

Department of Education & Workforce

Final Expenditure Reports

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ED STEPS Program Manager

Agenda



Timeline



FER Navigation



FER Submission



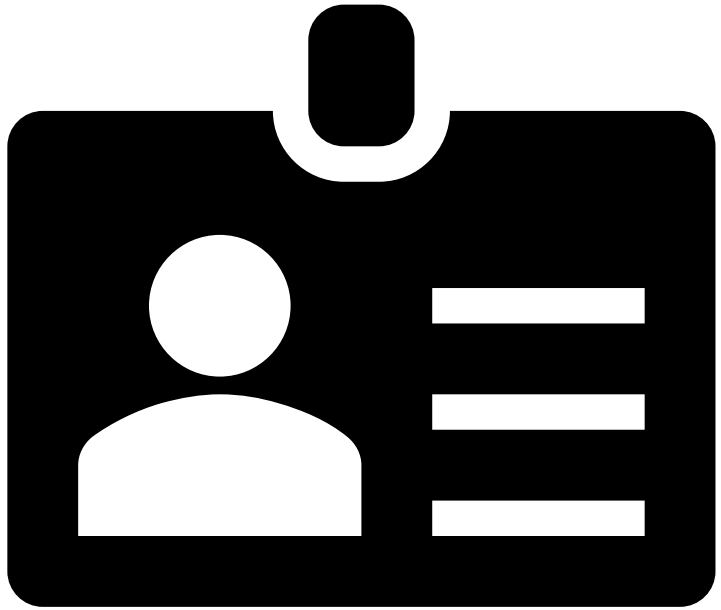
Resources

Final Expenditure Report Timeline

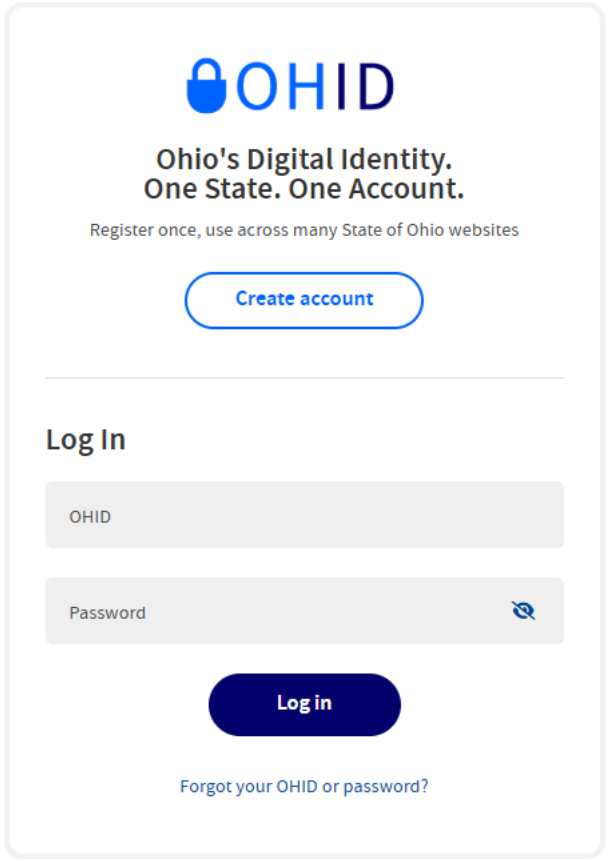
- July 1: Final Expenditure Report opens
- September 30: Final Expenditure Report is due
    - 90 days after the end of the project date. Projects normally end on June 30
- Grants Management approves and applicable payments or refund due notices will be generated

OEDS Roles

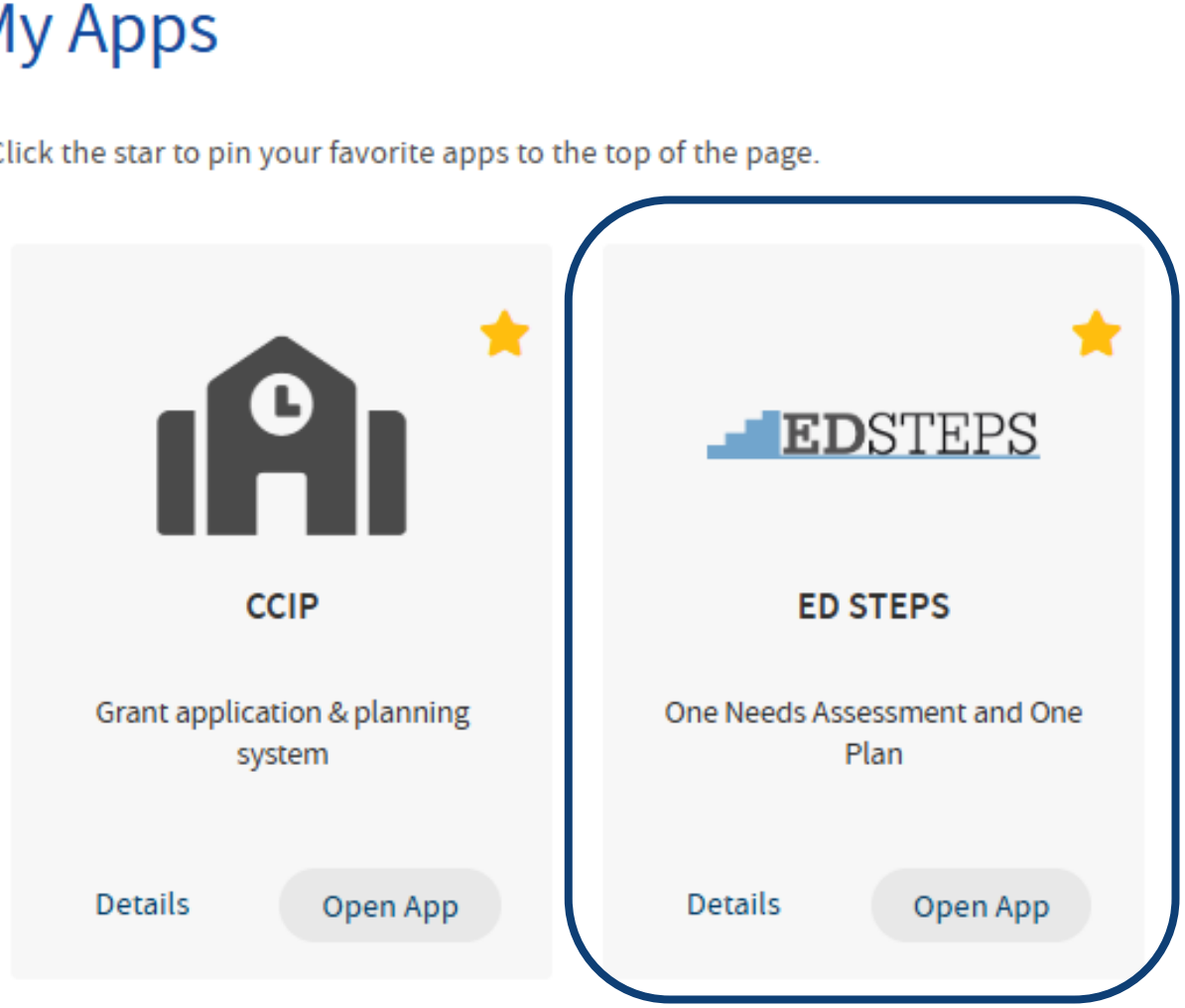
- No need to assign any additional roles
- System will utilize the following OEDS roles:
  - Data View Funding
  - Data Entry Funding
  - Treasurer or Fiscal Representative
  - Superintendent or Authorized Representative



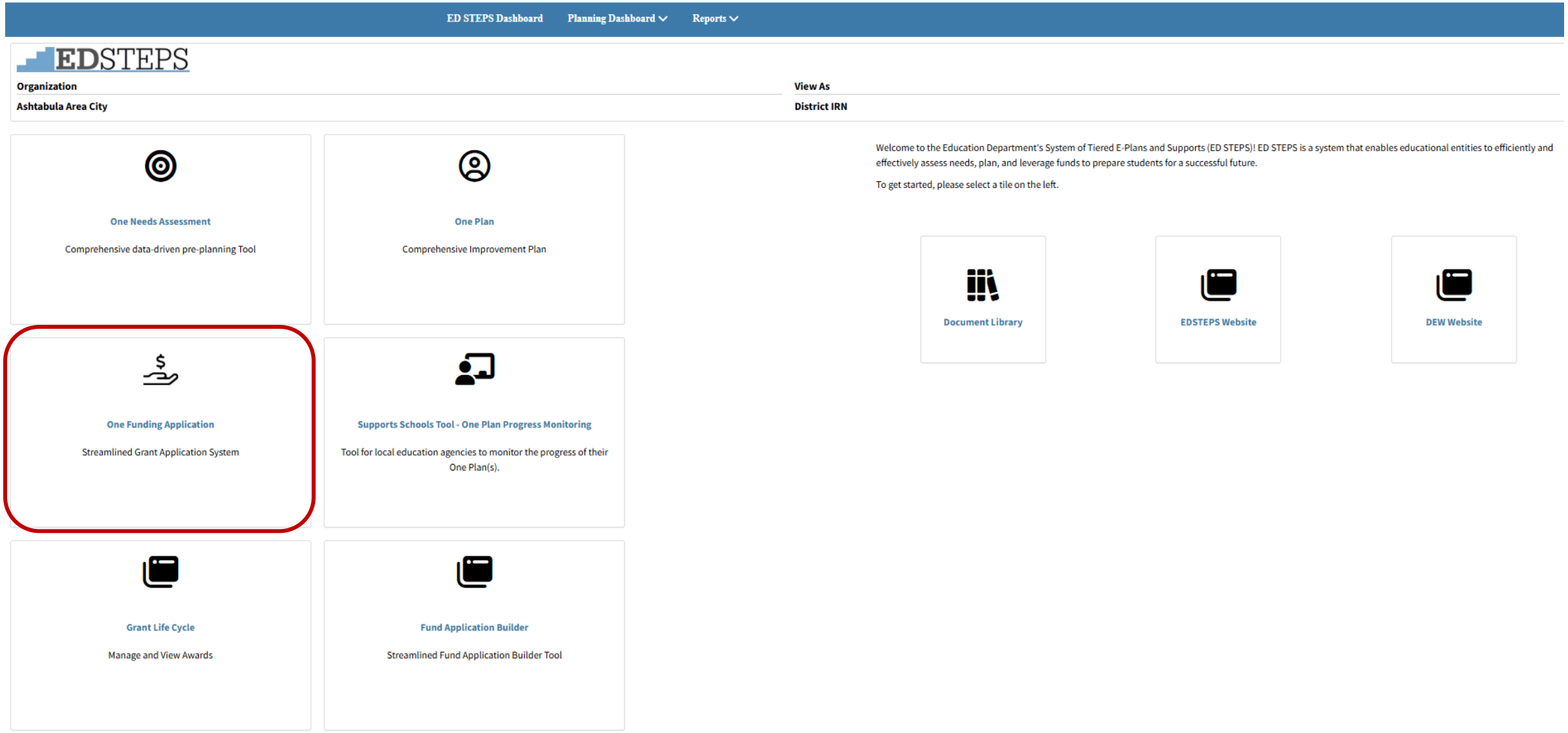
Access


OHID
Ohio's Digital Identity.
One State. One Account.
Register once, use across many State of Ohio websites
Create account
Log In
OHID
Password
Log in
Forgot your OHID or password?

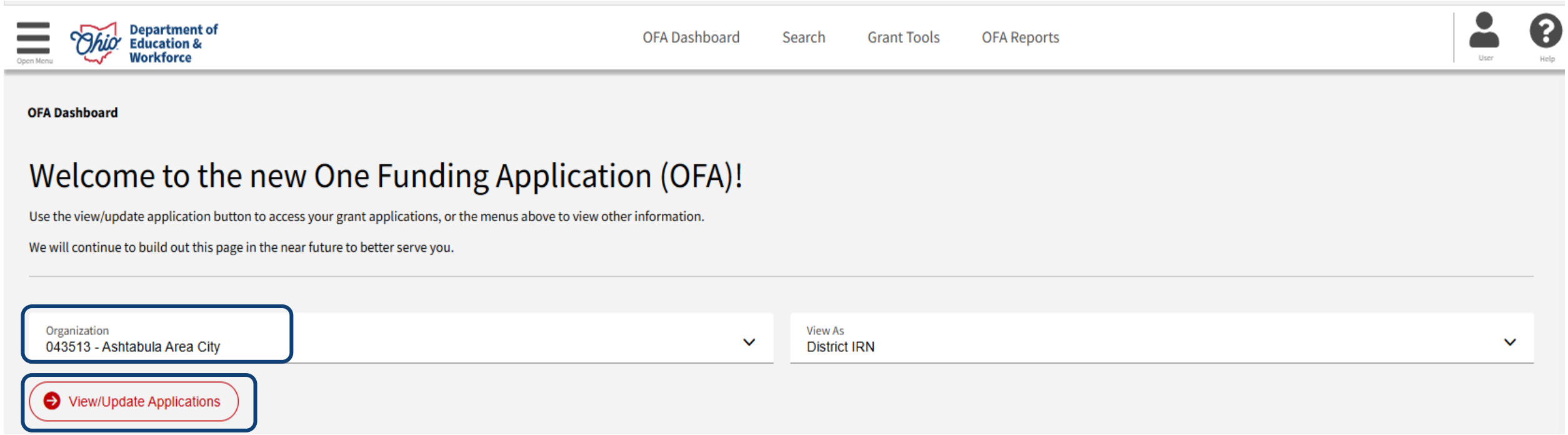



My Apps
Click the star to pin your favorite apps to the top of the page.
CCIP
Grant application & planning system
Details
Open App
EDSTEPS
ED STEPS
One Needs Assessment and One Plan
Details
Open App

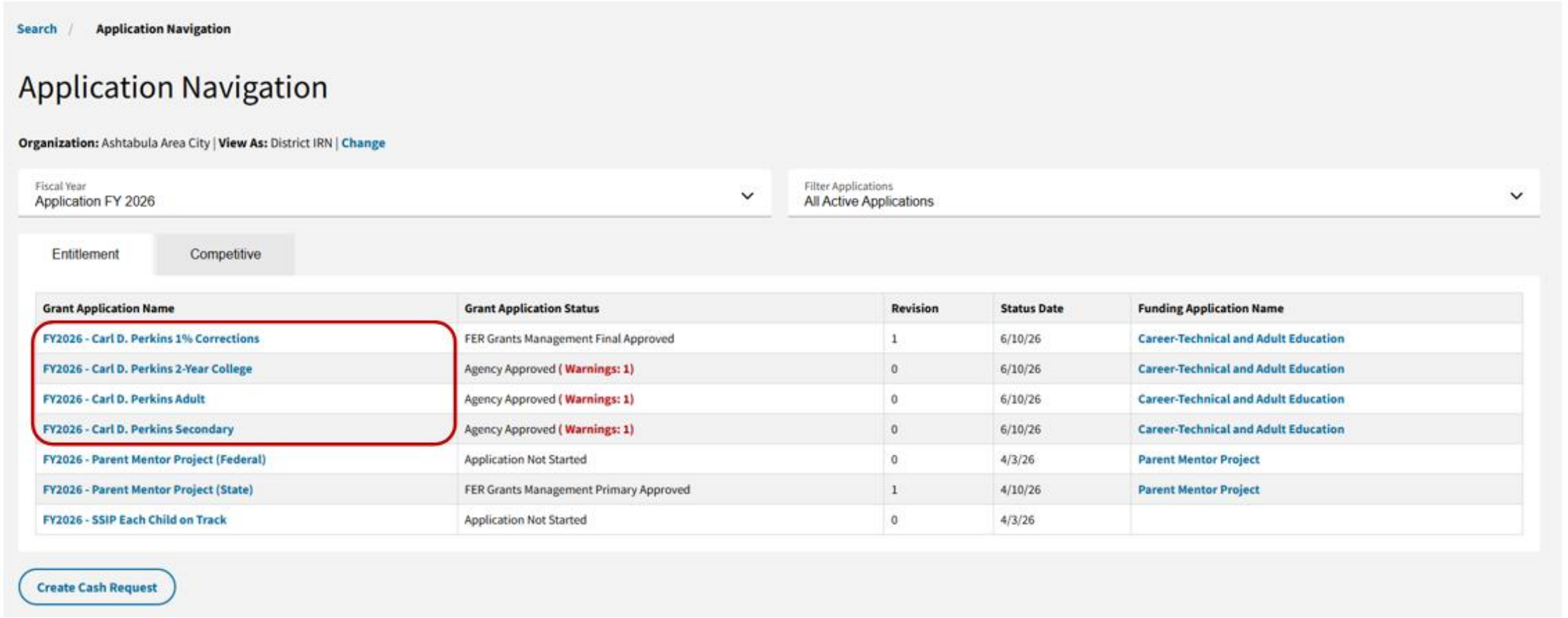
ED STEPS Dashboard



One Funding Application Landing Page

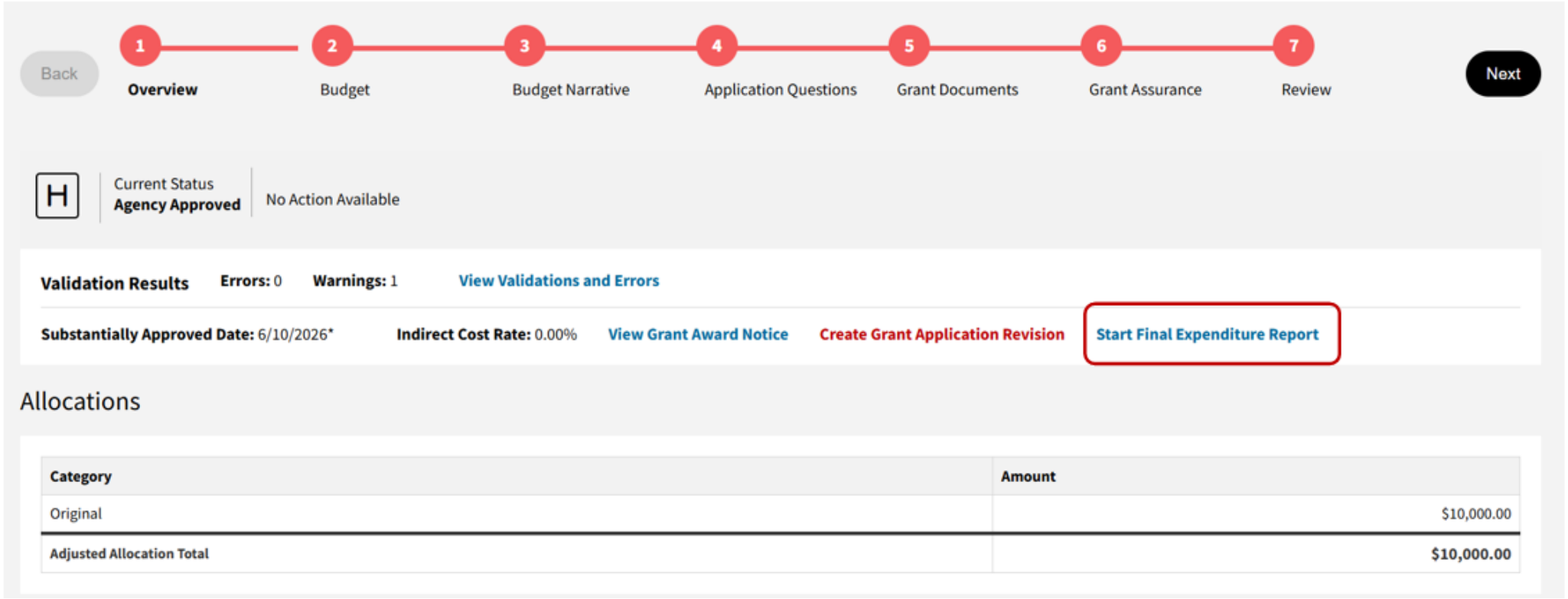


SELECTING A GRANT APPLICATION



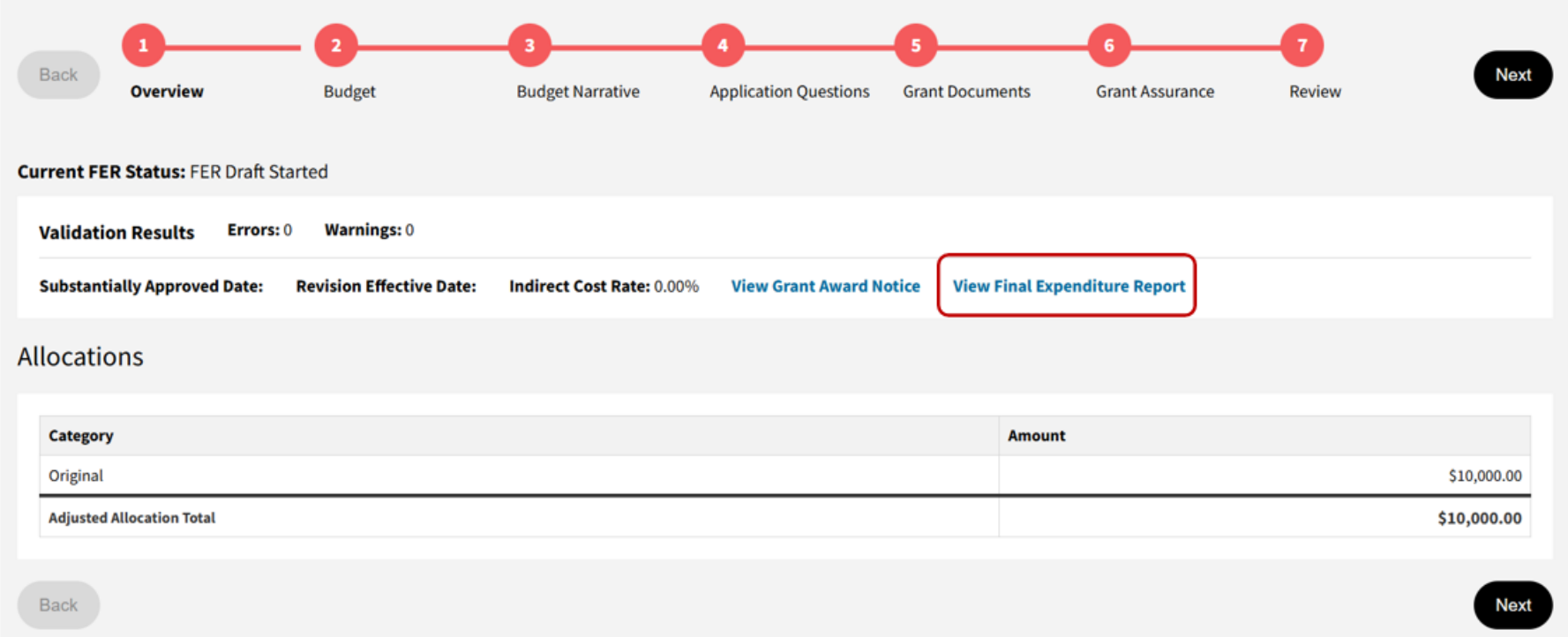
Starting A Final Expenditure Report

- Can only be done by the fiscal representative or treasurer

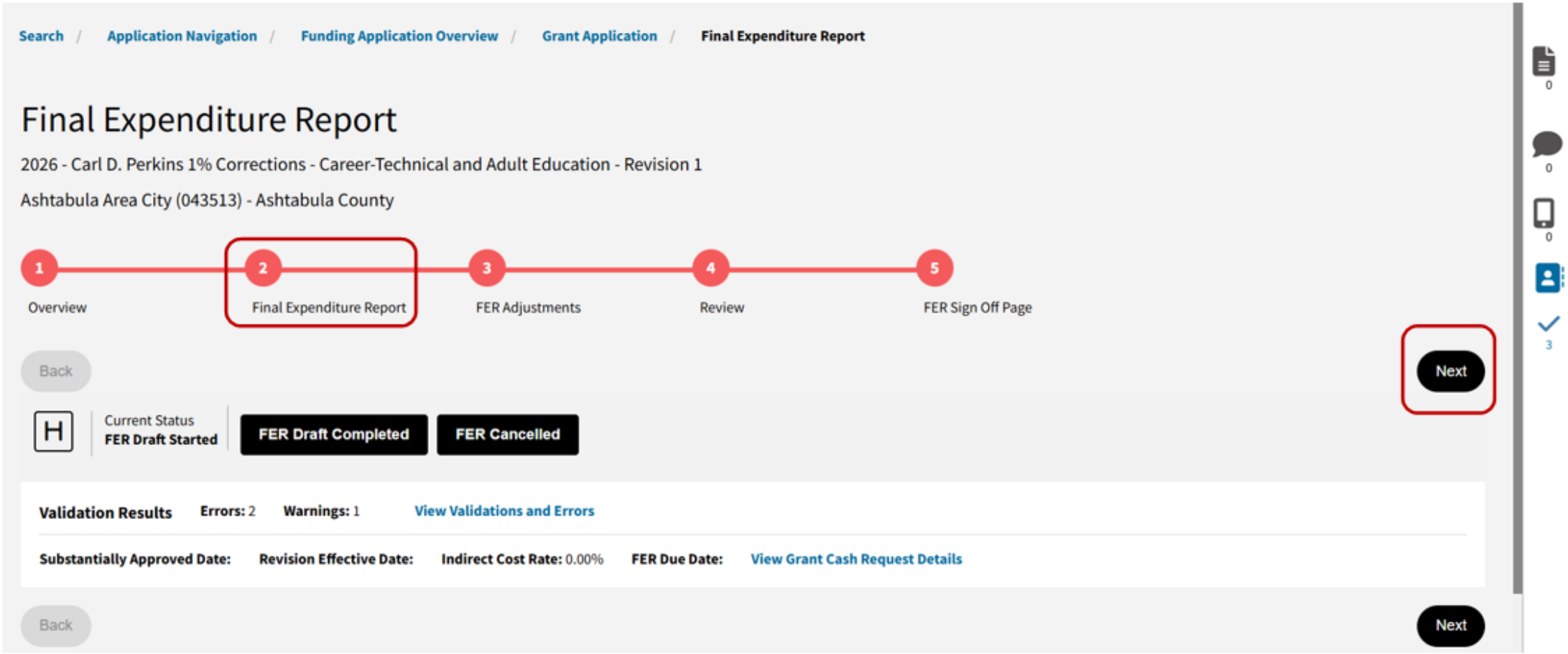


Viewing a Final Expenditure Report

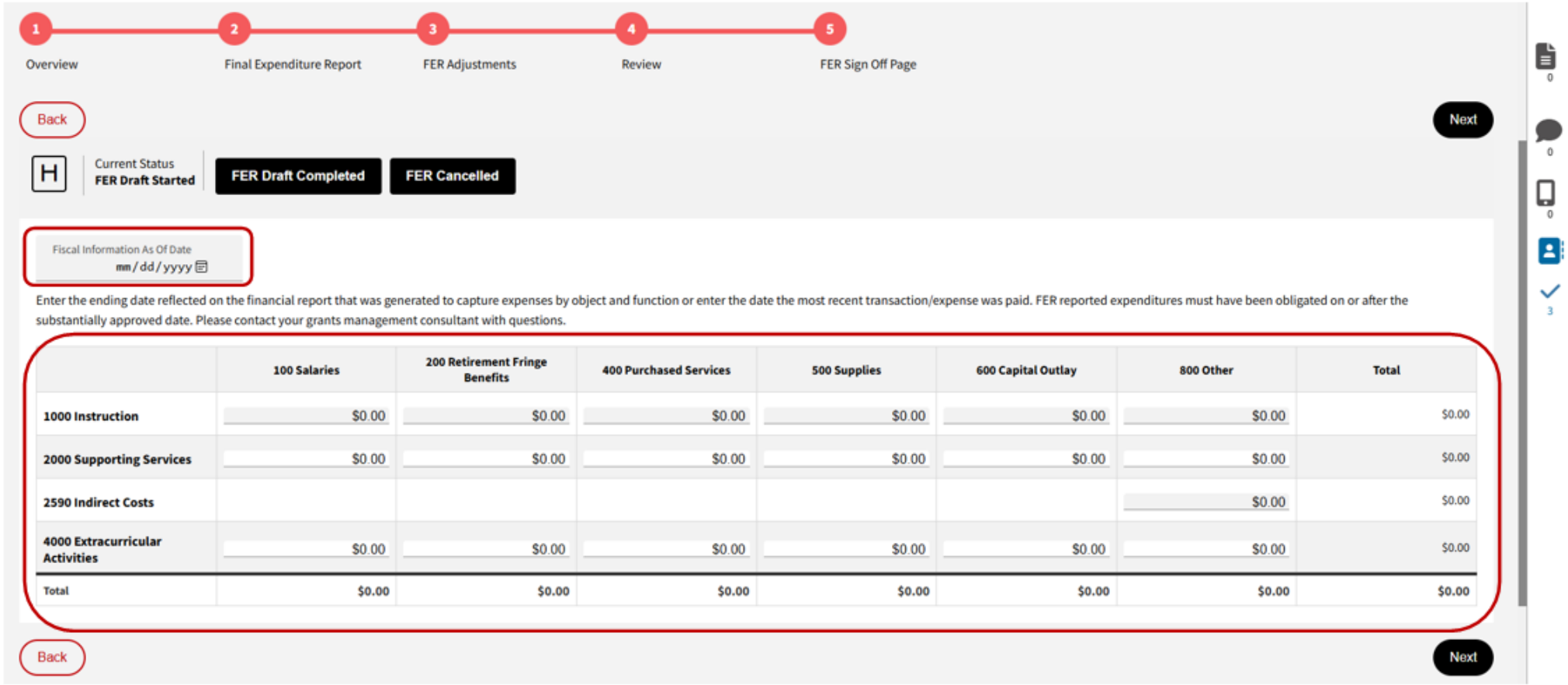
- Available for all users (data view, data entry, fiscal representative, authorized representative)



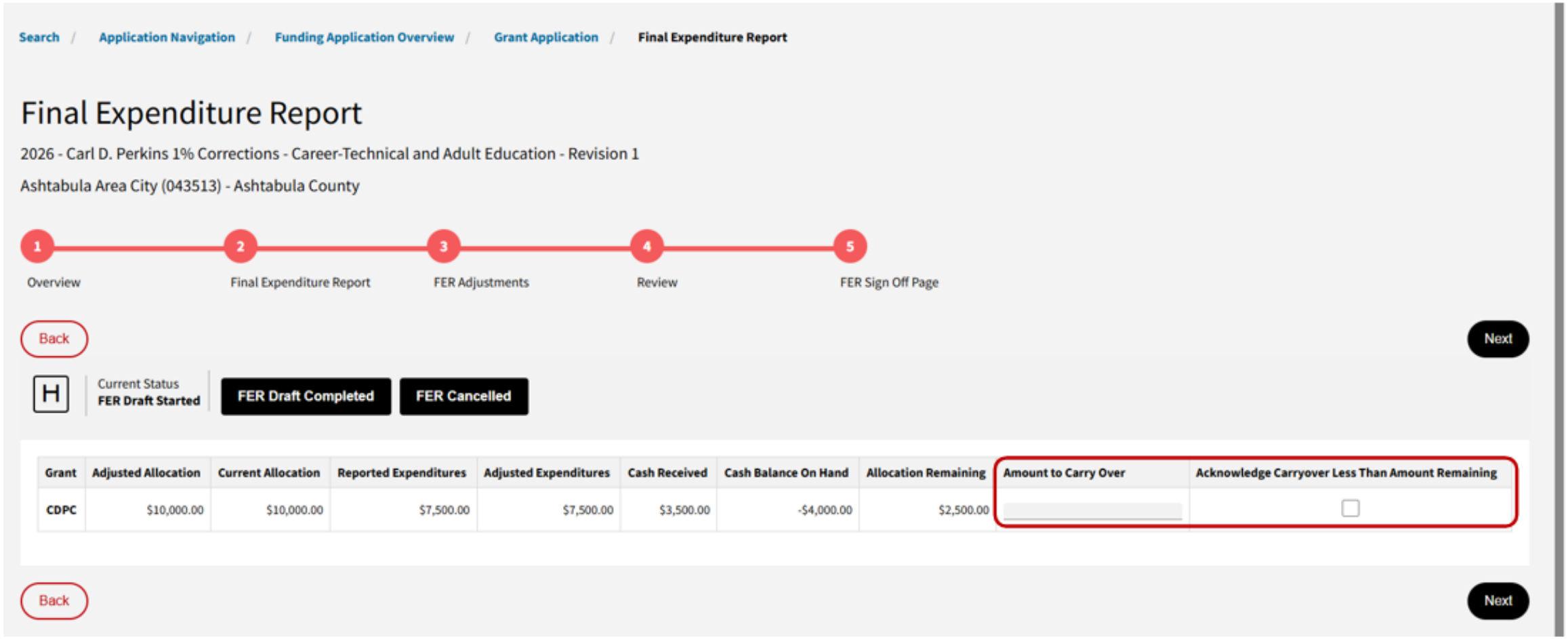
Completing a Final Expenditure Report



Final Expenditure Report

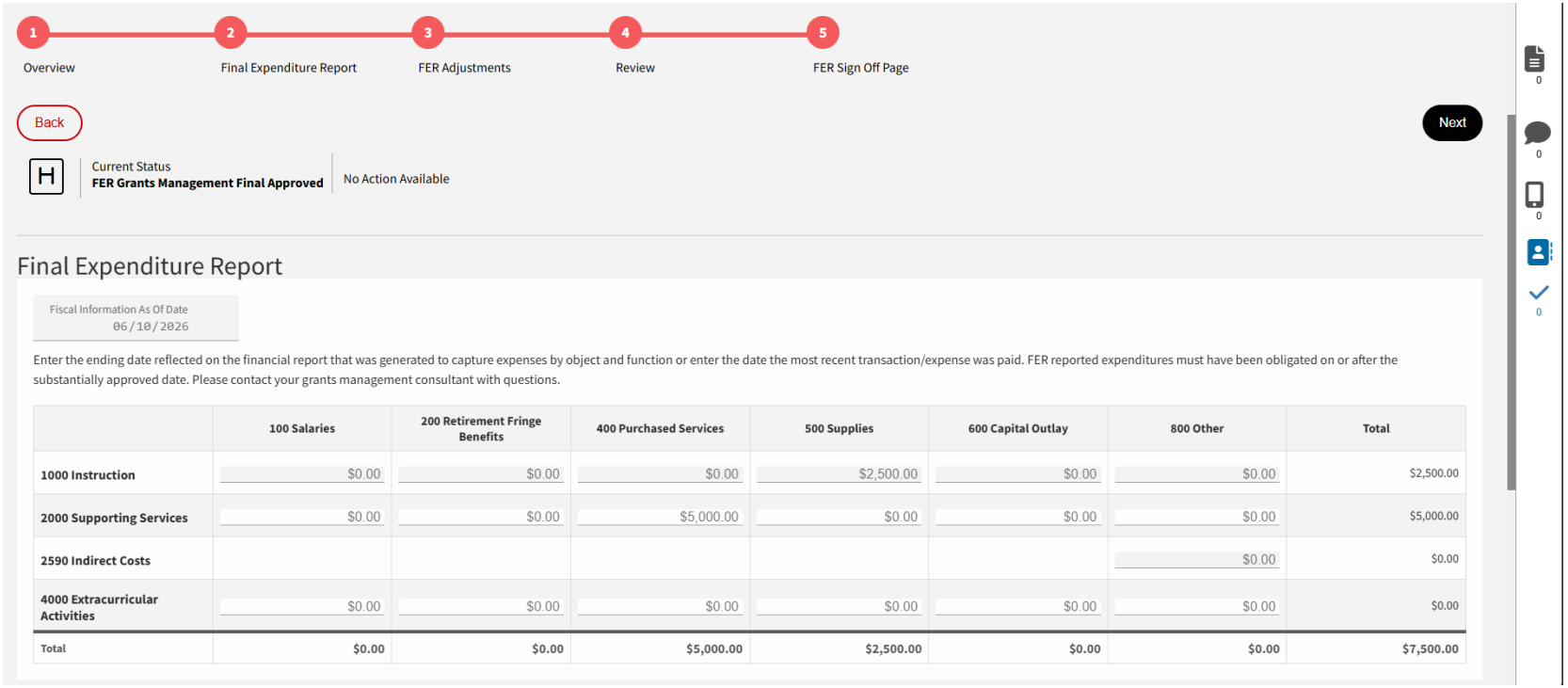


FER Adjustments



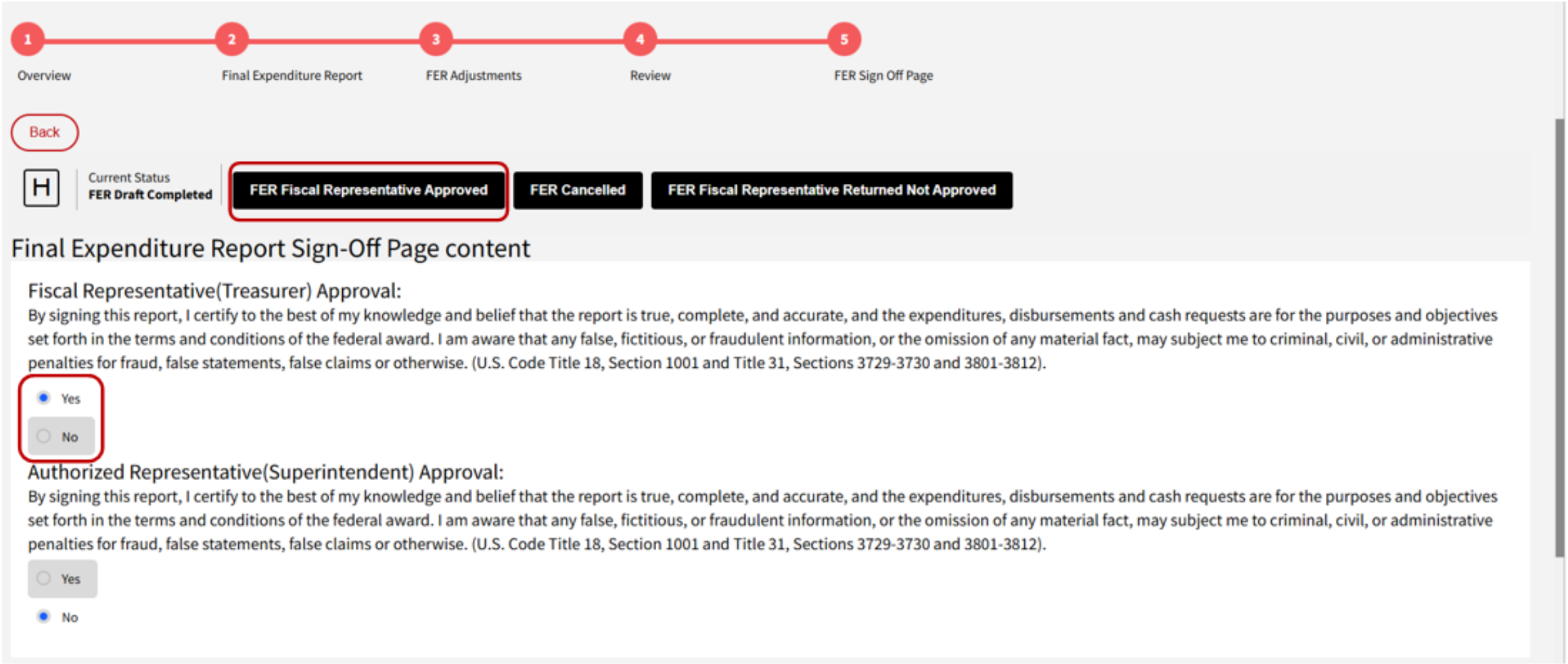
Review

- View only page to review information



	100 Salaries	200 Retirement Fringe Benefits	400 Purchased Services	500 Supplies	600 Capital Outlay	800 Other	Total
1000 Instruction	$0.00	$0.00	$0.00	$2,500.00	$0.00	$0.00	$2,500.00
2000 Supporting Services	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00
2590 Indirect Costs						$0.00	$0.00
4000 Extracurricular Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	$0.00	$0.00	$5,000.00	$2,500.00	$0.00	$0.00	$7,500.00

Submitting a Final expenditure Report



Resources

Webpage & Documents

- One Funding Application Webpage
- One Funding Application User Manual
- OEDS Role Identification Chart

Emails

- EDSTEPS@education.ohio.gov
- Grants.Management@education.ohio.gov

ED STEPS Technical Assistance Bookings

QUESTIONS?

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