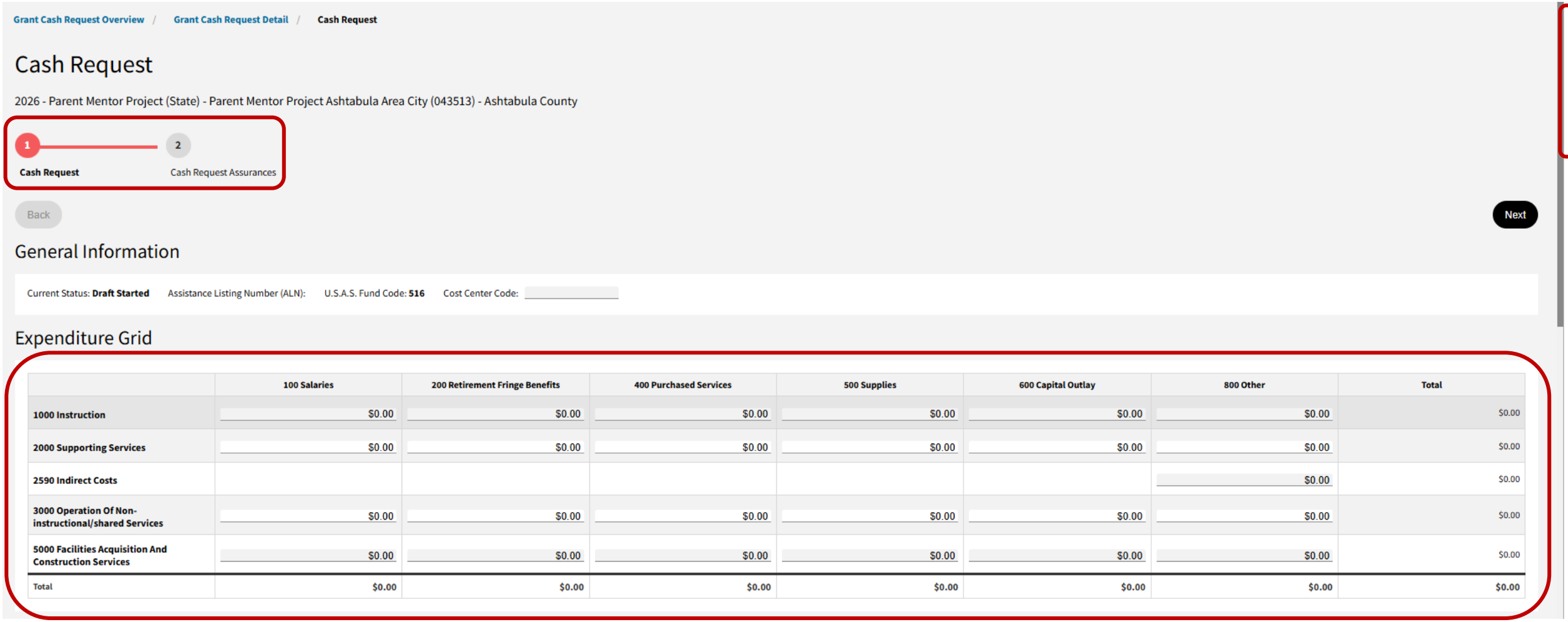
Cash Requests

Total Request Amount	Advance	Status	Status Date	Voucher #	Auto-Approved	Action
No results found.						

Adjustments

Amount	Type	Creator	Created Date
No results found.			

CASH REQUEST



	100 Salaries	200 Retirement Fringe Benefits	400 Purchased Services	500 Supplies	600 Capital Outlay	800 Other	Total
1000 Instruction	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2000 Supporting Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2590 Indirect Costs						$0.00	$0.00
3000 Operation Of Non-instructional/shared Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 Facilities Acquisition And Construction Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

CASH REQUEST

Fiscal Summary

Allocation	$1,000.00
Available Budget	$1,000.00
Fiscal Information As Of	mm/dd/yyyy
Cash Received	$0.00
Total Cash Basis Expenditures	$0.00
Cash Balance On Hand	$0.00
Cash Available	$1,000.00

Fund Request

Negative Amount	$0.00
Advance Amount *AMOUNT REQUESTED MUST BE LIQUIDATED WITHIN 5 BUSINESS DAYS OF RECEIPT	$100.00
Total Request Amount	$100.00

Justification of Need

Explain need for Advance and include date advance will be liquidated. Advance must be liquidated with 5 business days of receipt.

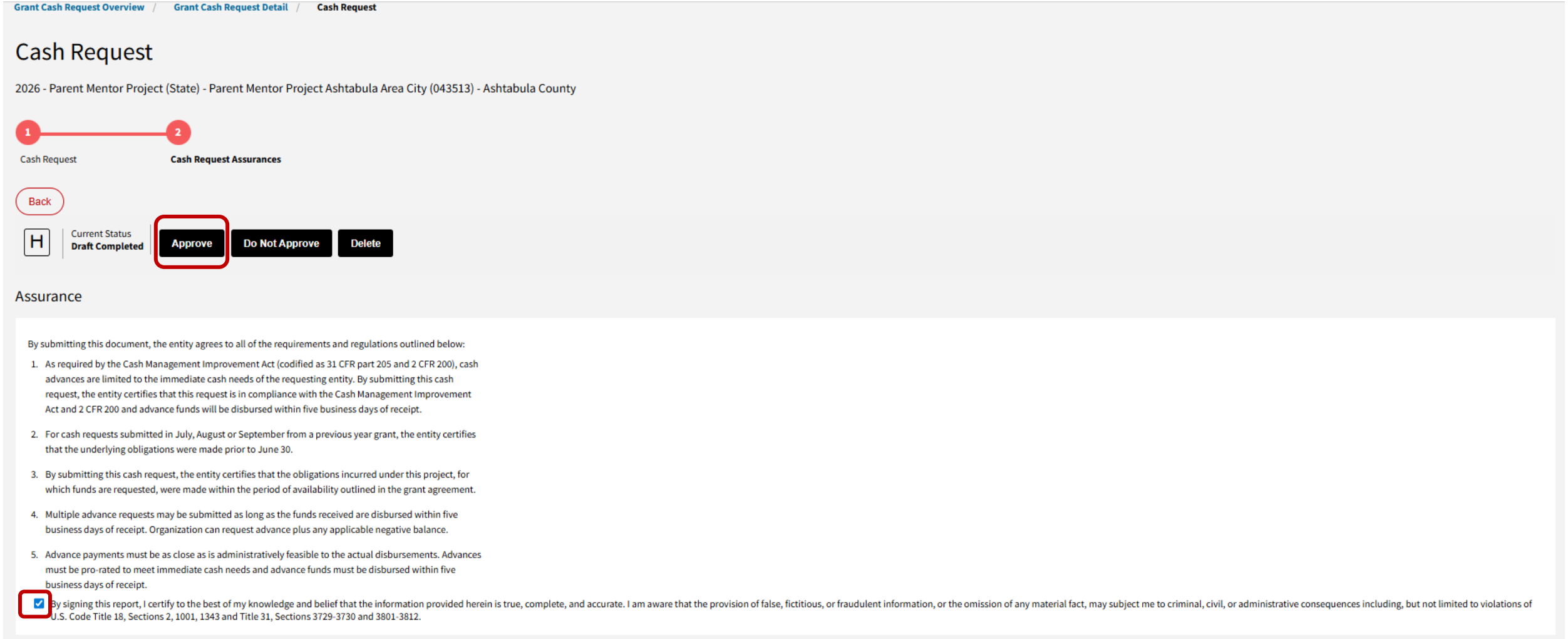
- This field is required.

Attach Cash Request Supporting Documents

Attach document to justify the amount requested in this cash request.

Upload

CASH REQUEST ASSURANCES



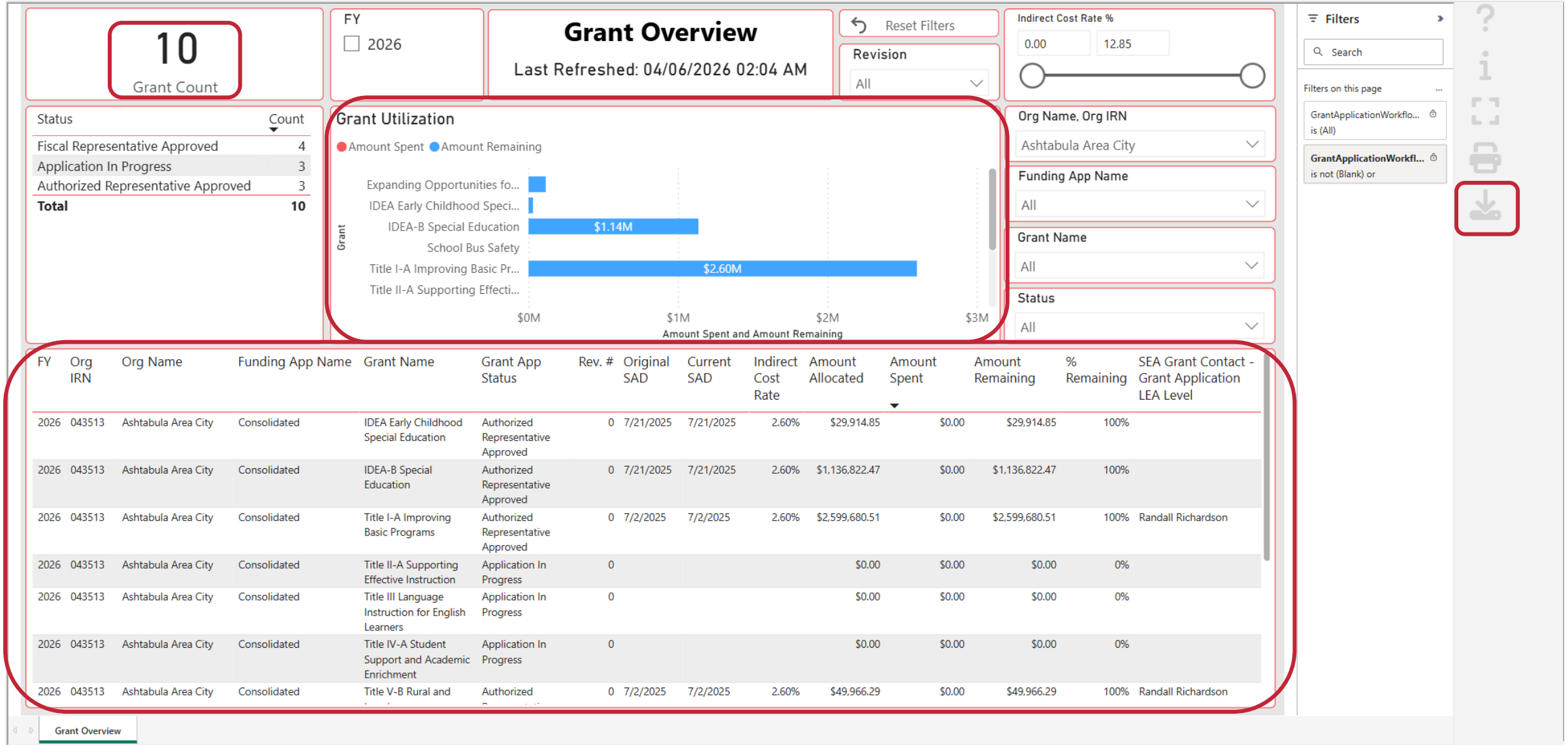
REPORTS

WHAT INFORMATION CAN BE FOUND IN REPORTS?

- PowerBI Reports that will pull data out of the One Funding Application
    - Examples: Grant Overview, Allocation Summary, Cash Request Overview

- Each report will contain helpful information such as application status, substantially approved date, approved indirect cost rate, allocation amounts, received amounts and more.

EXAMPLE REPORT



RESOURCES

In Person Regional Trainings and Live Labs for OFA

- Trainings: June 1-5, 2026
- Live Labs: June 22-26, 2026

ED STEPS OFA Open Office Hours

- June 3, 2026
- June 10, 2026
- June 18, 2026
- June 24, 2026

Webpage & Documents

- One Funding Application Webpage
- One Funding Application User Manual
- Cash Request Manual
- OEDS Role Identification Chart

Emails

- EDSTEPS@education.ohio.gov

ED STEPS Technical Assistance Bookings

QUESTIONS?

EDUCATION.OHIO.GOV

Department of Education & Workforce

Department of Education & Workforce

EDUCATION.OHIO.GOV